DATE: March 23, 2016

TO: Waste Management Authority Board

FROM: Wendy Sommer, Executive Director

BY: Pat Cabrera, Administrative Services Director

SUBJECT: Mandatory Recycling Ordinance (MRO) – Site Inspector Analysis

SUMMARY
On March 10, 2016 the Programs and Administration (P&A) Committee heard a presentation from staff regarding the feasibility of hiring in-house MRO site inspectors instead of continuing the use of contractors (currently employed by Stealth Marketing Services). The report submitted to the P&A Committee can be found at: MRO Site Inspector Analysis-03-10-16

COMMITTEE ACTION
Based on the compensation and classification study findings, the equivalent cost of three in-house positions would be at least $360,000 per year, not including one-time costs for furniture and equipment that would range from $15,000 - $20,000. The current contract for three inspectors is $320,000. To obtain a better basis for forecasting long term enforcement workload which would include evaluating the ordinance’s effectiveness as currently written and implemented, staff believes that, approximately three years from now would seem the most opportune time to revisit the issue of converting contract inspectors to in-house positions.

The P&A Committee by a 9-0 vote (Carson, Kalb and Turner absent) recommended that the Authority Board direct staff to continue engaging contracted services for MRO site inspections.

RECOMMENDATION
The P&A Committee recommends that the WMA Board direct staff to continue the use of contracted services for MRO site inspectors.