

**Planning & Organization Committee and
Recycling Board Members**

Dianne Martinez, **President**
City of Emeryville
Steve Sherman, **1st Vice President**
Source Reduction Specialist
Jerry Pentin, **2nd Vice President**
City of Pleasanton
Adan Alonzo, Recycling Programs
Bernie Camara, Recycling Materials Processing Industry
Peter Maass, City of Albany
Jim Oddie, City of Alameda
Tim Rood, City of Piedmont
John Moore, Environmental Organization
Michael Peltz, Solid Waste Industry Representative
Toni Stein, Environmental Educator
Wendy Sommer, Executive Director

AGENDA
MEETING OF THE
PLANNING AND ORGANIZATION
COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD

Thursday, January 12, 2017

4:00 P.M.

StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days' notice to 510-891-6500.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ANNOUNCEMENTS BY THE PRESIDENT**
- IV. CONSENT CALENDAR**

Page		1. Approval of the Draft Minutes of December 8, 2016 (Tom Padia)	Action
1		2. Updated Non Disposal Facility Element for San Leandro (Debra Kaufman) Staff recommends that the Recycling Board receive a copy of San Leandro's Non-Disposal Facility Element update for information only.	Information
5		3. Board Attendance Record (Tom Padia)	Information
13		4. Written Report of Ex Parte Communications (Tom Padia)	Information
15		V. OPEN PUBLIC DISCUSSION An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.	
		VI. REGULAR CALENDAR	
17		1. 2017 Meeting Schedule (Tom Padia) Staff recommends that the Recycling Board/P&O Committee adopt the regular meeting schedule for 2017. The 2017 meeting schedules have been adopted by the WMA/Energy Council and the Programs & Administration Committee, respectively, and the 2017 Agency Holiday schedule is included for your information.	Action
21		2. Municipal Panel: Construction and Demolition Debris Recycling (Meghan Starkey) Staff requests that the Recycling Board provide direction on the next series of topics for Municipal Panels.	Information
23		3. C&D Recycling Program Activities (Meri Soll) This item is for information only.	Information
- VII. OTHER PUBLIC INPUT**
- VIII. COMMUNICATIONS/MEMBER COMMENTS**
- IX. ADJOURNMENT**

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**MINUTES OF THE REGULAR MEETING OF THE
PLANNING AND ORGANIZATION COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, December 8, 2016

4:00 P.M.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

I. CALL TO ORDER

Tim Rood, President, called the meeting to order at 4:00 p.m.

II. ROLL CALL

Adan Alonzo, Recycling Programs
Bernie Camara, Recycling Materials Processing Industry
Peter Maass, City of Albany
Dianne Martinez, City of Emeryville
John Moore, Environmental Organization
Jim Oddie, City of Alameda
Michael Peltz, Solid Waste Industry Representative
Jerry Pentin, City of Pleasanton
Tim Rood, City of Piedmont
Steve Sherman, Source Reduction Specialist
Toni Stein, Environmental Educator

Staff Present:

Tom Padia, Deputy Executive Director
Debra Kaufman, Senior Program Manager
Farand Kan, Deputy County Counsel
Arliss Dunn, Clerk of the Board

Others Present:

Ken Lewis, Waste Management
Jessica Jones, Consultant, Waste Management
Peter Slote, City of Oakland

III. ANNOUNCEMENTS BY THE PRESIDENT

There were none.

IV. CONSENT CALENDAR

- | | | |
|----|---|--------------------|
| 1. | Approval of the Draft Minutes of November 10, 2016 (Tom Padia) | Action |
| 2. | Board Attendance Record (Tom Padia) | Information |
| 3. | Written Report of Ex Parte Communications (Tom Padia) | Information |

Board member Martinez made the motion to approve the Consent Calendar. Board member Alonzo seconded and the motion carried 10-0 (Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Peltz, Rood, Sherman, Stein. Nays: None. Abstain: None. Absent: Pentin.)

V. OPEN PUBLIC DISCUSSION

There was none.

VI. REGULAR CALENDAR

**1. Accumulated Measure D Fund Balance Exceeding Policy Threshold – Action
Approval of City of Newark Expenditure Plan (Tom Padia)**

Approve the Expenditure Plan submitted by the City of Newark and find that Newark is eligible to continue receiving its quarterly per capita disbursements from the Recycling Fund through June 30, 2018, while it expends its Measure D funds according to the Expenditure Plan or on other eligible uses.

Tom Padia provided a summary of the staff report. The report is available here:

[Accumulated Measure D funds-Newark-memo.12-08-16.pdf](#)

There was no public comment on this item. Board member Martinez inquired about the cost of a consultant to assist with developing a diversion plan. Mr. Padia pointed to page 15 of the staff report and stated that he had spoken with staff that confirmed that the cost would be in the range of \$75,000 for the cost of the consultant. President Rood inquired about the rationale for the ten year restriction on the use of funds. Mr. Padia stated it is not a matter of policy approved by this Board it was the County Charter that set this timeframe. Board member Alonzo inquired if they developed a plan similar to Hayward and Livermore is there concern that they may not carry out the plan. Mr. Padia stated no there is no concern that they would not carry out the plan. Board member Martinez commented that she considers that Newark is backed into a corner to expend the funds to hire a consultant and not utilize the funds toward meeting their diversion goals. Mr. Padia stated in fact Newark requires assistance to help negotiate the most cost effective program as possible. Board member Maass inquired if it is normal that commercial organics collection is more expensive than regular waste collection. Mr. Padia stated that it is situational. Board member Moore inquired since this is a request to extend eligibility and having the city come into compliance what is the reason to extend the deadline to June 20, 2018 as opposed to an earlier date in 2017. Mr. Padia stated that the budget for the current fiscal year has already been adopted and the other jurisdictions that faced a similar circumstance requested a full additional fiscal year beyond the current one to be able to integrate the full costs of the expenditure into their fiscal year budget.

Board member Martinez made the motion to approve the staff recommendation. Board member Pentin seconded and the motion carried 11-0 (Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Peltz, Pentin, Rood, Sherman, Stein. Nays: None. Abstain: None. Absent: None).

**2. Amendment to the Alameda County Integrated Waste Management Plan to include Action
a Compost Facility at the Altamont Landfill and Resource Recovery Facility in the
unincorporated area of Livermore (Debra Kaufman)**

Staff recommends that the Planning & Organization Committee and the Recycling Board (in its role as Local Task Force) recommend to the Authority Board that it hold a public hearing and introduce and waive the first reading of the CoIWMP Amendment ordinance (Attachment A) at the December 21, 2016 meeting to (1) amend the CoIWMP (Exhibit 1) to include the Altamont Compost Facility at the Altamont Landfill and Resource Recovery Facility in the unincorporated Livermore area, and make additional changes for consistency,

(2) find that the Altamont Compost Facility conforms to the CoIWMP as amended, and (3) make the findings required by CEQA, and also recommend that the Authority Board direct staff to place the ordinance on the calendar for adoption at the January 25, 2017 meeting.

Debra Kaufman provided an overview of the staff report. The report is available here:

[CoIWMP Amendment-Altamont Compost Facility-memo.12-08-16.pdf](#)

Board members Peltz and Sherman recused themselves from the discussion.

President Rood asked that Ms. Kaufman direct the Board to the CEQA Conditions of Approval that the Board is being asked to consider. Ms. Kaufman stated the findings are contained in the ordinance and the Board is being asked to find that the County issued a conditional use permit for the Altamont Compost Facility after adopting a mitigated negative declaration and initial study, and that the Authority finds that the Authority Board considered all materials and testimony presented by the public, Local Task Force, applicant for the Facility, and Authority staff.

Board member Stein inquired about the impacts that have been mitigated to date and expressed concern that the process did not allow for adequate public comment. Ms. Kaufman stated that the public review was taken up through the County process including open public hearings well before the project came to us. The Bay Area Air Quality Management District (BAAQMD) has conducted their review as well. Ken Lewis, Waste Management, concurred with Ms. Kaufman's comments and added their process started two years ago and groundwater, stormwater, dust, traffic and additional impacts were all addressed. Peter Slote, City of Oakland, commented that the city of Oakland let an exclusive franchise for mixed materials and organics materials to Waste Management, and construction and operation of a composting facility in Alameda County is a requirement of the franchise agreement and an obligation to bring Oakland's residential organics to an operating facility. This project is a fulfillment of that obligation. Board member Pentin stated that the staff report outlines the process including the timeline for various analysis and studies.

Board member Martinez made the motion to approve the staff recommendation that the Planning & Organization Committee and the Recycling Board (in its role as Local Task Force) recommend to the Authority Board that it hold a public hearing and introduce and waive the first reading of the CoIWMP Amendment ordinance (Attachment A) at the December 21, 2016 meeting to (1) amend the CoIWMP (Exhibit 1) to include the Altamont Compost Facility at the Altamont Landfill and Resource Recovery Facility in the unincorporated Livermore area, and make additional changes for consistency, and (2) find that the Altamont Compost Facility conforms to the CoIWMP as amended, and (3) make the findings required by CEQA, and also recommend that the Authority Board direct staff to place the ordinance on the calendar for adoption at the January 25, 2017 meeting. Board member Pentin seconded and the motion carried 8-1 (Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Pentin, Rood. Nays: Stein. Abstain: None. Absent: None). (Recused: Peltz and Sherman).

3. 2017 Meeting Schedule (Tom Padia)

Action

It is recommended that the WMA/EC, P&A Committee, and the Recycling Board/P&O Committee, each adopt their respective regular meeting schedules for 2017.

Tom Padia provided an overview of the staff report. The report is available here:

[2017 Meeting Schedule-memo.12-08-16.pdf](#)

Mr. Padia announced that Wendy Sommer in her absence asked that the Board approve the January 12, 2017 meeting only and staff will provide at the January meeting a revised schedule to include joint meetings with the Authority Board on different dates. President Rood inquired if staff had considered holding the April meeting at the Zero Net facility in San Leandro. However it may not be conducive for BART transportation. Arliss Dunn stated that the agency previously held a meeting and tour of the facility.

Board member Pentin made the motion to approve the January 12, 2017 meeting only for the Recycling Board/P&O Committee 2017 meeting schedule. Board member Maass seconded and the motion carried 11-0. (Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Peltz, Pentin, Rood, Sherman, Stein. Nays: None. Abstain: None. Absent: None).

4. Election of Officers for 2017 (Tom Padia)

Action

Elect Officers for 2017.

Tom Padia provided an overview of the staff report. The report is available here:

[Election of Officers 2017-memo.12-08-16.pdf](#)

Board member Pentin made the motion to nominate Board member Dianne Martinez, Emeryville, as the President of the P&O Committee/Recycling Board for 2017. Board member Alonzo seconded and the motion carried 10-1. (Ayes: Alonzo, Camara, Maass, Martinez, Oddie, Peltz, Pentin, Rood, Sherman, Stein. Nays: Moore. Abstain: None. Absent: None).

Board member Pentin made the motion to nominate Board member Steve Sherman, Source Reduction Specialist, as the 1st Vice President of the P&O Committee/Recycling Board for 2017. Board member Maass seconded and the motion carried 11-0. (Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Peltz, Pentin, Rood, Sherman, Stein. Nays: None. Abstain: None. Absent: None).

Board member Martinez made the motion to nominate Board member Jerry Pentin, Pleasanton, as the 2nd Vice President of the P&O Committee/Recycling Board for 2017. Board member Oddie seconded and the motion carried 11-0. (Ayes: Alonzo, Camara, Maass, Martinez, Moore, Oddie, Peltz, Pentin, Rood, Sherman, Stein. Nays: None. Abstain: None. Absent: None).

VII. OTHER PUBLIC INPUT

There was none.

VIII. COMMUNICATIONS/MEMBER COMMENTS

There were none.

IX. ADJOURNMENT

The meeting adjourned at 4:38 p.m.



DATE: January 12, 2016
TO: Recycling Board
FROM: Tom Padia, Deputy Executive Director
BY: Debra Kaufman, Senior Program Manager
SUBJECT: Updated Non Disposal Facility Element for San Leandro

SUMMARY

In November, the City of San Leandro updated their non-disposal facility element (NDFE) to include Certified Blue Recycling, which processes construction and demolition debris, and to delete the Smurfit Stone recycling facility, which has ceased operations.

DISCUSSION

Nondisposal facilities are primarily materials recovery facilities, compost facilities and transfer stations, but a jurisdiction's NDFE may also discuss recycling centers, drop-off centers and household hazardous waste facilities.

CalRecycle regulations govern the development and required updates to non-disposal facility elements. CalRecycle requires that jurisdictions provide a copy of their updated NDFE to the local task force (the Recycling Board) but the update is not subject to comment or review.

RECOMMENDATION

Staff recommends that the Recycling Board receive a copy of San Leandro's Non-Disposal Facility Element update for information only.

Attachment A: Updated San Leandro Non-Disposal Facility Element

CITY OF SAN LEANDRO
NON-DISPOSAL FACILITY ELEMENT

SECOND AMENDMENT

This is the Second Amendment to the City of San Leandro's Non-Disposal Facility Element (NDFE), which was approved in 1993 and amended in 2002.

This Second Amendment highlights changes to both facilities within and outside of the City of San Leandro, and includes:

- Deleting Smurfit-Stone Recycling Company, which has ceased operations.
- Adding Certified Blue Recycling, which processes construction and demolition, including inert debris. Certified Blue Recycling is proposing to be permitted as a medium-sized Construction and Demolition Debris and Inert Debris (CDI) processing facility under the CalRecycle CDI tiered permitting requirements. Certified Blue Recycling would like to increase its processing capacity for C&D debris from 25 up to 175 tons per day.

Non-Disposal Facility Element Objectives:

The purpose of this element is to identify and describe existing and/or planned Non-Disposal Facilities (NDFs) to be utilized by the City of San Leandro in attaining the waste reduction goals identified in the City's Source Reduction and Recycling Element. NDFs include transfer and processing stations, material recovery facilities (MRFs) that receive unsorted waste. Recycling facilities that receive sorted materials and other facilities that do not require County solid waste facility permits normally do not fall under this definition of NDFs.

A proposed new NDF or NDF expansion in San Leandro cannot be considered for development until it has been identified and described in the City's NDFE. Each proposed facility must also comply with appropriate project specific CEQA environmental review, the land use permitting process, and the permit processes of various other federal, state, regional and countywide agencies. In addition, the Alameda County Waste Management Authority, the Local Task Force, must make a determination of conformance as to whether or not proposed new or expanded NDFs conform to the Countywide Element of the County Integrated Waste Management Plan (CoIWMP).

**EXISTING NON-DISPOSAL FACILITIES WITHIN
THE CITY OF SAN LEANDRO USED TO IMPLEMENT SRRE PROGRAMS**

FACILITY NAME, TYPE AND ADDRESS:

Alameda County Industries (ACI)

610 Aladdin Ave.

San Leandro, CA 94577

***This facility has a solid waste facility permit.**

SWIS# 01-AA-0290

ACI operates a direct transfer station for municipal solid waste and a material recovery facility for recyclables received from various businesses and residential curbside programs. Recyclables collected from local communities are processed onsite. Used motor oil and filters, latex paint, e-waste and household batteries are collected from the residential curbside programs and processed off-site. Food scraps, yard trimmings and wood waste are collected and sent to a third party for composting. Construction debris is transferred off-site for processing.

TYPE OF MATERIALS ACCEPTED FOR DIVERSION:

Cardboard	Wood/tree trunks/logs	Tires
News/mixed paper	Clean fill/dirt/concrete	C&D Debris
Metal cans & scrap metal	Yard trimmings	Appliances & Electronics
Glass bottles/jars	Food scraps	Household Batteries
Plastics containers #1-7	Latex Paint	Used motor oil

LAND USE DESIGNATION:

IG – Industrial General

LAND USE PERMIT STATUS:

Conditional Use Permits:

CU-95-10

CU-96-18

CU-97-7

PLN2001-00049

PLN2006-00061

PLN15-0006

FACILITY SIZE: (per Land Use Permit)

2.82 acres

MAXIMUM CAPACITY OF FACILITY: (per Land Use Permit)

The maximum capacity is not to exceed 412 tons per day, including a maximum of 280 tons per day from the Transfer Facility.

DIVERSION RATE:

ACI diverted over 53,000 tons of material in 2015 which represents 56 percent of all materials collected.

PARTICIPATING JURISDICTIONS:

Alameda, San Leandro, Livermore, Santa Clara, and Los Altos

**EXISTING NON-DISPOSAL FACILITIES WITHIN
THE CITY OF SAN LEANDRO USED TO IMPLEMENT SRRE PROGRAMS**

(Continued)

FACILITY NAME, TYPE AND ADDRESS:

Davis Street Transfer Station

2615 Davis Street

San Leandro, CA 94577

***This facility has a solid waste facility permit.**

SWIS# 01-AA-0007

This facility is a transfer station for municipal solid waste and a processing facility for various recyclables received from businesses, curbside programs, and the drop-off and buy-back center. Recyclables are processed on site. Yard materials and wood waste are collected and sent off-site for composting. The Transfer Station offers bulky goods recycling for major appliances, clean fill/dirt, scrap metal and concrete. There is a waste oil collection center for used motor oil. A Construction and Demolition (C&D) Debris MRF processes approximately 500 tons per day.

TYPE OF MATERIALS ACCEPTED FOR DIVERSION FROM LANDFILL:

Cardboard	Wood/tree trunks/logs	Appliances & Electronics
News/mixed paper	Yard trimmings	C&D Debris
Glass	Clean fill/dirt/concrete	Used motor oil
Plastics	Food scraps	
Tires	Metal cans and scrap metal	

LAND USE DESIGNATION:

IG – Industrial General

LAND USE PERMIT STATUS:

Conditional Use Permits:

CU76-16

CU-96-1

PLN2002-00124

PLN2010-00019

PLN2010-00026

PLN15-0024

FACILITY SIZE: (per Land Use Permit)

The facility is 53 acres.

MAXIMUM CAPACITY OF FACILITY: (per Land Use Permit)

The maximum capacity at the facility is not to exceed 5,600 tons per day, based on the 2004 permit.

DIVERSION RATE:

The Davis Street Transfer Station diverted 392,544 tons of recyclables which represents 49% percent of all materials received at the transfer station.

PARTICIPATING JURISDICTIONS:

Alameda, Contra Costa, San Francisco, Santa Clara Counties

**EXISTING NON-DISPOSAL FACILITIES WITHIN
THE CITY OF SAN LEANDRO USED TO IMPLEMENT SRRE PROGRAMS**

(Continued)

ADD: BLUE WATER RECYCLING

FACILITY NAME, TYPE AND ADDRESS:

Certified Blue Recycling

2075 Williams Street

San Leandro, CA 94577

SWIS# 01-AA-0314

SWIS# 01-AA-0315

This facility is a medium volume construction and demolition and inert debris (CDI) processing facility. Blue Water is proposing to increase its processing capacity for C&D debris from 25 up to 175 tons per day under the Construction and Demolition and Inert Debris tier permitting regulations. Blue Water Recycling will continue to accept CDI debris including, but not limited to wood, sheetrock, concrete, metal, cardboard, and plant debris generated by construction and demolition work. Materials will be sorted and sent to the appropriate recycling facilities.

TYPE OF MATERIALS ACCEPTED FOR DIVERSION FROM LANDFILL:

C&D Debris	Cardboard	Wood/tree trunks/logs
Scrap metal	Green waste	Clean fill/dirt/concrete

LAND USE DESIGNATION:

IG – Industrial General

LAND USE PERMIT STATUS:

Conditional Use Permits:

PLN2009-00022

FACILITY SIZE: (per Land Use Permit)

The facility is 2.2 acres.

MAXIMUM CAPACITY OF FACILITY: (per Land Use Permit)

The maximum capacity at the facility is not to exceed 4,200 tons per day.

DIVERSION RATE:

Blue Water diverted 10,690 tons of material in 2015 which represents 71 percent of all materials collected.

PARTICIPATING JURISDICTIONS:

Blue Water Recycling serves the entire San Francisco Bay Area.

2016 - ALAMEDA COUNTY RECYCLING BOARD ATTENDANCE

	J	F	M	A	M	J	J	A	S	O	N	D
REGULAR MEMBERS												
A. Alonzo	X	X	X	X	X	X	X	X	X	X	X	X
G. Jones	X	I	X	X	X	A						
B. Camara	X	X	X	A	X	X	X	X	X	X	X	X
P. Maass	X	X	X	X	I	X	X	X	A	X	X	X
D. Martinez	X	X	X	I	X	X	X	X	X	X	X	X
J. Moore									X	X	X	X
J. Oddie							X	X	X	X	X	X
D. O'Donnell	X	X	X	X	X	X	X	X	X			
M. Peltz	X	A	X	X	X	A	X	X	X	X	X	X
J. Pentin	X	I	I	X	A	X	I	X	X	A	X	X
T. Rood	X	X	X	X	X	I	X	X	X	X	X	X
S. Sherman	X	X	X	X	X	X	X	X	X	X	X	X
T. Stein	X	X	X	X	X	X	A	X	X	A	X	X
INTERIM APPOINTEES												
D. Biddle		X			X		X					
S. Young		X				X						
D. Sadoff			X									
D. Kalb				X								

Measure D: Subsection 64.130, F: Recycling Board members shall attend at least three fourths (3/4) of the regular meetings within a given calendar year. At such time, as a member has been absent from more than one fourth (1/4) of the regular meetings in a calendar year, or from two (2) consecutive such meetings, her or his seat on the Recycling Board shall be considered vacant.

X=Attended

A=Absent

I=Absent - Interim Appointed

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DATE: January 12, 2017
TO: Recycling Board
FROM: Tom Padia, Deputy Executive Director
SUBJECT: Written Reports of Ex Parte Communications

BACKGROUND

Section 64.130 (Q)(1)(b) of the Alameda County Charter requires that full written disclosure of ex parte communications be entered in the Recycling Board's official record. At the June 19, 1991 meeting of the Recycling Board, the Board approved the recommendation of Legal Counsel that such reports be placed on the consent calendar as a way of entering them into the Board's official record. The Board at that time also requested that staff develop a standard form for the reporting of such communications. A standard form for the reporting of ex parte communications has since been developed and distributed to Board members.

At the December 9, 1999 meeting of the Recycling Board, the Board adopted the following language:

Ex parte communication report forms should be submitted only for ex parte communications that are made after the matter has been put on the Recycling Board's agenda, giving as much public notice as possible.

Per the previously adopted policy, all such reports received will be placed on the consent calendar of the next regularly scheduled Recycling Board meeting.

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DATE: January 12, 2017
TO: Planning & Organization Committee/Recycling Board
FROM: Tom Padia, Deputy Executive Director
SUBJECT: 2017 Meeting Schedule

SUMMARY

At the December 8, 2016 meeting the P&O/Recycling Board was asked to adopt just the January 12, 2017 meeting so that staff could schedule one or more joint meetings with the Waste Management Authority in 2017. The proposed schedule below contains a joint meeting with the WMA in April for the purpose of FY 17/18 budget presentation and discussion.

COMMITTEE MEETING SCHEDULE

Recycling Board/ Planning & Organization Committee (2nd Thursday each month)

The regular meeting schedule for the Recycling Board/ Planning & Organization Committee is the second Thursday of each month at 4:00 p.m. or 7:00 p.m., except where noted differently (*). The meetings are held at 1537 Webster St., Oakland or at other locations as noted.

The 2017 meeting dates for the Recycling Board/Planning & Organization Committee are:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 12	4:00 p.m.	1537 Webster Street, Oakland
February 9	7:00 p.m.	District 3 - San Leandro San Leandro Library
March 9	4:00 p.m.	1537 Webster Street, Oakland
April 26 <i>*Joint Meeting WMA/EC/RB</i>	3:00 p.m.	1537 Webster Street, Oakland
May 11	7:00 p.m.	District 4 – Castro Valley Castro Valley Library
June 8	4:00 p.m.	1537 Webster Street, Oakland
July 13	7:00 p.m.	District 1 – Fremont <i>Tentative: Fremont Recycling and Transfer Station, 41149 Boyce Road, Fremont</i>
August 10	4:00 p.m.	1537 Webster Street, Oakland
September 14	7:00 p.m.	District 5 - Oakland StopWaste, 1537 Webster Street, Oakland
October 12	4:00 p.m.	1537 Webster Street, Oakland
November 9	7:00 p.m.	District 2 - Hayward Hayward City Hall 777 B Street, Hayward, CA 94541
December 14	4:00 p.m.	1537 Webster Street, Oakland

RECOMMENDATION

That the Recycling Board/P&O Committee adopt the above regular meeting schedule for 2017.

The following 2017 meeting schedules have been adopted by the WMA/Energy Council and the Programs & Administration Committee, respectively, and the 2017 Agency Holiday schedule is included for your information.

REGULAR BOARD MEETING SCHEDULE

The regular meeting schedule for the Authority Board and the Energy Council is the fourth Wednesday of each month at 3:00 p.m., except where noted differently (*). Authority Board and Energy Council meetings are held at 1537 Webster St., Oakland, CA.

The 2017 meeting dates for the Authority Board/Energy Council is as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 25	3:00 P.M.	1537 Webster Street
February 22	3:00 p.m.	1537 Webster Street
March 22 <i>*Business Recognition Event</i>	3:00 p.m.	1537 Webster Street
April 26 <i>*Joint Meeting WMA/EC/RB</i>	3:00 p.m.	1537 Webster Street
May 24	3:00 p.m.	1537 Webster Street
June 28	3:00 p.m.	1537 Webster Street
July 26	3:00 p.m.	1537 Webster Street
August - NO MEETING	AUGUST RECESS	
September 27	3:00 p.m.	1537 Webster Street
October 25	3:00 p.m.	1537 Webster Street
November 15 <i>*3rd Wednesday</i>	3:00 p.m.	1537 Webster Street
December 20 <i>*3rd Wednesday</i>	3:00 p.m.	1537 Webster Street

COMMITTEE MEETING SCHEDULE

Programs & Administration Committee (2nd Thursday each month)

The regular meeting schedule for the Programs & Administration Committee is the second Thursday of each month at 9:00 a.m., except where noted differently (*). The meetings are held at 1537 Webster St., Oakland.

The 2017 meeting dates for the Programs & Administration Committee are as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 12	9:00 a.m.	1537 Webster Street, Oakland
February 9	9:00 a.m.	1537 Webster Street, Oakland
March 9	9:00 a.m.	1537 Webster Street, Oakland
April 13	9:00 a.m.	1537 Webster Street, Oakland
May 11	9:00 a.m.	1537 Webster Street, Oakland
June 8	9:00 a.m.	1537 Webster Street, Oakland
July 13	9:00 a.m.	1537 Webster Street, Oakland
August – NO MEETING	AUGUST RECESS	
September 14	9:00 a.m.	1537 Webster Street, Oakland
October 12	9:00 a.m.	1537 Webster Street, Oakland
November 9	9:00 a.m.	1537 Webster Street, Oakland
December 14	9:00 a.m.	1537 Webster Street, Oakland

2017 HOLIDAY SCHEDULE

<u>DAY(S)</u>	<u>DATE(S)</u>	<u>REASON</u>
Monday	January 2	New Year's Day
Monday	January 16	Martin Luther King, Jr. Birthday
Monday	February 20	Presidents Day
Monday	May 29	Memorial Day
Tuesday	July 4	Independence Day
Monday	September 4	Labor Day
Monday	October 9	Indigenous Peoples/ Columbus Day
Friday	November 10	Veteran's Day
Thursday & Friday	November 23 & 24	Thanksgiving & Day After
Monday & Tuesday	December 25 & 26	Christmas Eve & Christmas Day

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DATE: January 12, 2017

TO: Planning & Organization Committee/Recycling Board

FROM: Tom Padia, Deputy Executive Director

BY: Meghan Starkey, Senior Program Manager

SUBJECT: Municipal Panel: Construction and Demolition Debris Recycling

SUMMARY

Once per quarter, StopWaste staff assembles a panel of member agencies representatives to speak on a topic previously selected by the Recycling Board. The topic for the January Municipal Panel is Construction and Demolition (C&D) Recycling. Representatives from Alameda, Emeryville, Hayward and San Leandro will participate in this panel. Panelists will share their experience and insights on the opportunities and challenges of C&D diversion in their jurisdictions. Staff will also request input from the Recycling Board on the topics for the next series of municipal panels.

DISCUSSION

C&D recycling has a long history in Alameda County. In 1999, StopWaste developed a model C&D recycling ordinance, and encouraged member agencies to modify and adopt it locally. Most jurisdictions did so, refining the model ordinance to set thresholds, diversion rates and other requirements that address their local conditions. (A summary of requirements by member agency can be found at: <http://www.stopwaste.org/resource/policies/construction-and-demolition-debris-ordinances-alameda-county-matrix>.)

In 2008, California adopted mandatory green building codes for newly constructed buildings, commonly referred to as "CALGreen." CALGreen is updated in conjunction with the rest of the entire statewide building code on a three-year cycle. Since the passage of CALGreen, which now mandates a 65 percent diversion requirement for C&D debris, some jurisdictions have opted to modify their local ordinances, while others simply refer to the state requirements.

Member agency staff members monitor and enforce C&D recycling requirements, including waste management plans and documentation of recycling. These procedures, and designation of responsible department and staff members, vary by city. The panelists will share the current issues

and solutions from their perspectives as front line staff, whose job it is to monitor and support C&D recycling.

StopWaste is also seeking direction from the Recycling Board on which topics to bring to the Board in 2017. Past topics have included commercial organics, multifamily recycling, schools recycling, commercial recycling promotion and outreach, special handling at the curb, franchise contract management, large events recycling, and commercial enclosures/internal recycling space. The Technical Advisory Committee (comprised of member agency recycling staff) discussed possible topics and suggests the following for consideration by the Board. Board members should feel free to suggest topics not on this list as well:

- Implementation challenges in mandatory recycling
- Upstream programs such as green purchasing and reducing paper use
- Managing waste from homeless encampments/illegal dumping
- Contamination in recycling and organics streams

RECOMMENDATION

Staff requests that the Recycling Board provide direction on the next series of topics for Municipal Panels.



DATE: January 12, 2017

TO: Planning & Organization Committee/Recycling Board

FROM: Tom Padia, Deputy Executive Director

BY: Meri Soll, Senior Program Manager

SUBJECT: C&D Recycling Program Activities

SUMMARY

StopWaste has developed programs and resources for both the Construction and Demolition (C&D) industry as well as member agencies to promote the recycling and reuse of C&D materials generated at building jobsites. Materials generated from C&D projects can contribute as much as 20% of the waste found in our local landfills (depending on the level of construction activity in the economy). At the January 12 committee meeting, staff will present a brief history of the Agency's C&D program as well as new approaches and incentives to assist contractors and member agencies in meeting the newly revised C&D diversion requirements set under the State Green Building Code (CALGreen).

DISCUSSION

C&D materials reuse/recovery activities have been part of the agency's comprehensive approach to increasing sustainability in the local building industry. Our work has included developing model C&D ordinances and specifications, a Builders' Guide to Reuse and Recycling as well as a mixed C&D recycling facility rebate program. To assist member agencies with the development and implementation of C&D ordinances, the agency created and staffed the C&D Working Group, comprised of member agency staff working on C&D issues. These programs were developed as a catalyst to increase the diversion of readily recyclable and reusable C&D materials from landfill.

As sustainability issues became more widespread, many member agencies passed C&D ordinances, and in 2010 CALGreen became the first state building code to require C&D diversion for permitted commercial projects. Around this time, green building rating programs such as the US Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED) and Build It Green's GreenPoint Rated started to become the standards that builders referenced when looking for green building guidance. Green building rating programs (which incorporated C&D recycling incentives), coupled with CALGreen and municipal C&D ordinances, all lent a hand in moving the building industry towards recycling and reusing C&D materials generated on the job site.

StopWaste developed a partnership with [Green Halo](#), a web-based waste management tracking tool that provides builders with an easy, step-by-step process for electronically submitting required waste management plans to cities and counties. StopWaste and Green Halo worked with member agencies to pilot and refine the tool and as a result at least half of the member agencies currently utilize Green Halo for tracking waste management plans.

CALGreen C&D requirements have recently increased from 50% diversion to 65% diversion, affecting the majority of permitted commercial and residential projects. In addition to diversion requirements, all projects must submit a waste management plan identifying how C&D materials generated on the job site will be recycled and/or reused, including identifying the amounts and processing facilities to be used to divert materials from landfill.

In response to these more stringent diversion requirements, some member agencies have revised their C&D ordinances and are taking new approaches to assess compliance, including requiring contractors to bring C&D materials to facilities that have received a third party certified recycling rate (i.e. a diversion rate reviewed and audited by an independent outside party according to a standard protocol). Currently there are only two facilities located in the Bay Area that have gone through a third party certification process – Davis Street and Zanker Recycling. Recognizing the need for additional certified facilities and the importance of third party verification, staff has developed a financial incentive program to encourage mixed C&D facilities to become certified to increase the pool of third party certified facilities.

Staff will provide a brief presentation on these new approaches to the C&D program to assist member agencies and contractors with meeting new building code and/or C&D ordinance requirements.

RECOMMENDATION

This item is for information only.