

**Planning Committee/
Recycling Board Members**

Jim Oddie, **1st Vice President**
ACWMA

Sarah Vared, **2nd Vice President**
Source Reduction Specialist

Bernie Camara, Recycling Materials Processing Industry

Sara Lamnin, ACWMA

Ken Lewis, Solid Waste Industry Representative

Peter Maass, ACWMA

Dianne Martinez, ACWMA

John Moore, Environmental Organization

Tim Rood, ACWMA

Toni Stein, Environmental Educator

Vacant, Recycling Programs

Wendy Sommer, Executive Director

AGENDA

**MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

February 8, 2018

7:00 P.M.

**San Leandro Senior Community Center
13909 E. 14th Street
San Leandro, CA 94578
(510) 577-3462
(Directions provided)**

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days' notice to 510-891-6500.

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS BY THE PRESIDENT

Page **IV. CONSENT CALENDAR**

1 1. Approval of the Draft Minutes of January 11, 2018 (Tom Padia)

7 2. Board Attendance Record (Tom Padia)

9 3. Written Report of Ex Parte Communications (Tom Padia)

V. OPEN PUBLIC DISCUSSION

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

VI. REGULAR CALENDAR

11 1. Fiscal Year 2016-17 Audit Report (Todd High)

Staff recommends that the Recycling Board accept and file the FY 16-17 audit report.

71 2. Multi-year Fiscal Forecast (Wendy Sommer & Pat Cabrera)

This item is for information only.

77 3. Election of Officers for the remainder of 2018 (Arliss Dunn)

Elect Officers for the remainder of 2018.

**79 4. Municipal Panel: Litter, Illegal Dumping, Homeless Encampment Cleanup
(Meghan Starkey)**

This item is for information only.

VII. OTHER PUBLIC INPUT

VIII. COMMUNICATIONS/MEMBER COMMENTS

IX. ADJOURNMENT

Directions to the San Leandro Senior Community Center
13909 E. 14th Street - San Leandro, CA 94578

From 580 East ... coming from Oakland

- Take the Grand Ave exit (in San Leandro) from I-580 E
- Turn left onto Grand Ave.
- Turn right onto Sybil Ave.
- Turn left onto Bancroft Ave.
- Turn right onto 136th Ave.
- Turn left at the 1st cross street onto E . 14th St.

From 580 West ... coming from Castro Valley

- Take the exit toward Fairmont Drive/150th Ave
- Slight left onto Foothill Blvd.
- Turn left onto 150th Ave.
- Drive to E. 14th St. Turn right onto E. 14th St.
- Make a U-Turn at 138th Ave.
- Destination will be on right.

From 880 North ... coming from Oakland

- Take the Marina Blvd. East exit
- Turn right onto Marina Blvd.
- Follow Marina Blvd. to San Leandro Blvd.
- Turn right onto San Leandro Blvd. to East 14th Street
- Turn right onto to East 14th Street
- Destination will be on the right.

From 880 South ... coming from Hayward

- Take the Marina Blvd. East exit.
- Keep Right to continue on Marina Blvd.
- Turn right onto San Leandro Blvd.
- Turn Right onto E. 14th St.
- Destination will be on the right.

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DRAFT

**MINUTES OF REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, January 11, 2018

4:00 P.M.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

I. CALL TO ORDER

Jerry Pentin, President, called the meeting to order at 4:05 p.m.

II. ROLL CALL

Bernie Camara, Recycling Materials Processing Industry
Ken Lewis, Solid Waste Industry Representative
Peter Maass, ACWMA
John Moore, Environmental Organization
Jim Oddie, ACWMA
Jerry Pentin, ACWMA
Toni Stein, Environmental Educator
Sarah Vared, Source Reduction Specialist
Dianne Martinez, ACWMA
Vacant, Recycling Programs

Absent:

Tim Rood, ACWMA

Staff Present:

Tom Padia, Deputy Executive Director
Wendy Sommer, Executive Director
Meri Soll, Senior Program Manager
Meghan Starkey, Senior Program Manager
Farand Kan, Deputy County Counsel
Arliss Dunn, Clerk of the Board

Others Present:

Peter Deibler, HF&H Consultants
Arthur Boone

III. ANNOUNCEMENTS BY THE PRESIDENT

President Pentin thanked Board member Martinez for her sterling leadership as President for the past year.

IV. CONSENT CALENDAR

- 1. Approval of the Draft Minutes of December 14, 2017 (Tom Padia)**
- 2. Board Attendance Record (Tom Padia)**
- 3. Written Report of Ex Parte Communications (Tom Padia)**

There were no public comments on the Consent Calendar. Board member Martinez made the motion to approve the Consent Calendar. Board member Maass seconded and the motion carried 7-0.

(Ayes: Camara, Moore, Maass, Martinez, Oddie, Pentin, Vared. Nays: None. Abstain: None. Absent: Lewis, Rood, Stein. Vacant: Recycling Programs).

IV. OPEN PUBLIC DISCUSSION

Arthur Boone provided public comment and distributed a copy of “The Recycling Loop” designed by Ruth Abbe. A copy of the diagram is included as a matter of record.

VI. REGULAR CALENDAR

1. Five Year Program Review (Meri Soll)Tom did the presentation

It is recommended that the Recycling Board accept the final Five Year Program Review report by HF&H Consultants.

Tom Padia provided an overview of the staff report and introduced Peter Deibler, HF&H Consultants. Mr. Deibler presented a PowerPoint presentation and provided an overview of the key findings of their research. A link to the staff report and the presentation is available here: [Five-Year-Review-01-11-18-pdf](#)

Board member Stein inquired if we are partnering with the USEPA regarding C&D facility certification, and commented with regard to the metrics that the WARM model gives the metrics in greenhouse gas emissions and suggested that we use it. Ms. Soll stated that we are working with a national organization called the Recycling Certification Institute and their protocol and curriculum has been vetted by C&D experts in the industry. They are ISO compliant and have trained evaluators. This is the organization that the agency is promoting. Mr. Padia added the general direction of the EPA is not going in the direction of more oversight and auditing of private sector operators. Mr. Deibler commented that as we think about 2020 and beyond and how we look at metrics we can expand our scope as greenhouse gas was not included in this particular scope of research, and SB 1383 includes paper as an organic and should be kept out of the landfill.

Board member Maass inquired with respect to the “evolving ton” and how the waste stream is changing what metrics will be used to measure success. Mr. Deibler stated that this is the reason why it is valuable to measure weight as well as percent and section 4 of the report illustrates the data for Alameda County historically.

President Pentin opened the floor for public comment. Arthur Boone commented that he is not comfortable with the data shown as there is only residential information using 2008 as a comparison. Mr. Padia replied that the benchmark sampling for commercial was not large enough or random enough

to characterize the entire commercial stream. We sampled selected industries such as restaurants, supermarkets, office buildings, etc. but we didn't have the data to know how to combine the information into an overall commercial profile. We are doing a new waste characterization study for 2017 and currently sampling for commercial, roll-off, and self-haul so that we will be able to have comparable data to the 2000 & 2008 studies but we don't have it for this report.

Board member Oddie made the motion to accept the final Five Year Program Review report by HF&H Consultants. Board member Martinez seconded and the motion carried 9-0.

(Ayes: Camara, Lewis, Moore, Maass, Martinez, Oddie, Pentin, Stein, Vared. Nays: None. Abstain: None. Absent: Rood. Vacant: Recycling Programs).

President Pentin introduced and welcomed to the Board, Ken Lewis, Waste Management, Inc. Board member Lewis will serve as the new Solid Waste Industry Representative. Board member Lewis provided an overview of his background and experience.

2. Grants to Nonprofits Program – Year in Review (Meri Soll)

This item is for information only.

Meri Soll provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Grants-Update-01-11-18.pdf](#)

Board member Vared inquired about the average size budget of grant recipients. Ms. Soll stated that the ranges vary widely and the organizations are required to submit an annual budget as well as tax returns as part of the application process. Board member Stein suggested that to increase awareness of reusables, the agency list the location of local flea markets on the agency website. Board member Vared inquired now that the community outreach grants will have a focus on food waste prevention versus food waste recycling and will be moving from the Nonprofit grant project to the Community Outreach project, will organizations that are not focused on the environment/solid waste still be eligible for funding as they have been in the past? Ms. Soll stated that nonprofit organizations that do not have an environmental focus will be able to apply for funding via the Community Outreach grants program. The grants funding protocol for Community Outreach grants has been revised to focus on food waste prevention and project staff is putting together a pilot grant with one or two organizations to assess draft funding parameters. Community Outreach project staff will come back and provide an update to the Board. There were no public comments. President Pentin thanked Ms. Soll for her presentation.

3. Recycling Board Municipal Panels: Topics for 2018 (Meghan Starkey)

Staff recommends that the Recycling Board & Planning Committee provide direction to Agency staff on the topics for 2018.

Meghan Starkey provided a summary of the staff report. A link to the report is available here: [Muni-Panel-Topics-2018-01-11-18.pdf](#)

Board members suggested the following topics for future Municipal Panel discussions:

1. Single use plastics.
2. Homeless encampment clean-up.
3. Disaster preparedness.
4. Illegal dumping.
5. Schools, commercial, and multi-family trash enclosures.

6. Compostable service ware.
7. New plastic bag ban.
8. Mattress dumping.
9. Pharmaceuticals.

There were no public comments on this item.

VII. OTHER PUBLIC INPUT

There was none.

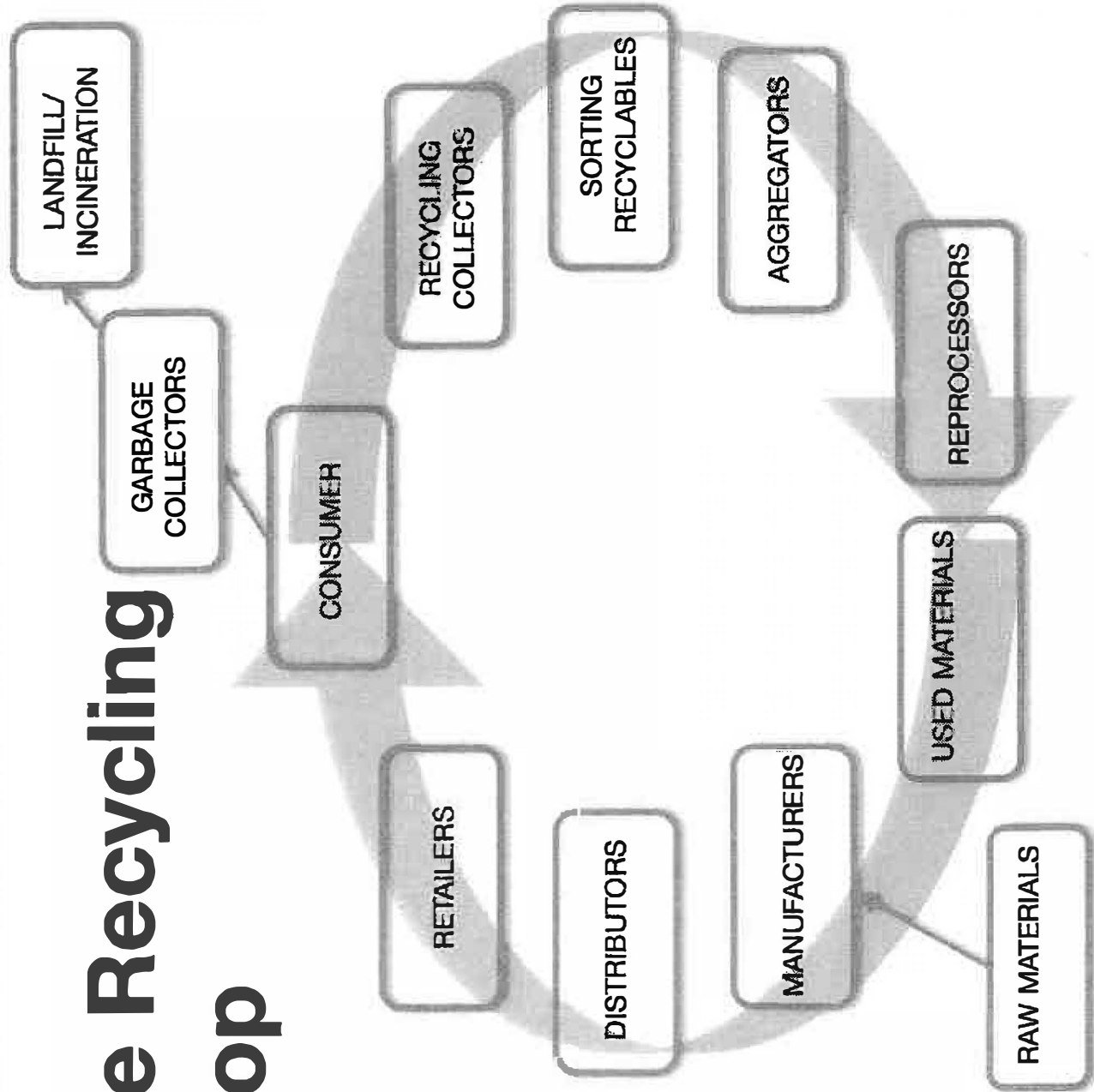
VIII. COMMUNICATIONS/MEMBER COMMENTS

President Pentin completed his second two-year term on the Recycling Board. Mr. Padia thanked Board member Pentin for his service and presented him with a recycled content glass bowl.

IX. ADJOURNMENT

The meeting adjourned at 5:21 p.m.

The Recycling Loop



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2018 - ALAMEDA COUNTY RECYCLING BOARD ATTENDANCE

| | J | F | M | A | M | J | J | A | S | O | N | D |
|-----------------------------|---|---|---|---|---|---|---|---|---|---|---|---|
| REGULAR MEMBERS | | | | | | | | | | | | |
| B. Camara | X | | | | | | | | | | | |
| S. Lamnin | | | | | | | | | | | | |
| K. Lewis | X | | | | | | | | | | | |
| P. Maass | X | | | | | | | | | | | |
| D. Martinez | X | | | | | | | | | | | |
| J. Moore | X | | | | | | | | | | | |
| J. Oddie | X | | | | | | | | | | | |
| J. Pentin | X | | | | | | | | | | | |
| T. Rood | | | | | | | | | | | | |
| T. Stein | X | | | | | | | | | | | |
| S. Vared | X | | | | | | | | | | | |
| Recycling Programs (Vacant) | | | | | | | | | | | | |
| INTERIM APPOINTEES | | | | | | | | | | | | |
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Measure D: Subsection 64.130, F: Recycling Board members shall attend at least three fourths (3/4) of the regular meetings within a given calendar year. At such time, as a member has been absent from more than one fourth (1/4) of the regular meetings in a calendar year, or from two (2) consecutive such meetings, her or his seat on the Recycling Board shall be considered vacant.

X=Attended

A=Absent

I=Absent - Interim Appointed

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DATE: February 18, 2018
TO: Recycling Board
FROM: Tom Padia, Deputy Executive Director
SUBJECT: Written Reports of Ex Parte Communications

BACKGROUND

Section 64.130 (Q)(1)(b) of the Alameda County Charter requires that full written disclosure of ex parte communications be entered in the Recycling Board's official record. At the June 19, 1991 meeting of the Recycling Board, the Board approved the recommendation of Legal Counsel that such reports be placed on the consent calendar as a way of entering them into the Board's official record. The Board at that time also requested that staff develop a standard form for the reporting of such communications. A standard form for the reporting of ex parte communications has since been developed and distributed to Board members.

At the December 9, 1999 meeting of the Recycling Board, the Board adopted the following language:

Ex parte communication report forms should be submitted only for ex parte communications that are made after the matter has been put on the Recycling Board's agenda, giving as much public notice as possible.

Per the previously adopted policy, all such reports received will be placed on the consent calendar of the next regularly scheduled Recycling Board meeting.

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DATE: February 8, 2018

TO: Planning Committee/Recycling Board

FROM: Pat Cabrera, Administrative Services Director

BY: Todd High, Financial Services Manager

SUBJECT: Fiscal Year 2016-17 Audit Report

SUMMARY

California state law requires that the Agency issue a complete set of financial statements annually and that an independent firm of certified public accountants audit the financial reports. The Agency's fiscal year (FY) closed on June 30, 2017, at which time Agency staff prepared the financials in conformity with generally accepted accounting principles (GAAP) and the firm of Maze and Associates audited the reports. At the February 8, 2018 Planning Committee/Recycling Board meeting, staff will present the Audit Report for review and acceptance.

DISCUSSION

The auditor's responsibility is to express opinions on the financial statements. We are pleased the Agency received an unmodified (clean) audit opinion for FY 2017 from the external auditors. In addition, there were no internal control weaknesses noted.

The Annual audit report for the fiscal year ended June 30, 2017 is attached. The Management's Discussion and Analysis (MD&A) section of the report (pages 5-8) provides an overview of the Agency's financial activities for the year. The report includes a total Agency (WMA, Recycling Board and Energy Council) Statement of Net Position (page 9); total Statement of Revenues, Expenses and Changes in Net Position (page 10); and total Statement of Cash Flows (page 11). On pages 33-38, the report shows the Statement of Net Position and the Statement of Revenues, Expenses and Changes in Net Position by Board and by fund. The two Boards and the Energy Council are distinct legal entities (but function as one Agency); therefore these statements are of particular importance as they separately outline their respective financial activity for the year.

Revenue and Expenses

The audit report shows total revenues of \$36.0 million. This is a 2.3% increase in revenues compared to the FY 16-17 budget. The increase is due primarily to higher disposal tonnages partially offset by the timing of grant funding on the multiyear Bay-Friendly Water Efficient Landscape externally funded project. Total expenses were \$33.6 million, a 12.5% reduction compared to budgeted expenses. The decrease is attributable primarily to the timing of grant expenses, which are linked to grant funding, and lower costs than those budgeted for the Household Hazardous Waste Program.

Revolving Loan Fund

During the year, the Agency determined there were other commercial financing alternatives available for borrowers and closed the Revolving Loan Fund to new activity. At the end of the fiscal year, the outstanding loan receivable balance was \$156,688. Repayments from outstanding loans totaled \$319,763 and one loan for \$108,255 was written off during the year. The Revolving Loan Fund returned \$1,700,000 of cash to the Market Development Fund.

Net Position

Total net position is the difference between the Agency's assets and deferred outflows and its liabilities and deferred inflows of resources. Deferred Outflows represents a consumption of net assets that applies to a future reporting period/periods (equivalent to a prepaid expense). Deferred Inflows is the acquisition of net assets that applies to a future period/periods (equivalent to deferred revenue). The Agency's total net position was \$50.2 million (Authority's portion \$39.0 million or 77.7%; Recycling Board's \$11.1 million or 22.1% and Energy Council \$120,000 or 0.2%). The total net position is comprised of \$14.2 million for the net investment in capital assets (land, buildings, furnishings and equipment), \$11.4 million is reserved and designated for specific purposes by the Board, \$10.3 million for the Household Hazardous Waste Fund while the remaining \$14.2 million may be used to meet the Agency's ongoing obligations, including outstanding contracts. The Agency's overall net position increased by approximately \$2.3 million or 4.9% compared to FY 15-16.

As indicated above net position is the difference between the Agency's assets and deferred outflows and its liabilities and deferred inflows of resources. Not all assets can be readily converted to cash (i.e. illiquid) such as the investments in capital assets (building, furniture and equipment); the prepayment of Other Post Employment Benefits (OPEB) is an asset but this asset is not available for the Agency to meet its ongoing obligations, neither are the deferred outflows. Conversely, not all liabilities are due within one year, some are long-term liabilities that may be paid off over a long period of time or from specified funds (not operating revenues), such as the net pension liability.

Recognizing these factors and for purposes of determining what portion of the net position (per audit report) is available to supplement the following year's budget, we eliminated the net OPEB asset, deferred outflow/inflows, accrued vacation and the net pension liability to arrive at a new calculated available net position. This new available net position (after making provisions for Board approved reserves and contract commitments) is what we refer to as "projected beginning fund balance 7/1/16" in the FY 16-17 budget. We consider this amount as available because these are additional funds (addition to projected revenues) that may be used to spend on Agency programs and projects.

Implementation of Governmental Accounting Standards Board (GASB) 75-Accounting for OPEB

Since 2008, the Agency has been a participant in the CalPERS California Employers' Retiree Benefit Trust. This prefunding trust fund exists to cover employee OPEB liabilities which in the Agency's case pertains to medical benefits for retirees. The Agency adopted GASB 75 this year which resulted in a Net OPEB Asset of \$364,797 and a small credit to OPEB expense of \$7,958 as a result of investment earnings in the trust exceeding the interest and service cost components of the OPEB liability.

RECOMMENDATION

Staff recommends that the Recycling Board accept and file the FY 16-17 audit report.

Attachment: Audit Report for the Years ended June 30, 2017 and June 30, 2016.

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**ALAMEDA COUNTY
WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND
RECYCLING BOARD AND ENERGY COUNCIL**

**BASIC FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016**

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**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
For The Years Ended June 30, 2017 and 2016**

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ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS
JUNE 2017

Dan Kalb, *City of Oakland*, **President**
Mike Hannon, *City of Newark*, **First Vice President**
Dave Sadoff, *Castro Valley Sanitary District*, **Second Vice President**
Keith Carson, *County of Alameda*
Jim Oddie, *City of Alameda*
Peter Maass, *City of Albany*
Jesse Arreguin, *City of Berkeley*
Don Biddle, *City of Dublin*

Dianne Martinez, *City of Emeryville*
Vinnie Bacon, *City of Fremont*
Sara Lamnin, *City of Hayward*
Robert Carling, *City of Livermore*
Shelia Young, *Oro Loma Sanitary District*
Tim Rood, *City of Piedmont*
Jerry Pentin, *City of Pleasanton*
Deborah Cox, *City of San Leandro*
Lorrin Ellis, *City of Union City*

ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
BOARD OF DIRECTORS
JUNE 2017

Dianne Martinez, *City of Emeryville*, **President**
Steve Sherman, *Source Reduction Specialist*, **First Vice President**
Jerry Pentin, *City of Pleasanton*, **Second Vice President**
Jim Oddie, *City of Alameda*
Peter Maass, *City of Albany*
Tim Rood, *City of Piedmont*
Toni Stein, *Environmental Educator*
John Moore, *Environmental Organization*
Bernie Camara, *Recycling Materials Processing Industry*
Adan Alonzo, *Recycling Programs*
Michael Peltz, *Solid Waste Industry Representative*

ENERGY COUNCIL
BOARD OF DIRECTORS
JUNE 2017

Lorrin Ellis, *City of Union City*, **President**
Dianne Martinez, *City of Emeryville*, **First Vice President**
Jim Oddie, *City of Alameda*, **Second Vice President**
Keith Carson, *County of Alameda*
Peter Maass, *City of Albany*
Jesse Arreguin, *City of Berkeley*
Don Biddle, *City of Dublin*
Vinnie Bacon, *City of Fremont*
Sarah Lamnin, *City of Hayward*
Robert Carling, *City of Livermore*
Mike Hannon, *City of Newark*
Dan Kalb, *City of Oakland*
Tim Rood, *City of Piedmont*
Jerry Pentin, *City of Pleasanton*
Deborah Cox, *City of San Leandro*

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Alameda County Waste Management Authority,
Alameda County Source Reduction and Recycling Board
and Energy Council
Oakland, California

Report on Financial Statements

We have audited the accompanying financial statements of the Alameda County Waste Management Authority, Alameda County Source Reduction and Recycling Board and Energy Council (Agency), as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial positions of the Agency as of June 30, 2017 and 2016, and the change in financial positions and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Management early adopted the provisions of the following Governmental Accounting Standards Board Statements, during the year ended June 30, 2017 and required a prior period adjustment to net position as discussed in Note 1H 1I to the financial statements:

Statement No. 75 – Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions

During the fiscal year ended June 30 2017, management adopted the Government Accounting Standards Board Statement No. 82 – *Pension Issues—an amendment of GASB Statements No. 67, No. 68, and No. 73.*

The emphasis of these matters does not constitute a modification to our opinions.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and other Required Supplementary Information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to this information in accordance with generally accepted auditing standards in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's basic financial statements as a whole. The Supplemental Information as listed in the Table of Contents are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The Supplemental Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with generally accepted auditing standards in the United States of America. In our opinion, the Supplemental Information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 26, 2018 on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

Maze + Associates

Pleasant Hill, California
January 26, 2018

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**ALAMEDA COUNTY WASTE MANGEMENT AUTHORITY, ALAMEDA COUNTY SOURCE
REDUCTION AND RECYLING BOARD AND ENERGY COUNCIL (“STOPWASTE”)
MANAGEMENT’S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2017**

This section presents management’s analysis of the Alameda County Waste Management Authority’s (the Authority) financial condition and activities as of and for the year ended June 30, 2017. Management’s Discussion and Analysis (MD&A) provides an overview of the Authority which operates as “StopWaste”. To obtain a complete understanding of the Authority’s financial condition, this document should be read in conjunction with the financial statements and the accompanying notes to those financial statements.

ORGANIZATION AND BUSINESS

Alameda County Waste Management Authority operating as StopWaste, is a public agency responsible for reducing waste in Alameda County and is governed by three Boards: The Alameda County Source Reduction Board, the Recycling Board, and the Energy Council. StopWaste helps local governments, businesses, schools and residents with projects and initiatives that increase recycling and reduce waste; develop and expand markets for recycled materials, provide technical and implementation assistance to increase recycling; motivate people to make recycling and waste reduction part of their everyday routines, reduce energy wastes and increase community resilience to climate change.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

The Authority operates as an Enterprise Fund and presents its financial statements using the full accrual basis of accounting. Revenues are recorded when earned and expenses recorded at the time liabilities are incurred, regardless of when cash is received or paid.

The Authority’s financial reports include three basic financial statements: the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Net Position and the Statements of Cash Flows.

The Statement of Net Position includes information about the Authority’s assets, liabilities, deferred outflows and inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The Statement of Revenues, Expenses and Changes in Net Position present the results of the Agency’s operations over the course of the fiscal year and information as to how the net position changed during the year. All of the fiscal year’s revenues and expenses are accounted for in this statement.

The Statement of Cash Flows provides information about the Authority’s cash receipts, cash payments, and net changes in cash resulting from operations, investing and financing activities. The statement shows what the sources and uses of cash were and what the change in the cash balance was during the fiscal year.

Notes to the Basic Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to the basic Financial Statements can be found on pages 9-38 of this report.

Alameda County Waste Management Authority
Table 1 - Statement of Net Position
June 30, 2017

| As of June 30, | 2017 | 2016 | Change (\$) | Change (%) | 2015 | Change (\$) | Change (%) |
|----------------------------------|------------|------------|-------------|------------|------------|-------------|------------|
| Assets | | | | | | | |
| Cash and Cash Equivalents | 41,777,518 | 38,287,604 | 3,489,914 | 9.1% | 36,153,560 | 2,134,044 | 5.9% |
| Other Current Assets | 4,478,451 | 7,308,213 | (2,829,762) | -38.7% | 3,389,336 | 3,918,877 | 115.6% |
| Capital Assets | 14,240,814 | 14,304,952 | (64,138) | -0.4% | 14,453,559 | (148,607) | -1.0% |
| Net OPEB Asset | 364,797 | - | 364,797 | 100.0% | - | - | 0.0% |
| Loans Receivable, non-current | 112,865 | 369,754 | (256,889) | -69.5% | 304,557 | 65,197 | 21.4% |
| Total Assets | 60,974,445 | 60,270,523 | 703,922 | 1.2% | 54,301,012 | 5,969,511 | 11.0% |
| Deferred Pension Outflows | 2,618,901 | 2,128,589 | 490,312 | 23.0% | 640,526 | 1,488,063 | 232.3% |
| Liabilities | | | | | | | |
| Current Liabilities | 7,154,459 | 8,840,260 | (1,685,801) | -19.1% | 5,275,576 | 3,564,684 | 67.6% |
| Net Pension Liability | 5,260,783 | 4,631,507 | 629,276 | 13.6% | 3,501,440 | 1,130,067 | 32.3% |
| Accrued Vacation, non-current | 69,942 | 269,343 | (199,401) | -74.0% | 285,099 | (15,756) | -5.5% |
| Net OPEB Liability | - | 35,266 | (35,266) | -100.0% | - | 35,266 | 100.0% |
| Total Liabilities | 12,485,184 | 13,776,376 | (1,291,192) | -9.4% | 9,062,115 | 4,714,261 | 52.0% |
| Deferred Pension Inflows | 722,285 | 654,281 | 68,004 | 10.4% | 1,289,856 | (635,575) | -49.3% |
| Unavailable Revenues | 168,533 | 84,037 | 84,496 | 100.5% | 17,525 | 66,512 | 379.5% |
| Total Deferred Inflows | 890,818 | 738,318 | 152,500 | 20.7% | 1,307,381 | (569,063) | -43.5% |
| Unrestricted Reserves | 13,860,111 | 13,127,972 | 732,139 | 5.6% | 11,117,439 | 2,010,533 | 18.1% |
| Net Investment in Capital Assets | 14,240,814 | 14,304,952 | (64,138) | -0.4% | 14,453,559 | (148,607) | -1.0% |
| Restricted Reserves | 11,418,045 | 12,865,780 | (1,447,735) | -11.3% | 14,399,244 | (1,533,464) | -10.6% |
| Household Hazardous Waste Fund | 10,333,577 | 7,585,714 | 2,747,863 | 36.2% | 4,601,800 | 2,983,914 | 64.8% |
| Net OPEB Asset | 364,797 | - | 364,797 | 100.0% | - | - | 0.0% |
| Total Net Position | 50,217,344 | 47,884,418 | 2,332,926 | 4.9% | 44,572,042 | 3,312,376 | 7.4% |

Cash and Cash Equivalents increased \$3.5 million (9.1%) in 2017 from 2016, this was primarily due to the increased fund balance in the Household Hazardous Waste Fund and increases in the Discretionary, Grants to Non-Profits and Source Reduction Fund Balances due to increased disposal tons. Other current assets decreased \$2.9 million (-38.7%) reflecting the grant activity performed on water conservation measures with Bay Area Water Agencies and the Agency as the administrative lead. Net OPEB asset of \$0.4 million was generated from the current year contributions. Loans receivable decreased \$0.3 million (-69.5%) largely as a result of repayment activity. At June 30, 2017, there is one outstanding loan in the Revolving Loan Fund.

Current liabilities decreased \$1.7 million (-19.1%) in 2017 from 2016, this was primarily attributed to the reduction on amounts due to Bay Area Water Agencies for pass through grant expenditures related to water conservation measures performed during the year funded by the State of California.

Deferred Pension Outflows, Net Pension Liability and Deferred Pension Inflows reflect the Agency's proportionate share of CalPERS' Miscellaneous Risk Pool Pension Liabilities and Assets as of the annual measurement date. These amounts are impacted largely by Investment performance, actuarial assumptions and gains or losses.

Cash and Cash Equivalents increased \$2.1 million (5.9%) in 2016 from 2015, this was primarily due to the increased fund balance in the Household Hazardous Waste Fund. Other current assets increased \$3.9 million (115.6%) reflecting the grant awarded from the State of California to support water conservation measures with Bay Area Water Agencies and the Agency as the administrative lead.

Current liabilities increased \$3.6 million (67.6%) in 2016 from 2015, this was primarily attributed to amounts due to Bay Area Water Agencies for pass through grant expenditures related to water conservation measures performed during the year funded by the State of California.

Alameda County Waste Management Authority
Table 2 - Statement of Revenues, Expenses and Changes in Net Position
June 30, 2017

| Period Ended June 30 | 2017 | 2016 | Change (\$) | Change (%) | 2015 | Change (\$) | Change (%) |
|--|----------------------|----------------------|---------------------|---------------|----------------------|---------------------|---------------|
| Operating Revenues | | | | | | | |
| In County Facility Fees | 5,056,006 | 4,370,235 | 685,771 | 15.7% | 4,514,279 | (144,044) | -3.2% |
| Measure D Municipality Allocation | 4,793,312 | 4,142,273 | 651,039 | 15.7% | 4,278,353 | (136,080) | -3.2% |
| Other Tonnage Fees | 4,793,311 | 4,142,273 | 651,038 | 15.7% | 4,278,353 | (136,080) | -3.2% |
| San Francisco Mitigation Fees | - | 1,338,995 | (1,338,995) | -100.0% | 2,366,289 | (1,027,294) | -43.4% |
| Other Counties Mitigation Fees | 382,842 | 302,498 | 80,344 | 26.6% | 279,203 | 23,295 | 8.3% |
| Out of County Facility Fees | 476,915 | 204,522 | 272,393 | 133.2% | 274,636 | (70,114) | -25.5% |
| Benchmark Fees | 927,963 | 940,163 | (12,200) | -1.3% | 966,471 | (26,308) | -2.7% |
| Household Hazardous Waste Fees and Grants | 7,716,614 | 7,785,913 | (69,299) | -0.9% | 9,230,570 | (1,444,657) | -15.7% |
| Energy Council | 6,653,388 | 9,196,513 | (2,543,125) | -27.7% | 8,797,720 | 398,793 | 4.5% |
| Externally Funded | 4,253,164 | 320,098 | 3,933,066 | 1228.7% | 404,644 | (84,546) | -20.9% |
| Other Fees and Revenue | 102,067 | 253,259 | (151,192) | -59.7% | 66,529 | 186,730 | 280.7% |
| Non-operating Revenues | | | | | | | |
| Rents and Royalties | 530,630 | 434,641 | 95,989 | 22.1% | 741,785 | (307,144) | -41.4% |
| Interest Income | 264,958 | 189,177 | 75,781 | 40.1% | 129,321 | 59,856 | 46.3% |
| Total Revenues | 35,951,170 | 33,620,560 | 2,330,610 | 6.9% | 36,328,153 | (2,707,594) | -7.5% |
| Operating Expenses | | | | | | | |
| Salaries and Benefits | 7,081,369 | 6,232,177 | 849,192 | 13.6% | 6,479,417 | (247,240) | -3.8% |
| Program Expenses | 26,172,889 | 23,596,811 | 2,576,078 | 10.9% | 23,899,072 | (302,261) | -1.3% |
| Legal and Accounting | 148,330 | 247,917 | (99,587) | -40.2% | 157,922 | 89,995 | 57.0% |
| Board Expenses | 53,850 | 51,735 | 2,115 | 4.1% | 47,437 | 4,298 | 9.1% |
| Depreciation Expense | 161,806 | 159,002 | 2,804 | 1.8% | 160,070 | (1,068) | -0.7% |
| Total Expenses | 33,618,244 | 30,287,643 | 3,330,602 | 10.8% | 30,743,918 | (456,275) | -1.5% |
| Change in Net Position | 2,332,926 | 3,332,917 | (999,991) | -30.0% | 5,584,235 | (2,251,318) | -40.3% |
| Net Position - Beginning, as reported | 47,884,418 | 44,572,042 | 3,312,376 | 7.4% | 41,219,475 | 3,352,567 | 8.1% |
| Prior Period Adjustment - GASB 75 OPEB | - | (20,541) | 20,541 | -100.0% | (2,231,668) | 2,211,127 | -100.0% |
| Net Position - Beginning, as adjusted | \$ 47,884,418 | \$ 44,551,501 | \$ 3,332,917 | 7.5% | \$ 38,987,807 | \$ 3,312,376 | 8.5% |
| Net Position - Ending | \$ 50,217,344 | \$ 47,884,418 | \$ 2,332,926 | 4.9% | \$ 44,572,042 | \$ 3,312,376 | 7.4% |

Total revenues increased \$2.3 million (6.9%) in 2017 from 2016, this was primarily due to a increase of approximately 158,200 tons for reporting Facilities. Out of County Facility Fees increased for tonnages taken out of the County of Alameda during calendar 2015 that were settled in fiscal year 2017 as well as higher tonnages from facilities and haulers which self-report and remit to the Authority. There were no San Francisco Mitigation fees in fiscal 2017, as in January 2016 the contractual limitation was reached in the Waste Disposal Agreement between Recology San Francisco (f/k/a Sanitary Fill Company) and Waste Management's Altamont Landfill. Based on an RFP process, the Hay Road Landfill in Solano County was the successful proposer to accept future MSW from San Francisco. Externally funded projects increased \$4.2 million from a multiyear round of funding for water conservation measures with Bay Area Water Agencies and the Agency as the administrative lead. Energy Council's revenues decreased \$2.5 million representing a normalized annual funding level of approximately \$7.0 million.

Total expenses increased \$3.3 million (10.8%) in 2017 from 2016, this was primarily due to \$3.9 million of pass through grant expenditures to Bay Area Water Agencies for water conservation measures funded by the State of California. This increase was partially offset by lower grants and professional services incurred by the Energy Council program reflecting the current funding level. Salaries and benefits increased due to annual wage increases, an accrual for the former Executive Director's medical costs and increased medical premiums. Also, in 2016 the Agency withdrew amounts from the CERBT fund for cost of retiree premiums which lowered the reported expenses by \$0.1 million.

Total revenues decreased \$2.7 million (-7.5%) in 2016 from 2015. Household Hazardous Waste Fees decreased \$1.4 million as fiscal 2015 included a one-time fund balance transfer when the Authority took over as the fiscal agent effective July 1, 2014. San Francisco Mitigation fees decreased \$1.0 million, as in January 2016 the contractual limitation was reached in the Waste Disposal Agreement between Recology San Francisco (f/k/a Sanitary Fill Company) and Waste Management's Altamont Landfill. The remaining decrease was due to a moderate reduction in tonnage at reporting Facilities in the County of Alameda.

Request for information

The Authority's financial statements are designed to provide a general overview of the Authority's finances and to show the Authority's accountability of the resources it receives and expends. If you have questions about this report, or need additional information, contact the Administrative Services Director or Financial Services Manager at the Alameda County Waste Management Authority, operating as StopWaste, 1537 Webster Street, Oakland CA 94612.

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
STATEMENT OF NET POSITION
JUNE 30, 2017 AND 2016

| ASSETS | 2017 | 2016 |
|---|---------------------|---------------------|
| Current Assets | | |
| Cash and cash equivalents (Note 2) | \$41,777,518 | \$38,287,604 |
| Accounts receivable | 2,696,088 | 2,251,863 |
| Interest receivable | 82,592 | 12,985 |
| Grants receivable | 1,639,733 | 4,831,024 |
| Prepaid expense | 18,826 | - |
| Loans receivable - current (Note 3) | 41,212 | 212,341 |
| Total current assets | <u>46,255,969</u> | <u>45,595,817</u> |
| Noncurrent Assets | | |
| Capital Assets - net of accumulated depreciation (Note 4) | 14,240,814 | 14,304,952 |
| Loans receivable - non-current (Note 3) | 112,865 | 369,754 |
| Net OPEB asset (Note 9) | 364,797 | - |
| Total noncurrent assets | <u>14,718,476</u> | <u>14,674,706</u> |
| Total Assets | <u>60,974,445</u> | <u>60,270,523</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | |
| Related to pension (Note 8) | <u>2,618,901</u> | <u>2,128,589</u> |
| LIABILITIES | | |
| Current Liabilities | | |
| Accounts payable | 5,173,762 | 7,360,394 |
| Accrued expenses | 319,385 | 289,621 |
| Accrued vacation (Note 6) | 276,559 | 63,114 |
| Due to other governmental agencies (Note 5) | 1,262,974 | 1,046,688 |
| Unearned revenue | 121,779 | 80,443 |
| Total current liabilities | <u>7,154,459</u> | <u>8,840,260</u> |
| Noncurrent liabilities | | |
| Net pension liability (Note 8) | 5,260,783 | 4,631,507 |
| Net OPEB liability (Note 9C) | - | 35,266 |
| Accrued vacation (Note 6) | 69,942 | 269,343 |
| Total noncurrent liabilities | <u>5,330,725</u> | <u>4,936,116</u> |
| Total Liabilities | <u>12,485,184</u> | <u>13,776,376</u> |
| DEFERRED INFLOWS OF RESOURCES | | |
| Unavailable revenues | 168,533 | 84,037 |
| Related to pension (Note 8) | 722,285 | 654,281 |
| Total Deferred Inflows of Resources | <u>890,818</u> | <u>738,318</u> |
| NET POSITION (Note 7) | | |
| Net investment in capital assets | 14,240,814 | 14,304,952 |
| Unrestricted | 35,976,530 | 33,579,466 |
| Total Net Position | <u>\$50,217,344</u> | <u>\$47,884,418</u> |

See accompanying notes to financial statements

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

| | 2017 | 2016 |
|---|----------------------------|----------------------------|
| OPERATING REVENUES | | |
| Disposal and waste import mitigation fees | \$15,543,134 | \$14,518,653 |
| Household hazardous waste fees | 7,496,640 | 7,627,800 |
| Benchmark fees | 927,963 | 940,161 |
| Other | 886,743 | 928,091 |
| Total Operating Revenues | <u>24,854,480</u> | <u>24,014,705</u> |
| OPERATING EXPENSES | | |
| Salaries and benefits | 7,081,369 | 6,232,177 |
| Program expenses | 26,172,889 | 23,596,811 |
| Legal and accounting | 148,330 | 247,917 |
| Board expenses | 53,850 | 51,735 |
| Depreciation (Note 4) | 161,806 | 159,002 |
| Total Operating Expenses | <u>33,618,244</u> | <u>30,287,642</u> |
| OPERATING LOSS | <u>(8,763,764)</u> | <u>(6,272,937)</u> |
| NON-OPERATING REVENUE | | |
| Grants | 10,781,732 | 9,386,969 |
| Interest income | 264,958 | 173,885 |
| Other income | 50,000 | 45,000 |
| Total Non-Operating Revenue | <u>11,096,690</u> | <u>9,605,854</u> |
| CHANGE IN NET POSITION | 2,332,926 | 3,332,917 |
| Net position, beginning of year | <u>47,884,418</u> | <u>46,803,710</u> |
| Prior period adjustment (Note 11) | <u>-</u> | <u>(2,252,209)</u> |
| Net position, end of year | <u><u>\$50,217,344</u></u> | <u><u>\$47,884,418</u></u> |

See accompanying notes to financial statements

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2017 AND 2016

| | 2017 | 2016 |
|---|------------------------------|-----------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Cash received from customers and users | \$24,819,447 | \$24,083,335 |
| Cash payments to suppliers | (28,646,338) | (20,237,870) |
| Cash payments to employees for wages and benefits | (6,860,357) | (7,219,571) |
| | <u>(10,687,248)</u> | <u>(3,374,106)</u> |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES | | |
| Grants | <u>14,023,023</u> | <u>5,315,572</u> |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES | | |
| Acquisition of capital assets | (97,668) | (10,395) |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Interest income | <u>251,807</u> | <u>202,973</u> |
| Net change in cash and cash equivalents | 3,489,914 | 2,134,044 |
| Cash and cash equivalents at beginning of year | <u>38,287,604</u> | <u>36,153,560</u> |
| Cash and cash equivalents at end of year | <u><u>\$41,777,518</u></u> | <u><u>\$38,287,604</u></u> |
| Reconciliation of operating loss to net cash provided by (used for) | | |
| Operating activities: | | |
| Operating loss | (\$8,763,764) | (\$6,272,937) |
| Adjustments to reconcile operating loss to | | |
| Depreciation | 161,806 | 159,002 |
| (Increase) decrease in accounts receivable | (444,225) | 282,996 |
| (Increase) decrease in loans receivable | 428,018 | (214,366) |
| (Increase) decrease in prepaid expense | (18,826) | - |
| (Increase) decrease in OPEB asset | (400,063) | 14,725 |
| Increase (decrease) in accounts payable | (2,327,584) | 3,466,361 |
| Increase (decrease) in accrued expenses | 29,764 | 72,005 |
| Increase (decrease) in amounts due to other governments | 216,286 | (20,970) |
| Increase (decrease) in unearned revenue | 125,832 | 59,960 |
| Increase (decrease) in accrued vacation | 14,044 | (28,428) |
| Increase (decrease) in unavailable revenues | 84,496 | 66,512 |
| Increase (decrease) net pension liability, deferred inflows and deferred outflows | <u>206,968</u> | <u>(958,966)</u> |
| Net cash provided by (used for) operating activities | <u><u>(\$10,687,248)</u></u> | <u><u>(\$3,374,106)</u></u> |

See accompanying notes to financial statements

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
NOTES TO BASIC FINANCIAL STATEMENTS
For The Years Ended June 30, 2017 and 2016**

NOTE 1 – SUMMARY SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Agency and its Programs

Alameda County Waste Management Authority, Alameda County Source Reduction and Recycling Board and Energy Council are three separate legal entities:

The Alameda County Waste Management Authority (Agency) is a public agency formed in 1976 by a Joint Exercise of Powers Agreement among the County of Alameda, each of the fourteen cities within the county, and two sanitary districts that provide refuse and recycling collection services. The Agency has a seventeen-member board composed of elected officials appointed by each member agency.

The Agency is responsible for preparation of the Alameda County Integrated Waste Management Plan and Alameda County Hazardous Waste Management Plan. It manages a long-range program for development of solid waste facilities and offers a wide variety of other programs in the areas of source reduction and recycling, market development, technical assistance and public education. Funding is provided by per ton disposal and waste import mitigation fees.

The Alameda County Source Reduction and Recycling Board (Recycling Board) was created in 1990 by the voters of Alameda County through a ballot initiative, "Measure D". The eleven-member board includes six citizen experts appointed by the Alameda County Board of Supervisors and five elected officials from the Alameda County Waste Management Authority.

The Recycling Board is responsible for programs that promote source reduction, residential and commercial recycling, recycled product procurement and market development. Program funding is provided from a per ton disposal surcharge at the Altamont and Vasco Road landfills.

The Energy Council was formed in Spring 2013 as a Joint Powers Agency to seek funding on behalf of its member agencies to develop and implement programs and policies that reduce energy demand, increase energy efficiency, advance the use of clean, efficient and renewable resources, and help create climate resilient communities. The Energy Council will assist its members in strengthening staff capacity, providing technical expertise, and securing funds to implement local sustainable energy strategies. To date, fifteen members serve on the Board. Funding for projects comes from external sources, mainly grants.

B. Basis of Presentation

The Agency's Basic Financial Statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Government Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
NOTES TO BASIC FINANCIAL STATEMENTS
For The Years Ended June 30, 2017 and 2016**

NOTE 1 – SUMMARY SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. *Basis of Accounting*

Enterprise fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Fund Net Position, and a Statement of Cash Flows.

Enterprise funds are accounted for using “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all assets and deferred outflows of resources, and liabilities and deferred inflow of resources, (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Fund Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Operating revenues are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

D. *Compensated Absences*

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expense and a liability. Generally, earned vacation may be accumulated up to a maximum of 400 hours by all personnel. Agency employees do not receive compensation for accumulated sick leave unless they retire, in which case they have the option of cashing out half of their sick leave or converting sick leave to service credit. To date all eligible employees have chosen the latter option. Accordingly, no sick leave has been accrued.

E. *Fair Value Measurements*

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Agency categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 inputs are inputs – other than quoted prices included within level 1 – that are observable for an asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
NOTES TO BASIC FINANCIAL STATEMENTS
For The Years Ended June 30, 2017 and 2016**

NOTE 1 – SUMMARY SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Agency has only one item that qualifies for reporting in this category.

H. Implementation of Governmental Accounting Standards Board (GASB) Pronouncements

Management adopted the provisions of the following Governmental Accounting Standards Board (GASB) Statement, which became effective during the year ended June 30, 2017:

GASB Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans (GASB Statement No. 74) establishes new accounting and financial reporting requirements for OPEB plans, as well as for certain nonemployer governments that have a legal obligation to provide financial support to OPEB provided to the employees of other entities. GASB Statement No. 74 also includes requirements to address financial reporting for assets accumulated for purposes of providing defined benefit OPEB through OPEB plans that are not administered through trusts that meet the specified criteria. This statement did not have a significant impact to the Agency's financial statements.

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits other than Pensions. The objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (OPEB). The Statement replaces the requirements of Statements No. 45 Accounting and Financial Reporting for Postemployment Benefits Other than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, for OPEB. See note 11 below and Note 9 for additional information

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
NOTES TO BASIC FINANCIAL STATEMENTS
For The Years Ended June 30, 2017 and 2016**

NOTE 1 – SUMMARY SIGNIFICANT ACCOUNTING POLICIES (Continued)

GASB Statement No. 82, Pension Issues—an amendment of GASB Statements No. 67, No. 68, and No. 73, to address certain issues that have been raised with respect to Statements No. 67, Financial Reporting for Pension Plans, No. 68, Accounting and Financial Reporting for Pensions, and No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68. The statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. This statement did not have a significant impact to the Agency's financial statements.

I. Prior Period Adjustment

As a result of the early implementation of GASB Statement 75, the Agency made an adjustment of \$2,252,209 to the July 1, 2015 beginning net position. See Note 9 for additional information.

NOTE 2 - CASH AND INVESTMENTS

The Agency invests in investment pools. The Agency carries its investments at fair market value, as required by generally accepted accounting principles. Cash and investments at June 30, consist of the following:

| | 2017 | 2016 |
|---------------------------------|---------------------|---------------------|
| Cash on hand and in banks | \$716,594 | \$132,270 |
| Investment pool | 41,060,924 | 38,155,334 |
| Total cash and cash equivalents | <u>\$41,777,518</u> | <u>\$38,287,604</u> |

A. Authorized Investments

The Agency is authorized to invest in the instruments, in the table below, which also identifies certain provisions of the California Government Code or the Agency's investment policy where it is more restrictive:

| Authorized Investment Type | Maximum Maturity | Maximum Percentage of Portfolio | Maximum Investment in One Issuer |
|--------------------------------|------------------|---------------------------------------|--|
| Alameda County Investment Pool | N/A | None | None |

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NOTE 2 - CASH AND INVESTMENTS (Continued)

B. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Information about the sensitivity of the fair values of the Agency's investments to market interest rate fluctuations is provided by the following table, which shows the distribution of the Agency's investments by maturity as of June 30:

| Authorized Investment Type | 2017 | 2016 |
|-------------------------------------|-----------------------------------|-----------------------------------|
| | Remaining Maturity (in Months) | Remaining Maturity (in Months) |
| | 12 Months or less | 12 Months or less |
| Alameda County Investment Pool | \$41,060,924 | \$23,489,349 |
| Local Agency Investment Fund (LAIF) | - | 14,665,985 |
| Total | \$41,060,924 | \$38,155,334 |

The Agency is considered to be a voluntary participant in the Alameda County Investment Pool, an external investment pool. The fair value of the Agency's investment in the pool is reported in the financial statements at amounts based upon the Agency's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

C. Fair Value Hierarchy

The Agency categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

As of June 30, 2017 and 2016, there were no investments that were subject to the Fair Value Hierarchy.

D. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The State and County investment pools are not rated.

E. Concentration of Credit Risk

Investments in any one issuer (other than U. S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total investments. As of June 30, 2017, there were no investments that represent 5% or more of the total Agency investments.

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NOTE 2 - CASH AND INVESTMENTS (Continued)

F. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Agency will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Under California Government Code Section 53651, depending on specific types of eligible securities, a bank must deposit eligible securities posted as collateral with its Agent having a fair value of 105% to 150% of the Agency's cash on deposit. All of the Agency's deposits are either insured by the Federal Depository Insurance Corporation (FDIC) or collateralized with pledged securities held in the trust department of the financial institutions in the Agency's name.

NOTE 3 – LOANS RECEIVABLE

The Agency has loaned funds to businesses in order to improve their recycling and waste management programs. The Revolving Loan Fund was designed to encourage businesses to reduce the amount of waste going to Alameda County landfills by providing low interest loans for source reduction, recycling, composting, processing or recycled market development efforts. Loan funds were available to existing and startup businesses with projects that reduce waste disposed in Alameda County landfills. To be eligible, businesses must be located in Alameda or an adjacent county or be relocating to Alameda County. Loans were available from \$10,000 to \$300,000 with interest rates ranging from Wall Street Journal (WSJ) prime to prime plus 6%. Loan terms do not exceed 5 years. As of June 30, 2017 and 2016, outstanding loans totaled \$154,077 and \$582,095, respectively. The scheduled maturity date of the remaining outstanding loan is January 2021.

NOTE 4 – CAPITAL ASSETS

Capital assets are stated at cost less accumulated depreciation, which is provided on the straight-line basis over the estimated useful lives of the respective assets. The estimated useful lives of the assets and capitalization thresholds are listed below:

| Asset Type | Asset Life | Capitalization Thresholds |
|------------------------------------|----------------|------------------------------|
| Building and improvements | 25 to 50 years | \$5,000 |
| Vehicles, furniture, and equipment | 5 to 10 years | \$5,000 |

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NOTE 4 – CAPITAL ASSETS (Continued)

The Agency's capital assets at June 30, 2017 consist of:

| | Balance June 30, 2016 | Additions | Deletions | Balance June 30, 2017 |
|---|--------------------------|------------|------------|--------------------------|
| Capital assets not being depreciated: | | | | |
| Land | \$9,230,922 | - | - | \$9,230,922 |
| Total | 9,230,922 | - | - | 9,230,922 |
| Capital assets being depreciated: | | | | |
| Buildings and improvements | 6,278,660 | | | 6,278,660 |
| Furniture and equipment | 263,727 | \$97,668 | (\$59,702) | 301,693 |
| Total | 6,542,387 | 97,668 | (59,702) | 6,580,353 |
| Less accumulated depreciation for: | | | | |
| Building | (1,234,169) | (132,059) | | (1,366,228) |
| Furniture and equipment | (234,188) | (29,747) | 59,702 | (204,233) |
| Total | (1,468,357) | (161,806) | 59,702 | (1,570,461) |
| Total capital assets being depreciated, net | 5,074,030 | (64,138) | - | 5,009,892 |
| Total capital assets, net | \$14,304,952 | (\$64,138) | - | \$14,240,814 |

NOTE 5 – DUE TO OTHER GOVERNMENTAL AGENCIES

The Agency provides direct funding to member agencies through the mandated allocation of funds to municipalities. Measure D requires the Agency to disburse 50% of Measure D fees on a per capita basis to municipalities for the continuation and expansion of municipal recycling programs. On June 30, 2017 and 2016, \$1,262,974 and \$1,046,688, respectively, represented the last quarter of Measure D fees that had not yet been remitted.

NOTE 6 – LONG-TERM LIABILITIES

A summary of long-term liability activities for the year ended June 30, 2017 is as follows:

| | Balance June 30, 2016 | Additions | Reductions | Ending June 30, 2017 | Due within One Year |
|------------------|--------------------------|-----------|-------------|-------------------------|------------------------|
| Accrued vacation | \$332,457 | \$304,493 | (\$290,449) | \$346,501 | \$276,559 |

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NOTE 7 – NET POSITION

A. Net Position

Net Position is the excess of all the Agency's assets and deferred outflows over all its liabilities, and deferred inflows regardless of fund. Net Position are divided into three captions defined below:

Net Investment in Capital Assets describes the portion of Net Position which is represented by the current net book value of the Agency's capital assets, less the outstanding balance of any debt issued to finance these assets and related deferred inflows.

Restricted describes the portion of Net Position which is restricted to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the Agency cannot unilaterally alter.

Unrestricted describes the portion of Net Position which is not restricted to use.

NOTE 8 - PENSION PLAN

A. General Information about the Pension Plans

Plan Descriptions – All qualified permanent, limited term and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan) administered by the California Public Employees' Retirement System (CalPERS). The Plan consists of individual rate plans (benefit tiers) within a risk pool. Plan assets may be used to pay benefits for any employer rate plan of the pool. Accordingly, rate plans within the pool are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the risk pool. The Agency sponsors two rate plans (miscellaneous classic and miscellaneous PEPRAs). Benefit provisions under the Plan are established by State statute and Agency resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

B. Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each rate plan are applied as specified by the Public Employees' Retirement Law.

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NOTE 8 - PENSION PLAN (Continued)

The Plans' provisions and benefits in effect at June 30, 2017, are summarized as follows:

| | <u>Miscellaneous</u> | <u>PEPRA</u> |
|--------------------------------------|-----------------------------|--------------------------|
| | Prior to January 1, 2013 | After January 1, 2013 |
| Hire date | | |
| Benefit formula | 2.5% @ 55 | 2% @ 62 |
| Benefit vesting schedule | 5 years service | 5 years service |
| Benefit payments | monthly for life | monthly for life |
| Retirement age | 55 | 62 |
| Required employee contribution rates | 8.00% | 6.25% |
| Required employer contribution rates | 10.07% | 6.56% |

Starting in fiscal year 2016, the required employer contribution rate was separated into an Employer Normal Cost Rate and a fixed dollar payment of the unfunded liability. For fiscal year 2017, the required employer payment of the unfunded liability was \$190,048.

- C. Contributions** – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Agency is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

The Agency's contributions recognized as part of pension expense for the year ended June 30, 2017 were \$560,386.

- D. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions**

As of June 30, 2017, the Agency reported net pension liabilities for its proportionate shares of the net pension liability for the Plan as follows:

| | <u>2017</u> | <u>2016</u> |
|---------------|---|---|
| | Proportionate Share of Net Pension Liability | Proportionate Share of Net Pension Liability |
| Miscellaneous | \$5,260,783 | \$4,631,507 |

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NOTE 8 - PENSION PLAN (Continued)

The Agency's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2016, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016 using standard update procedures. The Agency's proportion of the net pension liability was based on a projection of the Agency's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The Agency's proportionate share of the net pension liability for the Plan as of June 30, 2015 and 2016 was as follows:

| | Miscellaneous |
|------------------------------|---------------|
| Proportion - June 30, 2015 | 0.067476% |
| Proportion - June 30, 2016 | 0.151438% |
| Change - Increase (Decrease) | 0.083962% |

For the year ended June 30, 2017, the Agency recognized pension expense of \$168,848. At June 30, 2017, the Agency reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|--|-----------------------------------|----------------------------------|
| Pension contributions subsequent to measurement date | \$600,645 | - |
| Differences between actual and expected experience | 21,410 | \$4,906 |
| Changes in assumptions | - | 202,563 |
| Difference in proportion | 422,939 | - |
| Change in employer's proportion and differences between the employer's contributions and the employer's proportionate share of contributions | 519,632 | 514,816 |
| Net differences between projected and actual earnings on plan investments | 1,054,275 | - |
| Total | \$2,618,901 | \$722,285 |

\$600,645 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

| Year Ended June 30 | Annual Amortization |
|-----------------------|------------------------|
| 2018 | \$301,667 |
| 2019 | 274,021 |
| 2020 | 447,213 |
| 2021 | 273,070 |

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NOTE 8 - PENSION PLAN (Continued)

E. Actuarial Assumptions – The total pension liabilities in the June 30, 2015 actuarial valuations were determined using the following actuarial assumptions:

| | Miscellaneous |
|---------------------------|--|
| Valuation Date | June 30, 2015 |
| Measurement Date | June 30, 2016 |
| Actuarial Cost Method | Entry-Age Normal Cost Method |
| Actuarial Assumptions: | |
| Discount Rate | 7.65% |
| Inflation | 2.75% |
| Payroll Growth | 3.0% |
| Projected Salary Increase | 3.2% - 12.2% (1) |
| Investment Rate of Return | 7.65% (2) |
| Mortality | Derived using CalPERS' Membership Data for all Funds (3) |

(1) Depending on age, service and type of employment

(2) Net of pension plan investment expenses, including inflation, and net of administrative expenses in 2014.

(3) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

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NOTE 8 - PENSION PLAN (Continued)

F. Discount Rate – The discount rate used to measure the total pension liability was 7.65% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.65% discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.65% will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website under the GASB 68 section.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

| Asset Class | New Strategic Allocation | Real Return Years 1 - 10(a) | Real Return Years 11+(b) |
|-------------------------------|--------------------------------|--------------------------------|-----------------------------|
| Global Equity | 51.0% | 5.25% | 5.71% |
| Global Fixed Income | 20.0% | 0.99% | 2.43% |
| Inflation Sensitive | 6.0% | 0.45% | 3.36% |
| Private Equity | 10.0% | 6.83% | 6.95% |
| Real Estate | 10.0% | 4.50% | 5.13% |
| Infrastructure and Forestland | 2.0% | 4.50% | 5.09% |
| Liquidity | 1.0% | -0.55% | -1.05% |
| Total | 100% | | |

(a) An expected inflation of 2.5% used for this period.

(b) An expected inflation of 3.0% used for this period.

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NOTE 8 - PENSION PLAN (Continued)

- G. *Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*** – The following presents the Agency’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the Agency’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

| | <u>Miscellaneous</u> |
|-----------------------|----------------------|
| 1% Decrease | 6.65% |
| Net Pension Liability | \$8,420,458 |
| Current Discount Rate | 7.65% |
| Net Pension Liability | \$5,260,783 |
| 1% Increase | 8.65% |
| Net Pension Liability | \$2,649,468 |

- H. *Pension Plan Fiduciary Net Position*** – Detailed information about each pension plan’s fiduciary net position is available in the separately issued CalPERS financial reports.

At June 30, 2017, the Agency reported a payable of \$0 for outstanding amount of contributions to the pension plan required for the year ended June 30, 2017.

NOTE 9 - OTHER POST EMPLOYMENT BENEFITS

- A. *Net Other Post-Employment Benefits (OPEB) Liability***

At June 30, 2017, net OPEB asset/(liability) was \$364,797.

- B. *Post-Employment Health Care Benefits***

Description

The Agency participates in the CALPERS sponsored health care plan for its employees and long-service retirees and/or their dependents. In addition, the Agency sponsors and administers dental and vision coverage for its employees and/or their dependents.

The Agency provides post-retirement health care defined benefits to eligible retirees. Prior to January 1, 2007, eligible employees retiring at or after age 50 with a minimum of 5 years of service credit, may opt to continue health care coverage, including spouse and dependents, with a monthly premium paid by the Agency. Vesting requirements have been implemented for employees hired after January 1, 2007.

The Agency has elected to set up a trust fund with the California Employers’ Retiree Benefit Trust (CERBT) to fund their plan. The Agency does not have a stand-alone financial statement to their plan. Financial activity of the plan will be included as part of the CERBT’s financial statements available through their executive office.

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NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (Continued)

The Plan provisions and benefits in effect at June 30, 2017 are summarized as follows:

| | HIRED BEFORE 1/1/2007 | HIRED ON OR AFTER 1/1/2007 |
|--------------------------------------|--|--|
| Full Retirement Benefit | | |
| Eligibility Age | 50 | 50 (52 if hired after 2012) |
| Service Required | 5 years | 20 years |
| Benefit Amount | Payment of any PERS premium for retiree and eligible dependents. | Payment of PERS premium for retiree and eligible dependents to limits under Section 22893. In 2017, caps are \$707 for 1-party, \$1,349 for 2-party, and \$1,727 for family. |
| Benefits End | Paid for life | Paid for life |
| Partial Retirement Benefit | | |
| Eligibility Age | | 50 (52 if hired after 2012) |
| Service Required | | 10-19 years |
| Benefit Amount | Not Applicable | Full benefit times vested percentage of 50% to 95% |
| Benefits End | | Paid for life |
| PERS Minimum Benefit | | |
| Eligibility Age | | 50 (52 if hired after 2012) |
| Service Required | | 5 years in PERS |
| Benefit Amount | Not Applicable | \$125 in 2016, \$128 in 2017, and indexed to the medical component of the Consumer Price Index thereafter. |
| Benefits End | | Paid for life |
| Post-Retirement Death Benefit | Payment of premium for eligible dependents for life of spouse or, while eligible, for children. | Payment of premium for eligible dependents for life of spouse or, while eligible, for children. |
| Pre-Retirement Death Benefit | PERS minimum to surviving spouse only if that spouse receives continuation of PERS pension as form of annuity. | PERS minimum to surviving spouse only if that spouse receives continuation of PERS pension as form of annuity. |
| Disability Benefit | Same as Full Retirement Benefit shown above, at any age, as long as service requirement is met. | Same as Full Retirement Benefit shown above, at any age, as long as service requirement is met. |

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NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (Continued)

Membership in the plan consisted of the following at June 30, 2017, the date of the latest actuarial valuation:

| | |
|---|-----------|
| Active plan members | 36 |
| Inactive employees or beneficiaries currently receiving benefit payments | 16 |
| Inactive employees entitled to but not yet receiving benefit payments | - |
| Total | <u>52</u> |

Funding Policy and Actuarial Assumptions

During the fiscal year ended June 30, 2017, the Agency early implemented GASB 75, *"Accounting and Financial Reporting For Postemployment Benefits Other Than Pensions"*. This Statement replaces the requirements of Statement No. 45 and establishes new accounting and financial reporting requirements for OPEB plans. As a result, the funding policy and actuarial assumptions presented include elements of both the historical approach and the revised approach under GASB 75.

Under GASB 45, the Agency's funding policy requires a minimum annual contribution equivalent to the annual required contribution (ARC). Under GASB 75, this changes to an actuarial determined contribution which is made up of additional components including deferred outflows of resources and deferred inflows of resources.

The ARC was determined as part of a June 30, 2015 actuarial valuation using the entry age normal actuarial cost method. This is a projected benefit cost method, which takes into account those benefits that are expected to be earned in the future as well as those already accrued. The actuarial assumptions included (a) 7% investment rate of return, (b) 2.75% of general inflation increase, and (c) 4% healthcare trend. In addition, the fixed dollar benefit amounts are assumed to be held flat in the future and the premium related benefits are assumed to increase with the healthcare trend rate.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the Agency and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the Agency and plan members at that point. The actuarial methods and assumptions used include techniques that smooth the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets. Actuarial calculations reflect a long-term perspective and actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to revision at least biennially as results are compared to past expectations and new estimates are made about the future. The Agency's OPEB unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll using a 22-year period for June 30, 2016 in its June 30, 2015 actuarial valuation.

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NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (Continued)

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2014 through June 30, 2015.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

| Asset Class | Target Allocation | Long-Term Expected Real Rate of Return |
|--|----------------------|--|
| US Large Cap | 43% | 7.80% |
| US Small Cap | 23% | 7.80% |
| Long-Term Corporate Bonds | 12% | 5.30% |
| Long-Term Government Bonds | 6% | 4.50% |
| Treasury Inflation Protected Securities (TIPS) | 5% | 7.80% |
| US Real Estate | 8% | 7.80% |
| All Commodities | 3% | 7.80% |
| Total | 100% | |
| Assumed Long-Term Rate of Inflation | | 2.75% |
| Assumed Long-Term Investment Expenses | | n/a |
| Expected Long-Term Net Rate of Return | | 7.00% |
| Discount Rate | | 7.00% |

The Expected Long-Term Rate of Return is assumed by looking at rolling periods of time for all asset classes in combination to appropriately reflect correlation between asset classes. The average returns for any asset class doesn't necessarily reflect the averages over time individually, but reflect the return for the asset class for the portfolio average.

Discount Rate

The discount rate used to measure the total OPEB liability was 7.00 percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be sufficient to make projected benefit payments and the plan assets are expected to be invested using the strategy to achieve the expected return.

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NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (Continued)

C. Change in Net OPEB Liability

| | Increase (Decrease) | | |
|---|-------------------------|--------------------------------|-------------------------------|
| | Total OPEB Liability | Plan Fiduciary Net Position | Net OPEB Liability/(Asset) |
| | (a) | (b) | (c) = (a) - (b) |
| Balance at June 30, 2016 (Valuation Date) | \$4,073,318 | \$4,038,052 | \$35,266 |
| Changes Recognized for the Measurement Period: | | | |
| Service Cost | 119,965 | - | 119,965 |
| Interest on the total OPEB liability | 284,652 | - | 284,652 |
| Changes in benefit terms | - | - | - |
| Difference between expected and actual experience | - | - | - |
| Changes of assumptions | - | - | - |
| Contributions from the employer | - | 392,105 | (392,105) |
| Net investment income | - | 416,097 | (416,097) |
| Administrative expenses | - | (3,522) | 3,522 |
| Benefit payments and refunds | (130,383) | (130,383) | - |
| Net Changes during July 1, 2016 to June 30, 2017 | 274,234 | 674,297 | (400,063) |
| Balance at June 30, 2017 (Measurement Date) | \$4,347,552 | \$4,712,349 | (\$364,797) |

D. Sensitivity of the net OPEB liability to changes in the discount rate

The following presents the net OPEB liability of the Agency, as well as what the Agency's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current discount rate:

| Plan's Net OPEB Liability/(Asset) | | |
|-----------------------------------|----------------------------------|-------------------------------|
| Discount Rate -1 % (6.00%) | Current Discount Rate (7.00%) | Discount Rate +1 % (8.00%) |
| \$199,462 | (\$364,797) | (\$832,917) |

E. Sensitivity of the net OPEB liability to changes in the health care cost trend rates

| Plan's Net OPEB Liability/(Asset) | | |
|-----------------------------------|--------------------------------|--------------------|
| Discount Rate -1 % | Healthcare Cost Trend Rates | Discount Rate +1 % |
| (\$837,473) | (\$364,797) | \$186,441 |

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued plan financial report.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
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NOTE 9 - OTHER POST EMPLOYMENT BENEFITS (Continued)

F. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources related to OPEB

Components of OPEB Expense for fiscal year 2016-2017 were as follows:

| | |
|---|-------------------------|
| Service Cost | \$119,965 |
| Interest on Total OPEB Liability (TOL) | 284,652 |
| Employee contributions | - |
| Recognized Actuarial Gains/Losses | - |
| Recognized Assumption Changes | - |
| Actual Investment Income | (416,097) |
| Recognized Investment Gains/Losses | - |
| Contributions After Measurement Date | - |
| Liability Change Due to Benefit Changes | - |
| Administrative Expense | 3,522 |
| OPEB Expense | <u><u>(\$7,958)</u></u> |

The Agency did not have any deferred inflows/outflows in the first year of implementation. Under GASB 74 and 75, OPEB expense includes service cost, interest cost, change in total OPEB liability due to plan changes; all adjusted for deferred inflows and outflows. Alameda County Waste Management Authority determined that it was not reasonable to rerun prior valuations under GASB 75, therefore, the Agency used the transition approach provided in GASB 75, Paragraph 244.

The table below provides a summary of the key results during this reporting period.

| Summary of Results | | |
|---|-----------------------------------|-----------------------------------|
| Description | Measurement Date June 30, 2017 | Measurement Date June 30, 2016 |
| Net OPEB Liability (Asset) | (\$364,797) | \$35,266 |
| Deferred Inflows | | |
| Deferred Outflows | | |
| Impact on Net Position before deferred contributions | (364,797) | 35,266 |
| Additional Deferred Outflows - Contributions subsequent to measurement date | | |
| Impact on Statement of Net Position | (364,797) | 35,266 |
| OPEB Expense (\$ Amount) | (7,958) | 138,525 |
| Covered Payroll (\$ Amount) | 4,652,096 | 4,638,785 |

Actuarial data is comprised from a variety of complex inputs. It is therefore subject to change between measurement dates.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
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NOTE 10 – RISK MANAGEMENT

The Agency carries commercial insurance coverage for its general liability, property damage, and workers' compensation insurance. The Agency also carries public officials and employee liability insurance, as well as employee dishonesty and forgery/alteration insurance, for those employees who have check signing authority, as well as those employees who handle funds in any manner.

The following types of loss risks are covered through commercial insurance policies as follows:

| Type of Coverage (Deductible) | Coverage Limits |
|---------------------------------|-----------------|
| General Liability (\$1,000) | \$2,000,000 |
| Property (\$1,000) | \$350,000,000 |
| Boiler and Machinery (\$2,500) | \$25,000,000 |
| Workers' Compensation (\$1,000) | Statutory Limit |

NOTE 11 – COMMITMENTS AND CONTINGENCIES

The Agency's Federal and State grant programs are subject to the provisions of the Federal Single Audit Act as amended and applicable State requirements. In addition, these programs are still subject to further examinations by the grantors and the amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. The Agency expects such amounts, if any, to be immaterial.

The Agency is subject to litigation arising in the normal course of business. In the opinion of the Agency attorney's there are no pending litigation which is likely to have a material adverse effect on the financial position of the Agency.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
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REQUIRED SUPPLEMENTAL INFORMATION
For The Year Ended June 30, 2017**

**Schedule of the Plan's Proportionate Share of
the Net Pension Liability
and Related Ratios as of the Measurement Date
Last 10 Years***

| | Miscellaneous 6/30/2016 | Miscellaneous 6/30/2015 | Miscellaneous 6/30/2014 |
|--|----------------------------|----------------------------|----------------------------|
| Plan's proportion of the Net Pension Liability (Asset) | 0.151438% | 0.067476% | 0.056271% |
| Plan's proportion share of the Net Pension Liability (Asset) | \$5,260,783 | \$4,631,507 | \$3,501,440 |
| Plan's Covered Payroll | 4,652,096 | 4,638,785 | 4,477,977 |
| Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll | 113.08% | 99.84% | 78.19% |

Notes to Schedule:

Benefit Changes - The figures above do not include any liability impact that may have resulted from plan changes which occurred after the June 30, 2015 valuation date. This applies for voluntary benefit changes as well as any offers of two years additional service credit.

Changes in assumptions - GASB 68, paragraph 68 states that the long long-term expected rate of return should be determined net of pension plan investment expense, but without reduction for pension plan administrative expense. The discount rate of 7.50% used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65% used for the June 30, 2016 measurement date is without reduction of pension plan administrative expense. All other assumptions for the June 30, 2016 measurement date were the same as those used for the June 30, 2015 measurement date.

*Fiscal year 2015 was the 1st year of implementation, therefore only three years are shown.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
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REQUIRED SUPPLEMENTAL INFORMATION
For The Year Ended June 30, 2017**

**Cost-Sharing Multiple Employer Defined Pension Plan - Miscellaneous Plans
As of June 30, 2017
Schedule of Contributions
Last 10 Years***

| | Miscellaneous | Miscellaneous | Miscellaneous |
|---|------------------------------|------------------------------|------------------------------|
| | <u>Fiscal Year 2016-2017</u> | <u>Fiscal Year 2015-2016</u> | <u>Fiscal Year 2014-2015</u> |
| Actuarially determined contribution | \$600,645 | \$599,151 | \$638,765 |
| Contributions in relation to the actuarially determined contributions | (600,645) | (1,199,151) | (638,765) |
| Contribution deficiency (excess) | <u>\$0</u> | <u>(\$600,000)</u> | <u>\$0</u> |
| Covered payroll | \$4,652,096 | \$4,638,785 | \$4,477,977 |
| Contributions as a percentage of covered payroll | 12.91% | 25.85% | 14.26% |
| Notes to Schedule | | | |
| Valuation date: | 6/30/2014 | 6/30/2013 | 6/30/2012 |

Methods and assumptions used to determine contribution rates:

| | |
|-------------------------------|---|
| Actuarial cost method | Entry age |
| Amortization method | Level percentage of payroll, closed |
| Remaining amortization period | 30 years |
| Asset valuation method | 5-year smoothed market |
| Inflation | 2.75% |
| Salary increases | 3.00% |
| Investment rate of return | 7.5% Net of Pension Plan Investment and Administrative Expenses; includes Inflation |
| Retirement age | Classic - 2.5% @ 55 or 2% @ 62 |
| Mortality | Derived using CalPERS Membership Data for all Funds |

*Fiscal year 2015 was the 1st year of implementation, therefore only three years are shown.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
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REQUIRED SUPPLEMENTAL INFORMATION
For The Year Ended June 30, 2017**

SCHEDULE OF CHANGES IN NET OPEB LIABILITY (ASSET) AND RELATED RATIOS

| Last Ten Fiscal Years Other Post-Employment Benefits (OPEB) | |
|--|----------------------------|
| Measurement period | <u>2016-17</u> |
| Total OPEB liability | |
| Service cost | \$ 119,965 |
| Interest | 284,652 |
| Differences between expected and actual experience | - |
| Assumption changes | - |
| Benefit payments, including refunds of employee contributions | <u>(130,383)</u> |
| Net change in total OPEB liability | 274,234 |
| Total OPEB liability - beginning | <u>4,073,318</u> |
| Total OPEB liability - ending (a) | <u><u>\$ 4,347,552</u></u> |
| OPEB fiduciary net position | |
| Contributions - employer | \$ 392,105 |
| Net investment income | 416,097 |
| Benefit payments, including refunds of employee contributions | (130,383) |
| Administrative expense | <u>(3,522)</u> |
| Net change in plan fiduciary net position | 674,297 |
| Plan fiduciary net position - beginning | <u>4,038,052</u> |
| Plan fiduciary net position - ending (b) | <u><u>\$ 4,712,349</u></u> |
| Plan net OPEB liability (asset) - ending (a) - (b) | <u><u>\$ (364,797)</u></u> |
| Plan fiduciary net position as a percentage of the total OPEB liability (asset) | <u><u>108.39%</u></u> |
| Covered payroll | <u><u>\$ 4,652,096</u></u> |
| Plan net OPEB liability (asset) as a percentage of covered payroll | <u><u>-7.84%</u></u> |

Historical information is required only for the measurement periods for which GASB 75 is applicable.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
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REQUIRED SUPPLEMENTAL INFORMATION
For The Year Ended June 30, 2017**

SCHEDULE OF CONTRIBUTIONS

**Last Ten Fiscal Years
Other Post-Employment Benefits (OPEB)**

| | <u>2016-17</u> |
|---|---------------------|
| Actuarially determined contribution | \$ 142,105 |
| Contributions in relation to the actuarially determined contribution | <u>(392,105)</u> |
| Contribution deficiency (excess) | <u>\$ (250,000)</u> |
| Covered payroll | \$ 4,652,096 |
| Contributions as a percentage of covered payroll | 3.05% |

GASB 75 requires this information for plans funding with OPEB trusts be reported in the employer's Required Supplementary Information for 10 years or as many years as are available upon implementation.

Notes to Schedule:

Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contribution rates:

| | |
|--|---|
| Valuation Date | June 30, 2016 |
| Actuarial Cost Method | Entry Age Normal, Level Percentage of Payroll |
| Amortization Method | Level Percent Amount, Open 22 year amortization period |
| Amortization in Years | 30 Years |
| Asset Valuation Method | Investment gains and losses spread over 5-year period |
| Discount Rate | 7.00% |
| Contribution Policy | The Agency contributes the full ADC |
| General Inflation | 2.75% per year |
| Mortality, Retirement, Disability, Termination | Same as June 30, 2015 actuarial valuation |
| Mortality Improvement | Mortality assumptions are based on the 2014 CalPERS Active Mortality for Miscellaneous Employees table created by CalPERS |
| Expected Long-Term Rate of Return on Investments | 4.00% per year |
| Salary Increases | 2.75% per year |
| Medical Trend | 4.00% per year |
| Healthcare participation for future retirees | 100% < 65 Non-Medicare 100% 65 + Medicare |
| Cap Increases | In 2017, caps are \$707 for 1-party, \$1,349 for 2-party, and \$1,727 for family. |

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
SUPPLEMENTARY SCHEDULE OF NET POSITION - WASTE MANAGEMENT
JUNE 30, 2017 AND 2016

| | Solid Waste | Mitigation Fees | Benchmark Fees | Household Hazardous Waste | Total | |
|---|--------------------|---------------------|------------------|------------------------------|---------------------|---------------------|
| | | | | | 2017 | 2016 |
| ASSETS | | | | | | |
| CURRENT ASSETS: | | | | | | |
| Cash and cash equivalents | \$6,515,722 | \$10,939,913 | - | \$12,515,991 | \$29,971,626 | \$28,443,640 |
| Accounts receivable | 830,780 | 268,107 | \$285,456 | 504,598 | 1,888,941 | 1,530,650 |
| Interest receivable | 28,207 | 4,835 | - | 24,366 | 57,408 | 12,984 |
| Prepaid expenses | 18,826 | - | - | - | 18,826 | - |
| Grants receivable | 1,207,712 | - | - | - | 1,207,712 | 4,281,613 |
| Total current assets | 8,601,247 | 11,212,855 | 285,456 | 13,044,955 | 33,144,513 | 34,268,887 |
| NON-CURRENT ASSETS: | | | | | | |
| Capital assets, net of accumulated depreciation | 311,485 | 13,929,329 | - | - | 14,240,814 | 14,304,952 |
| Net OPEB asset | 364,797 | - | - | - | 364,797 | - |
| Due from other funds | 260,045 | 1,536 | - | - | 261,581 | 485,033 |
| Total Noncurrent Assets | 936,327 | 13,930,865 | - | - | 14,867,192 | 14,789,985 |
| TOTAL ASSETS | 9,537,574 | 25,143,720 | 285,456 | 13,044,955 | 48,011,705 | 49,058,872 |
| DEFERRED OUTFLOWS OF RESOURCES | | | | | | |
| Related to pension | 2,618,901 | - | - | - | 2,618,901 | 2,128,589 |
| Total deferred outflows of resources | 2,618,901 | - | - | - | 2,618,901 | 2,128,589 |
| LIABILITIES | | | | | | |
| CURRENT LIABILITIES: | | | | | | |
| Accounts payable | 1,395,227 | 198,134 | 40,829 | 2,702,971 | 4,337,161 | 6,966,831 |
| Accrued expenses | 319,385 | - | - | - | 319,385 | 289,621 |
| Accrued vacation | 276,559 | - | - | - | 276,559 | 63,114 |
| Due to other funds | - | 398,627 | 45,432 | 8,407 | 452,466 | 413,553 |
| Total current liabilities | 1,991,171 | 596,761 | 86,261 | 2,711,378 | 5,385,571 | 7,733,119 |
| LONG-TERM LIABILITIES | | | | | | |
| Accrued vacation | 69,942 | - | - | - | 69,942 | 269,343 |
| Net OPEB liability | - | - | - | - | - | 35,266 |
| Net pension liability | 5,260,783 | - | - | - | 5,260,783 | 4,631,507 |
| Total long-term liabilities | 5,330,725 | - | - | - | 5,330,725 | 4,936,116 |
| TOTAL LIABILITIES | 7,321,896 | 596,761 | 86,261 | 2,711,378 | 10,716,296 | 12,669,235 |
| DEFERRED INFLOWS OF RESOURCES | | | | | | |
| Unavailable revenue | 168,533 | - | - | - | 168,533 | 84,037 |
| Related to pension | 722,285 | - | - | - | 722,285 | 654,281 |
| Total deferred inflows of resources | 890,818 | - | - | - | 890,818 | 738,318 |
| NET POSITION | | | | | | |
| Net investment in capital assets | 311,485 | 13,929,329 | - | - | 14,240,814 | 14,304,952 |
| Unrestricted | 3,632,276 | 10,617,630 | 199,195 | 10,333,577 | 24,782,678 | 23,474,956 |
| TOTAL NET POSITION | \$3,943,761 | \$24,546,959 | \$199,195 | \$10,333,577 | \$39,023,492 | \$37,779,908 |

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
SUPPLEMENTARY SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - WASTE MANAGEMENT
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

| | Solid Waste | Mitigation Fees | Benchmark Fees | Household Hazardous Waste | Total | |
|------------------------------------|-------------|-----------------|----------------|------------------------------|--------------|--------------|
| | | | | | 2017 | 2016 |
| OPERATING REVENUES | | | | | | |
| Fees | \$5,532,919 | \$423,592 | - | - | \$5,956,511 | \$6,234,106 |
| Household hazardous fees | - | - | - | \$7,496,640 | 7,496,640 | 7,627,800 |
| Benchmark fees | - | - | \$927,963 | - | 927,963 | 940,161 |
| Other | 305,348 | 580,632 | - | - | 885,980 | 911,655 |
| Total operating revenues | 5,838,267 | 1,004,224 | 927,963 | 7,496,640 | 15,267,094 | 15,713,722 |
| OPERATING EXPENSES | | | | | | |
| Salaries and benefits | 3,074,608 | 1,448,842 | 213,890 | 126,191 | 4,863,531 | 4,448,626 |
| Program expenses | 5,893,296 | 2,024,421 | 553,586 | 4,687,410 | 13,158,713 | 9,329,795 |
| Legal and accounting | 93,243 | 37,680 | 113 | 2,608 | 133,644 | 244,541 |
| Board expenses | 42,000 | - | - | - | 42,000 | 39,750 |
| Depreciation | 26,216 | 135,590 | - | - | 161,806 | 159,002 |
| Total operating expenses | 9,129,363 | 3,646,533 | 767,589 | 4,816,209 | 18,359,694 | 14,221,714 |
| OPERATING INCOME (LOSS) | (3,291,096) | (2,642,309) | 160,374 | 2,680,431 | (3,092,600) | 1,492,008 |
| NONOPERATING REVENUES | | | | | | |
| Grants | 4,168,343 | - | - | - | 4,168,343 | 235,455 |
| Interest income | 86,992 | 13,417 | - | 67,432 | 167,841 | 119,292 |
| Total nonoperating revenues | 4,255,335 | 13,417 | - | 67,432 | 4,336,184 | 354,747 |
| NET INCOME (LOSS) BEFORE TRANSFERS | 964,239 | (2,628,892) | 160,374 | 2,747,863 | 1,243,584 | 1,846,755 |
| Transfers in (out) | 22,856 | (22,856) | - | - | - | - |
| NET INCOME (LOSS) AFTER TRANSFERS | 987,095 | (2,651,748) | 160,374 | 2,747,863 | 1,243,584 | 1,846,755 |
| NET POSITION, BEGINNING OF YEAR | 2,956,666 | 27,198,707 | 38,821 | 7,585,714 | 37,779,908 | 38,185,362 |
| Prior Period Adjustment | - | - | - | - | - | (2,252,209) |
| NET POSITION, END OF YEAR | \$3,943,761 | \$24,546,959 | \$199,195 | \$10,333,577 | \$39,023,492 | \$37,779,908 |

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
SUPPLEMENTARY SCHEDULE OF NET POSITION - RECYCLING BOARD
JUNE 30, 2017 AND 2016

| | Municipality Allocation | Revolving Loan Fund | Pre-March 1995 | Discretionary | Grants to Non-Profits | Source Reduction | Market Development | Recycled Product Price | Total | |
|--------------------------------|-------------------------|---------------------|----------------|---------------|-----------------------|------------------|--------------------|------------------------|--------------|-------------|
| | | | | | | | | | 2017 | 2016 |
| ASSETS | | | | | | | | | | |
| CURRENT ASSETS: | | | | | | | | | | |
| Cash and cash equivalents | \$861,162 | \$29,012 | \$694,981 | \$4,035,241 | \$2,305,327 | \$1,361,653 | \$2,358,324 | \$157,993 | \$11,803,693 | \$9,843,964 |
| Accounts receivable | 401,673 | 3,801 | - | 120,501 | 80,335 | 80,335 | 80,335 | 40,167 | 807,147 | 721,213 |
| Interest receivable | 1,699 | 2,611 | - | 20,647 | - | - | - | - | 24,957 | 1 |
| Loans receivable - current | - | 41,212 | - | - | - | - | - | - | 41,212 | 212,341 |
| Due from other funds | - | 34,861 | - | - | - | - | - | - | 34,861 | 42,611 |
| Total current assets | 1,264,534 | 111,497 | 694,981 | 4,176,389 | 2,385,662 | 1,441,988 | 2,438,659 | 198,160 | 12,711,870 | 10,820,130 |
| NON-CURRENT ASSETS: | | | | | | | | | | |
| Loans receivable - non current | - | 112,865 | - | - | - | - | - | - | 112,865 | 369,754 |
| TOTAL ASSETS | 1,264,534 | 224,362 | 694,981 | 4,176,389 | 2,385,662 | 1,441,988 | 2,438,659 | 198,160 | 12,824,735 | 11,189,884 |
| LIABILITIES | | | | | | | | | | |
| CURRENT LIABILITIES: | | | | | | | | | | |
| Accounts payable | - | 50 | - | 23,311 | 97,426 | 27,121 | 24,716 | 135,752 | 308,376 | 161,067 |
| Due to other funds | - | - | - | 46,949 | 16,366 | 44,999 | 68,679 | 2,429 | 179,422 | - |
| Due to other governments | 1,262,974 | - | - | - | - | - | - | - | 1,262,974 | 1,046,688 |
| Total current liabilities | 1,262,974 | 50 | - | 70,260 | 113,792 | 72,120 | 93,395 | 138,181 | 1,750,772 | 1,207,755 |
| TOTAL LIABILITIES | 1,262,974 | 50 | - | 70,260 | 113,792 | 72,120 | 93,395 | 138,181 | 1,750,772 | 1,207,755 |
| NET POSITION | | | | | | | | | | |
| Unrestricted | 1,560 | 224,312 | 694,981 | 4,106,129 | 2,271,870 | 1,369,868 | 2,345,264 | 59,979 | 11,073,963 | 9,982,129 |
| TOTAL NET POSITION | \$1,560 | \$224,312 | \$694,981 | \$4,106,129 | \$2,271,870 | \$1,369,868 | \$2,345,264 | \$59,979 | \$11,073,963 | \$9,982,129 |

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
SUPPLEMENTARY SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
- RECYCLING BOARD
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

| | Municipality Allocation | Revolving Loan Fund | Pre-March 1995 | Discretionary | Grants to Non-Profits | Source Reduction | Market Development | Recycled Product Price | Total 2017 | Total 2016 |
|------------------------------------|----------------------------|------------------------|-------------------|---------------|--------------------------|---------------------|-----------------------|------------------------------|---------------|---------------|
| OPERATING REVENUES | | | | | | | | | | |
| Fees | \$4,793,312 | - | - | \$1,437,995 | \$958,662 | \$958,662 | \$958,662 | \$479,330 | \$9,586,623 | \$8,284,547 |
| Other | - | \$763 | - | - | - | - | - | - | 763 | 16,436 |
| Total operating revenues | 4,793,312 | 763 | - | 1,437,995 | 958,662 | 958,662 | 958,662 | 479,330 | 9,587,386 | 8,300,983 |
| OPERATING EXPENSES | | | | | | | | | | |
| Salaries and benefits | - | 27,637 | - | 570,881 | 149,530 | 356,814 | 493,415 | 20,587 | 1,618,864 | 1,202,008 |
| Program expenses | 4,803,372 | 93,873 | - | 448,159 | 573,794 | 298,422 | 303,291 | 423,662 | 6,944,573 | 5,766,210 |
| Legal and accounting | - | 1,378 | - | 10,603 | 2,315 | - | - | - | 14,296 | 2,769 |
| Board expenses | - | - | - | 11,850 | - | - | - | - | 11,850 | 11,985 |
| Total operating expenses | 4,803,372 | 122,888 | - | 1,041,493 | 725,639 | 655,236 | 796,706 | 444,249 | 8,589,583 | 6,982,972 |
| OPERATING INCOME (LOSS) | (10,060) | (122,125) | - | 396,502 | 233,023 | 303,426 | 161,956 | 35,081 | 997,803 | 1,318,011 |
| NONOPERATING REVENUES | | | | | | | | | | |
| Interest income | 10,108 | 21,293 | - | 62,630 | - | - | - | - | 94,031 | 50,247 |
| Total nonoperating revenues | 10,108 | 21,293 | - | 62,630 | - | - | - | - | 94,031 | 50,247 |
| NET INCOME (LOSS) BEFORE TRANSFERS | 48 | (100,832) | - | 459,132 | 233,023 | 303,426 | 161,956 | 35,081 | 1,091,834 | 1,368,258 |
| Transfers in (out) | - | (1,700,000) | - | - | - | - | 1,700,000 | - | - | - |
| NET INCOME (LOSS) AFTER TRANSFERS | 48 | (1,800,832) | - | 459,132 | 233,023 | 303,426 | 1,861,956 | 35,081 | 1,091,834 | 1,368,258 |
| NET POSITION, BEGINNING OF YEAR | 1,512 | 2,025,144 | \$694,981 | 3,646,997 | 2,038,847 | 1,066,442 | 483,308 | 24,898 | 9,982,129 | 8,613,871 |
| NET POSITION, END OF YEAR | \$1,560 | \$224,312 | \$694,981 | \$4,106,129 | \$2,271,870 | \$1,369,868 | \$2,345,264 | \$59,979 | \$11,073,963 | \$9,982,129 |

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
SUPPLEMENTARY SCHEDULE OF NET POSITION - ENERGY COUNCIL
JUNE 30, 2017 AND 2016

| ASSETS | <u>2017</u> | <u>2016</u> |
|---------------------------|-------------------------|-------------------------|
| CURRENT ASSETS: | | |
| Cash and cash equivalents | \$2,199 | - |
| Interest receivable | 227 | - |
| Due from other funds | 335,446 | - |
| Grants receivable | <u>432,021</u> | <u>\$549,411</u> |
| TOTAL ASSETS | <u>769,893</u> | <u>549,411</u> |
| LIABILITIES | | |
| CURRENT LIABILITIES: | | |
| Accounts payable | 528,225 | 232,496 |
| Due to other funds | - | 114,091 |
| Unearned revenue | <u>121,779</u> | <u>80,443</u> |
| TOTAL LIABILITIES | <u>650,004</u> | <u>427,030</u> |
| NET POSITION | | |
| Unrestricted | <u>119,889</u> | <u>122,381</u> |
| TOTAL NET POSITION | <u><u>\$119,889</u></u> | <u><u>\$122,381</u></u> |

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
SUPPLEMENTARY SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION -
ENERGY COUNCIL
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

| | 2017 | 2016 |
|---------------------------------|-------------------------|-------------------------|
| OPERATING EXPENSES | | |
| Salaries and benefits | \$598,974 | \$581,543 |
| Program expenses | 6,069,603 | 8,500,806 |
| Legal and accounting | 390 | 607 |
| | <u>6,668,967</u> | <u>9,082,956</u> |
| NON-OPERATING REVENUES | | |
| Grants | 6,613,389 | 9,151,514 |
| Other revenue | 50,000 | 45,000 |
| Interest income | 3,086 | 4,346 |
| | <u>6,666,475</u> | <u>9,200,860</u> |
| NET INCOME (LOSS) | <u>(2,492)</u> | <u>117,904</u> |
| NET POSITION, BEGINNING OF YEAR | <u>122,381</u> | <u>4,477</u> |
| NET POSITION, END OF YEAR | <u><u>\$119,889</u></u> | <u><u>\$122,381</u></u> |

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**INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors
Alameda County Waste Management Authority,
Alameda County Source Reduction and Recycling Board and Energy Council
Oakland, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Alameda County Waste Management Authority, Alameda County Source Reduction and Recycling Board and Energy Council (Agency), as of and for the year ended June 30, 2017 and have issued our report thereon dated January 26, 2018. Our report included an emphasis paragraph regarding the implementation of a new accounting principle.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Agency's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We have also issued a separate Memorandum on Internal Control dated January 26, 2018 which is an integral part of our audit and should be read in conjunction with this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Maze + Associates". The script is cursive and fluid, with the plus sign and the word "Associates" written in a slightly smaller, more compact style than "Maze".

Pleasant Hill, California
January 26, 2018

**ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY,
ALAMEDA COUNTY RESOURCE REDUCTION
AND RECYCLING BOARD
AND ENERGY COUNCIL**

**MEMORANDUM ON INTERNAL CONTROL
AND
REQUIRED COMMUNICATIONS**

FOR THE YEAR ENDED JUNE 30, 2017

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**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY,
ALAMEDA COUNTY RESOURCE REDUCTION AND RECYCLING BOARD
AND ENERGY COUNCIL
MEMORANDUM ON INTERNAL CONTROL
AND
REQUIRED COMMUNICATIONS**

For The Year Ended June 30, 2017

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MEMORANDUM ON INTERNAL CONTROL

To the Board of Directors of
Alameda County Waste Management Authority,
Alameda County Source Reduction and Recycling Board
and Energy Council
Oakland, California

In planning and performing audit of the basic financial statements of the Alameda County Waste Management Authority, Alameda County Source Reduction and Recycling Board and Energy Council (Agency) as of and for the year ended June 30, 2017 in accordance with auditing standards generally accepted in the United States of America, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Agency's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, others within the organization, and agencies and pass-through entities requiring compliance with *Government Auditing Standards*, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads 'Maze + Associates' in a cursive, stylized font.

Pleasant Hill, California
January 26, 2018

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REQUIRED COMMUNICATIONS

To the Board of Directors of
Alameda County Waste Management Authority,
Alameda County Source Reduction and Recycling Board
and Energy Council
Oakland, California

We have audited the basic financial statements of the Alameda County Waste Management Authority, Alameda County Source Reduction and Recycling Board and Energy Council (Agency) for the year ended June 30, 2017. Professional standards require that we communicate to you the following information related to our audit under generally accepted auditing standards and *Government Auditing Standards*.

Significant Audit Findings

Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Agency are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year, except as follows:

Statement No. 75 – *Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions*

Statement No. 82 – *Pension Issues—an amendment of GASB Statements No. 67, No. 68, and No. 73.*

These pronouncements became effective, but did not have a material effect on the financial statements, except Statement No. 75 which required a restatement of beginning net position as discussed in Note 1H and 1I to the financial statements.

Unusual Transactions, Controversial, or Emerging Areas

We noted no transactions entered into by the Agency during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Agency's financial statements were:

Estimate of Depreciation: Management's estimate of the depreciation is based on useful lives determined by management. These lives have been determined by management based on the expected useful life of assets as disclosed in Note 4 to the financial statements. We evaluated the key factors and assumptions used to develop the depreciation estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Estimated Net Pension Liabilities and Pension-Related Deferred Outflows and Inflows of Resources: Management's estimate of the net pension liabilities and deferred outflows/inflows of resources are disclosed in Note 8 to the financial statements and are based on actuarial studies determined by a consultant, which are based on the experience of the Agency. We evaluated the key factors and assumptions used to develop the estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Estimated Net OPEB Asset: Management's estimate of the net OPEB Asset is disclosed in Note 9 to the financial statements and is based on actuarial study determined by a consultant, which is based on the experience of the Agency. We evaluated the key factors and assumptions used to develop the estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Disclosures

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Professional standards require us to accumulate all known and likely uncorrected misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have no such misstatements to report to the Board of Directors.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in a management representation letter January 26, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Agency’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

Other Information Accompanying the Financial Statements

We applied certain limited procedures to the required supplementary information that accompanies and supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on the required supplementary information.

We were engaged to report on the supplementary information which accompany the financial statements, but are not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management and is not intended to be, and should not be, used by anyone other than these specified parties.


Pleasant Hill, California
January 26, 2018

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DATE: February 8, 2018

TO: Programs and Administration Committee
Planning Committee/Recycling Board

FROM: Wendy Sommer, Executive Director
Pat Cabrera, Administrative Services Director

SUBJECT: Multi-year Fiscal Forecast

SUMMARY

Starting in 2016, staff committed to presenting a revised multi-year forecast on an annual basis in preparation of budget development. At both the February 8, 2018 Programs and Administration Committee and the Planning Committee/Recycling Board meetings, staff will present a revised multi-year forecast based on new core revenue estimates and a reduced core expenditure plan.

DISCUSSION

In Fiscal Year 2016-17 we spent about 93% of the core budget, and collected 26% more revenue than projected at the beginning of the fiscal year. The surplus is due to several reasons: an increase in tonnages (explained more below), salary savings, hard cost savings from consolidation of projects and scopes of work, and reduction in end-of-year encumbrances as we move away from the “use it or lose it” mindset of past budget practices. We anticipate this surplus to shrink over the years as we improve our budgeting processes.

| Category | FY 16-17 Budget | FY 16-17 Actuals | Difference |
|--|---------------------|---------------------|--------------------|
| Core expenditures | \$11,444,555 | \$10,685,144 | -\$759,411 |
| Core revenues | | | |
| Tonnage: facility (in-county) | \$4,069,961 | \$5,056,005 | \$986,044 |
| Tonnage: mitigation | \$289,581 | \$382,842 | \$93,261 |
| Tonnage: Measure D | \$3,473,064 | \$4,313,982 | \$840,918 |
| Tonnage: fee enforcement (out of county) | \$200,000 | \$476,915 | \$276,915 |
| Benchmark | \$798,376 | \$927,963 | \$129,587 |
| Property and interest | \$586,023 | \$685,724 | \$99,701 |
| Miscellaneous and citations | \$15,000 | \$49,253 | \$34,253 |
| Total core revenues | \$ 9,432,005 | \$11,892,683 | \$2,460,678 |

Based on actuals, the revised ending core fund balance (more accurately described as available working capital) including transfers and closed contracts totaled approximately \$13.7M in FY 16-17.

Even with loss of revenues from San Francisco's import mitigation fee and the discontinuation of the Benchmark Fee (totaling approximately \$3.3 million annually), the Agency continues to accumulate fund balances/working capital and reserves to cover any shortfalls and to make any pension related lump sum payments as we proceed with our long-term expenditure plan. This approach will ensure the ongoing operation of the agency without the need to increase fees in the near future.

Tonnage Revenue Projections

For the past two years we have been using a simpler model to project tonnages, as the previously used statistical model was no longer viable. Upon examining tonnages going back to 1999 and based on those trends, we chose to implement a modest annual tonnage decline averaging approximately 3%. However, we have seen an uptick in tonnages starting in FY 15-16. While the one-time disposal tonnages from salt impacted soils in FY 16-17 and other special wastes in FY17-18 can explain some of the upturn, disposal in general has increased. Part of this increase can be explained by population growth and a strengthening regional economy, which is also supported by statewide disposal trends.

In FY 16-17, tonnage-based fees comprised over 86% of the Agency's core revenues. The remaining 14% came from property-related revenues, interest, mandatory recycling enforcement activities and the now rescinded benchmark fee. For the current fiscal year (FY 17-18), we are estimating that actual tonnage revenues (not including import fees) will total \$9.8 million, which represents an increase of approximately \$800,000 (8.9%) compared to the budgeted amount. As such, total core revenues in FY 17-18 are now estimated to total approximately \$11.1 million.

Alameda County's population has increased from 1.4 million in 2000 to 1.5 million in 2010 and just under 1.7 million today. In addition, the attached tonnage trend graph (Attachment B) shows the recent uptick in disposal activity. As such, the new baseline for future projections are reset starting with FY 17-18. From that baseline, and after adjusting for the one-time tonnages (salt pond cleanup, special wastes, etc.), we have decreased the projected FY 18-19 tonnage estimates by 8% in anticipation of reduced tonnages due to the new Organics Materials Recovery Facility (OMRF) at Davis Street, San Leandro. From that point, are estimating that tonnages will continue to decline modestly through FY 21-22. This forecast could be revised if there is a major downturn in the economy during this period or an additional waste reduction focus area surfaces, contingent upon the results of the waste characterization study. Based on these projections, at the end of FY 21-22 disposal will total approximately 1.1 million tons. While this number does not reflect our "less than 10% good stuff in garbage" goal (which would translate into roughly 600,000 tons of waste disposal), it is a more reasonable target based on the OMRF at Davis St., our increased focus on food waste prevention, and continued mandatory recycling ordinance efforts. As always, we will continue to monitor disposal trends carefully and apprise the boards as needed. Given that we also have a fiscal reserve of \$2.1 million (that we have never had to use for revenue shortfalls) we feel there is sufficient cushion should revenues fall significantly below projections.

Core Expenditures

Staff is in the process of developing the FY 18-19 budget in alignment with the Board-approved guiding principles and with a focus on cost synergies. The FY 18-19 core budget goal is approximately \$10.6 million, which reflects a reduction of \$400,000 or a 3.6% reduction compared to the FY 17-18 budget. As shown in the following multi-year forecast (Attachment A2), the expenditure projections from FY 18-19 to FY 21-22 show a reduction of core expenditures of \$400,000 annually. We chose a figure that we felt was realistic in terms of reducing our expenditures while still maintaining sufficient resources to fund our programs.

Salary savings and CalPERS

Salary savings from the recent retirements totaled over \$500,000 this year, even after certain positions were backfilled as needed. We included this amount in the projections, but did not include savings that may result from future retirements. The one-time cost to CalPERS for the retirement service credit of approximately \$500,000 would occur in FY 19-20, and will be paid from fund balance. We are aware that changes in the retirement discount rate and health care cost could also affect our multi-year forecast. However, we are planning to make a sizeable lump sum payment towards our unfunded liability (UL) to meet the 90% funded status goal adopted by the WMA Board. Based on a recent discussion with our CalPERS actuary, a \$3.4 million payment towards our UL based on the current discount rate should result in a funded status of close to 90%. This payment will also reduce our annual retirement related operating costs by approximately \$200,000 per year. We believe we can make this payment using a combination of the NextERA conservation easement payment and the Transportation Improvement Program (TIP) reserve, which is not needed for roadway improvements since San Francisco refuse is no longer being transported for disposal at the Altamont landfill.

Multi Year Fiscal Forecast

Attachment A1 (Prior Year Multi-Year Forecast) shows a core revenue shortfall of \$600,000 at the end of FY 20-21. Based on the revisions discussed above, at the end of FY 20-21 the forecast now shows core revenue aligning with core expenditures as well as a small surplus of \$200,000 at the end in FY21-22 (Attachment A2).

Assuming we make a \$3.4 million payment towards our UL, there would still be more than \$20.7 million of combined fund balance and reserves in FY 21-22 that could bridge any funding gap for one time or limited term projects if needed. While fiscal forecasts are excellent planning tools, the further out the forecast, the higher the likelihood of imprecision given multiple assumptions and variables. Since we will be presenting a multi-year forecast on an annual basis, we will be able to make timely adjustments to our assumptions and projections as needed.

RECOMMENDATION

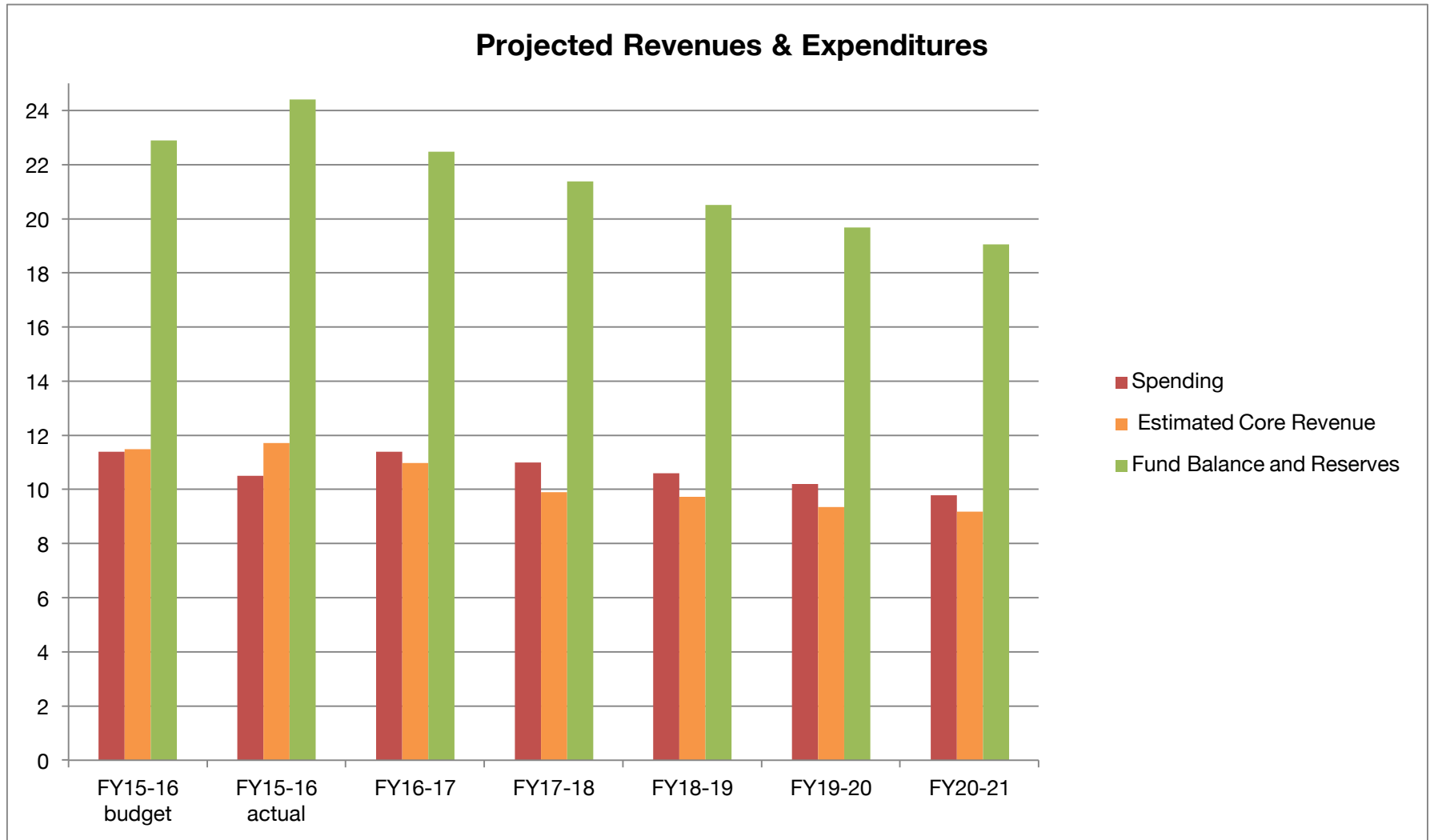
This item is for information only.

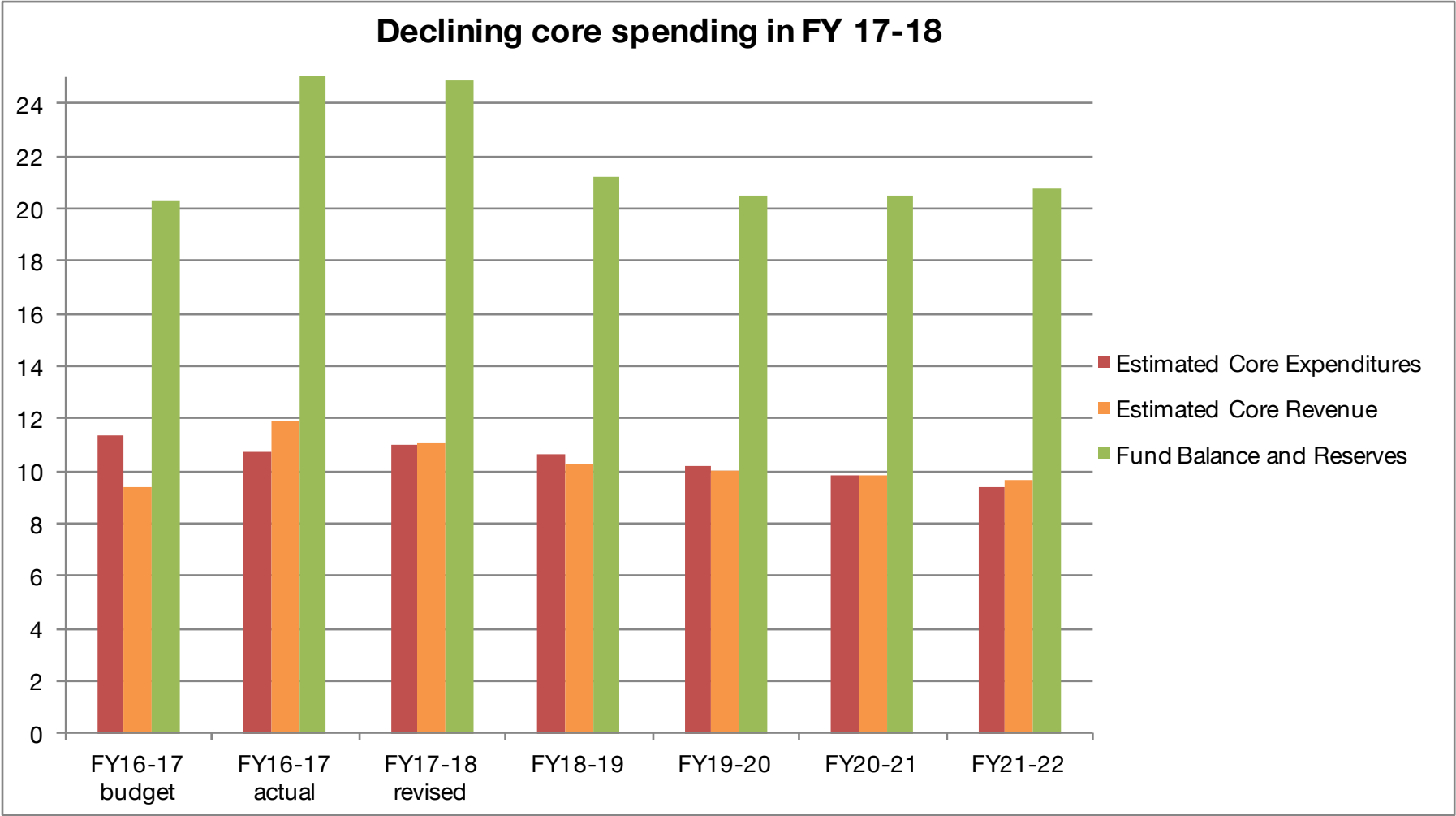
Attachment A1: Prior Year Multi-Year Forecast through FY 20-21

Attachment A2: Revised Multi-Year Forecast through FY 21-22

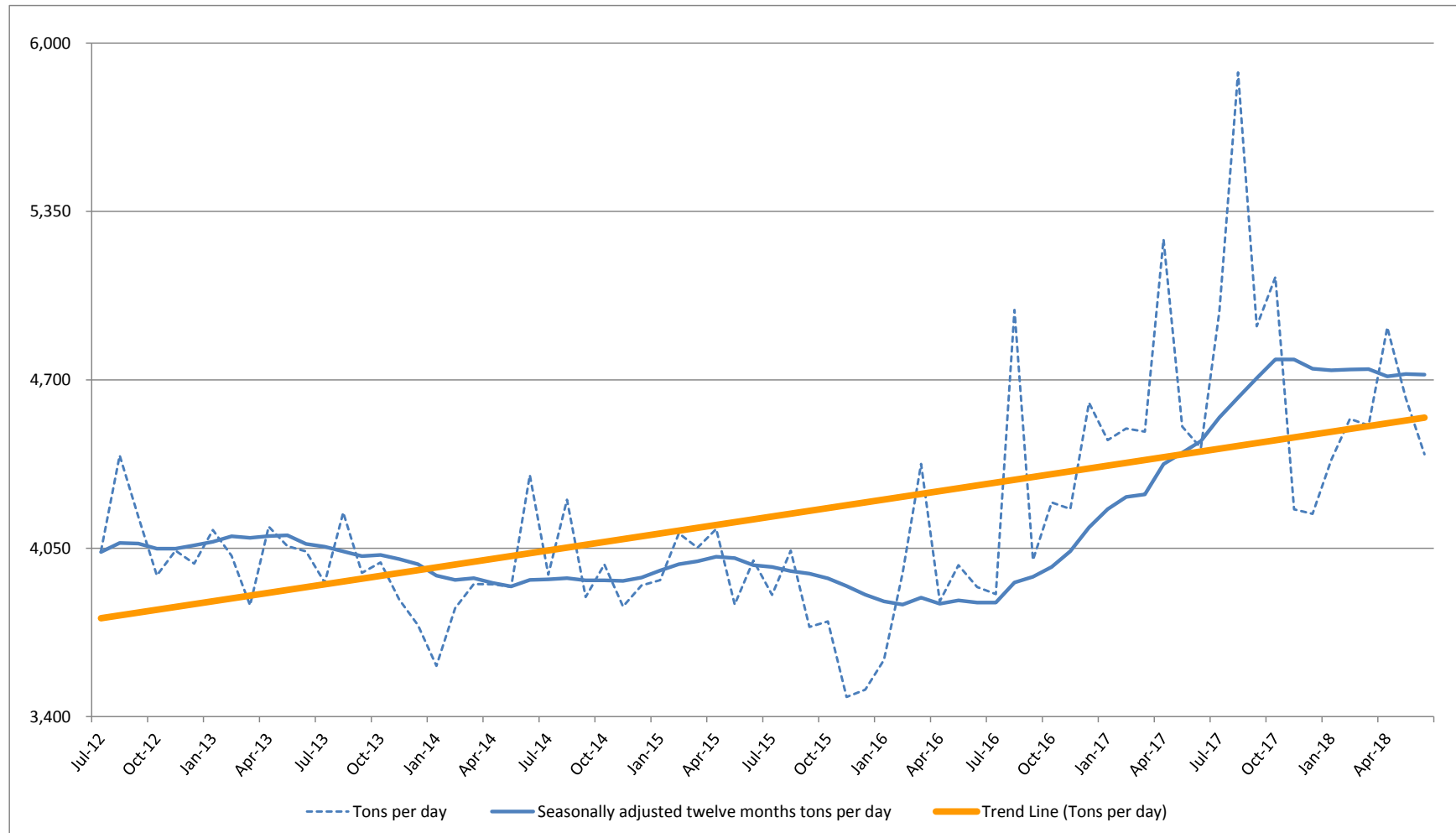
Attachment B: Disposal Trends in Alameda County

Attachment A1: Prior Year Multi-Year Forecast through FY 20-21





Attachment B: Disposal Trends in Alameda County





DATE: February 8, 2018
TO: Recycling Board/Planning Committee
FROM: Wendy Sommer, Executive Director
BY: Arliss Dunn, Clerk of the Board
SUBJECT: Election of Officers for the remainder of 2018

SUMMARY

Board member Jerry Pentin served as President to the Recycling Board. He has completed his second two-year term and the seat is now vacant.

DISCUSSION

Currently Board member Jim Oddie serves as First Vice President and Board member Sarah Vared serves as Second Vice President of the Recycling Board. Per general past practice, Board member Oddie would become President and Board member Vared would become First Vice President and a Waste Management Authority appointee would be elected Second Vice President. However, the Board is not obligated to follow this practice.

At the December 20, 2017 WMA Board meeting, Sara Lamnin was appointed to represent the WMA on the Recycling Board. Her two-year term started on January 20, 2018. While she replaced Board member Pentin's seat, she does not automatically replace his position as an officer of the Board. The Recycling Board still needs to elect officers at the February 8, 2018 meeting.

The President of the Recycling Board also serves as the chair of the WMA Planning Committee.

RECOMMENDATION

Elect Officers for the remainder of 2018.

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DATE: February 8, 2018
TO: Planning Committee/Recycling Board
FROM: Tom Padia, Deputy Director
BY: Meghan Starkey, Senior Program Manager
SUBJECT: Municipal Panel: Litter, Illegal Dumping, Homeless Encampment Cleanup

SUMMARY

StopWaste periodically convenes a panel of staff members from member agencies to speak to the Recycling Board on current issues related to solid waste and recycling. At the February 8 meeting, representatives from Alameda, Albany and Fremont will discuss their respective approaches to the cleanup of litter, illegal dumping and homeless encampments.

DISCUSSION

Cities routinely deal with litter in public spaces, as well as illegal dumping and debris generated through homeless encampments. These types of discards present a range of serious challenges to the cities, including issues such as runoff into waterways, visual blight on public and private property, and bulky, toxic and/or infectious clean up challenges. Homeless encampments provide additional social, legal and public relations complexities regardless of the debris issues.

The panelists will discuss how each of their cities has approached these issues, and their relative success and continuing challenges facing them.

RECOMMENDATION

This item is for information only.

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the **guardian**



\$180bn investment in plastic factories feeds global packaging binge

Colossal funding in manufacturing plants by fossil fuel companies will increase plastic production by 40%, risking permanent pollution of the earth

Matthew Taylor

Tue 26 Dec 2017 02.00 EST

The global plastic binge which is already causing widespread damage to oceans, habitats and food chains, is set to increase dramatically over the next 10 years after multibillion dollar investments in a new generation of plastics plants in the US.

Fossil fuel companies are among those who have ploughed more than \$180bn since 2010 into new “cracking” facilities that will produce the raw material for everyday plastics from packaging to bottles, trays and cartons.

The new facilities - being built by corporations like Exxon Mobile Chemical and Shell Chemical - will help fuel a 40% rise in plastic production in the next decade, according to experts, exacerbating the plastic pollution crisis that scientist warn already risks “near permanent pollution of the earth.”

“We could be locking in decades of expanded plastics production at precisely the time the world is realising we should use far less of it,” said Carroll Muffett, president of the US Center for International Environmental Law, which has analysed the plastic industry.

“Around 99% of the feedstock for plastics is fossil fuels, so we are looking at the same companies, like Exxon and Shell, that have helped create the climate crisis. There is a deep and pervasive relationship between oil and gas companies and plastics.”

Greenpeace UK’s senior oceans campaigner Louise Edge said any increase in the amount of plastic ending up in the oceans would have a disastrous impact.

“We are already producing more disposable plastic than we can deal with, more in the last decade than in the entire twentieth century, and millions of tonnes of it are ending up in our oceans.”

The huge investment in plastic production has been driven by the shale gas boom in the US. This has resulted in one of the raw materials used to produce plastic resin - natural gas liquids - dropping dramatically in price.

The American Chemistry Council says that since 2010 this has led to \$186bn dollars being invested in 318 new projects. Almost half of them are already under construction or have been completed. The rest are at the planning stage.

“I can summarise [the boom in plastics facilities] in two words,” Kevin Swift, chief economist at the ACC, told the Guardian. “Shale gas.”

He added: “There has been a revolution in the US with the shale gas technologies, with the fracking, the horizontal drilling. The cost of our raw material base has gone down by roughly two thirds.”

The findings come amid growing concern about the scale of plastics pollution around the world. Earlier this year scientists warned that it risked near permanent contamination of the planet and at a UN environment conference in Kenya this month the scale of plastic in the sea was described as an “ocean armageddon”.



Plastic waste washed up on the coast of the Philippines.
Photograph: Jes Aznar/Getty Images

In June a Guardian investigation revealed that a million plastic bottles are bought around the world every minute with most ending up in landfill or the sea. Earlier this month, UK environment secretary Michael Gove said reducing plastic pollution was a key focus, adding that he had been “haunted” by images of the damage being done from David Attenborough’s Blue Planet II TV series.

However, campaigners warn that despite the rising tide of concern, powerful corporations are pressing ahead with a new generation of plastic production facilities that will swamp efforts to move the global economy away from single use, throw away plastic products.

Steven Feit, from the Centre for Environmental International Law which has researched the impact of the US shale boom on plastics, said: “The link between the shale gas boom in the United States and the ongoing - and accelerating - global plastics crisis cannot be ignored.

“In the US, fossil fuel and petrochemical companies are investing hundreds of billions of dollars to expand plastic production capacity... All this buildout, if allowed to proceed, will flood the global market with even more disposable, unmanageable plastic for decades to come.”

Although the majority of the new investment is in the US, the impact will ripple outwards in the form of vast new supplies of raw materials for plastics being transported to Europe and China.

Petrochemical giant Ineos has been shipping natural gas liquids from the US to cracking plants in Europe and the UK on huge “dragon ships” for the past year.

Last month the company announced it will ship the first NGLs from the US to China in 2019 where it will be turned into plastic resin at a new cracking facility in Taixing China.

Roland Geyer, from the University of California at Santa Barbara, was the lead author of a study earlier this year revealing that humans have produced 8.3bn tonnes of plastic since the 1950s, with the majority ending up in landfill or polluting the world’s oceans and continents. The report warned that plastic, which does not degrade for hundreds of years, risked “near-permanent contamination” of the earth.

He said he was deeply troubled by the expansion in plastic production.

“I am now all but convinced that the plastic waste/pollution problem will remain unmanageable without serious source reduction efforts,” he told the Guardian. “Building out production capacity is obviously the opposite of source reduction.”

But experts believe the new facilities will lock in an increase in plastic production for years to come.

Matthew Thoeke, executive director at IHS Markit analysts in Germany and an expert in the global chemical industry, said the expansion in the US would be a critical part of a 40% increase in global plastics production over the next decade.

“This will help meet growing demand for plastic in the existing big markets of the US, Europe and China as well as a predicted steep increase in demand in India and south east Asia,” he said.

But the American Chemistry Council said the plastics boom had brought huge economic benefits to the US creating hundreds of thousands of jobs and allowing the manufacture of a wide range of important products from medical supplies to auto parts, piping to technology.

Steve Russell, vice president of plastics for the American Chemistry Council also defended the environmental impact of plastic, citing a study from 2016 that found using plastic reduces environmental damage.

“Advanced plastics enable us to do more with less in in almost every facet of life and commerce. From reducing packaging, to driving lighter cars, to living in more fuel-efficient homes, plastics help us reduce energy use, carbon emissions and waste.”

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By 2025, all of McDonald's Packaging to Come from Renewable, Recycled or Certified Sources; Goal to Have Recycling Available in All Restaurants

Oak Brook, IL – Today, McDonald's announces goals to improve its packaging and help significantly reduce waste to positively impact the communities the company serves around the world.

By 2025, 100 percent of McDonald's guest packaging will come from renewable, recycled, or certified sources with a preference for Forest Stewardship Council certification. Also by 2025, the company has set a goal to recycle guest packaging in 100 percent of McDonald's restaurants. McDonald's understands that recycling infrastructure, regulations and consumer behaviors vary city to city and country to country around the world, but it plans to be part of the solution and help influence powerful change.

This expands upon McDonald's existing goal that by 2020, 100% of fiber-based packaging will come from recycled or certified sources where no deforestation occurs.

"As the world's largest restaurant company, we have a responsibility to use our scale for good to make changes that will have a meaningful impact across the globe," said Francesca DeBiase, McDonald's Chief Supply Chain and Sustainability Officer. "Our customers have told us that packaging waste is the top environmental issue they would like us to address. Our ambition is to make changes our customers want and to use less packaging, sourced responsibly and designed to be taken care of after use, working at and beyond our restaurants to increase recycling and help create cleaner communities."

To reach these goals, McDonald's will work with leading industry experts, local governments and environmental associations, to improve packaging and recycling practices. Together they will work to drive smarter packaging designs, implement new recycling programs, establish new measurement programs and educate restaurant crew and customers.

As Tom Murray, Vice President of EDF+Business at Environmental Defense Fund noted, "Nearly three decades ago, McDonald's and EDF teamed up to tackle solid waste and accelerate innovation in packaging. Along the way, we pioneered a new partnership model for companies and nonprofit organizations. Today, McDonald's continues to raise the sustainability bar by setting ambitious goals and collaborating with partners across the value chain for maximum impact."

"McDonald's global preference for Forest Stewardship Council (FSC) certified materials demonstrates their far-reaching commitment to source packaging that benefits people and forests around the world," said Kim Carstensen, director general of the Forest Stewardship Council. "The partnership between McDonald's and FSC – the world's most trusted certification of forests and forest products – also creates a uniquely powerful opportunity for McDonald's to engage customers about simple ways to protect forests," he added.

Adds Sheila Bonini, Senior Vice President, Private Sector Engagement, World Wildlife Fund, "Smarter waste management begins with improved sourcing, increased value chain collaboration and better communication with customers. Today's announcement demonstrates McDonald's strong leadership in developing packaging and recycling solutions at a scale that can extend the life of our natural resources and push its industry toward more sustainable practices."

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McDonald's first began its focus on sustainable packaging nearly 25 years ago with the establishment of the groundbreaking partnership with EDF. The initiative eliminated more than 300 million pounds of packaging, recycled 1 million tons of corrugated boxes and reduced waste by 30 percent in the decade following the partnership. In 2014, the company joined WWF's Global Forest & Trade Network program and set its fiber sourcing targets, including FSC preference for packaging made from wood fiber.

Currently, 50 percent of McDonald's customer packaging comes from renewable, recycled or certified sources and 64 percent of fiber-based packaging comes from certified or recycled sources. Also, an estimated 10 percent of McDonald's restaurants globally are recycling customer packaging.

"We look forward to doing more and continuing to raise the bar on what it means to be a responsible company committed to people and the planet," DeBiase said.

About McDonald's

McDonald's is the world's leading global foodservice retailer with over 37,000 locations in over 100 countries. Over 90 percent of McDonald's restaurants worldwide are owned and operated by independent local business men and women.

MEDIA CONTACT

Lauren Altmin, 847-542-2700

lauren.altmin@us.mcd.com (<mailto:lauren.altmin@us.mcd.com>)

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