

Committee Members

Dave Sadoff, **Chairperson**
Castro Valley Sanitary District
Shelia Young, **Vice Chairperson**
Oro Loma Sanitary District
Keith Carson, County of Alameda
Jesse Arreguin, City of Berkeley
City of Dublin
Vinnie Bacon, City of Fremont
Bob Carling, City of Livermore
Mike Hannon, City of Newark
Dan Kalb, City of Oakland
Jerry Pentin, City of Pleasanton
Deborah Cox, City of San Leandro
Lorrin Ellis, City of Union City
Wendy Sommer, Executive Director

AGENDA

**ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, March 8, 2018

9:00 A.M.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

**Teleconference
Lorrin Ellis
Courtyard by Marriott Des Moines West/Jordan Creek
410 S 68Th Street
West Des Moines, IA 50266
510-471-3232**

1. Convene Meeting

2. Public Comments

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee, but not listed on the agenda. Each speaker is limited to three minutes unless a shorter period of time is set by the Chair.

Page

1 3. Approval of the Draft Minutes of February 8, 2018 meeting (Pat Cabrera)

5 4. Board Per Diem Policy (Wendy Sommer)

That the P&A Committee recommend that the Waste Management Authority Board approve the attached resolution.

9 5. Quarterly Cash Report (Pat Cabrera)

This item is for information only.

6. Member Comments

7. Adjournment

The Programs & Administration Committee is a Committee that contains more than a quorum of the Board. However, all items considered by the Committee requiring approval of the Board will be forwarded to the Board for consideration at a regularly noticed board meeting.

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DRAFT
**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, February 8, 2018

9:00 A.M.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

Members Present:

| | |
|---------------------------------|--------------|
| County of Alameda | Keith Carson |
| Castro Valley Sanitary District | Dave Sadoff |
| City of Livermore | Bob Carling |
| City of Newark | Mike Hannon |
| City of Oakland | Dan Kalb |
| Oro Loma Sanitary District | Shelia Young |
| City of Pleasanton | Jerry Pentin |
| City of San Leandro | Deborah Cox |

Absent:

| | |
|--------------------|----------------|
| City of Berkeley | Jesse Arreguin |
| City of Dublin | Don Biddle |
| City of Fremont | Vinnie Bacon |
| City of Union City | Lorin Ellis |

Staff Present:

Wendy Sommer, Executive Director
Pat Cabrera, Administrative Services Director
Tom Padia, Deputy Executive Director
Todd High, Finance Manager
Arliss Dunn, Clerk of the Board

Others Present:

David Alvey, Maze & Associates (teleconference)

1. Convene Meeting

Chair Dave Sadoff called the meeting to order at 9:04 a.m.

2. Public Comments

There were none.

3. Approval of the Draft Minutes of January 11, 2018 (Pat Cabrera)

DRAFT

Board member Carling made the motion to approve the draft minutes of January 11, 2018. Board member Cox seconded and the motion carried 6-0 (Ayes: Carling, Carson, Cox, Hannon, Sadoff, Young. Nays: None. Abstain: None. Absent: Arreguin, Bacon, Biddle, Carson, Ellis, Kalb, Pentin).

4. Fiscal Year 2016-17 Audit Report (Todd High)

Staff recommends that the Programs and Administration Committee review and forward the FY 16-17 audit report to the Waste Management Authority Board for acceptance and filing.

Todd High provided an overview of the staff report and introduced David Alvey, Maze & Associates, attending via teleconference. Mr. Alvey was available to answer any questions. A link to the staff report is available here: [FY2016-17-Audit-Report.pdf](#). Mr. High recognized the efforts of Nisha Patel, Accountant, for her work in keeping the agency financials in order.

Board member Young asked for clarification on the percentages of pension funding. Ms. Cabrera stated that the agency is 108% funded for the OPEB (Other Post-Employment Benefits) and was 75.8% funded for the pension liability. Board member Pentin stated that he is alarmed about the significant increase in the pension liability since 2015. Mr. High responded that the CalPERS assets fund projected 7.5% growth but did not achieve any growth thus resulting in a higher pension liability. Ms. Cabrera stated that the Multi-year Fiscal Forecast will include a proposal to pay down the unfunded liability.

Board member Hannon congratulated staff on a clean audit and inquired about the outstanding loan that was written off in the Revolving Loan Fund. Mr. High stated that the company, Woodmill Recycling, was sued by a vendor which ultimately caused the company to file for bankruptcy. Board member Hannon inquired about how to reconcile the \$800,000 increase in salaries for FY 16/17 versus the "salary savings" assertion in the fiscal forecast. Mr. High stated that the September 2017 retirement salaries were included in the audit while the fiscal forecast includes the salary savings since the retirements. Board member Hannon inquired about the one-half of sick leave conversion to service credit benefit. Ms. Cabrera stated that this benefit was part of the benefits package that the agency received when joining the CalPERS risk pool. Board member Hannon stated that he is concerned that this benefit could increase the post retirement liability. Ms. Cabrera stated that she is not sure about the average number of sick leave hours converted at the recent retirements but will find out and report back to the Board. Board member Hannon inquired about the discount rates for the pension funds and inquired about the current CalPERS discount rate. Mr. High stated that the discount rate for the OPEB Trust is at 7%. It is a more conservative fund and has been less volatile and has tended to outperform the pension fund. Mr. High added the current CalPERS rate is 7.375%. Board member Hannon inquired about the Post-Employment Health Care Benefits package. Mr. High stated that once vested, employees hired prior to January 1, 2007 can retire at or after age 50 and can continue their health coverage and their eligible dependents health coverage. The agency pays the monthly premiums. Ms. Cabrera stated that it would be very difficult to rescind this benefit for those who are currently eligible. She added that in January, 2007, the agency adopted a revised vesting provision that aligns with the prevailing state plan which requires that an employee must be employed at least ten years to receive 50% of the post-retirement health benefit, and twenty years to receive 100%.

Board member Pentin made the motion to forward the FY 16-17 audit report to the Waste Management Authority Board for acceptance and filing. Board member Hannon seconded and the motion carried 7-0 (Ayes: Carling, Carson, Cox, Hannon, Pentin, Sadoff, Young. Nays: None. Abstain: None. Absent: Arreguin, Bacon, Biddle, Ellis, Kalb).

DRAFT

5. Multi-year Fiscal Forecast (Wendy Sommer & Pat Cabrera)

This item is for information only.

Wendy Sommer provided a prelude to the presentation. Pat Cabrera provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Multi-Year-Fiscal-Forecast-02-08-18.pdf](#)

Board member Pentin inquired whether the agency can terminate the contract with CalPERS once we are 100% funded. Ms. Cabrera stated that it is not a simple process and CalPERS provides an annual termination cost. Termination does not eliminate the agency's obligation to pay required contributions to CalPERS to fund benefits accrued prior to termination. Ms. Cabrera added this is the reason we would want to make a payment to the unfunded liability to keep the ongoing cost at a reasonable rate. Board member Hannon thanked staff for an excellent report and commended Ms. Sommer for closely and consistently monitoring the budget. Ms. Sommer stated that it is a joint effort with staff. Board member Hannon inquired about the rate of amortization for the pension plan. Mr. High stated that the current rate of amortization is thirty years but CalPERS is looking at moving to twenty years. Board member Hannon stated that most cities are looking at moving to a twenty year amortization and inquired if staff have looked at the cost of doing so. Ms. Cabrera stated that funding the plan at 90% resolves that issue; however, when we make the payment we will also evaluate the cost of moving to twenty year amortization. Board member Pentin thanked staff for their stewardship over the agency's financials and stated his support for making a payment towards the unfunded liability. Chair Sadoff inquired about the anticipated payment amount from NextERA. Ms. Sommer stated that we are anticipating receiving a payment of \$1.2 million but the state department of Fish and Wildlife is still reviewing the legal documents. Chair Sadoff stated his support for making a payment towards the unfunded liability and supports staff presenting the item as an amendment to the budget.

6. Member Comments

Chair Sadoff thanked the Board of Supervisors for proclaiming February 10, 2018 Cliff Burton Day. Cliff Burton was the original bassist for Metallica and was born in Castro Valley.

7. Adjournment

The meeting adjourned at 9:44 a.m.

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DATE: March 8, 2018

TO: Programs & Administration Committee
Planning Committee/Recycling Board

FROM: Wendy Sommer, Executive Director

SUBJECT: Board Per Diem Policy

SUMMARY

At the March 8, 2018 Programs and Administration Committee meeting, staff will recommend a policy that covers payments to Board members for attending Board and committee meetings.

DISCUSSION

Currently, rules regarding payments to WMA Board and standing committee members are in a variety of policy documents while other procedures regarding the payments reflect ongoing practice. Instead of revisiting and modifying the various resolutions, staff proposes that the Board adopt a new, comprehensive policy with the following components:

1. WMA Board members will receive a payment of \$150 per meeting for WMA Board and standing committee (i.e., the Programs and Administration Committee and Planning Committee) meetings, not to exceed \$450 per person per month. This represents no change to the current payment per meeting and a reduction in the monthly maximum from \$750 to \$450.
2. A WMA Board member alternate will receive payment for attending a WMA Board or standing committee meeting if the primary WMA Board member is not present. No more than one representative from a member agency may be paid for any one meeting.
3. Recycling Board member payments are limited to \$100 per meeting (not to exceed \$3,000 per year) by terms of the County Charter (referred to as Measure D). Since the monthly Recycling Board meeting is also a WMA Planning Committee meeting, Planning Committee members (including interim appointees attending instead of a Planning Committee member that is unable to attend) will be paid \$100 from Recycling Board funds and \$50 from WMA funds for a total of \$150 per meeting).

4. If there is a lack of quorum to convene a scheduled meeting, those members in attendance will be eligible for payment as if the meeting took place. If that meeting is rescheduled, all members attending the rescheduled meeting shall be eligible for payment even if they have been paid for attending the meeting that did not convene.
5. A person arriving at a meeting after it has been adjourned is not eligible for payment for that meeting.
6. Attendance via teleconference is eligible for payment.
7. The WMA Board and the Recycling Board as its own body (not as the WMA Planning Committee) periodically hold a joint meeting for matters affecting both boards (e.g., the annual budget presentation, strategic planning). For such joint meetings, all Recycling Board members (either appointed by the WMA Board or the Alameda County Board of Supervisors) will receive \$100 from Recycling Board funds and \$50 from WMA funds. All other WMA Board members will receive \$150 from WMA funds.
8. No person receiving a payment pursuant to this policy may be reimbursed for any expenses (e.g., parking, transportation) incurred in connection with attending a meeting for which payment has been or will be made.
9. Payments are made based on the record of attendance for each meeting and are sent to the recipient's preferred mailing address. In general, payments are made by the 20th of each month following the previous month's meeting.
10. Payments will be included in a calendar year Form 1099 for Board members as per IRS regulations.
11. This policy will be periodically reviewed and revised as needed.

The items above would be attached to the WMA Board Resolution as a policy statement.

RECOMMENDATION

That the P&A Committee recommend that the Waste Management Authority Board approve the attached resolution.

DRAFT
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY
RESOLUTION #WMA 2018 –
MOVED:
SECONDED:
AT THE MEETING HELD MARCH 28, 2018

RESOLUTION OF THE ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY BOARD
ADOPTING A PER DIEM POLICY FOR BOARD MEMBERS AND ALTERNATES

WHEREAS, the Alameda County Waste Management Authority (“WMA Board”), provides a per diem for Board members or alternates to conduct the business of the WMA Board at Board and standing committee meetings; and

WHEREAS, while in various documents there is language regarding certain elements pertaining to these payments, there is not a comprehensive and consistent policy covering this issue; and

WHEREAS, adopting a policy that covers Board member and alternates payments in its entirety provides clear administrative direction and demonstrates transparency in government, and

WHEREAS, staff has reviewed relevant documents, resolutions and ongoing practices and has prepared a thorough per diem policy; and

WHEREAS, the Programs and Administration Committee at its meeting on March 8, 2018 reviewed this policy and recommended forwarding it to the WMA Board for adoption.

NOW THEREFORE, BE IT RESOLVED THAT:

The WMA Board adopts the attached meeting attendance payment policy. This resolution supersedes all other resolutions and policies.

ADOPTED this 28th day of March 2018, by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

I certify that under the penalty of perjury that the foregoing is a full, true and correct copy of Resolution #WMA 2018-

WENDY SOMMER
Executive Director

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DATE: March 8, 2018
TO: Programs and Administration Committee
Planning Committee/Recycling Board
FROM: Pat Cabrera, Administrative Services Director
SUBJECT: Quarterly Cash Report

SUMMARY

The Agency's investment policies for both the Authority Board and the Recycling Board require quarterly reporting of the amount of money held in Agency accounts, the amount of receipts since the last report, and the amount of disbursements paid out since the last report. The report also shows cash balances, reserves and encumbrances. Beginning with the June 30, 2013 report, we have also included this information for the Energy Council. Board Members receive the attached letter along with the applicable reporting period.

At both the March 8, 2018 Programs and Administration Committee and the Planning Committee/Recycling Board meetings, staff will discuss the elements that comprise this report.

DISCUSSION

The report is comprised of three major categories: Investments, Cash Balances and Receipts and Disbursements. The following provides a brief description of these categories.

Investments

Currently the Agency has two major investment funds, the Local Agency Investment Fund (LAIF) and the Alameda County Investment Pool. In addition, it has bank accounts for payroll and vendor payments. While the Agency's investment policy allows for a variety of investment products (with Board approval), in practice staff has adopted a prudent and conservative philosophy that ensures protection of principal as well as liquidity.

Cash Balances

This category shows cash balances as of December 31, 2017 for the Authority and Recycling Boards, the Energy Council and Household Hazardous Waste (HHW) Fund. Although the

Authority Board manages the HHW fund, given that it is a dedicated funding source it is shown separately. Cash Balances do not include any accruals such as accounts receivable or accounts payable. As shown in the report, these funds are allocated to existing reserves and encumbrances to provide a more accurate accounting of what is uncommitted and therefore available. Finally, we account for interfund transfers where disbursements from one fund (generally the Authority Board for payroll or operating expenses) will be reimbursed from another fund, such as the Measure D Discretionary Fund.

Receipts and Disbursements

This category shows cash receipts (incoming cash) and cash disbursements (cash going out). There is generally not a direct correlation between the two and they can vary by quarter depending on when various revenues are expected and when expenditures are disbursed. For example, the HHW fund shows a sizeable receipt for the quarter because the Agency received the first installment of the HHW fee collected on the property tax rolls. Conversely, the Energy Council, which is mainly funded by contracts and grants, receives its receipts after expenses are incurred.

Over the first half of the current fiscal year, the Agency's overall cash position has increased by \$1.2 million from \$41.8 million at June 30, 2017.

RECOMMENDATION

This item is for information only.

Attachment A: Quarterly Cash Report as of December 31, 2017



StopWaste is the Alameda County Waste Management Authority, the Alameda County Source Reduction and Recycling Board, and the Energy Council operating as one public agency.

March 8, 2018

Re: Quarterly cash report ending December 31, 2017

Dear Board members,

The Agency's investment policies for both the Authority Board and the Recycling Board require quarterly reporting of the amount of money held in Agency accounts, the amount of receipts since the last report, and the amount of disbursements paid out since the last report. The report also shows cash balances, reserves and encumbrances. Beginning with the June 30, 2013 report, we have also included this information, as applicable, for the Energy Council.

Member Agencies:

- Alameda County
- Alameda
- Albany
- Berkeley
- Dublin
- Emeryville
- Fremont
- Hayward
- Livermore
- Newark
- Oakland
- Piedmont
- Pleasanton
- San Leandro
- Union City
- Castro Valley Sanitary District
- Oro Loma Sanitary District

The following attachments outlines financial activity as of December 31, 2017. If you have any questions regarding this information, please contact Administrative Services Director Pat Cabrera at (510) 891-6527.

Sincerely,

Wendy Sommer
Executive Director

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY
 REPORT OF CASH BALANCES, INVESTMENTS, RECEIPTS AND DISBURSEMENTS
 December 31, 2017

| Investments | Name of Institution | Security Type | Coupon rate | Maturity Date | Book Value | Market Value |
|-------------------------------------|-------------------------------|--------------------|-------------|---------------|----------------------|----------------------|
| Checking Accounts & Petty Cash | Wells Fargo/ Bank of America/ | \$200 Petty Cash | N/A | N/A | \$ 656,300 | \$ 656,300 |
| Local Agency Investment Fund (LAIF) | State of California | Public Agency Pool | (1) | N/A | 6,307,005 | 6,294,981 |
| County Treasurer | Alameda County | Public Agency Pool | (1) | N/A | 36,096,912 | 36,096,912 |
| | | | | | <u>\$ 43,060,218</u> | <u>\$ 43,048,194</u> |

| Cash Balances & Investments By Board | Cash Balance | Allocated to | | Available Cash Balance | Interfund Transfers Pending | Cash Balance After Transfers |
|--------------------------------------|----------------------|----------------------|---------------------|------------------------|-----------------------------|------------------------------|
| | | Reserves | Encumbrances | | | |
| AUTHORITY BOARD | \$ 17,231,498 | \$ 10,485,321 | 2,018,149 | \$ 4,728,028 | 381,791 | \$ 5,109,819 |
| RECYCLING BOARD | 11,894,327 | 694,981 | 1,231,053 | 9,968,293 | (124,661) | 9,843,632 |
| HOUSEHOLD HAZARDOUS WASTE FUND | 13,787,143 | - | 103,374 | 13,683,770 | (7,991) | 13,675,779 |
| ENERGY COUNCIL | 147,249 | - | - | 147,249 | (249,140) | (101,891) |
| | <u>\$ 43,060,218</u> | <u>\$ 11,180,302</u> | <u>\$ 3,352,576</u> | <u>\$ 28,527,340</u> | <u>\$ -</u> | <u>\$ 28,527,340</u> |

Receipts and Disbursements - WMA & RB

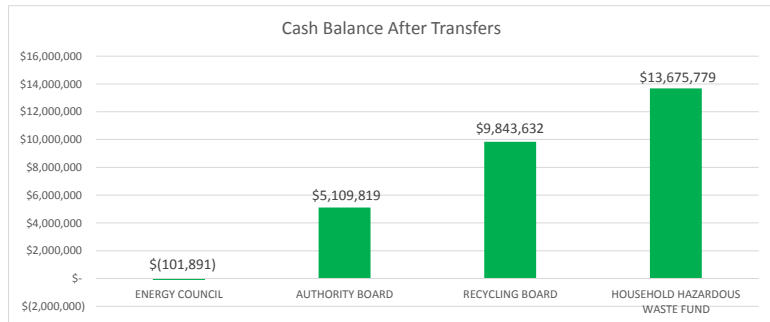
| | |
|---------------------|----------------|
| Total Receipts | \$ 4,300,583 |
| Total Disbursements | \$ (4,589,816) |

Receipts and Disbursements - HOUSEHOLD HAZARDOUS WASTE FUND

| | |
|---------------------|--------------|
| Total Receipts | \$ 3,057,737 |
| Total Disbursements | \$ (78,130) |

Receipts and Disbursements - ENERGY COUNCIL

| | |
|---------------------|----------------|
| Total Receipts | \$ 4,248,380 |
| Total Disbursements | \$ (4,476,125) |



Note (1): Annual Yield/Yield to maturity of Local Agency Investment Fund (LAIF) and County Treasurer varies with the composition of Fund.



25th ANNUAL WOMEN'S HALL OF FAME LUNCHEON AND AWARDS CEREMONY

February 12, 2018

FOR IMMEDIATE RELEASE:

Contact: Susan S. Muranishi, Alameda County Administrator (510) 272-6984

ALAMEDA COUNTY WOMEN'S HALL OF FAME TO INDUCT 13 OUTSTANDING WOMEN AT 2018 CELEBRATION

Thirteen local women representing the region's rich diversity as well as a remarkable range of achievement will be inducted into the Alameda County Women's Hall of Fame at its 25th Anniversary Luncheon and Awards Ceremony on March 24th in Oakland.

"The outstanding achievements of this year's Women's Hall of Fame honorees will inspire us all as we celebrate Women's History Month and our 25th Year of recognizing the many contributions women make in our communities," said County Administrator Susan S. Muranishi, Co-Chair of the Women's Hall of Fame.

This year's celebration will include the program's first inductee in the new category of Emerging Leader. That honor will go to the leader of the Alameda County Deputy Sheriff's Activities League, who has driven the nonprofit's vastly expanded reach by launching new youth sports leagues and other innovative programs to build a healthier community.

The 2018 inductees also include a Fremont resident who leads efforts to support Afghan refugees; a Berkeley woman who leads a gardening program that teaches vocational skills and promotes healing for people incarcerated at eight California prisons; and a 17-year-old high school senior from East Oakland whose wide-ranging volunteer work is having a lasting positive impact on her community.

These are but a sampling of the inspiring stories that will be the focus of the 2018 Alameda County Women's Hall of Fame Luncheon and Awards Ceremony, which will take place **at 12:30 p.m. on Saturday, March 24, at the Greek Orthodox Cathedral, 4700 Lincoln Avenue, Oakland.** Tickets to the event are available at <http://acgov.org/whof/>.

The program, co-sponsored by the Alameda County Board of Supervisors and the County's Commission on the Status of Women, will once again raise funds to support important local partners serving women and families in Alameda County. In addition, it will support local girls' academic pursuits through the Mary V. King "Leading the Way" Youth Scholarship Fund, named after the former Alameda County Supervisor and Women's Hall of Fame co-founder who died in 2015.

This year's inductees are:

- **Shonda Scott**, Business and Professions. Shonda is creator and CEO of 360 Total Concepts, an Oakland-based management and marketing company. She is also a civic leader and philanthropist who has spearheaded efforts to assist Oakland schools and to promote cancer research and support cancer survivors.
- **Rona Popal**, Community Service. Rona leads the Afghan Coalition, a Fremont nonprofit supporting Afghan refugees. She is a tenacious leader who promotes community dialog to heal misunderstandings in the post 9-11 world, and spearheads worldwide campaigns to end child marriages and other hardships faced by Afghan women.
- **Winda Shimizu**, Culture and Art. Winda is a master creator, coordinator and supporter of the arts who has had an invaluable impact on expanding arts programming in communities of central Alameda County and beyond. Winda has been pivotal in expanding arts programming in local schools, while driving scholarship programs and other efforts to promote local artists.
- **Trina Ostrander**, Education. For more than 20 years, Trina has driven cross-sector partnerships to promote education and career opportunities in Science, Technology, Engineering and Mathematics (STEM), leveraging prominent positions with Bayer life sciences and now as Executive Director of the East Bay STEM Institute at Cal State East Bay.



- **Hilary Bass**, Emerging Leader. As Executive Director of the Alameda County Deputy Sheriff's Activities League (DSAL), Hilary has led the nonprofit to vastly expand its influence in fighting crime and building healthy communities. She has spearheaded youth boxing, dance and soccer programs, and secured private sector support allowing DSAL to become one of the region's most creative, action-oriented nonprofits.
- **Wendy Sommer**, Environment. Wendy is Executive Director of Alameda County's Waste Management Authority, or StopWaste. She has been at the forefront of sustainability leadership for more than 25 years and has launched standard-setting programs for green building, bay-friendly landscaping and resource conservation.
- **Janet Liang**, Health. Janet is President of Kaiser Permanente's Northern California Region and a leader in the use of technology to advance clinical excellence, address disparities in health access and provide more affordable care to thousands of people across the northern part of the State.
- **Amanda Berger**, Justice. The Berkeley resident oversees the Insight Gardening programs at eight California state prisons. Insight programs bring vocational gardening and landscaping training to people in prison to allow them to reconnect to self, community, and the natural world, while aiming to transform lives and end ongoing cycles of incarceration.
- **Liisa Pine Shoonmaker**, Non-Traditional Careers. Liisa is Chair of the welding department at Laney College in Oakland, and the department's only female instructor. In a two-decade welding career, Liisa has found herself to be the only woman on many welding jobs. This experience has ignited her passion about opening the field to women as a source of stable work, good pay and intellectual challenges.
- **Nicole Curran**, Philanthropy. Nicole is Board President of the Warriors Community Foundation. Under her leadership, the charitable arm of the Golden State Warriors basketball team has delivered about \$9 million in impact to support education and youth development in the Bay Area – making it one of the most generous foundations in professional sports.
- **Beena Ammanath**, Science, Technology, Engineering. The Pleasanton resident is Global Vice President of AI, Data and Innovation at Hewlett Packard Enterprise. Beena has been instrumental in bringing analytic innovations to some of the world's top companies, while leading longstanding efforts to increase the ranks of women and minorities in technology and to make Artificial Intelligence accessible to all.
- **Leilani Shaffer**, Sports and Athletics. The San Lorenzo resident is a longtime volunteer coach and team manager with Special Olympics of Northern California. Initially motivated by a desire to find a sports program for her active, developmentally disabled son, Leilani has become a driving force in the exponential growth of Special Olympics sports activity in Alameda County and across the East Bay.
- **Roxana Perez**, Youth. At just 17, Roxana has already assumed the role of community leader in the City of Oakland. She Chairs the Oakland Youth Advisory Commission, advising city leaders on matters such as youth-police relations. She also is a police cadet, a leader at the East Oakland Youth Development Center and a driving force in a program that delivers food to homeless encampments. She pursues these and many other activities while maintaining a 4.22 grade point average at Aspire Golden State Preparatory Academy in East Oakland.

Tickets to the luncheon and awards ceremony are \$100. For ticket information and on-line purchase, visit <http://whof.acgov.org>. Sponsorship opportunities that include the sponsoring of tables/seats for youth to attend are available at <http://whof.acgov.org> or please e-mail countyadministrator@acgov.org for additional information.