#### **Programs & Administration Committee**

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Wendy Sommer, Executive Director

#### AGENDA

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY MEETING OF THE PROGRAMS AND ADMINISTRATION COMMITTEE

Thursday, July 11, 2019

9:00 A.M.

StopWaste Offices 1537 Webster Street Oakland, CA 94612 510-891-6500

Teleconference Tim Rood San Jose City Hall 3rd Floor Tower 200 East Santa Clara St San Jose CA 95113 408-535-8122

# 1. Convene Meeting

# 2. Public Comments

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee, but not listed on the agenda. Each speaker is limited to three minutes unless a shorter period of time is set by the Chair.

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# 1 3. Approval of the Draft Minutes of June 13, 2019 (Pat Cabrera)

# 4. Revisions to the Agency's Human Resources (HR) Manual (Pat Cabrera & Justin Lehrer)

That the P&A Committee discuss this item and recommend that the WMA adopt the Agency's newly revised HR Manual and to authorize the Executive Director to make minor changes as needed and incorporate any additions or revisions resulting from new or amended federal, state or local labor laws.

- 1135. Recycling App Working Demo (Jeff Becerra)This item is for information only.
  - 6. Member Comments
  - 7. Adjournment

The Programs & Administration Committee is a Committee that contains more than a quorum of the Board. However, all items considered by the Committee requiring approval of the Board will be forwarded to the Board for consideration at a regularly noticed board meeting.