

Dave Sadoff, **WMA President**  
Castro Valley Sanitary District, WMA  
Tim Rood, **WMA 1<sup>st</sup> Vice President**  
City of Piedmont, WMA, EC  
Deborah Cox, **WMA 2<sup>nd</sup> Vice President, EC 1st Vice President**  
City of San Leandro, WMA, EC  
Jim Oddie, **EC President**  
City of Alameda, WMA, EC  
Keith Carson, County of Alameda, WMA, EC  
Rochelle Nason, City of Albany, WMA, EC  
Susan Wengraf, City of Berkeley, WMA, EC  
Melissa Hernandez, City of Dublin, WMA, EC  
Dianne Martinez, City of Emeryville, WMA, EC  
Jenny Kassan, City of Fremont, WMA, EC  
Francisco Zermeño, City of Hayward, WMA, EC  
Bob Carling, City of Livermore, WMA, EC  
Michael Hannon, City of Newark, WMA, EC  
Dan Kalb, City of Oakland, WMA, EC  
Shelia Young, Oro Loma Sanitary District, WMA  
Jerry Pentin, City of Pleasanton, WMA, EC  
Emily Duncan, City of Union City, WMA, EC  
Wendy Sommer, Executive Director

## **AGENDA**

### **MEETING OF THE ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD AND THE ENERGY COUNCIL (EC)**

**Wednesday, May 22, 2019**

**3:00 P.M.**

**StopWaste Offices  
1537 Webster Street  
Oakland, CA 94612  
510-891-6500**

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice by calling 510-891-6500. Members of the public wanting to add an item to a future agenda may contact 510-891-6500.

#### **I. CALL TO ORDER**

#### **II. ROLL CALL OF ATTENDANCE**

#### **III. ANNOUNCEMENTS BY PRESIDENTS -** *(Members are asked to please advise the board or the council if you might need to leave before action items are completed)*

#### **IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the boards or council, but not listed on the agenda. Total time limit of 30 minutes with each speaker limited to three minutes unless a shorter period of time is set by the President.

#### **Page V. CONSENT CALENDAR**

##### **1 1. Approval of the Draft Joint Minutes of April 24, 2019 (Wendy Sommer)**

##### **7 2. Resolution - Castro Valley Sanitary District (Wendy Sommer)**

That the WMA Board adopt the attached resolution "Celebrating and Commending the 80<sup>th</sup> Anniversary of the Castro Valley Sanitary District"

#### **VI. REGULAR CALENDAR**

##### **9 1. Proposed FY 2019-20 Budget (Wendy Sommer & Pat Cabrera)**

Staff recommends that the WMA Board adopt the WMA FY 19-20 Budget Resolution (Attachment A) and the Energy Council adopt the EC FY 19-20 Budget Resolution (Attachment B).

**2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Wendy Sommer)**

(Planning Committee and Recycling Board meeting, June 13, 2019 at 4:00 pm, StopWaste Offices, 1537 Webster Street, Oakland, CA)

**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

**15 VIII. 2019 STOPWASTE BUSINESS EFFICIENCY AWARDS (Michelle Fay)**

**IX. ADJOURNMENT**

**DRAFT**

**MINUTES OF THE JOINT MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD,  
THE ENERGY COUNCIL (EC),  
AND THE SOURCE REDUCTION AND RECYCLING BOARD (RB)**

**Wednesday, April 24, 2019**

**3:00 P.M.**

**StopWaste Offices  
1537 Webster Street  
Oakland, CA 94612  
510-891-6500**

**Teleconference  
Tim Rood  
San Jose City Hall  
3<sup>rd</sup> Floor Tower  
200 East Santa Clara St.  
San Jose, CA 95113  
408-535-8122**

**Tianna Nourout  
Embassy Suites by Hilton  
Houston Downtown  
1515 Dallas Street  
Houston, Texas, 77010  
713-739-9100**

**Melissa Hernandez  
League of California Cities  
1400 K Street  
Redwood Room  
Sacramento, CA 95814  
916-658-8200**

**I. CALL TO ORDER**

President Dave Sadoff, WMA, called the meeting to order at 3:00 p.m.

**II. ROLL CALL OF ATTENDANCE**

City of Alameda	Jim Oddie, WMA, EC, RB
City of Albany	Rochelle Nason, WMA, EC
County of Alameda	Scott Haggerty, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA, RB
City of Dublin	Melissa Hernandez, WMA, EC (teleconference)
City of Emeryville	Ally Medina, WMA, EC
City of Fremont	Jenny Kassan, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC, RB
City of Livermore	Bob Carling, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Tim Rood, WMA, EC (teleconference)

## **DRAFT**

City of Pleasanton  
City of San Leandro  
City of Union City  
Environmental Educator  
Recycling Materials Processing Industry  
Recycling Programs  
Solid Waste Industry Representative

Jerry Pentin, WMA, EC  
Deborah Cox, WMA, EC, RB  
Jamie Patiño, WMA, EC  
Nancy Deming, RB  
Bernie Camara, RB  
Jillian Buckholz, RB  
Tianna Nourof, RB (teleconference)

### **Absent:**

Source Reduction Specialist

Sarah Vared, RB

### **Others Participating:**

AR Boone

### **Staff Participating:**

Wendy Sommer, Executive Director  
Pat Cabrera, Administrative Services Director  
Richard Taylor, WMA Legal Counsel  
Arliss Dunn, Clerk of the Board

## **III. ANNOUNCEMENTS BY PRESIDENTS**

There were none.

## **IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

Arthur Boone provided public comment on his opposition to the Davis Street OMRP and his opposition to mixed waste processing of materials. Mr. Boone distributed a handout (attached).

## **V. CONSENT CALENDAR**

- 1. Approval of the Draft WMA/EC Minutes of March 27, 2019 (Wendy Sommer)**
- 2. Approval of the Draft PC/RB Minutes of March 14, 2019 (Jeff Becerra)**
- 3. Recycling Board Attendance Record (Jeff Becerra)**
- 4. Written Report of Ex Parte Communications (Jeff Becerra)**

There were no public comments for the Consent Calendar. Board member Young made the motion to approve the Consent Calendar. Board member Hannon seconded and the motion carried by the following vote count: WMA/EC 19-0: PC/RB 8-0:

(Ayes: Buckholz, Camara, Carling, Cox, Deming, Haggerty, Hannon, Hernandez, Kalb, Kassan, Nason, Nourof, Oddie, Patiño, Pentin, Rood, Sadoff, Wengraf, Young, Zermeño; Nays: None. Abstained: None. Absent: Medina, Vared).

## **VI. REGULAR CALENDAR**

- 1. Draft FY 2019-20 Budget Presentation (Wendy Sommer & Pat Cabrera)**  
This item is for information only.

(Ally Medina, alternate for the City of Emeryville, arrived during the presentation). Wendy Sommer provided an overview of the agency's goals and accomplishments, most essential services, as well as highlights of program activities. The WMA and Energy Council will be asked to consider adopting their Fiscal Year 2019-2020 budget at the May 22 meeting, and the Recycling Board at the June 13 meeting. Pat Cabrera provided an overview of the agency's financial activities. A link to the staff report and the budget presentation is available here: [FY19-20 Budget-Presentation.pdf](#). A link to the FY 2019-2020 budget is available here: [FY19-20-Budget.pdf](#).

Ms. Sommer reminded the Board that the Business Recognition Awards will be held at the May 22 WMA/EC Board meeting. The agency received 14 nominations and six businesses were selected and will be recognized at the event. The awardees are: Semifreddi's Bakery and Honolulu's Barbeque, Alameda; Urban Bloc, San Leandro; Isla Restaurant, Newark; Sodexo, Fremont; and Vericool, Livermore. Ms. Sommer also announced that the grant funding round for FY 18-19 is now open and Board members should have received an email notification from the Clerk of the Board, Arliss Dunn. Ms. Sommer displayed a visual of the updates to the website. Most notably, the Board information page is now a full-service landing page with easy access to agendas and minutes as well as the E-News and Topic Briefs. Ms. Sommer recognized agency staff for their efforts in producing the budget.

Board member Hannon commended staff for a great job on the project descriptions and inquired if there is a summary of specific performance targets for each of the project activities. Ms. Sommer stated that each project lead has a goal with regard to specific targets that they want to meet, e.g. 1,000 technical assistant engagements, etc. Board member Hannon inquired if the FY 18-19 activities that were not accomplished are encapsulated in the FY 19-20 activities. Ms. Sommer stated yes, any prior year activities that were not realized are moved to FY 19-20. President Sadoff stated with respect to single use bags that the data indicates that half of the inspections received violations and inquired if there is a specific sector that is not complying with the ordinance. Elise Lebsack stated that they are finding that the compliance rate is fairly similar between retail and restaurants, however there is a 10% higher rate among restaurants, but the violations are evenly matched. Board member Kalb stated that there is a noticeable increase in vendors using the heavier plastic bags and inquired if we are messaging to retailers to offer paper or cloth bags and not the plastic bags. Ms. Lebsack stated that when the Outreach Assistant engages with the restaurants in person we are encouraging them to use paper bags because they are not charging the customer a fee for the bag and the paper bags can be composted. However, technically, under the ordinance, both and paper and plastic are allowed. Ms. Sommer stated unfortunately there are unintended consequences as there will be with a single-use plastic ordinance. President Sadoff thanked staff for a great presentation.

**2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Wendy Sommer)**

Planning Committee and Recycling Board meeting, Thursday, May 9, 2019 at 7:00 pm, Castro Valley Public Library, 3600 Norbridge Ave, Castro Valley, CA 94546.

There were no requests for an interim appointment.

**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Board member Zermeño notified the Board that he would be unable to attend the July 24 WMA/EC meeting and the August 8 PC/RB meeting and asked for an interim appointment for the PC/RB meeting. Ms. Sommer informed Board member Zermeño that he would be able to request an interim appointment for the PC/RB meeting at the June WMA/EC meeting. President Sadoff announced that earlier this month, the Castro Valley Sanitary District (CVSan) was honored to receive the California

**DRAFT**

Water Environment Association (CWEA)'s 2018 Collection System of the Year Award for the State of California's Small Collection System Category. Ms. Sommer reminded the Board of the vacancy on the recycling board in the category of Environmental Organization. Board members will have a group picture taken at the May 22 WMA/EC meeting and business awards event that will be posted on the StopWaste website.

**VIII. ADJOURNMENT**

The meeting was adjourned at 3:40 p.m.



*The Resource Recycling portfolio of publications and events has been sold to an industry association, but our staff will maintain full editorial independence.*

## Decades-long recycling ride leaves our founder smiling

*By Jerry Powell, executive editor*

My career trip as an editor started 38 years ago in a small office in Old Sacramento, where my wife and I launched Resource Recycling magazine. I was the only employee.

My joyous adventure as the owner of a recycling publishing and conference company has now ended: In early March 2019, my wife and I sold our firm, Resource Recycling, Inc., to the Association of Plastic Recyclers (APR).

In its early years, Resource Recycling magazine reported on the amazing growth of consumer recycling systems. As materials recovery increased, so did our firm. We eventually added publishing assets in the fields of plastics and electronics recycling, and we launched conferences in all three areas.

As the digital age emerged, we added online stories and e-newsletters to our product line. The firm now is the largest distributor of digital news in recycling, with 63,000 readers each week, and the company's conferences have a total of about 4,000 attendees, 200 sponsors and nearly 400 exhibitors each year. The conferences are the largest in their fields.

When I look back on nearly four decades of reporting, I have several major reasons to be pleased. First, recycling is not dull, as innovation never ceases in this industry. We've seen remarkable advancements, such as optical sorting and the use of post-consumer plastic resin in food-contact applications. We've also seen stupid ideas fail, such as mixed solid waste composting. We now see fewer but larger businesses in this field due to consolidation (this is most noted in the waste management and recycling collection sector).

Also, the workforce is far more diverse than in the past, especially with women now more prevalent in managerial positions. Too, what was originally a domestic industry is now a global enterprise.

With so much seminal change happening, it has been an invigorating experience to report on recycling's formation and maturation. Every day is a fun challenge in terms of trying to get the story correct.

The second major reason why my career has been so enjoyable was the opportunity to work with a remarkable group of employees over the years. Environmental publishing and conference management attracts a unique set of talented people who have a desire to make the Earth a better place to live. They work hard, they play hard, and we have fun. Because of the work they do, my employees are rightfully seen as major recycling experts.

It's been gratifying to see the levels of achievement attained by many of my former employees, with trade groups, businesses and government agencies seeking out these knowledgeable individuals.

I am extremely pleased about the new ownership of our company. We have had a business arrangement with APR for more than a decade, and we have great respect for their staff and board. The association was a natural choice for us, as the organization has guaranteed that all of our current staff will be retained, that the staff will maintain full editorial and conference agenda freedom, and that our office will stay in wonderful Portland, Ore. What's to dislike about such a deal? Nothing.

The only wish I have after all this time is that readers of this editorial have as much enjoyment in their careers as I have had in mine. ■



0406  
FILE 0379  
p. 56

September 15, 2016

Scott Smithline  
Director, CalRecycle  
1001 I Street – PO Box 4025  
Sacramento, CA 95814-4025

RE: Letter of Support – CalRecycle GHG Organics Grant Program

Dear Mr. Smithline:

I am writing in support of Waste Management of Alameda County, Inc's application for grant funding of its innovative, end-of-the-line solution to capture organics before they reach our landfills.

Our current Strategic Plan goal is for landfilled material from Alameda County to be comprised of less than 10 percent "readily recyclable or compostable materials" by 2020. It is an ambitious goal supported by our Mandatory Commercial and Multi-family Recycling Ordinance and the three-stream residential collection system adopted by our 17-member jurisdictions. Diverting recyclables and compostables at the source is the focus of our outreach and enforcement efforts. However, as our 2015 Benchmark Study revealed, significant volumes of food waste are still going to our landfills.

We believe the Organics Material Recovery Facility ("OMRF") proposed by Waste Management for its Davis Street facility in San Leandro can play a vital role in helping Alameda County achieve its resource conservation goals as well as reduce greenhouse gas emissions and extend the life of our in-county landfills. An additional benefit will be the "recovery of last resort" of recyclables from the processed waste stream, bringing us closer to achieving our long-term goals.

Waste Management has long been a valued partner in our campaign to stop waste in Alameda County. We entered into an incentives-based partnership with Waste Management at the Davis

Street Transfer Station to build and operate the first and most robust Construction and Demolition mixed debris recycling line in our county back in 2002, and they have been an invaluable partner in our schools outreach efforts, providing space for our Education Center classroom at Davis Street from which we provide hundreds of tours to thousands of elementary school students each year.

We believe the OMRF is an innovative step that will take us closer to reaching our diversion goals, and we heartily support Waste Management's grant application to bring this technology to Alameda County. With CalRecycle's assistance, California will be home to the most technically advanced organics diversion efforts in the country. Thank you for your consideration.

Wendy Sommer  
Executive Director



# Resolution

RESOLUTION #WMA 2019 -

MOVED:

SECONDED:

AT THE MEETING HELD MAY 22, 2019

## CELEBRATING AND COMMENDING THE 80<sup>TH</sup> ANNIVERSARY OF THE CASTRO VALLEY SANITARY DISTRICT

**WHEREAS**, the Castro Valley Sanitary District (CVSan) was established July 25, 1939 and is now celebrating its eightieth year; and,

**WHEREAS**, over the past 80 years, CVSan has provided its customers with excellent service, and has contributed to the health of its community through education and projects, such as the horizontal levee partnership with Oro Loma Sanitary District, that protect San Francisco Bay; and,

**WHEREAS**, CVSan provides high quality wastewater collection at one of the lowest rates in Alameda County and well below the state average rate; and,

**WHEREAS**, CVSan has a lower sanitary sewer overflow rate than the State of California average and has achieved 12 years of no lost time due to workplace accidents; and,

**WHEREAS**, in addition to wastewater, CVSan provides recycling, organics and garbage collection, and is a member of the Alameda County Waste Management Authority, a countywide organization reducing waste and diverting materials from the landfill into reuse, recycle, and compost; and,

**WHEREAS**, after the enactment of AB 939 mandating reduction of the amount of material sent to landfill, CVSan implemented a residential curbside recycling program in April of 1991, a yard waste collection program in 1994 and organics collection program in 2002, all resulting in CVSan approaching its goal of 75% diversion; and,

**WHEREAS**, CVSan is a leader in residential and commercial recycling and organics collection; and,

**WHEREAS**, CVSan adopted a Zero Waste Goal by 2019 on October 7, 2014 and directed staff to further research and pursue initiatives in CVSan's Zero Waste Strategic Plan to achieve the Goal; and,

**WHEREAS**, in its 80 years of service, CVSan has changed as the community has changed from providing service to a primarily agrarian constituency to a sophisticated progressive environmentally concerned organization; and,

**WHEREAS**, over the course of its 80-year history, CVSan has been the recipient of numerous wastewater and solid waste industry awards and is positioned to meet the needs of the community now and well into the future.

**NOW, THEREFORE, BE IT PROCLAIMED**, that CVSan be congratulated and commended on the celebration of its eightieth anniversary and on the vital role it has played in the community it serves.

**PRESENTED**, this 22nd day of May, 2019.



A handwritten signature in black ink that reads "Wendy Sommer".

Wendy Sommer, Executive Director

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**DATE:** May 22, 2019

**TO:** Waste Management Authority Board (WMA)  
Energy Council (EC)

**FROM:** Wendy Sommer, Executive Director  
Pat Cabrera, Administrative Services Director

**SUBJECT:** Proposed FY 2019-20 Budget

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### **SUMMARY**

At the May 22, 2019 WMA meeting, staff will ask the WMA Board and the Energy Council to adopt their respective FY 2019-20 budgets.

### **DISCUSSION**

The proposed budget for FY 2019-20 was presented at a combined meeting of the WMA, Recycling Board and EC on April 24, 2019. The staff memo and PowerPoint presentation from the April 24 combined board meeting is available at: [FY-19-20-Budget-Presentation.pdf](#)

The presentation at this meeting was well received, and there were no requests for changes to the budget. However, under the fee section on page ii-3 there is a minor correction regarding the proposed HHW fee. The proposed fee should be \$6.64 per residential property unit (not \$6.60 as originally shown). The budget document has been corrected to reflect this amount.

The proposed FY 19-20 budget totals approximately \$32.5 million, with the following breakdown:

- WMA: \$12,167,128
- Energy Council: \$8,095,322
- Recycling Board: \$12,236,530

Some projects are funded using both WMA and Recycling Board funds. The Agency's core budget is approximately \$10.6 million, which is consistent with the FY 18-19 core budget. Estimated total year-end core fund balances and reserves amount to \$23.0 million.

### **RECOMMENDATION**

That the WMA Board adopt the WMA FY 19-20 Budget Resolution (Attachment A) and the Energy Council adopt the EC FY 19-20 Budget Resolution (Attachment B)

Attachment A: WMA Budget Resolution

Attachment B: EC Budget Resolution

Attachment C: Salary Ranges and Steps, and Authorized Positions

Attachment D: Link to Annual Budget – [Fiscal Year 2019-20](#)

**ATTACHMENT A**

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY  
RESOLUTION #WMA 2019 -**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD MAY 22, 2019**

**THE ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY AUTHORIZES ADOPTION OF  
THE FISCAL YEAR 2019-20 BUDGET; PROJECT CONTRACTS; AND AUTHORIZED POSITIONS AND SALARY  
SCHEDULE**

**WHEREAS**, a preliminary budget for Fiscal Year 2019-20 has been developed that incorporates programs and projects based on the guiding principles adopted by the Board; and

**WHEREAS**, this budget was presented at the joint meeting of the Alameda County Waste Management Authority, the Alameda County Source Reduction and Recycling Board and the Energy Council, held on April 24, 2019 for review and comment; and,

**WHEREAS**, legal notice of the public hearing of the budget has been provided, and the matter scheduled on the May 22, 2019 Authority agenda for adoption.

**NOW THEREFORE, BE IT RESOLVED** that the Alameda County Waste Management Authority hereby:

1. Adopts the WMA's portion of the Annual Budget, Fiscal Year 2019-20 (Attachment C) with expenditures totaling \$12,167,128 and authorizes staff to proceed with Authority administration, programs and operations in accordance with the adopted budget, effective July 1, 2019.
2. Authorizes the attached salary schedule and authorized positions (Attachment D).
3. Authorizes the following new or augmented contracts and/or spending authority subject to approval as to form by Legal Counsel, and consistent with the WMA's purchasing policy:

**Contracts/Spending Authority by Project:**  
**FY 18-19**

**MRO and General Overhead**

<u>Robert Half International: Office Team</u>	\$ 20,000
Additional temporary help due to unexpected support staff departures	

**FY 19-20**

**Packaging**

<u>Cascadia Consulting Group</u>	\$ 15,000
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Technical assistance for reusable transport packaging

<u>Gigantic Idea Studio</u>	\$ 25,000
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Marketing and outreach support

**Food Waste Reduction**

<u>Zero Company</u>	\$ 70,000
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Online media purchases including digital/mobile ads, facebook, gmail ads, etc.	
<u>Lamar</u>	\$ 25,000
AC Transit bus shelter ads	
<u>Outfront</u>	\$ 45,000
BART Transit ads	
<u>Underground Advertising</u>	\$ 100,000
Creative development for the Stop Food Waste, Smart Cafeteria Initiative and Smart Kitchen Initiative campaigns	
<u>Gigantic Idea Studio</u>	\$ 20,000
To develop consumer facing and business tools for the Food Waste Reduction Smart Kitchen Initiative	
<b><u>Mandatory Recycling Ordinance (MRO) Implementation</u></b>	
<u>Cascadia Consulting Group</u>	\$ 350,000
Technical assistance to businesses and multi-family properties	
<u>Gigantic Idea Studio</u>	\$ 10,000
Marketing and outreach services	
<b><u>Used Oil Recycling (externally funded)</u></b>	
<u>Zero Company</u>	\$ 30,000
Online media purchases including digital/mobile ads, facebook, gmail ads, etc.	
<u>Lamar</u>	\$ 35,000
AC Transit ads	
<u>Outfront</u>	\$ 20,000
BART transit ads	
<u>Gigantic Idea Studio</u>	\$ 18,000
To manage outreach campaign	
<b><u>Household Hazardous Waste (HHW) Facilities</u></b>	
<u>Autumn Press</u>	\$ 80,000
Printing and mailing services	
<u>Zero Company</u>	\$ 109,000
Online media purchases including digital/mobile ads, facebook, gmail ads, etc.	
<u>USPS</u>	\$ 90,000
Postage for ordinance outreach	
<u>Alameda County Tax Collector</u>	\$ 81,000
Service fee to collect HHW fee on property tax roll	
<b><u>Business Assistance Supporting Activities</u></b>	
<u>Starline Supply Company/Cole Supply</u>	\$ 80,000
Suppliers of indoor food scrap bins (note: participants have a choice of either supplier; the amount listed is the total budgeted for this expense)	
<b><u>Administrative Overhead (OH) (includes general OH, accounting and budgeting and information systems)</u></b>	
<u>Shute, Mihaly and Weinberger, LLP</u>	\$ 208,000

Authority counsel, charged against multiple projects as appropriate	
<u>Driver Alliant Insurance</u>	\$ 152,500
Agency insurance	
<u>Tyler Technologies</u>	\$ 55,000
Financial software upgrades, maintenance and support	
<u>Robert Half International (covering both Account Temps and Office Team)</u>	\$ 75,000
Temporary help to cover vacancies or additional help as needed	
<b><u>Legislation</u></b>	
<u>Shaw Yoder Antwih</u>	\$ 55,000
Lobbying firm	
<b><u>Schools Based Community Outreach</u></b>	
<u>Versalar, DBA Pronto Transportation</u>	\$ 140,000
Bus services for transportation to the Ed Centers	

**Passed and adopted this 22nd day of May 2019 by the following vote:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Wendy Sommer, Executive Director**

**ATTACHMENT B**

**ENERGY COUNCIL  
RESOLUTION #EC2019-**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD MAY 22, 2019  
THE ENERGY COUNCIL AUTHORIZES ADOPTION OF THE FISCAL YEAR 2019-20 BUDGET**

**WHEREAS**, a preliminary budget for Fiscal Year 2019-20 has been developed that incorporates program priorities adopted by the Energy Council and external funding agreements; and

**WHEREAS**, this budget was presented at the joint meeting of the Alameda County Waste Management Authority, the Alameda County Source Reduction and Recycling Board and the Energy Council at the meeting held on April 24, 2019 for review and comment; and,

**WHEREAS**, legal notice of the budget hearing has been provided, and the matter scheduled on the May 22, 2019 Energy Council agenda for adoption.

**NOW THEREFORE, BE IT RESOLVED**, that the Energy Council hereby adopts the Energy Council's portion of the Annual Budget Fiscal Year 2019-20 (Attachment C) with expenditures totaling \$8,095,322 and authorizes staff to proceed with Energy Council administration, programs and operations in accordance to the adopted budget, effective July 1, 2019.

Passed and adopted this 22nd day of May 2019 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Wendy Sommer, Executive Director

**ATTACHMENT C**

**Monthly Salary Ranges and Steps and Authorized Positions**

**Fiscal Year 2019/20\***

Authorized Positions: 50.0\*\*

Grade	Classification Name	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
19	Executive Director	Per Contract: 20,968							
18	Vacant	16,414	16,907	17,414	19,924	18,475	19,028	19,600	20,188
17	Administrative Services Director, Deputy Executive Director	15,269	15,728	16,199	16,685	17,186	17,702	18,233	18,779
16	Vacant	14,204	14,630	15,069	15,521	15,987	16,466	16,961	17,469
15	Principal Program Manager	13,213	13,609	14,018	14,438	14,871	15,317	15,777	16,251
14	Vacant	12,292	12,660	13,040	13,431	13,834	14,249	14,676	15,116
13	Senior Program Manager, Senior Management Analyst	11,434	11,776	12,130	12,493	12,868	13,254	13,653	14,062
12	Information Systems (IS) Manager, Financial Services Manager, *** Legislative and Regulatory Affairs Mgr	10,636	10,955	11,284	11,622	11,971	12,330	12,699	13,081
11	Program Manager III, Management Analyst III	9,894	10,191	10,496	10,812	11,136	11,470	11,813	12,168
10	Program Manager II, Management Analyst II, Clerk of the Board	9,203	9,480	9,764	10,057	10,358	10,670	10,990	11,320
9	Webmaster	8,562	8,818	9,083	9,355	9,636	9,926	10,223	10,530
8	Program Manager I, Management Analyst I, Accountant	7,964	8,203	8,449	8,702	8,964	9,232	9,510	9,795
7	Executive Assistant	7,409	7,631	7,860	8,096	8,338	8,588	8,846	9,111
6	Vacant	6,892	7,098	7,311	7,531	7,756	7,989	8,229	8,476
5	Senior Program Services Specialist, Senior Administrative Assistant	6,411	6,603	6,801	7,005	7,215	7,432	7,655	7,885
4	Program Services Specialist II, Administrative Assistant II	5,964	6,143	6,327	6,516	6,712	6,914	7,121	7,334
3	Program Services Specialist I, Administrative Assistant I	5,548	5,714	5,885	6,062	6,244	6,431	6,624	6,823
2	Vacant	5,161	5,316	5,475	5,639	5,808	5,982	6,162	6,347
1	Inspector	4,801	4,945	5,093	5,246	5,403	5,565	5,732	5,904
N/A	Intermittent hourly rates	20.00							109.34

\* Salary increases for eligible employees occur on July 1, 2019

\*\* Includes regular, limited term, and intermittent positions. Does not include any future positions that may be required due to grant/external funding. These positions will be approved as part of the grants/external funding process.

\*\*\* Serves as the Agency's Treasurer pursuant to the Agency's investment policy and applicable state law.





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**DATE:** May 22, 2019

**TO:** Waste Management Authority Board

**FROM:** Michelle Fay, Program Manager

**SUBJECT:** 2019 Business Efficiency Awards

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## SUMMARY

The 2019 StopWaste Business Efficiency Awards will be presented during the May 22 WMA Board meeting, recognizing six Alameda County businesses for their efforts to reduce waste. Doors will open at 2:30 p.m. for attendees to enjoy light refreshments and networking before the meeting is called to order at 3:00 p.m. Board members with awardees in their jurisdiction will be asked to hand the award to the business representative.

## DISCUSSION

After a call for nominations from Board members, member agency staff, hauler representatives, Agency staff and partners, StopWaste received 14 nominations representing businesses in 11 Alameda County cities. Each nomination was evaluated based on environmental benefit, innovation, leadership and replicability. Geographic distribution, industry representation and compliance with the Mandatory Recycling Ordinance were also considered. We are pleased to share the following list of selected awardees:

### [Honolulu BBQ](#) – Alameda

Excellence in Disposable Foodware Reduction

Honolulu BBQ implemented reusable foodware for onsite dining, eliminating over 100,000 pieces of disposable foodware items per year. The switch to reusables prevents close to 2,000 pounds of waste and saves the small Alameda restaurant more than \$3,000 a year.

### [Isla Restaurant](#) – Newark

Excellence in Recycling & Composting

Prompted by a Mandatory Recycling Ordinance warning letter, this Filipino sit-down restaurant worked with a Business Assistance Team member to set up a successful organics collection program. With ongoing staff training provided by management, Isla now has an exemplary diversion program in place. The program is going so well, management is developing plans for maximum waste diversion at their new location opening soon.

### **Semifreddi's – Alameda**

Excellence in Energy Efficiency, Recycling & Composting

When this family-owned Bay Area bread and pastry bakery moved to their Alameda facility, they decided to design a new kind of bakery with energy savings, waste prevention, and employee well-being in mind. Their efficient lighting system saves over 200,000 kWh per year and includes 44 solar tubes to bring natural light to their 140 employees. Many ingredients are sourced locally and delivered in reusable transport packaging to reduce waste. Extra food is donated, sent to chicken feed, or composted as a last resort.

### **Sodexo at Fremont Unified School District – Fremont**

Excellence in Food Waste Reduction

As the contracted food service provider for Fremont Unified School District, Sodexo was instrumental in rolling out food share to all 39 K-12 schools in the District. Students place unwanted, unopened and unbitten foods on the food share table for other students to take or to be donated to food rescue organizations. One site, American High School, donated 2,000 pounds of edible surplus food in one school year.

### **UrbanBloc – San Leandro**

Excellence in Waste Reduction & Reuse

When steel shipping containers reach the end of their useful life moving goods, UrbanBloc can upcycle them to create an energy efficient commercial building. Since January 2018, UrbanBloc has upcycled 15 shipping containers for uses ranging from ice cream and coffee shops to full kitchens for food service. Using modular designs, energy-efficient and recycled building materials whenever possible, less than 20 cubic yards of waste are generated at their San Leandro facility per year.

### **Vericool, Inc. – Livermore**

Excellence in Recycling & Composting

Vericool, Inc. is a Livermore manufacturer that has developed a recyclable and compostable alternative to molded expanded polystyrene coolers. They actively work with hauler Livermore Sanitation Inc. to ensure maximum diversion and currently recycle and compost 85% of all their waste.

## **RECOMMENDATION**

This item is for information only.

**June 2019**  
**Meetings Schedule**

**Alameda County Waste Management Authority, the Energy Council, & Source Reduction and Recycling Board**

(Meetings are held at StopWaste Offices unless otherwise noted)

SUN	MON	TUES	WED	THURS	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	<b>13</b> <b>9:00 AM</b> <b>Programs &amp; Administration Committee</b> <b>Key Items:</b> 1. HR Manual 2. ColWMP Discussion <hr/> <b>4:00 PM</b> <b>Planning Committee &amp; Recycling Board</b> <b>Key Items:</b> 1. FY 19-20 Budget Adoption 2. Municipal Panel	14	15
16	17	18	19	20	21	22
23	24	25	<b>26</b> <b>3:00 PM</b> <b>Waste Management Authority and Energy Council</b> <b>Key Items:</b> 1. Election of officers WMA 2. Election of Officers EC 3. HR Manual Update 4. Closed Session: ED Evaluation 5. Legislative Report 6. HHW Draft Ordinance Discussion	27	28	29
30						17