

Recycling Board Members

Anu Natarajan, **President**

City of Fremont

Daniel O'Donnell, **1st Vice President**

Environmental Organization

Laureen Turner, **2nd Vice President**

City of Livermore

Barbara Halliday, *City of Hayward*

Chris Kirschenheuter, *Recycling Programs*

Michael Peltz, *Solid Waste Industry Representative*

Jerry Pentin, *City of Pleasanton*

Steve Sherman, *Source Reduction Specialist*

Minna Tao, *Recycling Materials Processing Industry*

Gordon Wozniak, *City of Berkeley*

Vacant, *Environmental Educator*

AGENDA

MEETING OF PLANNING AND ORGANIZATION COMMITTEE AND ALAMEDA COUNTY RECYCLING BOARD

Thursday, June 12, 2014

4:00 p.m.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

**Via teleconference:
Steve Sherman
3139 Lewiston Avenue
Berkeley, CA 94705
(510) 773-2776**

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice to 510-891-6500.

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS BY THE PRESIDENT

Page IV. CONSENT CALENDAR (P&O & RB)

- | | | |
|---|---------------------------------------------------------------------|--------------------|
| 1 | 1. Approval of the Draft Minutes of May 8, 2014 (Gary Wolff) | Action |
| 5 | 2. Board Attendance Record (Gary Wolff) | Information |
| 7 | 3. Written Report of Ex Parte Communications | Information |
| 9 | 4. Grants Under \$50,000 (Gary Wolff) | Information |

V. OPEN PUBLIC DISCUSSION

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

VI. REGULAR CALENDAR (P&O & RB)

- | | | |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 11 | 1. FY14-15 Budget Adoption (RB Only) (Gary Wolff & Pat Cabrera)
That the Recycling Board hold a public hearing on the budget and then adopt the portion of the FY14-15 budget funded by the Recycling Board, pursuant to the attached resolution (Attachment I) | Public Hearing/
Action |
| 21 | 2. Legislative Positions for 2014 ((P&O & RB) Gary Wolff & Jeff Becerra)
Staff recommends that the Boards receive this status update on Agency legislative positions for the 2014 session of the California Legislature and change the Agency position on AB 2284 from support to watch. | Action |
| 27 | 3. Revolving Loan Fund Xctlation to Guidelines (P&O & RB) (Gary Wolff & Meri Soll)
Staff recommends that the Recycling Board approve a variation from the current RLF guidelines from a maximum 5 year loan term to a 7 year loan term for Urban Ore, as described in the staff report. | Action |

4. Grants to Nonprofits - Tours (P&O & RB) (Gary Wolff & Meri Soll)**Action**

Staff recommends the Recycling Board discuss the suggested site tours and grant presentations schedule and direct staff to schedule the particular tours and grant presentations of greatest interest to the Board.

VII. OTHER PUBLIC INPUT**VIII. COMMUNICATIONS/MEMBER COMMENTS****IX. ADJOURNMENT**

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING & ORGANIZATION COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, May 8, 2014
7:00 p.m.**

**Hayward City Hall
777 B Street
2nd Floor, Conference Room 2A
Hayward, CA 94541
(510) 583-4000
(Directions provided)**

**Via teleconference:
Steve Sherman
3139 Lewiston Avenue
Berkeley, CA 94705
510-655-1121**

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice to 510-891-6500.

I. CALL TO ORDER

President Anu Natarajan called the meeting to order at 7:02 p.m.

II. ROLL CALL

Don Biddle for Jerry Pentin
Barbara Halliday (arrived 7:28 p.m.)
Chris Kirschenheuter
Anu Natarajan
Daniel O'Donnell
Michael Peltz
Steve Sherman (via teleconference)
Minna Tao
Gordon Wozniak (arrived 7:06 p.m.)

Absent:

Laureen Turner

Staff Present:

Gary Wolff, Executive Director
Pat Cabrera, Administrative Services Director
Gina Peters, Chief Finance Officer
Tom Padia, Recycling Director
Program Managers: Wendy Sommer, Karen Kho, Teresa Eade, Meri Soll, Justin Lehrer, Jeff Becerra
Audrey Beaman, Recycling Board Counsel
Arliss Dunn, Clerk of the Board

Others Present:

Jennifer Gavin, City of Piedmont
Sally Green, Oro Loma Sanitary District
Claire Griffing, City of Albany
Andreea Simion, Oro Loma Sanitary District
Michelle Wu, Castro Valley Sanitary District

III. ANNOUNCEMENTS BY THE PRESIDENT

IV. CONSENT CALENDAR (P&O & RB)

- | | |
|------------------------------------------------------------------------------|--------------------|
| 1. Approval of the Draft Joint Minutes of April 23, 2014 (Gary Wolff) | Action |
| 2. Board Attendance Record (Gary Wolff) | Information |
| 3. Written Report of ExParte Communications | Information |

Mr. Biddle made the motion to approve the Consent Calendar. Mr. Peltz seconded and the motion carried 7-0 (Halliday, Turner and Wozniak absent).

V. OPEN PUBLIC DISCUSSION

There was none.

VI. REGULAR CALENDAR

- | | |
|-----------------------------------------------------------------------------------------------|--------------------|
| 1. Municipal Panel Presentation: Schools Program
(Gary Wolff & Meghan Starkey) | Information |
|-----------------------------------------------------------------------------------------------|--------------------|

Meghan Starkey provided an overview of the staff report and introduced member agency staff. The staff report is available here: <http://www.stopwaste.org/docs/schools--02-13-14.pdf>

The panel consisted of: Jennifer Gavin, City of Piedmont, Sally Green, Oro Loma Sanitary District, Claire Griffing, City of Albany, Andreea Simion, Oro Loma Sanitary District, and Michelle Wu, Castro Valley Sanitary District. An audio of the presentation is available here: www.stopwaste.org/docs/rb-munii-schools.mp3

Ms. Natarajan stated her appreciation of the format as it provides a forum for the Board to hear about the activities and programs in other jurisdictions. Mr. Biddle inquired about the level of parental involvement in the recycling programs. There was general consensus from all of the panelists that parental involvement is significant in all phases of the programs. Mr. Peltz stated as the Materials Marketing Manager for Waste Management, the interaction between parents, students, and educational institutions in environmental education is critical in increasing the quality of recycling materials, and an added tangible benefit is not merely recycling but doing it properly. Ms. Tao inquired if the programs at school are comparable to how recycling is done in the home. There was consensus among the panelist that the methods used in the home are comparable to what is done at school.

Ms. Natarajan indicated that a team of 5th graders appeared before a combined meeting of the Fremont city and school district governing boards and informed them that they had toured the transfer station and in coordination with the school principal created a club that manages organics and trains the 4th graders to assume responsibility.

Ms. Natarajan thanked the panel for the presentation.

Ms. Starkey provided an overview of the list of suggested topics for future panels. Mr. Wolff invited the Board to add topics or prioritize discussions at their discretion. Ms. Natarajan indicated her preference for #3, Commercial recycling promotion and outreach. Some Board members indicated their preference for #5, large events recycling. Ms. Halliday indicated a preference for #6, Special handling at the curb: bulky waste

& special collection (such as batteries, CFL). Mr. Wozniak indicated a preference for #4, Franchise contract management. Ms. Starkey and Mr. Wolff agreed to schedule those four topics over the next year.

**2. Budget Proposal for FY 14/15
(Gary Wolff, Pat Cabrera, Gin Peters & All Staff)**

Information

Ms. Cabrera provided a fiscal summary of the budget, and Program Managers provided a programmatic overview of accomplishments for Fiscal Year 2012//2013 and objectives for Fiscal Year 2013/2014. Mr. Wolff provided a contextual view of the FY 12/15 budget looking back five years and looking forward six years. The staff report is available here <http://www.stopwaste.org/docs/budget-05-08-14.pdf> and the powerpoint presentation is available here: www.stopwaste.org/docs/FY14-15-budget-presentation.pdf Mr. Biddle requested an overview of the organics processing facility reserves. Mr. Wolff stated the agency has committed to helping develop at least one organics processing facility in county. Actual bids for public-private partnerships to develop such a facility in the early 2000s came in between \$14.2-47.8 million. An attempt to site a project in Sunol was unsuccessful and the Board decided to not pursue the project. We continue to maintain the reserve but believe that a public/private partnership will be needed to provide sufficient capital. Mr. Wozniak inquired about the volume of materials that we would like an in-county facility to process. Mr. Wolff stated approximately 200,000 tons per year, which is approximately one-half of the 400,000 tons that was going into landfill at the time of the 2008 Waste Characterization Study.

Ms. Halliday asked for clarification regarding the piloted LEED for Existing Buildings with our own building. Mr. Wolff indicated the StopWaste building was LEED certified for construction but not for operations and maintenance. The building recently went through the operations and maintenance certification process and we will now assist three member agencies to undergo the process as well. Ms. Eade added a building doesn't require LEED certification for both construction and operations and maintenance but it helps to achieve both.

Mr. Biddle asked staff to confirm that \$11,107, 689 is the proposed core budget. Mr. Wolff stated yes, it does not include external and pass-through funding. Ms. Halliday inquired if the 2.5% salary increase is for 2 years. Mr. Wolff said no, the proposed budget contains a 2.5% increase in the salary ranges as directed by the Board. The Board's direction was to conduct a compensation survey every third year and the two years in between to build the budget using most recent change in the consumer price index, and present the budget to the Board for consideration. .

Mr. Wozniak recommended that staff keep abreast of the PERS retirement costs with respect to the new GASB (Government Accounting Standards Board) standards. Mr. Wolff stated that we have recently received the required actuarial analysis that indicated the agency was overfunded for post retirement medical benefits. Mr. Wozniak inquired about the current PERS liability. Mr. Wolff stated that there is no actuarial accrued liability. Ms. Cabrera added we are part of a pool and the agency is anticipating an increase of 1% in the PERS rate. Mr. Wozniak suggested that staff examine retirement costs assuming that some of the assumptions currently being made by PERS turn out to be incorrect (e.g., the rate of return on their investment portfolio).

Mr. Peltz inquired about the increase in the plastic bag fee and the revenue stream. Mr. Wolff stated it is a minimum charge that the stores must collect and the revenue goes to the retailer. We aligned our ordinance with the San Jose ordinance to provide an automatic increase from \$0.10 to \$0.25 that would become effective in a certain year unless a finding is made that the \$0.10 charge is adequate to discourage use of plastic bags. Staff will be providing an update to the Board later this year on the ordinances' effect on the use of plastic bags and the Board will be asked to make a finding that the \$0.10 charge is adequate or not.

Mr. Sherman inquired about PERS liability and asked that staff provide additional information. Mr. Wolff stated we could provide the recent actuarial analysis. Mr. Wozniak inquired about the status of the San Francisco import mitigation funding and its effect on future agency revenue. Mr. Wolff stated that he would

DRAFT

like to first meet with Debbie Raphael, the new Director of the SF Department of the Environment, to hear their current stance on the issue.

Ms. Natarajan commended staff on the budget presentation and asked that the powerpoint be made available to the public. Mr. Wolff stated that it will be included as a link in the Board minutes and the staff memo for the May 28 WMA meeting.

VII. OTHER PUBLIC INPUT

There was none.

VIII. COMMUNICATIONS/MEMBER COMMENTS

Ms. Halliday welcomed everyone to the city of Hayward.

IX. ADJOURNMENT

The meeting adjourned at 8:35 p.m.

2014 - ALAMEDA COUNTY RECYCLING BOARD ATTENDANCE

	J	F	M	A	M	J	J	A	S	O	N	D
REGULAR MEMBERS												
B. Halliday	X	X	A	X	X							
C. Kirschenheuter	X	X	A	X	X							
A. Natarajan	X	A	X	X	X							
D. O'Donnell	X	X	X	X	X							
M. Peltz	X	A	X	X	X							
J. Pentin		X	X	X	I							
D. Ralston	X	A	A									
S. Sherman	X	X	X	X	X							
M. Tao	X	A	X	A	X							
L. Turner	I	A	I	X	A							
G. Wozniak	X	I	X	X	X							
INTERIM APPOINTEES												
P. Cutter	X	X	X									
D. Biddle					X							

Measure D: Subsection 64.130, F: Recycling Board members shall attend at least three fourths (3/4) of the regular meetings within a given calendar year. At such time, as a member has been absent from more than one fourth (1/4) of the regular meetings in a calendar year, or from two (2) consecutive such meetings, her or his seat on the Recycling Board shall be considered vacant.

X=Attended

A=Absent

I=Absent - Interim Appointed

This page was intentionally left blank



June 4, 2014

TO: Recycling Board
FROM: Gary Wolff, Executive Director
SUBJECT: Written Reports of Ex Parte Communications

BACKGROUND

Section 64.130 (Q)(1)(b) of the Alameda County Charter requires that full written disclosure of ex parte communications be entered in the Recycling Board's official record. At the June 19, 1991 meeting of the Recycling Board, the Board approved the recommendation of Legal Counsel that such reports be placed on the consent calendar as a way of entering them into the Board's official record. The Board at that time also requested that staff develop a standard form for the reporting of such communications. A standard form for the reporting of ex parte communications has since been developed and distributed to Board members.

At the December 9, 1999 meeting of the Recycling Board, the Board adopted the following language:

Ex parte communication report forms should be submitted only for ex parte communications that are made after the matter has been put on the Recycling Board's agenda, giving as much public notice as possible.

Per the previously adopted policy, all such reports received will be placed on the consent calendar of the next regularly scheduled Recycling Board meeting.

This page was intentionally left blank



May 19, 2014

TO: Authority & Recycling Board

FROM: Gary Wolff, Executive Director

SUBJECT: Informational Report on Grants Issued Under ED Signature Authority

General Mini-grant and board agendas by giving the Executive Director authority to sign contracts and grant agreements less than \$50,000. A condition of the new grant policy is that staff inform Board members of the small grants issued at the next regularly scheduled Board meeting.

Grants – April 15 - May 15, 2014

Project Name	Grant Recipient	Project Type/Description	Location	Verification	Grant Amount	Board
Community Outreach Grants	Azevada Elementary School PTA	Grant funds to promote food scrap recycling to difficult to reach audiences such as non-English speaking, low income communities. Grantee to utilize Agency outreach materials to reach community members using their networks and social media vehicles.	Fremont	Final Reports	\$5,000	RB
Community Outreach Grants	City Slickers	Grant funds to promote food scrap recycling to difficult to reach audiences such as non-English speaking, low income communities. Grantee to utilize Agency outreach materials to reach community members using their networks and social media vehicles.	Oakland	Final Reports	\$5,000	RB
Community Outreach Grants	Dig Deep	Grant funds to promote food scrap recycling to difficult to reach audiences such as non-English speaking, low income communities. Grantee to utilize Agency outreach materials to reach community members using their networks and social media vehicles.	Hayward/San Leandro	Final Reports	\$5,000	RB

Community Outreach Grants	Higher Gliffs	Grant funds to promote food scrap recycling to difficult to reach audiences such as non-English speaking, low income communities. Grantee to utilize Agency outreach materials to reach community members using their networks and social media vehicles.	Oakland	Final Reports	\$5,000	RB
Community Outreach Grants	Eden I&R	Grant funds to promote food scrap recycling to difficult to reach audiences such as non-English speaking, low income communities. Grantee to utilize Agency outreach materials to reach community members using their networks and social media vehicles.	Hayward	Final Reports	\$5,000	RB
Multifamily Green Business Property Manager Stipend	Felson Company	Stipend to promote Green Business Program certification for multifamily property managers; received for Creekside property (52 units)	Castro Valley	Green Business Certification	\$10,000	WMA
Multifamily Green Business Property Manager Stipend	Unity Council	Stipend to promote Green Business Program certification for multifamily property managers; received for Las Bougainvilleas property (68 units)	Oakland	Green Business Certification	\$10,000	RB
Bay-Friendly Rated Landscape Grant	City of Oakland	Stipend to complete a Bay-Friendly Rating of a landscape renovation at Golden Gate Recreation Center and Park; over a half acre renovation; includes posting education signs on Bay-Friendly practices	Oakland	Bay-Friendly Rated Landscape Certification	\$19,050	WMA



June 2, 2014

TO: Recycling Board

FROM: Gary Wolff, Executive Director
Pat Cabrera, Administrative Services Director

SUBJECT: FY14-15 Budget Adoption

BACKGROUND:

The FY14-15 budget (attached) was presented to the Planning and Organization (P&O) Committee/Recycling Board at the meeting held on May 8, 2014 for review and comment. The budget staff report for that meeting is available at: <http://www.stopwaste.org/docs/budget-05-08-14.pdf> and the power point presentation for that meeting is available at: www.stopwaste.org/docs/FY14-15-budget-presentation.pdf The draft budget is available at www.stopwaste.org/docs/draft-budget-14-15.pdf

RECOMMENDATION:

Staff recommends that the Recycling Board (RB) hold a public hearing on the budget and then adopt the portion of the FY14-15 budget funded by the RB, pursuant to the attached resolution.

Attachment I: RB Resolution

**ATTACHMENT I
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
RESOLUTION #R2014-
MOVED:
SECONDED:
AT THE MEETING HELD JUNE 12, 2014
THE RECYCLING BOARD AUTHORIZES
ADOPTION OF THE FISCAL YEAR 2014/15 BUDGET AND
PROJECT CONTRACTS**

WHEREAS, a preliminary budget for Fiscal Year 2014/15 has been developed which incorporates programs and projects recommended by the Executive Director; and

WHEREAS, this budget was presented to the Planning and Organization Committee/Recycling Board at its meetings held on May 8, 2014 for review and comment; and,

WHEREAS, legal notice of the budget hearing has been provided, and the matter scheduled on the June 12, 2014 Recycling Board agenda for adoption.

NOW THEREFORE, BE IT RESOLVED, that the Alameda County Source Reduction and Recycling Board hereby:

1. Adopts the Recycling Board's portion of the Fiscal Year 2014/15 Budget (see Attachment A pages III-3 through III-6 and pages III-8 and III -11), with expenditures totaling \$8,128,868 and authorizes staff to proceed with Recycling Board administration, programs and operations in accordance with the adopted budget, effective July 1, 2014.
2. Authorizes the Executive Director to utilize the fiscal reserve totaling \$694,981 if necessary
3. Authorizes the following new or augmented contracts and/or spending authority for Fiscal Year 2014/15 subject to approval as to form by Legal Counsel and consistent with the Agency's purchasing policy.

Contracts/Spending Authority

Product Decisions Program Group

Regionalizing Bay Friendly

Bay Friendly Coalition \$ 25,000

Sustainable Landscaping Council \$ 50,000

Bay Friendly Water Efficient Landscape

Bay Friendly Coalition \$ 18,000

Recycled Content: Building Materials

Build it Green \$ 20,000

Discards Management

Ready, Set, Recycle Contest

Earth Team \$ 60,000

Communications Administration and Planning (CAP) Program Group

Build it Green \$ 30,000

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAINED:

Gary Wolff, Executive Director

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Budget FY 14/15

		-----Waste Management Authority-----				Energy	-----Recycling Board-----				
		Total	Facility	Mitigation	Externally	Benchmark	Energy	RB	RB Grants to	RB Source	RB Market
		Cost	Fees	Fees	Funded	Fees	Council	Discretionary**	Non-Profit	Reduction	Development
EXPENDITURES											
1000 -PRODUCT DECISION:											
1020	Technical Assistance and Services	\$ 476,764	\$ 158,953							\$ 158,905	\$ 158,905
1030	BayROC (Bay Area Regional Recycling Outreach Coalition)	21,053	21,053								
1031	BayROC External Contributions	100,000			\$ 100,000						
	Sub-total	597,816	180,006	-	100,000	-		-	-	158,905	158,905
1100 Bay Friendly											
1110	Bay-Friendly Schoolyards	15,968	\$ 5,324							\$ 5,322	\$ 5,322
1111	Bay-Friendly Schoolyards (Prop. 84 Funding)	75,914			75,914						
1140	Regionalizing Bay Friendly	131,554	56,554						75,000		
1150	Bay Friendly Water Efficient Landscape Prop 84 (WMA)	157,227	13,923	13,923					18,000	90,497	20,884
1151	Bay Friendly Water Efficient Landscape Prop 84 (DWR)	75,000			75,000						
1152	Water Efficient Landscape Prop 84 Round II DWR Project Report	201,428			201,428						
	Sub-total	657,090	75,800	13,923	352,342	-		-	93,000	95,819	26,206
1200 Product Purchasing and Manufacturing											
1220	Waste Prevention: Institutional/Food Service	460,876	230,438							230,438	
1230	Waste Prevention: Reusable Transport Packaging	207,298	69,113							69,093	69,093
1231	Waste Preventions: Reusable Transport Packaging (EPA Funding)	212,990			212,990						
1240	HHW Point of Purchase Alternatives	262,858			262,858						
1250	Waste Prevention: Reusable Bag Ordinance Implementation	255,568	255,568								
1260	Recycled Content: Compost and Mulch	544,351	181,487								362,864
1270	Recycled Content: Building Materials	393,075	124,383						20,000		248,692
1280	Hard to Recycle: Institutional and Commercial Food Service Ware & Packaging	150,353	50,176						50,000	50,176	
1290	Hard to Recycle: Packaging Life Cycle Analysis and Recyclability Labeling	272,946		91,000						90,973	90,973
	Sub-total	2,760,314	911,165	91,000	475,848	-		-	70,000	440,680	771,621
1300 Energy Council											
1347	BayREN (Bay Regional Energy Network)	5,148,727					\$ 5,148,727				
1348	PG&E Energy Programs	479,335					479,335				
1349	Energy Council Offset	115,324					115,324				
	Sub-total	5,743,386	-	-	-	-	5,743,386	-	-	-	-
Total Product Decisions		9,758,606	1,166,970	104,923	928,189	-	5,743,386	-	163,000	695,404	956,733

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Budget FY 14/15

2000-DISCARD MANAGEMENT

2020 Schools Transfer Station Tours
2040 Competitive Grants
2050 Ready, Set, Recycle Contest
2061 Green Star Schools Activities
2070 Benchmark Report Production and Distribution
2080 Benchmark Data and Analysis
2090 Mandatory Recycling Implementation

Sub-total

2100 Processing Facilities

2110 Construction & Demolition Debris Recycling
2120 Materials Recovery Facility Operations & Monitoring

Sub-total

2300 Hazardous Waste

2310 Hazardous Waste
2311 Used Oil Recycling Grant
2312 Household Hazardous Waste Facilities

Sub-total

2400 C/I/I Collections (Commercial /Industrial/Institutional)

2420 Business Assistance Supporting Activities

Sub-total

Total Discard Management

Total Cost	-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
	Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
671,283	671,283								
390,641							390,641		
1,388,836		1,328,836					60,000		
26,351			26,351						
314,588				314,588					
524,171				524,171					
2,048,033		2,048,033							
5,363,903	671,283	3,376,870	26,351	838,759		-	450,641	-	-
103,185		5,159							98,026
532,687		532,687							
		-							
635,872	-	537,846	-	-		-	-	-	98,026
17,151	17,151								
125,000			125,000						
124,568			124,568						
266,718	17,151	-	249,568	-		-	-	-	-
218,368	109,184					-		109,184	-
218,368	109,184	-	-	-		-	-	109,184	-
6,484,862	797,618	3,914,716	275,918	838,759	-	-	450,641	109,184	98,026

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Budget FY 14/15

3000-COMMUNICATION, ADMINISTRATION, PLANNING

3020 Miscellaneous Small Grants Administration

Sub-total

3200 Other General Activities

3210 Property Management

3220 Disposal Reporting

3230 Technical Advisory Committee

3240 Fee Enforcement

Sub-total

3400 Planning

3410 General Planning

3420 Every Other Week Collection Pilot

3430 ColWMP Amendments Application

3460 Five Year Audit

Sub-total

3500 Agency Communications

3510 General Agency Communication

3520 4Rs Education

3530 Legislation

Sub-total

Total Communication, Administration, Planning

Total Project Expenditures

Total Cost	-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
	Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
300,000	-		300,000						
Sub-total	-	-	300,000	-		-	-	-	-
73,931		73,931							
162,252	48,675			113,576					
45,647	45,647								
392,330	392,330								
Sub-total	486,652	73,931	-	113,576		-	-	-	-
73,655	73,655								
73,867		73,867							
12,452	12,452								
172,734							172,734		
Sub-total	86,107	73,867	-	-		-	172,734	-	-
901,703	840,603						61,100		
109,433	109,433								
253,960	213,960						40,000		
Sub-total	1,163,996	-	-			-	101,100	-	-
2,571,964	1,736,755	147,798	300,000	113,576		-	273,834	-	-
18,815,431	3,701,343	4,167,437	1,504,108	952,335	5,743,386	-	887,475	804,589	1,054,759

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Budget FY 14/15

		-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
	Total Cost	Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
REVENUES										
Benchmark Fees	857,000				857,000					
Energy Council	5,743,386					5,743,386				
Tonnage revenues	10,530,590	4,462,015	2,431,623				1,212,316	808,212	808,212	808,212
Interest	62,000	6,200	45,800				10,000			
Externally funded revenues	1,504,108			1,504,108						
Property and Other revenues	480,000		480,000							
Total revenues	19,177,084	4,468,215	2,957,423	1,504,108	857,000	5,743,386	1,222,316	808,212	808,212	808,212
TRANSFERS TO/FROM RESERVES										
From OPD Reserve to fund Every Other Week Collection Pilot (3420)	73,867		73,867							
From MRF Reserves to fund MRF Operations Monitoring (2120)	532,687		532,687							
From Product Decisions Reserve to fund Regionalizing Bay Friendly (1140)	56,554	56,554								
From OPD Reserve to fund Mandatory Recycling Implementation (2090)	60,000		60,000							
Transfer from Facility Fee Fund Balance to OPD Reserve	(1,085,019)	(1,085,019)								
Total Net Transfers	(361,912)	(1,028,465)	666,554	-	-		-	-	-	-
FUND BALANCE										
Beginning fund balance 7/1/14	5,031,243	1,631,240	648,475				866,073	1,283,944	303,207	298,304
Closed contracts	136,000	74,800							24,000	37,200
Beginning Fund Balance 7/1/14	5,167,243	1,706,040	648,475	-	-		866,073	1,283,944	327,207	335,504
AVAILABLE FUNDING	23,982,415	5,145,790	4,272,452	1,504,108	857,000	5,743,386	2,088,389	2,092,156	1,135,419	1,143,716
Less: Project Expenditures	(18,815,431)	(3,701,343)	(4,167,437)	(1,504,108)	(952,335)	(5,743,386)	-	(887,475)	(804,589)	(1,054,759)
From Grants to Non-Profit fund to cover Benchmark related costs**					95,335			(95,335)		
ENDING FUND BALANCE	\$ 5,166,984	\$ 1,444,447	\$ 105,015	-	0	0	\$ 2,088,389	\$ 1,109,346	\$ 330,830	\$ 88,957
OTHER PROJECTS:										
Revolving Loan (RLF): (Project 2030)										
Beginning fund balance	\$ 1,236,384									
Revenues	21,000									
Loan Repayment	358,000									
Project cost (loans and expenses)	(935,881)									
Ending fund balance	\$ 679,503									
RB Municipalities (Measure D 50%) (Project 2220)										
Beginning fund balance	\$ -									
Revenues	4,042,058									
Project cost	(4,042,058)									
Ending fund balance	\$ -									
Public Agency Environ. Pref. Purch.Measure D 5% (proj. 1210)										
Beginning fund balance	\$ -									
Revenues	404,106									
Project cost	(404,106)									
Ending fund balance	\$ 0									
Total project cost including other projects	\$ 24,197,476									
Total revenues including other projects	\$ 24,002,248									

NOTE

Facility Fees=Authority user fee of \$4.34 per ton.
Mitigation Fees= Import Mitigation Fee of \$4.53 per ton collected on all other wastes landfilled in Alameda County that originate out-of-county except San Francisco waste fee is currently \$6.10 per ton.
RB Discretionary=Recycling Board Discretionary Fund - 15% of Measure D fees, of which 3% may be used to cover expenses necessary to administer the recycling fund.
RB Grants to Non-Profit = Recycling Board Grants to Non-Profit Fund - 10% of Measure D fees.
RB Source Reduction= Recycling Board Source Reduction Fund - 10% of Measure D fees.
RB Market Development = Recycling Board Market Development Fund - 10% of Measure D fees.
RB Recycled Prod. Pref. = Recycling Board Recycled Product Price Preference Fund - 5% of Measure D fees.
RB Municipalities = Recycling Board Municipalities Fund - 50% of Measure D fees.
RLF = Revolving Loan Fund

NOTE

Facility Fees=Authority user fee of \$4.34 per ton.
Mitigation Fees= Import Mitigation Fee of \$4.53 per ton collected on all other wastes landfilled in Alameda County that originate out-of-county except San Francisco waste fee is currently \$6.10 per ton.
RB Discretionary=Recycling Board Discretionary Fund - 15% of Measure D fees, of which 3% may be used to cover expenses necessary to administer the recycling fund.
RB Grants to Non-Profit = Recycling Board Grants to Non-Profit Fund - 10% of Measure D fees.
RB Source Reduction= Recycling Board Source Reduction Fund - 10% of Measure D fees.
RB Market Development = Recycling Board Market Development Fund - 10% of Measure D fees.
RB Recycled Prod. Pref. = Recycling Board Recycled Product Price Preference Fund - 5% of Measure D fees.
RB Municipalities = Recycling Board Municipalities Fund - 50% of Measure D fees.
RLF = Revolving Loan Fund

**Estimated benchmark related costs are higher than estimated benchmark fee revenue in FY14-15 due to a special study which may be paid for from the grants to non-profits funding source per the language of the County Charter. Therefore, if the actual costs for the benchmark service in FY14-15 exceed actual revenue, the difference will be paid for from the grants to non-profits funding source.

ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
FUND BALANCES AVAILABLE
FISCAL YEAR 2014-2015 BUDGET

<i>FUND NAME</i>								
RB		<i>BEG. FUND BALANCE JULY 1, 2014</i>	<i>ADJUST- MENTS</i>	<i>ADJUSTED BEG. FUND BALANCE JULY 1, 2014</i>	<i>PROJECTED REVENUE</i>	<i>PROJECTED APPROPRIA- TIONS</i>	<i>TRANSFERS</i>	<i>ESTIMATED FUND BALANCE JUNE 30, 2015</i>
RECYCLING BOARD	% **							
Discretionary****	15%	866,073		866,073	1,222,316			2,088,389
Grants to Non-Profits	10%	1,283,944		1,283,944	808,212	(887,475)	(95,335) (b)	1,109,346
Source Reduction	10%	303,207	24,000	327,207	808,212	(804,589)		330,830
Market Development	10%	298,304	37,200	335,504	808,212	(1,054,759)		88,957
Recycled Product Price Pref.	5%	-		-	404,106	(404,106)		0
Municipalities Allocation	50%	-		-	4,042,058	(4,042,058)		0
Recycling Board Total		2,751,528	61,200	2,812,728	8,093,116	(7,192,987)	(95,335)	3,617,522
Revolving Loan		1,236,384		1,236,384	379,000	(935,881)		679,503

** Mandated percentage apportionment of revenue. Discretionary and Municipalities allocation includes interest.

**** 3% of Discretionary funds may be used to cover expenses necessary to administer the recycling fund.

(b) Estimated benchmark related costs are higher than estimated benchmark fee revenue in FY14-15 due to a special study which may be paid for from the grants to non-profits funding source per the language of the County Charter. Therefore, if the actual costs for the benchmark service in FY 14-15 exceed actual revenue, the difference will be paid for from the grants to non-profits funding source.

ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
SCHEDULE OF RESERVES
FISCAL YEAR 2014-2015 BUDGET

RB				
<i>DESCRIPTION</i>	<i>BALANCE JULY 1, 2014</i>	<i>TRANSFERS IN</i>	<i>TRANSFERS OUT</i>	<i>BALANCE JUNE 30, 2015</i>
FISCAL RESERVE	\$ 694,981			\$ 694,981
Total	<u>\$ 694,981</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 694,981</u>

This page was intentionally left blank

Date: May 27, 2014

TO: Programs and Administration Committee
Planning and Organization Committee/ Recycling Board

FROM: Gary Wolff, Executive Director

BY: Jeff Becerra, Communications Manager

SUBJECT: Legislative Positions for 2014

BACKGROUND:

This is the second year of the 2013/2014 legislative session and through our contract lobbyist we are tracking several bills that are in different stages of the legislative process. The report below highlights the status of the eighteen bills the Agency took positions on in April, 2014. Staff is recommending changing our position on the battery bill from support to watch.

DISCUSSION:

In November, 2013, the Waste Management Authority Board approved three legislative priorities for 2013/2014: extended producer responsibility, organics processing, and other areas of concern such as strengthening green building codes. Below is a status of bills that the Board is tracking. We have provided links to bill language. Fifteen of the eighteen bills we are tracking are still alive, and have passed out of their house of origin. The next deadline is June 27th, which is the last day for policy committees to meet and report bills to the house floor. August 31st is the last day for each house to pass bills onto the Governor.

Extended Producer Responsibility

- **AB 1893 (Stone-Eggman) Home-generated Sharps:** Would require all sharps sold to the general public in California in quantities of 50 or more to include a free sharps waste container that meets applicable state and federal standards for collection and disposal of medical sharps waste.
Sponsor/Support: CA Product Stewardship Council
Bill link:
http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1893&search_keywords=
Position: Support
Status: Failed to get off Assembly floor. Dead.
- **AB 2284 (Williams) Single-use household batteries:** The bill was amended to remove all manufacturer responsibility. There is a need for manufacturer responsibility to address end of life costs of proper battery disposal, which was the original intent of the bill. The bill now requires₂₁

the state to provide up to 3 local grants for pilot battery recycling programs, at an expense of \$1.5 million. Since many of our member agencies already have curbside battery recycling, funding of 3 more pilot collection programs, statewide, is of very limited use, unless a pilot were implemented in Alameda County that helps us move beyond current practice.

Sponsor/Support: CA Product Stewardship Council

Bill link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2284

Proposed Agency Position: Change support to watch

Status: Senate

- **AB 2748 (ESTM Committee) Used Paint Recovery: Business Plans:** This bill encourages the take-back of used paint by eliminating duplicative reporting requirements on business that are part of Cal Recycle's approved paint stewardship program. This should make it easier for smaller stores to participate in the PaintCare program.

Sponsor/Support: PaintCare

Bill Link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2748

Position: Support

Status: Senate floor

- **SB 1014 (Jackson) – Home-generated Pharmaceutical Waste:** This bill would require the department to adopt regulations to authorize a participant to establish a program to collect and properly dispose of home-generated pharmaceutical waste, based upon the model guidelines developed by the department pursuant to those repealed provisions and to include specified requirements and provisions in those regulations.

Sponsor/Support: Alameda County; CPSC; Clean Water Action and others

Bill Link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140SB1014

Position: Support

Status: Assembly, committee to be assigned.

- **SB 1274 (Hancock) Mattress Recovery and Recycling:** Follow-up legislation to fix elements of last year's mattress legislation (SB 254- Hancock) to ensure that urban and rural local governments and participating solid waste facilities that accept mattresses may do so at no cost.

Bill link: http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140SB1274

Position: Support

Status: Assembly Natural Resources Committee.

Plastic Bags/Single use take-out containers

- **SB 1194 (Hueso) Plastic pollution:** Amended 4/21/14 to require manufacturers of plastic products to provide a report on whether the manufacturer has established a sustainability policy. There is no definition of what the sustainability policy should include, and no requirement for a sustainability policy, making the requirement vague and the purpose unclear.

Bill link: http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140SB1194

Position: Support (would have recommended change to "watch" if the bill was still alive)

Status: Dead.

- **SB 270 (Padilla) Single-use Carryout Bags:** Would, as of July 1, 2015, prohibit a specified set of stores (the same set of stores covered under the Alameda County ordinance) from providing a

single-use carryout bag to a customer. The bill would also prohibit those stores from selling or distributing a recycled paper bag or reusable bag at the point of sale unless the store makes that bag available for purchase for not less than \$0.10. The bill would also allow those stores, on or after July 1, 2015, to distribute compostable bags at the point of sale only in jurisdictions that meet specified requirements and at a cost of not less than \$0.10. The bill allows jurisdictions who have adopted a bag ordinance prior to September, 2014, to continue to enforce that ordinance. It allows those jurisdictions to expand their ordinance to a broader set of stores and/or to increase the minimum charge for bags, but limits other changes, to be consistent with the specifications in the bill.

Bill link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140SB270

Position: Support. Staff have verified that the use of RMDZ funds will no longer be used as the source of funding.

Status: Assembly floor

Medical Waste

- **AB 333 (Wieckowski) Medical Waste Management Act Reform:** Would provide for technical amendments to the Medical Waste Management Act. The bill is intended to harmonize California law with federal law. Some concerns over proposed draft language that may preempt local government authority and limit small quantity generator exemption. Staff will review more fully when substantive amendments are added.

Sponsor: Stericycle

Bill link: http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB333

Position: Watch

Status: Will be heard in Senate Environmental Quality on 6/18

Green Buildings and Construction

- **AB 1918 (Williams) Title 24 and HVAC Compliance:** Calls for the establishment of an incentive program for local building agencies and operators through the CPUC to promote verification of compliance and benchmarking of HVAC and other Title 24 energy efficiency.

Sponsor/Support: US Green Building Council and NRDC. Amended 3/26.

Bill link: http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1918

Position: Support

Status: Senate Committee to be assigned

- **AB 2282 (Gatto) Recycled Water Infrastructure:** Directs the Building Standards Commission to establish mandatory dual plumbing to be installed in new buildings in certain areas and dwellings in the state, based on local need and capacity determination. The bill originally promoted gray water reuse on site, which often saves energy, but has since been modified to focus only on recycled water, which can, depending on circumstances, use more energy. We will watch the bill and encourage measures that reduce energy use while increasing water supply reliability.

Sponsor/support: US Green Building Council and Pipefitters Union

Bill link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2282

Position: Watch

Status: Senate Committee to be assigned

- **AB 2355 (Levine) Local Use of Recycled Material:** This bill would require, by January 1, 2017, a local government that has jurisdiction over a street or highway to either adopt the standards developed by the Department of Transportation for recycled paving materials and for recycled base, subbase, and pervious backfill materials, or discuss why it is not adopting those standards at a public hearing.
Sponsor/Support: CA Construction and Industrial Materials Association; Marin Builders Association
Bill Link:
http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2355
Position: Support
Status: Senate Transportation and Housing Committee. Hearing to be set.

Cap and Trade Revenues

- **AB 1970 (Gordon) Community Investment and Innovation program:** Would award Cap and Trade funds to local agencies that submit plans to develop and implement integrated community-level greenhouse gas emissions reduction projects in their region. Amended April 10
Sponsor: Author
Bill Link:
http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1970
Position: Support
Status: Dead. Held in Assembly Appropriations due to extensive cost

Recycling: Market Development

- **AB 1021 (Eggman) Alternative Energy: Recycled Feedstock:** This bill expands sales and use tax credits to manufacturers using recycling feedstock, as defined, that is intended for the production of another product or soil amendment.
Sponsor/Support: Californians Against Waste
Bill link:
http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1021
Position: Support
Status: Held in Senate Appropriations Committee from 2013
- **AB 1022 (Eggman) Electronic Waste: CRT Glass Market Development Payments:** This bill directs the Department of Toxic Substances Control to spend up to \$10 million of their surplus e-waste funds for direct incentive payments for value-added processing of CRT glass in California.
Sponsor: Californians Against Waste
Bill link:
http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1022
Position: Support
Status: Held in Senate Appropriations Committee from 2013

Organics Processing

- **AB 1594 (Williams) ADC.** This bill, commencing January 1, 2020, would provide that the use of green material, not including materials left over from the composting process, as alternative daily

cover does not constitute diversion through recycling and would be considered disposal for purposes of the act.

Sponsor: CAW and Compost Coalition

Bill Link: http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1594

Position: Support

Status: Senate Committee to be assigned

- **AB 1826 (Chesbro) Commercial organic waste recycling:** Would reduce the threshold amount of organic waste that would cause a commercial business to be required to recycle organic waste from 8 cubic yards per week effective January 1, 2016 to 4 cubic yards per week effective January 1, 2017 and to 1 cubic yard per week effective January 1, 2019. Would require local jurisdictions to implement organics diversion programs to support these objectives as of January 1, 2016; however, if a local program as of that date implements a mandatory commercial organic waste recycling policy or ordinance that addresses organic waste recycling, or requires a mandatory organic diversion program through their franchise agreement, a new local program is not required.

Sponsor: CAW

Bill link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB1826

Position: Support

Status: Senate Environmental Quality. Hearing to be set.

Governance

- **AB 2170 (Mullin) Joint Powers Authority:** Would clarify that joint powers authorizes may exercise any power common to the contracting parties, including levying fees and taxes.

Sponsor: Author

Bill link:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2170&search_keywords=

Position: Support

Status: Senate Governance & Finance

RECOMMENDATION:

Staff recommends that the Boards receive this status update on Agency legislative positions for the 2014 session of the California Legislature and change the Agency position on AB 2284 from support to watch.

This page was intentionally left blank

DATE: June 5, 2014

TO: Planning and Organization Committee/Recycling Board

FROM: Gary Wolff, Executive Director

BY: Meri Soll, Program Manager

SUBJECT: Revolving Loan Fund Variation to Guidelines

BACKGROUND

The revolving loan fund (RLF) was approved by the Recycling Board in 1994 to provide “gap” financing needed by small and medium sized businesses engaged in source reduction and recycling activities that divert waste from Alameda County landfills. To date, the RLF has loaned over \$6,500,000 to 49 recycling based businesses and has contributed to more than 216 jobs created or retained. In addition, only two defaults have occurred with a net loss of \$163,000 combined in the history of the loan fund. Currently the loan fund capitalization is approximately \$2.18 million due to the interest earned on the funds distributed and loan fees collected. The anticipated FY13-14 yearend balance available for new loans is \$1.236 million.

At the December 6, 2012 Recycling Board meeting, Board members approved changes to the RLF guidelines which included new lending terms and conditions as well as developing a microloan program to attract potential borrowers. These guidelines (available at: www.stopwaste.org/docs/Funding-Guidelines-Final-12-12.pdf) cannot be changed or varied from without Board approval.

DISCUSSION

In May 2009, the RLF provided Urban Ore, Inc in Berkeley, CA with a \$287,000 loan structured as a 5 year/60 month loan, amortized over 20 years at the rate of 5%. This was a typical loan under the guidelines at that time. Loan funds were used by Urban Ore to acquire their building located at 972 Folger Ave in Berkeley. (This RLF loan was part of a \$3.24 million loan package involving two other loan sources.) Urban Ore has made regular payments on this loan and they have consistently been a reliable borrower. Prior to their current loan, in 2003, the RLF lent Urban Ore \$100,000 for working capital to improve their facility which they successfully paid off in a timely manner. As well as being a reliable borrower, Urban Ore’s operation provides a valuable resource for the Bay Area building material reuse industry.

Because the current \$287,000 loan was amortized over 20 years, but the loan term was five years, there is a large balloon payment in the amount of \$242,666 due June 1, 2014. Urban Ore has requested a loan modification to restructure the loan terms. SAFE-BIDCO, the Agency’s loan servicer and underwriter, has reviewed Urban Ore’s pertinent financial information for the

past three years. They recommend, and staff agrees, with the following loan modification terms in order to fully pay off the balloon payment on the existing loan without excessive fiscal stress for Urban Ore:

Term:	7 year term loan, fully amortized at \$3,234 per month (\$38,806 annually)
Interest Rate:	Fixed at the current U.S. Prime Rate of 3.25%
Fees:	2% of loan amount and \$200 document fees

The current RLF guidelines set a five year maximum term for a loan. In order to ensure that Urban Ore has monthly payments that they can afford and avoid another balloon payment when the loan matures, a seven year term is proposed for the loan. Anything less than a seven year term would make monthly payments that fully pay off the principal amount infeasible for Urban Ore.

Any variation from the RLF guidelines needs to be approved by the Recycling Board. Staff is asking that the Recycling Board allow for a variation from the RLF guidelines in order to offer Urban Ore a loan modification which includes a seven year term that will allow full payoff of the principal amount of \$242,666. The Executive Director has signature authority under the loan guidelines to implement this loan if the longer term is approved by the Board.

RECOMMENDATION

Staff recommends that the Recycling Board approve a variation from the current RLF guidelines from a maximum 5 year loan term to a 7 year loan term for Urban Ore, as described above.



DATE: June 5, 2014

TO: Planning and Organization Committee/Recycling Board

FROM: Gary Wolff, Executive Director

BY: Meri Soll, Program Manager

RE: Grants to Nonprofits - Tours

BACKGROUND

The Recycling Board has awarded grants through the Grants to Nonprofits program for the past 17 years via an open Request for Proposal process. In that time, the Recycling Board has awarded approximately \$7.1 million dollars in grant funding.

At the December 12, 2013 Recycling Board meeting, staff provided an overview of the Grants to Nonprofit program, highlighting several grantees that have been successful in their programs. Board members discussed the desire to visit these grantees at their sites to get a better feel for their operations and programs. In addition, they expressed interest in learning more about recent grant recipients via board presentations and visits to grantees which would not require advance notification.

DISCUSSION:

Attachment A contains a list of grant recipients who would be good candidates to either host site tours (based on capacity to host a large group), make presentations to the board, or visit during business hours. Because Board visits in the form of a noticed meeting are open to the public, not all grantees are appropriate for such formally noticed visits. There are several grantees that run retail-type operations and formal or informal visits by Board Members are appropriate during their operating hours. However, for the non-retail grantees, unannounced visits would disrupt daily activities as they are not open to the public and are generally unable to accommodate unannounced outside visits. Below is a list of suggested site tours or grant recipient presentations.

Meeting Date	Board Meeting Location & Time	Organization	Location	Comments
August 14, 2014	Oakland – 4pm	MedShare	San Leandro	Tour facility and warehouse.
September 11, 2014	Oakland – 4pm	Loved Twice	Presentation to Board	Board could cancel this meeting due to combined meeting with Authority Board

				September 17, 2014. If so, presentation could be placed on the October 9 or November 13 agenda.
October 9, 2014	Castro Valley – 7pm	Alameda County Food Bank -- Food Rescue Program	Castro Valley area	May need to consider earlier start time to observe program operations during business hours. Also, a member agency staff panel on commercial recycling is tentatively scheduled for this meeting.
November 13, 2014	Oakland – 7pm	OTX West or RAFT	Presentation to Board	Perhaps two presentations? Loved Twice, OTX West, and/or RAFT.

RECOMMENDATION

Staff recommends the Recycling Board discuss the suggested site tours and grant presentations schedule and direct staff to schedule the particular tours and grant presentations of greatest interest to the Board.

Attachment A: Grantees most appropriate for Board presentations or tours

Attachment A: Grantees most appropriate for Board presentations or tours

Grantee	Summary of Organization	Project Scope	Hours and Location if open to the public
MedShare San Leandro	Collects surplus medical supplies and equipment from hospitals, distributors and manufacturers, and then redistributes it to qualified healthcare facilities in the developing world. In addition, they also outfit local medical missions and safety net clinics.	<i>Competitive and Reuse Grants.</i> Multiple grants given. Funds used to support staffing, database improvements as well as to purchase a truck to pick up materials from medical facilities for reuse.	Not open to the public
The ReUse People Oakland	Reduces the solid waste stream and changes the way the built environment is renewed by salvaging building materials and distributing them for reuse. Operates reuse building material stores in several locations including Oakland.	<i>Reuse Grant.</i> Multiple grants given to increase salvaged building material supplies, expand facility as well as improve customer service and database systems.	9235 San Leandro St., Oakland (510) 383-1983 Hours: Mon - Sat 9:00am to 6:00pm, Closed Sundays
St. Vincent de Paul of Alameda County Alameda, Fremont, Livermore Oakland,	Provides direct assistance to needy men, women and children in Alameda County. The organization, founded in 1938, exists to meet the needs of the poor and the homeless. They operate several thrift stores in Alameda County which sell salvaged items, most of which are collected in Alameda County.	<i>Reuse Grant.</i> Multiple grants given to support organization. Funds used to purchase a truck for donation pick up and drop off, outreach to increase good quality donations as well as staffing support.	<u>Fremont Store:</u> 777 Decoto Rd, Fremont (510) 792-3711 Monday through Sunday; 10 am to 5:30 pm <u>Livermore Store:</u> 1817 West 2nd Street, Livermore (925) 455-1104 Monday through Sunday; 10 am to 5:30 pm <u>Oakland Warehouse:</u> 9235 San Leandro Street, Oakland (510) 636-4252 Monday – Saturday; 10- 5 pm Sunday closed <u>Alameda Redux Gallery:</u> 510-865-1109 2315 Lincoln Ave., Alameda Monday-Sunday; 11:00 am - 6:30 pm
Local Ecology and Agriculture Fremont (LEAF) Fremont	Dedicated to providing environmental education to the Fremont community about sustainable and ecological practices,	<i>Competitive Grant.</i> Funds used to develop a community garden in Fremont incorporating Bay Friendly landscaping techniques.	<i>Open to the public for volunteer work parties. Check website for days and hours of work parties.</i> http://fremontleaf.org

Grantee	Summary of Organization	Project Scope	Hours and Location if open to the public
	including local food production and organic gardening, waste reduction, green building, and resource conservation.		
OTX West <i>Oakland</i>	Dedicated to eliminating the digital divide in Oakland by refurbishing surplus computers, educating families, providing ongoing access and support to those who have received their computers.	<i>ReUse Grants.</i> Funds used to support the continued collection, refurbishment and distribution of used computers to low income Oakland Unified School District families, schools and non profits.	1680 14th Street Oakland (510) 893-4822 <i>Limited hours, call first</i>
East Bay Depot for Creative Reuse <i>Oakland</i>	Mission is to divert waste materials from landfills by collecting and redistributing discarded goods as low-cost supplies for art, education, and social services in our <u>Depot Store</u> . The educational mission is to increase the awareness of school children and the general public regarding the green benefits of reusing materials.	<i>Competitive and Reuse Grants.</i> Multiple grants given to support the reuse of materials in a variety of capacities. Funds used to improve organizational capacity, support staffing needs, increase donations and enhance material intake systems.	4695 Telegraph Ave. Oakland, CA 94609 (510) 547-6470 Open seven days a week - 11am-6pm daily
Waterside Workshops <i>Berkeley</i>	Street Level Cycles, a project of Waterside Workshops, is a full-service community bicycle shop that combines a do-it-yourself studio with a youth education program.	<i>Reuse Grant.</i> Funds used to support equipment and staffing needs.	84 Bolivar Drive Berkeley, CA 94710 (510) 644-2577 Open Friday, Saturday and Sunday 12-6.
Alameda County Food Bank <i>Oakland</i>	Through a network of 240 strategically placed member agencies - food pantries, soup kitchens, child-care centers, senior centers, after-school programs and other community-based organizations — the Food Bank distributes enough food for 380,000 meals weekly.	<i>Competitive and Food Waste Prevention Grants.</i> Multiple grants given to support a variety of Food Bank programs. Funds used to purchase equipment as well as support staffing needs. Recent support includes funding for The Grocery Rescue Program: Recovering Food to Feed Hungry People in Alameda County. Partnerships with local grocery stores and Food Bank network agency members to	7900 Edgewater Dr. Oakland, CA 94621 (510) 635-FOOD Food Bank open for donations and volunteers Monday thru Friday 9 to 5 (Food Grocery Rescue programs do not occur at the Food Bank)

Grantee	Summary of Organization	Project Scope	Hours and Location if open to the public
		arrange the recovery of high quality food from grocery stores that is damaged or close to use-by date.	
Loved Twice <i>Oakland</i>	Collects and sorts gently-used baby clothes into boy and girl wardrobes-in-a-box, and distribute them exclusively through social workers in hospitals, shelters, and clinics.	<i>Reuse Grant.</i> Funds used to support staffing and equipment needs.	Not open to the general public.
YMCA Camp Arroyo <i>Livermore</i>	The YMCA East Bay Outdoor School at Camp Arroyo is the Bay Area's premier environmental education center. Provides overnight camp experience with a hands-on approach to ensure that each student has a quality and lasting experience.	<i>Competitive Grant.</i> Multiple grants given. Funds utilized to develop curriculum that focuses on the 4Rs as well as for camperships that allow Alameda County students from low income schools to attend Environmental Education Camp.	Not open to the general public.
Community Child Care of Alameda County (4Cs) <i>Countywide</i>	4Cs provides services to diverse communities that benefit children, families, and the professional child care community. Mission is to develop and coordinate resources to strengthen families and children.	<i>Competitive Grant.</i> Multiple grants given to support staffing needs and equipment to implement the 4 Rs in Alameda County preschools.	Pre-schools not open to general public.
Community Conservation Center <i>Berkeley</i>	Operates a small materials recovery facility as well as a buyback and drop off center in Berkeley. CCC receives and sorts fibers and containers from Berkeley's recycling program.	<i>Competitive Grant.</i> Funds used to upgrade plastics container recycling line to efficiently sort and process mixed plastics.	669 Gilman Street Berkeley (510) 524-0113 Buy Back Hours: Tues-Sun 9:00 - 4:00PM
Habitat for Humanity ReStore <i>Oakland</i>	ReStore accepts donations of new and gently used building materials both individuals and businesses in the community, and sells those items to the public at a reduced cost, usually 50-70 percent of the original retail value. All proceeds go toward	<i>Reuse and Competitive Grants.</i> Multiple grants given to support development of the ReStore in Oakland; funds used to purchase equipment, marketing activities and staffing support.	Oakland ReStore 9235 San Leandro Blvd. Oakland (510) 777-1447 Store Hours: Mon. - Fri. 10am to 6pm Sat. 9am to 5pm

Grantee	Summary of Organization	Project Scope	Hours and Location if open to the public
	building Habitat homes with the local Habitat affiliate.		
Creative Growth Art Center <i>Oakland</i>	Creative Growth Art Center serves adult artists with developmental, mental and physical disabilities, providing a professional studio environment for artistic development, gallery exhibition and representation and a social atmosphere among peers.	<i>Reusable Bag Grant:</i> Funds used to support the manufacture and distribution of 500 reusable bags made by artists.	355 24th St, Oakland, (510) 836-2340 Open Monday - Friday 10:00am to 4:30pm (<i>Reusable Bags may or may not be on display</i>)
South Hayward Parish <i>Hayward</i>	SHP is an interfaith organization dedicated to serving the needs of Hayward by working for justice through empowering the community. Mission is to engage people of faith in the endeavor and partnership of building and maintaining a just and nurturing community	<i>Reusable Bag Grant:</i> Funds used to manufacture and distribute 500 reusable bags made by members of South Hayward Parish.	Not open to the general public.
Clean Water Fund <i>Oakland</i>	Goals include ensuring that clean, safe and affordable water is available to all; prevention of health threatening pollution; creation of environmentally safe jobs and businesses; and empowerment of people to make democracy work.	<i>Competitive Grant:</i> Funds to provide technical assistance and outreach to food related businesses to reduce the amount of take-out packaging and single use products consumed.	Alameda County businesses implementing waste reduction activities as a result of the grant: <i>Sacred Wheel</i> 4935 Shattuck Ave – Oakland 510-653-1353 (Hours 11-8 every day except Sunday, open 12-6) <i>Docs of the Bay Food Truck -</i> Emeryville Several locations around the Bay Area Visit www.docsofthebay.com for daily locations.
RAFT <i>San Jose</i>	The organization has developed an innovative supply chain process that converts commonly found or discarded materials from the business community into hands-on Learning Activity Kits, built with the help of volunteers.	<i>Reuse Grant.</i> Funds used to support the continued diversion of materials from Alameda County manufacturers and businesses while continuing to maintain programs and resources for teachers.	1355 Ridder Park Drive San Jose, CA 95131 (408) 451-1420 Generally open Tuesday – Saturday Membership required, call in advance for entry