



Small Business Hazardous Waste Service

How Can the Household Hazardous Waste Program Help Your Business?

A business, organization or agency that generates small amounts of Hazardous Waste or Universal Waste may save money and assure proper disposal of their waste by using Alameda County’s Household Hazardous Waste Small Business service.

- Complete application forms for each site that generates waste and send forms to the HHW program for review. If your site is approved to use the program you will receive an account number. Not all businesses can be approved to drop off hazardous waste, not all hazardous waste types can be accepted by the program.
- Your business or organization must generate the hazardous waste in Alameda County. Your site must generate only small amounts of hazardous waste and qualify as a Very Small Quantity Generator under California EPA rules.
- Each time you need to deliver waste you must **CALL** the HHW program office and make an appointment over the phone, giving your account number. You **cannot** make an appointment on-line to drop off waste from a business.
- The HHW facilities accept hazardous waste from businesses on different days than when residents can drop off waste from their household – businesses cannot deliver waste on days HHW facilities are open for residents.
- If you have a new type of waste or if waste ingredients change get approval for the new waste before delivering.
- **If you ONLY need to dispose of Latex Paint, Lamps, Batteries or Aerosol Cans you may use the “Drop-In Program for Business”.** Before delivering see: www.stopwaste.org/business-drop-in or call: 800-606-6606. Follow on-line or call-in instructions: Drop-In deliveries can be **ONLY** to HHW sites listed, during the days and hours that HHW site is open for the Business Drop-In service. But, you do not need to send an application or make an appointment.
- Follow the guidelines for safe packing and transporting waste and deliver no more than the amounts allowed - see **How to Drop Off Waste** below. The program accepts waste in containers up to 5 gallons in size or 50 pounds in weight. Costs are determined and must be paid at time of delivery - by credit card (Visa or MC), cash or check.
- When you deliver waste to the HHW facility you will receive a receipt that serves as record of proper waste disposal and as receipt for payment.
- Using this service is not all that a hazardous waste generator needs to do for compliance or safety! For other requirements and links see: <https://deh.acgov.org/hazmat/cupa-program> or your city’s CUPA program

Who Can Use the Small Business Hazardous Waste Program?

The HHW program accepts hazardous waste generated in Alameda County from many kinds of businesses and organizations including: contractors, non-profit groups, government agencies, people with a business at home, commercial property landlords. **If you are a Residential Property Landlord search:** www.StopWaste.org/residential-landlord-service.

To be eligible to use the Small Business Hazardous Waste Service:

- Your site must qualify as a Very Small Quantity Generator (VSQG) which means: You produce less than 220 Lbs. (about 27 gallons) of Hazardous Waste and less than 2.2 Lbs. of Acutely Hazardous Waste in any month; have less than 2200 lbs. of Hazardous Waste in storage at any time (example: 220 full 1-gallon cans or 45 full 5-gallon pails of paint). The definition of a VSQG is in California Health and Safety Code section 25218.1 (q), and the Code of Federal Regulations Title 40 secs. 261.13 & 261.14 (a copy is at the end of this packet)
- **What’s NOT counted toward the VSQG limits:** Latex paint and Universal Wastes: aerosol cans, household type batteries and fluorescent lamps - these **are not subject to** the monthly 220 lb. delivery and 2200 lb. in-storage limits



Small Business Hazardous Waste Service

Set up Your Account and get Your Waste Approved

Complete the Certification Form, Information Form and Inventory Form in this packet.

The Certification Form is a legal document attesting that your site meets the criteria of a VSQG.

Submit completed forms by e-mail: HHW@acgov.org or fax: 510-293-9374

or mail: Alameda County HHW VSQG, 1131 Harbor Bay Parkway, M/S 51701, Alameda, California 94502-6540

The program may contact you by e-mail or phone if more information is needed about the waste or about your site.

the HHW program will review your completed forms, determine eligibility and mail you a confirmation with an account number, or inform you if you are not eligible.

Get an EPA ID Number

Your site needs an active EPA Identification Number to be approved.

If you have ONLY Latex paint or Universal Waste you do not need an EPA ID Number

Check if you already have an active EPA ID Number: <https://hwts.dtsc.ca.gov/>

Getting an EPA ID is easy and free. To get an EPA ID Number or re-activate an existing number visit the California Environmental Protection Agency website:

<https://dtsc.ca.gov/apply-for-hazardous-waste-epa-id-number/>

- To reactivate a number, see instructions at the bottom of the webpage
- The website will help you determine the kind of EPA ID No. to apply for

If you do not use a computer you may get a Temporary EPA ID by calling: (800) 618-6942

Get Your Waste Approved for Drop-Off

Complete the **Inventory Form**. The **Fee Schedule** lists typical wastes the HHW program accepts. **E-mail or call if you have questions**. The HHW program may not be able to accept some types of chemicals or waste. The HHW program may contact you with questions.

If waste listed on your **Inventory Form** is:

- Not commonly available to the general public - send a Safety Data Sheet for laboratory or industrial chemicals or uncommon products.
- A mixture or waste produced by a manufacturing or other process - list the chemical ingredients, their concentrations and describe the process on the Inventory Form
- A contaminated material: rags, filter media, wipes, etc. – list chemical name and approximate concentrations of any hazardous contaminant

Send a new Inventory Form if there is new waste or changes to ingredients or generating process.

Waste That is NOT Accepted

Wastes the Small Business Hazardous Waste Service does **NOT** accept:

- **Electronic Waste, appliances, trash or other solid waste**
- **Compressed gas (except for propane for camping or BBQ)**
- **Sharps, medications or other biohazardous waste or Medical Waste, sewerage**
- **Explosive or radioactive material**
- **Treated wood, asbestos, contaminated soil or LARGE DEBRIS from site clean-up, demolition or lead paint removal activities**
- **Unidentified waste - the program cannot accept uncharacterized industrial wastes or unlabeled chemical containers.**

If you use a recycler for wastes like photo chemicals, oil filters, used oil, antifreeze, shop rags dry cleaning fluid, solvents, - keep using your recycler. The Small Business program is intended for waste types which lack recycling alternatives.



Small Business Hazardous Waste Service

How to Drop Off Waste

<p>Call to Make an Appointment</p>	<p>Call 800-606-6606 to schedule an appointment. No appointments can be made on-line. Your application must be approved and you must have an account number. Tell the HHW staff your account number, the site you want to deliver to, which wastes will be delivered and if there is any new waste or changes to waste for delivery.</p> <p>Small Business customers may NOT make an appointment on-line or deliver waste on days when residents drop off waste from their household.</p> <p>Changes to your business information? Send in a new Information Form, list your account # Changes to business ownership? Send in New Information and Certification Forms, list account # Changes to waste you need to deliver? Send in a new Inventory Form or contact the HHW office</p>
<p>Costs and How to Pay</p>	<ul style="list-style-type: none"> • Costs are determined, and payment is due at time of delivery - there is no billing • A fee schedule is attached to help you estimate how much you may be charged. • There is a \$25 minimum charge per delivery • Payment is accepted by cash, check or credit card (Visa or MasterCard only). Credit card must be present and authorized for signature by the person delivering the waste. For payment by check - deliveries to the Hayward, Livermore or Oakland HHW sites make checks to: Alameda County Treasury - deliveries to the Fremont HHW facility make checks to: Fremont Recycling and Transfer Station.
<p>Limits on Amounts and Sizes</p>	<p>The maximum amount you may deliver per delivery and per month: 220 pounds of hazardous waste and 2.2 pounds of extremely hazardous waste (see definition in legal citations below)</p> <p>Monthly weight limits do not apply to: Latex paint, lamps, household type batteries or aerosol cans. If delivering latex paint or batteries, deliver no more than 1000 pounds of these total per trip.</p> <p>No container or item may be over 5 gallons size or weigh over 50 Lbs.</p>
<p>Safe Containers and Transport</p>	<ul style="list-style-type: none"> • Your organization must transport the waste your organization generates. Waste needs to be delivered by an employee of the organization. A contract or for-hire hauler cannot deliver hazardous waste for another company. • Transport waste in containers that prevent leaks or breakage, are securely closed and in good condition with no hazardous residue on the outside of the container. • Each waste container must be impervious to, and not damaged by, the waste contents. Waste with liquid or volatile ingredients must be in a hermetically sealed container. For a dry solid waste with non-volatile ingredients a thick, sealed plastic bag up to 5 gallons in size may be adequate. Waste that is sharp or that could break must be in a rigid puncture-resistant container. • Do not mix waste types in the same container, prevent mixing of incompatible chemicals. • Mark or label each container to indicate the contents. • Pack, load and brace waste in vehicle to prevent movement, damage or spill. Prevent incompatible wastes from mixing during transport. • HHW staff will unload waste. Remain in the vehicle unless asked to step out. Pack waste to be easily accessible to HHW staff, not in passenger area. The site will keep containers.



Small Business Hazardous Waste Service INFORMATION FORM

Type or print legibly

Business Name			
Mailing Address			
City	Zip code		Unincorporated
Main Phone No.	Fax Number		
Generating site (if different from Mailing address)			
City	Zip code		Unincorporated
Main Phone No.	Fax Number		
Owner/Principal /Officer Name Title	Contact Name Title		
Phone Number:	Phone number:		
Email Address:	Email Address:		
Description of business			
EPA ID NUMBER	<i>Not necessary for latex paint and/or universal waste</i>	SIC CODE	
Business and/or Contractors Lic. #	Do you have a Hazardous Materials Business Plan? No? Yes?		
For Office Use Only			
Reviewed By:	Date:	Entered By:	Date:
Customer Number assigned:	Confirmation sent:		
Inventory required prior to each delivery:	Waste Type		



Small Business Hazardous Waste Service

FEE SCHEDULE FOR SMALL BUSINESS WASTE SERVICE

\$ 25.00 minimum charge for each delivery. Payment required at time of delivery by credit card, cash or business check payable to: Alameda County Treasury (see instructions for delivery to Fremont). Credit card must be present and validated for signature by person delivering waste.

HAZARDOUS WASTES – limit 220 pounds per delivery/month	Price	Unit
PaintCare Eligible Paint: Oil and Non-Latex: stain, varnish, deck coating, floor paint (including elastomeric), primer, sealer, undercoat, shellac, lacquer, varnish, urethanes & epoxy (single component), waterproofing concrete/masonry/wood and repellents (no tar or bitumen-based) metal coatings, rust preventative, field and lawn paints	\$0.10	Pound
Non PaintCare Paint, and Paint Related Materials: (Oil and Latex): ink, colorant & pigments, roofing tar, adhesive, joint compound, glaze and other petroleum-based products, paint sludge, containers under 1 gallon of oils, solvents and flammable liquids	\$ 1.00	Pound
Thinner, Solvents, Flammable liquids, Detergent liquids, Contaminated or mixed oil (non-PCB): Containers one gallon and larger, 100% free flowing liquid	\$ 0.55	Pound
Chemicals, other than Toxic/Poisons: Acids, Bases, Oxidizers, Salts, Photo Chemicals, Cleaning Compounds, Pool or spa Chemicals, Bleach, Laboratory Chemicals	\$ 2.40	Pound
Poison and Toxic materials: Liquids or solids; Pesticides, Herbicides, Fungicides, other Toxics	\$ 3.20	Pound
Lead Paint Chips, Contaminated Soil/Sorbents: suitable for Hazardous Waste landfill	\$ 1.80	Pound
Lamp Ballasts: Magnetic transformer type under 15 lbs. (PCB and non-PCB)	\$ 1.00	Pound
Antifreeze – containers one quart or larger	\$ 0.35	Pound
Photo Chemical Bulk Liquids (developers, fixers, stop baths) - containers 1 gallon or larger	\$ 0.70	Pound
Motor Oil, Lubricating Oil, Hydraulic Oil – containers one quart or larger	\$ 0.20	Pound
Oil Filters	\$ 2.00	Pound
Flammable Solids, Fuel filters - Solids containing gasoline or other volatile organics, Other contaminated soil, sorbents, media requiring incineration	\$ 3.50	Pound
Mercury: Broken lamps, Mercury Containing Articles, Mercury Batteries, Spill debris, chemicals	\$18.00	Pound
Propane Tanks: 1 lb. camping type, including MAAP, butane and “Gaz” canisters	\$ 2.50	Pound
Propane Tanks gas grill type (no vehicle tanks) – up to 20 lb. capacity est. @ 20 Lb. ea.	\$ 12.50	Each
Lead Acid Auto, Motor Vehicle, Boat or Engine Batteries est. @ 30 Lb. ea.	\$ 5.00	Each
UNIVERSAL WASTES – not subject to 220 pound per delivery/month limits	Price	Unit
Aerosol Cans up to 16.4 oz.	\$ 1.80	Pound
Household Batteries, Alkaline, Ni Cad, NiMH, Lithium, Lion, Sealed Lead Acid (< 40AH Alarm, UPS, Back-up power batteries) – no liquid electrolyte, no motive power batteries	\$ 0.80	Pound
Damaged, Recalled Lithium Batteries (punctured, crushed, swollen lithium and lithium ion cells & packs)	\$15.00	Pound
Fluorescent lamps, intact: Straight tube lamps, ≥ 2 ft.	\$ 2.00	Pound
Fluorescent lamps, intact: Compact Fluorescent Bulbs, D-tubes, U tubes, PL inserts, Small tubes, & Misc. fluorescent lamps	\$ 3.00	Pound
HID Lamps, intact - Mercury Vapor, Sodium Vapor, headlight, arc, UV, Metal Halide	\$ 4.00	Pound
LATEX PAINT – not subject to 220 pound per delivery/month limit	Price	Unit
Latex Paint – architectural paint	\$ 0.10	Pound



Small Business Hazardous Waste Service INVENTORY FORM

Describe wastes for disposal on this sheet - type or print legibly
Make copies if you have more waste types

Waste Name and Description	Quantity in Lbs. or Gal.	
	One time total	Recurrent per month
<i>The following items are not limited to 220 lbs.:</i>		
Latex Paint		
Fluorescent/Mercury Containing lamps		
Household Batteries		
Aerosol Cans		

For recurrent waste streams use monthly quantity. Specify quantity in lbs. or gal. Make copies for more waste

For common household and building maintenance items a general description such as in the table below is OK.

For laboratory or industrial chemicals and manufacturing wastes include a detailed description with chemical names or a SDS, or a laboratory analytical report.

Paint

- Stain
- Shellac
- Solvents
- Thinners
- Latex paint
- Oil paint

Adhesives

- Putty
- Caulk
- Epoxy
- Mortar
- Stucco
- Cement

Auto

- Fuel
- Waxes
- Motor Oil
- Oil Filters
- Batteries
- Antifreeze

Garden

- Fertilizers
- Ant Traps
- Pesticides
- Herbicides
- Rat Poison
- Gopher Bait

Misc.

- Propane
- Household cleaners
- Detergent

Inventory page

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Small Business Hazardous Waste Service

California Health and Safety Code Section 25218.1

25218.1. For purposes of this article, the following terms have the following meaning (q) "Very small quantity generator" or "VSQG" means a generator that meets the criteria specified in Section 262.13 of Title 40 of the Code of Federal Regulations.

Code of Federal Regulations 40 Section 262.13 --- Generator category determination

A generator must determine its generator category. A generator's category is based on the amount of hazardous waste generated each month and may change from month to month. This section sets forth procedures to determine whether a generator is a very small quantity generator, a small quantity generator, or a large quantity generator for a particular month, as defined in § 260.10 of this chapter.

(a) Generators of either acute hazardous waste or non-acute hazardous waste. A generator who either generates acute hazardous waste or non-acute hazardous waste in a calendar month shall determine its generator category for that month by doing the following:

- (1) Counting the total amount of hazardous waste generated in the calendar month;
- (2) Subtracting from the total any amounts of waste exempt from counting as described in paragraphs (c) and (d) of this section; and
- (3) Determining the resulting generator category for the hazardous waste generated using Table 1 of this section.

(b) Generators of both acute and non-acute hazardous wastes. A generator who generates both acute hazardous waste and non-acute hazardous waste in the same calendar month shall determine its generator category for that month by doing the following:

- (1) Counting separately the total amount of acute hazardous waste and the total amount of non-acute hazardous waste generated in the calendar month;
- (2) Subtracting from each total any amounts of waste exempt from counting as described in paragraphs (c) and (d) of this section;
- (3) Determining separately the resulting generator categories for the quantities of acute and non-acute hazardous waste generated using Table 1 of this section; and
- (4) Comparing the resulting generator categories from paragraph (b)(3) of this section and applying the more stringent generator category to the accumulation and management of both non-acute hazardous waste and acute hazardous waste generated for that month.

Table 1 to § 262.13 - Generator Categories Based on Quantity of Waste Generated in a Calendar Month

Quantity of acute hazardous waste generated in a calendar month	Quantity of non-acute hazardous waste generated in a calendar month	Quantity of residues from a cleanup of acute hazardous waste generated in a calendar month	Generator category
1 kg	Any amount	Any amount	Large quantity generator
Any amount	≥ 1,000 kg	Any amount	Large quantity generator
Any amount	Any amount	> 100 kg	Large quantity generator
≤ 1 kg	> 100 kg and < 1,000 kg	≤ 100 kg	Small quantity generator
≤ 1 kg	≤ 100 kg	≤ 100 kg	Very small quantity generator

Code of Federal Regulations 40 Section 262.14 --- Conditions for exemption for a very small quantity generator.

(a) Provided that the very small quantity generator meets all the conditions for exemption listed in this section, hazardous waste generated by the very small quantity generator is not subject to the requirements of parts 124, 262 (except §§ 262.10 through 262.14) through 268, and 270 of this chapter, and the notification requirements of section 3010 of RCRA and the very small quantity generator may accumulate hazardous waste on site without complying with such requirements. The conditions for exemption are as follows:

- (1) In a calendar month the very small quantity generator generates less than or equal to the amounts specified in the definition of "very small quantity generator" in § 260.10 of this chapter;
- (2) The very small quantity generator complies with § 262.11(a) through (d);
- (3) If the very small quantity generator accumulates at any time greater than 1 kilogram (2.2 lbs) of acute hazardous waste or 100 kilograms (220 lbs) of any residue or contaminated soil, water, or other debris resulting from the cleanup of a spill, into or on any land or water, of any acute hazardous waste listed in §§ 261.31 or 261.33(e) of this chapter, all quantities of that acute hazardous waste are subject to the following additional conditions for exemption:
 - (i) Such waste is held on site for no more than 90 days beginning on the date when the accumulated wastes exceed the amounts provided above; and
 - (ii) The conditions for exemption in § 262.17(a) through (g).
- (4) If the very small quantity generator accumulates at any time 1,000 kilograms (2,200 lbs) or greater of non-acute hazardous waste, all quantities of that hazardous waste are subject to the following additional conditions for exemption:
 - (i) Such waste is held on site for no more than 180 days, or 270 days, ..., beginning on the date when the accumulated waste exceed the amounts provided above;
 - (ii) The quantity of waste accumulated on site never exceeds 6,000 kilograms (13,200 lbs); and
 - (iii) The conditions for exemption in § 262.16(b)(2) through (f).
- (5) A very small quantity generator that accumulates hazardous waste in amounts less than or equal to the limits in paragraphs (a)(3) and (4) of this section must either treat or dispose of its hazardous waste in an on-site facility or ensure delivery to an off-site treatment, storage, or disposal facility, either of which, if located in the U.S., is:
 - (i) Permitted under part 270 of this chapter;
 - (ii) In interim status under parts 265 and 270 of this chapter;
 - (iii) Authorized to manage hazardous waste by a state with a hazardous waste management program approved under part 271 of this chapter;
 - (iv) Permitted, licensed, or registered by a state to manage municipal solid waste and, if managed in a municipal solid waste landfill is subject to part 258...;
 - (v) Permitted, licensed, or registered by a state to manage non-municipal non-hazardous waste and, if managed in a non-municipal non-hazardous waste disposal unit, is subject to the requirements in §§ 257.5 through 257.30 of this chapter;
 - (vi) A facility which:
 - (A) Beneficially uses or reuses, or legitimately recycles or reclaims its waste; or
 - (B) Treats its waste prior to beneficial use or reuse, or legitimate recycling or reclamation;
 - (vii) For universal waste managed under part 273 of this chapter, a universal waste handler or destination facility subject to the requirements of part 273 ;
 - (viii) A large quantity generator under the control of the same person as the very small quantity generator, provided the following conditions are met:
 - (A) The very small quantity generator and the large quantity generator are under the control of the same person as defined in § 260.10 of this chapter. "Control," for the purposes of this section, means the power to direct the policies of the generator, whether by the ownership of stock, voting rights, or otherwise, except that contractors who operate generator facilities on behalf of a different person as defined in § 260.10 of this chapter shall not be deemed to "control" such generators.
 - (B) The very small quantity generator marks its container(s) of hazardous waste with:
 - (1) The words "Hazardous Waste"; and
 - (2) An indication of the hazards of the contents (examples include, but are not limited to, the applicable hazardous waste characteristic(s) (i.e., ignitable, corrosive, reactive, toxic); hazard communication consistent with the Department of Transportation requirements at 49 CFR part 172 subpart E (labeling) or subpart F (placarding); a hazard statement or pictogram consistent with the Occupational Safety and Health Administration Hazard Communication Standard at 29 CFR 1910.1200; or a chemical hazard label consistent with the National Fire Protection Association code 704);
 - (ix) A reverse distributor (as defined in § 266.500), if the hazardous waste pharmaceutical is a potentially creditable hazardous waste pharmaceutical generated by a healthcare facility (as defined in § 266.500).
 - (x) A healthcare facility (as defined in § 266.500) that meets the conditions in §§ 266.502(l) and 266.503(b), as applicable, to accept non-creditable hazardous waste pharmaceuticals and potentially creditable hazardous waste pharmaceuticals from an off-site healthcare facility that is a very small quantity generator.
 - (xi) For airbag waste, an airbag waste collection facility or a designated facility subject to the requirements of § 261.4(j) of this chapter.

(b) The placement of bulk or non-containerized liquid hazardous waste or hazardous waste containing free liquids ... in any landfill is prohibited.

(c) A very small quantity generator experiencing an episodic event may generate and accumulate hazardous waste in accordance with subpart L of this part in lieu of §§262.15, 262.16, and 262.17.

California Health and Safety Code Section 25115.

"Extremely hazardous waste" means any hazardous waste or mixture of hazardous wastes which, if human exposure should occur, may likely result in death, disabling personal injury or serious illness caused by the hazardous waste or mixture of hazardous wastes because of its quantity, concentration, or chemical characteristics.



Small Business Hazardous Waste Service
CERTIFICATION FORM

ALAMEDA COUNTY HOUSEHOLD HAZARDOUS WASTE PROGRAM

CERTIFICATION STATEMENT FOR BUSINESSES QUALIFYING AS A
VERY SMALL QUANTITY GENERATOR

Type or print legibly - Fillable forms and instructions at: Business Hazardous Waste/Stopwaste.org

I certify under penalty of law that I have personally examined and am familiar with the definition of a Very Small Quantity Generator (VSQG), as set forth in the California Health and Safety Code Section 25218.1, and that the business listed below qualifies as a VSQG.

I understand that the business listed below may participate in this program only so long as it qualifies as a Very Small Quantity Generator (VSQG). I may be asked to confirm this each time I tender wastes for disposal.

Business Name:

EPA ID #:

Street Address:

City:

Zip:

Telephone: ()

Name:

Title:

Signature:

Date: