

APPROVED

MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE

Thursday, November 12, 2015

9:00 A.M.

StopWaste Offices
1537 Webster Street
Oakland CA 94612
510-891-6500

Members Present:

Keith Carson, County of Alameda
Jim Oddie, City of Alameda
Susan Wengraf, City of Berkeley
Don Biddle, City of Dublin
Mike Hannon, City of Newark
Dan Kalb, City of Oakland
Shelia Young, Oro Loma Sanitary District
Pauline Cutter, City of San Leandro
Lorrin Ellis, City of Union City

Absent:

Suzanne Lee Chan, City of Fremont
Dave Sadoff, Castro Valley Sanitary District
Laureen Turner, City of Livermore

Staff Present:

Wendy Sommer, Deputy Executive Director
Gary Wolff, Executive Director
Debra Kaufman, Senior Program Manager
Arliss Dunn, Clerk of the Board

1. Convene Meeting

Vice Chair Shelia Young called the meeting to order at 9:05 a.m.

2. Public Comments

There were none.

3. Approval of the Draft Minutes of October 8, 2015 (Wendy Sommer)

Action

Board member Cutter made the motion to approve the draft minutes of October 8, 2015. Board member Oddie seconded and the motion was carried 7-0 (Carson, Chan, Ellis, Sadoff, Turner absent).

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4. Pension Liability Payoff and a Related Schedule Proposal (Gary Wolff & Wendy Sommer)

Action

Staff recommends that the P&A and P&O Committees recommend that the WMA direct staff at its November 18, 2015 meeting to follow the schedule presented in the staff report, which is intended as a decision making framework based on currently available information; and recommend that the WMA approve the proposed changes to reserves, and payment to PERS, when the mid-year budget revisions are brought before them on December 16, 2015.

Gary Wolff provided an overview of the staff report. The report is available here: [Pension Payoff Memo-11-12-15](#)

Board members expressed appreciation to staff for providing a framework and asked that it be included in future pension fund discussions. Board members agreed that we should not be too aggressive in paying down the pension liability until we evaluate program options during the budgeting process. Board members Hannon, Ellis and Biddle stated that their respective cities created policies addressing the long term pension liability and encouraged the agency to do so as well. Board member Wengraf recommended that the agency establishes a pension funding target with respect to some percentage of the pension fund liability as well as a chart showing where we are today and where we want to be in terms of the funded percentage. Board member Young asked for clarity on the decision before the committee and stated that she was uncomfortable with being constrained by the decision points in the framework as staff will need flexibility to adjust as the budget figures fluctuate. Mr. Wolff and Ms. Sommer clarified that the committee is only being asked to consider the action noted in the staff recommendation for the month of December.

Board member Cutter made the motion and Board member Ellis seconded and by a vote of 9-0 (Chan, Sadoff and Turner absent) forward the following recommendation to the WMA Board:

1. Approve the proposed changes to reserves, and \$0.6 million payment to PERS, when the mid-year budget revisions are brought before them on December 16, 2015.
2. Approve the framework schedule for staff to follow in concept, with budget amounts to be discussed as part of the Agency's budget development process.
3. Direct staff to bring before the WMA Board a discussion of a pension funding target (e.g., some percentage of total pension liability; noting that the actual funded percentage will fluctuate around the target due to changes in market value, even after any chosen target level has been achieved).

5. Legislative and Regulatory Priorities for 2016 (Wendy Sommer, Debra Kaufman & Wes Sullens)

Action

Staff recommends that the Boards confirm the priorities identified in the staff report for the upcoming legislative year.

Debra Kaufman provided an overview of the staff report. The report is available here: [Legislative Priorities-11-12-15](#)

Board member Cutter recommended that staff contact ABAG immediately to request a policy statement with respect to the "Pay As You Save" legislation as ABAG is on a six month track to merge with the Metropolitan Transit Committee (MTC). Board member Kalb requested that staff provide a written update to the WMA Board on the status of the three proposed bills. Ms. Kaufman stated that staff would provide the update. Board member Kalb recommended that as the agency establishes a "high priority" bill that staff provide the strategy and outline for addressing the bill to the Committee and to not solely rely on the Technical Advisory Committee (TAC) to get cities to weigh in. He further recommends that staff ask Board

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members to obtain appropriate resolutions, policy statements, etc. from their respective councils. Board member Young proposed that the staff recommendation be revised to include “other priorities as identified.”

Board member Biddle made the motion and Board member Kalb seconded and with a vote of 8-0 (Carson, Chan, Sadoff and Turner absent) to recommend to the WMA Board the following revised recommendation:

Staff recommends that the Boards confirm the priorities identified in the staff report for the upcoming legislative year as well as other priorities as identified.

6. Member Comments

Board member Young announced that Oro Loma and Castro Valley Sanitary Districts will be hosting a horizontal levy tour on Saturday, November 14, 2015, from 10:00 a.m. to 2 p.m. at Oro Loma Sanitary District. It is a pilot project to address projected sea-level rise and extreme weather. The project is in collaboration with both agencies in conjunction with Save the Bay, UC Berkeley, and other environmental groups. Tours of the wastewater treatment plant will also be offered.

7. Adjournment

The meeting adjourned at 10:10 a.m.