I. CALL TO ORDER
President Pauline Cutter (WMA & EC), called the meeting to order at 3:02 p.m.

II. ROLL CALL

WMA & EC
County of Alameda
City of Albany
City of Berkeley
Castro Valley Sanitary District
City of Dublin
City of Emeryville
City of Fremont
City of Hayward
City of Newark
City of Oakland
Oro Loma Sanitary District
City of Piedmont
City of Pleasanton
City of San Leandro
City of Union City

Absents:
City of Alameda
City of Livermore

Staff Participating:
Gary Wolff, Executive Director
Wendy Sommer, Deputy Executive Director
Pat Cabrera, Administrative Services Director
Karen Kho, Senior Program Manager
Debra Kaufman, Senior Program Manager
Stephanie Stern, Program Manager
Wes Sullensono, Program Manager
Richard Taylor, Counsel, Authority Board
Arliss Dunn, Clerk of the Board

III. ANNOUNCEMENTS BY THE PRESIDENT
There were none.
IV. CONSENT CALENDAR (WMA, EC & RB)

1. Approval of the Draft Joint Minutes of January 28, 2015 (WMA & EC-Separate Votes) (Gary Wolff)  
   Action

2. Annual Audit for Fiscal Year 2013/14 (WMA & EC, separate votes) (Gary Wolff, Pat Cabrera & Gina Peters)  
   Staff recommends that the WMA Board and the Energy Council review, accept and file the FY 2013/14 audit report.  
   Action

   Information

4. Grants Under $50,000 (WMA only) (Gary Wolff)  
   Information

   Board member Haggerty made the motion to approve the Consent Calendar for the WMA Board. Board member Pentin seconded and the motion carried 13-0 (Chan, Freitas, Kalb, Spencer and Turner absent).

   Board member Ellis made the motion to approve the Consent Calendar for the Energy Council. Board member Jones seconded and the motion carried 11-0 (Chan, Freitas, Kalb and Spencer absent).

V. OPEN PUBLIC DISCUSSION (WMA & EC)

There was none.

VI. REGULAR CALENDAR (WMA, EC & RB)

1. Countywide Integrated Waste Management Plan Factual Changes: Public Hearing and First Reading (WMA only) (Gary Wolff)  
   Action/Public Hearing
   Staff recommends that the Waste Management Authority Board 1) hold a public hearing to amend the CoIWMP to include the factual changes as set forth and make other minor changes for consistency, 2) consider the attached ordinance by title only, waiving reading of the full text and 3) introduce the attached ordinance for consideration and adoption at the March 25th Board meeting.

   Debra Kaufman provided a summary of the staff report. The report is available here: http://stopwaste.org/sites/default/files/meeting/wma%20first%20reading%20and%20public%20hearing%20coiwmp%202015-1.pdf

   Ms. Kaufman indicated that the City of Hayward requested a few minor edits that staff concurred with. These changes were distributed to the Board today. An additional edit includes a correction to figure 2b, to show the City of Livermore’s solid waste going to Vasco Road and not the Altamont Landfill.

   President Cutter opened the public hearing. There were no comments from the public. Board member Biddle made the motion to approve the staff recommendation and to incorporate the City of Livermore changes. Board member Pentin seconded and the motion carried 18-0 (Spencer and Turner absent).

2. Amended and New Conflict of Interest Codes (WMA & EC, separate Votes) (Gary Wolff & Pat Cabrera)  
   Action
   Staff recommends that the Waste Management Authority (Attachment B) and the Energy Council (Attachment C) each adopt the relevant attached resolution stating their amended (WMA) or new (EC) Conflict of Interest Code.

   Pat Cabrera provided an overview of the staff report. The report is available here: http://www.stopwaste.org/sites/default/files/meeting/Conflict%20of%20Interest%20Packet.pdf
Board member Rood inquired if it is a requirement to list personal residence on the 700 form. Richard Taylor stated that it is not a requirement.

Board member Freitas made the motion to approve the staff recommendation for the WMA Board. Board member Sadoff seconded and the motion carried 18-0 (Spencer and Turner absent).

Board member Ellis made the motion to approve the staff recommendation for the Energy Council. Board member Wengraf seconded and the motion carried 17-0 (Spencer absent).

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend Action future Board Meeting(s) (WMA only) (Gary Wolff)
   (P&O and Recycling Board meeting, March 12th at 4:00 pm - StopWaste Offices, 1537 Webster St., Oakland, CA)

Board member Pentin requested an interim appointment for the P&O and RB meeting on March 12th. Board member Biddle volunteered to serve as the interim appointment. Board member Cutter made the motion to approve the interim appointment. Board member Rood seconded and the motion carried 18-0 (Spencer and Turner absent).

4. Presentation of Energy Council Projects (EC only) (Gary Wolff, Wendy Sommer & Karen Kho)
   This item is information only.

Wendy Sommer provided an overview of the presentation and introduced Program Manager’s Karen Kho, Stephanie Stern and Wes Sullens. A copy of the presentation is available here: http://www.stopwaste.org/file/2228/download?token=iaPpoDLJ

Board member Kalb thanked staff for a very thorough presentation and requested that staff send a link that identifies the leads for the sub-programs. Ms. Kho stated that the descriptions for each program can be found on the BayREN website. The program leads change as they are periodically re-elected. Board member Kalb added he considers the contractors ability to sell the PACE program as the weakest link in getting the information to property owners and inquired about the efforts to properly educate the vast number of contractors. Ms. Kho stated that staff is doing direct outreach to contractors to enroll them into the BayREN program. Additionally, financing and the link between the PACE program and the BayREN single family upgrade is one that will be strengthened this year. It appears that the residential PACE program is gaining momentum and we’re coordinating closely with Renewable Funding and they are doing direct outreach to contractors as well. Board member Kalb stated that he has spoken with Renewable Funding and they concur that there is difficulty in getting enough contractors that are knowledgeable about the program and who will sell it to the property owners. Ms. Stern indicated that this year staff will be conducting three contractor events trying to engage different sectors of contractors. The first event is in partnership with Truitt and White, a wholesale company that focuses on remodeling. Another event will be in partnership with the State Contractor Licensing Board focusing on HVAC, and in March, BayREN will be hosting an event to lure new contractors to the program. Staff welcomes any ideas that the Board may have to help strengthen the program.

Board member Cutter inquired about the status of the DWR Water-Energy grant. Ms. Kho stated that staff submitted a full proposal in December 2014 and the announcement will be made in April 2015. Board member Biddle stated that staff has done very good work in this area and inquired if there will continue to be a funding stream is this area. Mr. Wolff stated that there will likely be another round of funding in October towards BayREN work as well as the DWR funding opportunity in April, but there is no certainty we will obtain funding.

Board member Rood inquired about the opt-in process for the Energy Council if it adopts an ordinance and the participating agency does not adopt a resolution of its own. Can the jurisdiction then modify the ordinance? Attorney Taylor stated that the spirit of the JPA is that everyone would be legislating the same way and issues would be worked out through the Technical Advisory Group (TAG) so that there will be consistent standards of
interpretation, OR each agency can adopt its own ordinance. Mr. Wolff added, historically the agency has prepared at least one model ordinance -- for C&D diversion -- that was used as a template by member agencies, and that could be done again if appropriate. In contrast, the Landfill Plant Debris Ban was a countywide ordinance adopted by the WMA. When the agency developed the Mandatory Recycling Ordinance and the Reusable Bag Ordinance the question arose as to which model should be used and we created a fusion which was a countywide ordinance that member agencies could choose to participate if they desired. Mr. Wolff added this measure captures the economy of scale but respects local sovereignty. The City of Hayward appreciated this flexible mechanism and asked that it be included as a possible tool for the Energy Council JPA.

President Cutter thanked staff for the presentation.

VII. COMMUNICATIONS/MEMBER COMMENTS (WMA, EC & RB) Information
Board member Maass announced that the State had received enough signatures to stall the statewide plastic bag ban. Mr. Wolff added the State packed food store bag ordinance will be in suspense until November 2016 until the public votes on the issue. Staff looked at the breakdown by County and if no one in Alameda County had signed the petition it still would have garnered enough signatures to qualify for the ballot. Board member Kalb asked if staff is concerned that the public will think our local ordinance is also suspended. Mr. Wolff replied that staff will discuss this issue to see if we need any outreach about this.

Mr. Wolff announced that Northern California Recycling Association (NCRA) will host its annual Recycling Update conference at the Freight and Salvage in Berkeley, March 17, 2015 from 8:30 a.m. to 5:00 p.m. Mr. Wolff will send an email to Board members and we will register any Board member that would like to attend.

VIII. ADJOURNMENT (WMA/EC)
The meeting adjourned at 3:48 p.m.