

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING AND ORGANIZATION COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, September 14, 2017**

**7:00 P.M.**

**StopWaste Offices  
1537 Webster Street  
Oakland, CA 94612  
510-891-6500**

**Teleconference  
Jerry Pentin  
Hyatt Regency Sacramento  
1209 L Street  
Sacramento, CA 95814  
916-443-1234**

**I. CALL TO ORDER**

Dianne Martinez, President, called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

Adan Alonzo, Recycling Programs  
Bernie Camara, Recycling Materials Processing Industry  
Peter Maass, ACWMA  
Dianne Martinez, ACWMA  
John Moore, Environmental Organization  
Jim Oddie, ACWMA  
Michael Peltz, Solid Waste Industry Representative  
Jerry Pentin, ACWMA (teleconference)  
Tim Rood, ACWMA  
Steve Sherman, Source Reduction Specialist  
Toni Stein, Environmental Educator

**Staff Present:**

Tom Padia, Deputy Executive Director  
Meri Soll, Senior Program Manager  
Farand Kan, Deputy County Counsel  
Arliss Dunn, Clerk of the Board

**Others Present:**

Eric Nylund, Crowe Horwath LLP  
Mendi Julien, Crowe Horwath LLP  
Christine Bennett, Dublin Partners in Education  
Arthur Boone

**III. ANNOUNCEMENTS BY THE PRESIDENT**

Meri Soll announced that MedShare (an agency grantee) is conducting an outreach campaign for donations of supplies to send to hurricane victims in Texas and Florida. They have provided us with press releases and social media and staff can provide the information to Board members to include on their websites and social media platforms.

**IV. CONSENT CALENDAR**

- 1. Approval of the Draft Minutes of August 10, 2017 (Tom Padia)**
- 2. Board Attendance Record (Tom Padia)**
- 3. Written Report of Ex Parte Communications (Tom Padia)**

Board member Rood made the motion to approve the Consent Calendar. Board member Maass seconded and the motion carried 10-0. The Clerk called the roll:

(Ayes: Alonzo, Camara, Martinez, Maass, Moore, Oddie, Peltz, Pentin, Rood, Stein. Nays: None. Abstain: None. Absent: Sherman).

**V. OPEN PUBLIC DISCUSSION**

Arthur Boone provided public comment on the issue of the source and attributed location of GHG emissions, endorsing the consumption-based model of emissions calculations. Mr. Boone stated that he attended a conference at the city of Oakland and distributed a flier titled "True Emissions (2013)". A copy of the flier is attached as a matter of record.

Board member Peltz provided comments on recycling markets. Board member Peltz stated that the recycling markets for materials from the state of California are in jeopardy. Board member Peltz stated that paper prices are plummeting, and the Chinese government has suddenly reduced or eliminated scrap import quotas issued to the paper mills in China that require a license to import paper into China. Due to the restrictions on the quotas paper prices are plummeting and we are not able to move all of the paper that is being recovered for recycling in California. Board member Peltz stated that if this trend continues it could have significant impacts on the cost and economics and the viability of recycling in California and in other places throughout the United States that are dependent on the China market.

**VI. REGULAR CALENDAR**

- 1. Recycling Board "Five Year Audit" - Recommendation to Accept Five Year Financial & Compliance Audit Report – FY 2011/12 – 2015/16 (Tom Padia)**

It is recommended that the Recycling Board accept the Five Year Financial and Compliance Audit by Crowe Horwath LLP and approve the recommendations therein, subject to the qualifications enumerated in the staff report.

Tom Padia provided an overview of staff report and introduced Eric Nylund and Mendi Julien from Crowe Horwath LLP. Mr. Nylund and Ms. Julien presented a PowerPoint presentation and provided a summary of the findings and recommendations of the Five Year Financial & Compliance Audit Report for FY 2011-12 – 2015-16. A link to the combined staff report and the presentation is available here:

[Five-Year-Audit-Presentation-09-14-17.pdf](#)

Board member Sherman stated that Measure D identifies five areas that the Recycling Plan needs to cover and inquired about the amount of money that is spent in those areas. The target areas are: source reduction programs, residential recycling programs, commercial programs, recycled product market development, and recycled product purchase preference program. Mr. Nylund stated that the fund

allocation shows that Board funding is spent in the Charter-specified areas but does not detail how each jurisdiction allocates their funding in the specific target areas. The Board can request that the member agencies categorize their allocations to be specific to those target areas. Board member Sherman added although the proper locus is in the programmatic audit given that the specific purpose of Measure D identifies those specific areas the financial audit should include that component as well. Mr. Padia stated that the requirement for percentage spending of Measure D revenues is included in the Boards' budget in the agency's annual budget and illustrates the percentage of funding that is spent in the target areas, for example, compost and mulch for recycled product market development, etc. Mr. Padia added the 50% distributed to the member agencies is for the maintenance and expansion of municipal recycling programs which is very broadly defined in the measure, including public education, recycling programs, etc. We have not asked the member agencies to parse their expenditures from that very broad bucket and from the Board side we have been tracking the data very well. Board member Sherman stated that he agrees with Mr. Padia and added if it is not counter to Measure D he suggested pushing the member agencies to identify spending in those areas as it may be helpful to them as well. Mr. Padia clarified that the significant Measure D spending shift from franchise to administrative cost for the city of Oakland is the city of Oakland can no longer use Measure D funds to pay CA Waste Solutions for their residential recycling services as Measure D requires that you cannot spend the funding on a contract that exceeds 10 years. The city of Oakland recently signed a contract with CA Waste Solutions for 20 years and has since shifted its Measure D resources to fund staff positions.

Board member Sherman inquired if staff is aware of any member agency using Measure D to fund the position title of Source Reduction. Mr. Padia stated no he is unaware of such a title but possibly a landscaping position that incorporates waste reduction practices. Board member Stein inquired if there is concrete information on what we are spending with respect to recycled product market development. Mr. Padia stated that compost and mulch is one of the main areas where we are working with landscaping departments in all member agencies to get them use compost and mulch instead of synthetic soil amendments in their civic and permitted landscape projects. This also creates local markets for locally generated materials, In addition, we also push the use of using recycled building materials in green building projects.

Mr. Padia stated that with respect to Recommendation RB-4 –Develop List of Allowable Measure D Categories and Expenses that Provides Interpretations of Measure D Expense Applicability, Meri Soll will take the lead and have conversations with member agency staff and come back to the Board with some recommendations for guiding principles a list of examples. President Martinez inquired if it is possible to organize the expenses according to the target areas. Mr. Padia stated there may be some difficulty but staff will look into a cost effective way of doing it.

Board member Stein inquired about Exhibit C-3 Member Agencies Programmatic Efforts and noted that the list indicates that the city of Emeryville does not have an Environmentally Preferable Purchasing Policy. President Martinez stated that she serves on the city's Sustainability Committee and is certain that they have a guidance as she has requested items to be added to the list. Whatever the status of the policy, it is definitely city practice. Mr. Padia added staff has asked Alameda County GSA to provide a report on EPP to the Board in December and he will consult with agency staff Rachel Balsley to provide any corrections or updates to the chart. President Martinez thanked Mr. Nylund and Ms. Julien for the report.

There were no public comments on this item. Board member Rood made the motion to accept the Five Year Financial and Compliance Audit by Crowe Horwath LLP and approve the recommendations therein, subject to the qualifications enumerated in the staff report. Board member Maass seconded and the motion carried 11-0. The Clerk called the role:

(Ayes: Alonzo, Camara, Martinez, Maass, Moore, Oddie, Peltz, Pentin, Rood, Sherman, Stein. Nays: None. Abstain: None. Absent: None).

**2. Grantee Presentation: Dublin Partners in Education (Meri Soll)**

This item is for information only.

Meri Soll provided an overview of the staff report and introduced Christine Bennett, Dublin Partners in Education. Ms. Bennett provided an overview of grant activities and presented a PowerPoint presentation. The combined staff report and the presentation is available here:

[Dublin-Partners-Education-presentation-09-14-17.pdf](#)

President Martinez thanked Ms. Bennett for the presentation and stated that she would be interested in seeing the videos produced by the high school students. Ms. Bennett stated that she would provide the videos to Ms. Soll upon completion. Board member Oddie stated that he enjoyed the presentation and added it is good to hear about the good work being done and expressed his appreciation to staff for providing the one-page summary of the presentation from Fixit Clinic as he was able to share it with his city council. He added the city does host a Fixit Clinic at the senior center.

**3. Replacement Election of Officer for 2017 (Tom Padia)**

Choose to elect a new First Vice President for the remainder of 2017, or leave the position vacant until election of a new slate of officers in December.

Tom Padia provided an overview of the staff report and presented Board member Sherman with a recycled glass bowl for his tenure on the Recycling Board. Mr. Padia informed the Board that the Board of Supervisors considered the appointment of a replacement Source Reduction Specialist at their September 12<sup>th</sup> meeting and although we have not received confirmation the appointments are customarily approved on the Consent Calendar.

Board member Rood and President Martinez were content to leave the position vacant until December. Board member Pentin made the motion to nominate Board member Alonzo as the First Vice President for the remainder of 2017. Board member Alonzo stated that he would be honored to serve. Board member Oddie seconded and the motion carried 10-0-1. The Clerk called the roll:  
(Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Peltz, Pentin, Rood, Sherman. Nays: None. Abstain: Stein. Absent: None).

Board member Sherman expressed his appreciation to President Martinez in her role as President. Board member Sherman stated that he has truly enjoyed serving as a member of the Recycling Board both as cheerleader and occasionally prodding. He added he is always inspired by the work of the agency and learning about how the finances are spent and its impact on grantees and recycling and waste reduction efforts.

**VII. OTHER PUBLIC INPUT**

There was none.

**VIII. COMMUNICATIONS/MEMBER COMMENTS**

There were none.

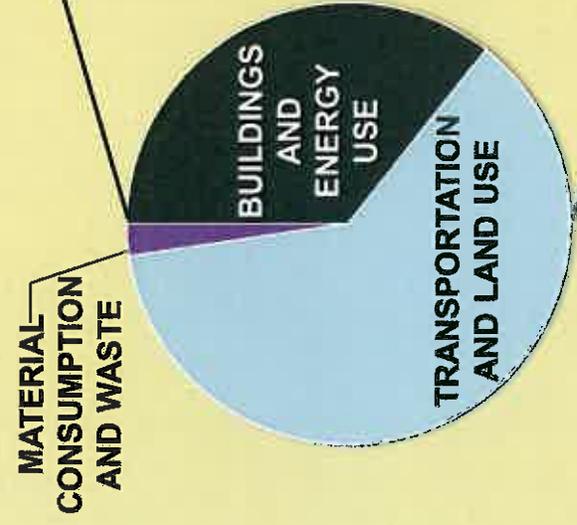
**IX. ADJOURNMENT**

The meeting adjourned at 8:18 p.m.

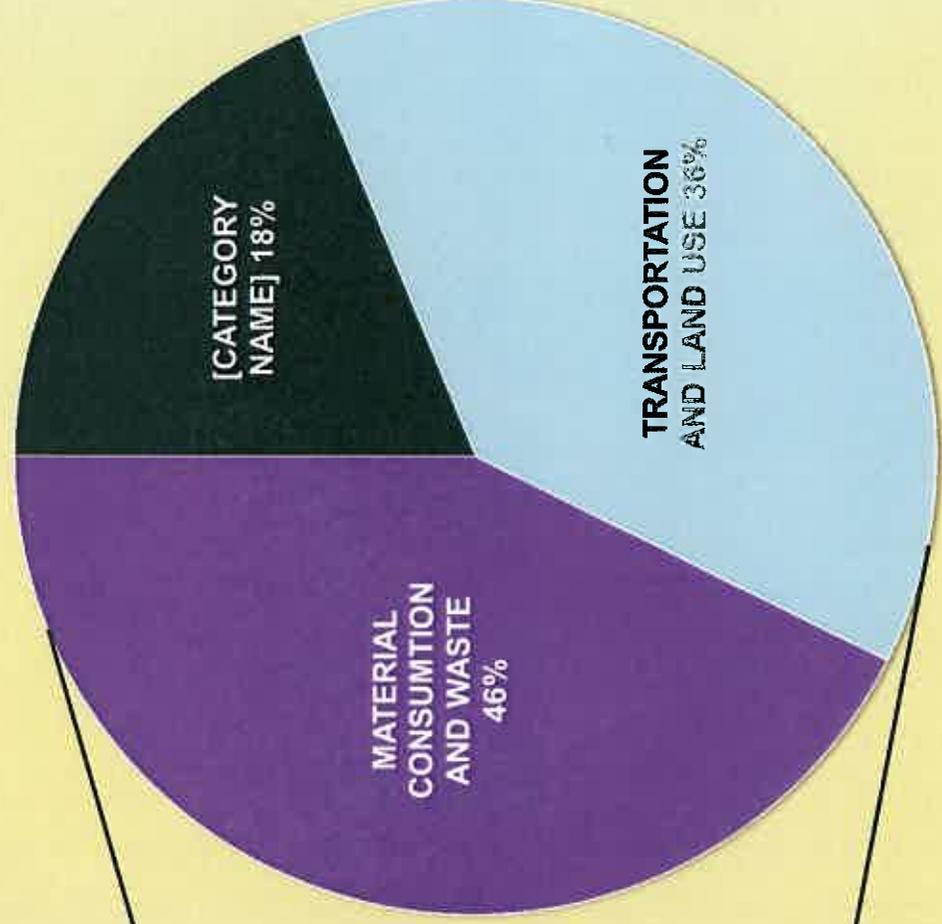
# True Emissions (2013)

## Core Emissions

## Consumption Emissions



Total Emitted: 2.7 million MTCO<sub>2</sub>e



Total Emitted: 7.6 million MTCO<sub>2</sub>e

2.8 X