

AGENDA

Recycling Board Members

Anu Natarajan, 1st Vice President

City of Fremont

Don Biddle, City of Dublin

Barbara Halliday, City of Hayward

Chris Kirschenheuter, Recycling Programs

Michael Peltz, Solid Waste Industry Representative

Daniel O'Donnell, Environmental Organization

David Ralston, Environmental Educator

Steve Sherman, Source Reduction Specialist

Minna Tao, Recycling Materials Processing Industry

Laureen Turner, City of Livermore

Gordon Wozniak, City of Berkeley

MEETING OF THE PLANNING AND ORGANIZATION COMMITTEE AND ALAMEDA COUNTY RECYCLING BOARD

Thursday, December 12, 2013

4:00 p.m.

StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice to 510-891-6500.

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS BY THE PRESIDENT

Page IV. CONSENT CALENDAR (P&O & RB)

- | | | |
|---|-------------------------------------------------------------------|-------------|
| 1 | 1. Approval of the Draft Minutes of November 14, 2013 (Tom Padia) | Action |
| 5 | 2. Board Attendance Record (Tom Padia) | Information |
| 7 | 3. Written Report of Ex Parte Communications | Information |

V. OPEN PUBLIC DISCUSSION

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

VI. REGULAR CALENDAR

- | | | |
|----|-------------------------------------------------------------------------------------------------|-------------|
| 9 | 1. Municipal Panel on Construction and Demolition Debris Recycling (Tom Padia & Meghan Starkey) | Information |
| 13 | 2. Mid-Year Budget Adjustments (Tom Padia, Pat Cabrera & Gina Peters) | Action |
| 33 | 3. Election of Officers for 2014 (Tom Padia) | Action |
| 35 | 4. 2014 Proposed Calendar of Meetings (Tom Padia) | Action |
| 37 | 5. Grants to Non-Profits; Release of Competitive RFP (Tom Padia & Meri Soll) | Action |

VII. OTHER PUBLIC INPUT

VIII. COMMUNICATIONS/MEMBER COMMENTS Information

IX. ADJOURNMENT

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DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING & ORGANIZATION COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, November 14, 2013
7:00 p.m.**

**Fremont Recycling and Transfer Station
41149 Boyce Road
Fremont, CA 94538
Phone (510) 252-0500**

**and Teleconference
Laureen Turner
324 Erica Ct
Livermore CA 94550
(925) 606-1840**

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice to 510-891-6500.

I. CALL TO ORDER

2nd Vice President Rebecca Jewell called the meeting to order at 7:05 p.m.

II. ROLL CALL

Barbara Halliday (arrived 7:20 p.m.)
Rebecca Jewell
Pauline Cutter for Anu Natarajan
Daniel O'Donnell
David Ralston (arrived 7:15 p.m.)
Steve Sherman
Minna Tao
Laureen Turner via teleconference
Gordon Wozniak

Absent:

Don Biddle
Chris Kirschenheuter

Staff Present:

Gary Wolff, Executive Director
Jeff Becerra, Senior Program Manager
Tom Padia, Recycling Director
Arliss Dunn, Clerk of the Board

Others Present:

Jennifer Gilbert, Chief Marketing Officer, I:CO (ICollect)
Mattias Wallander, CEO, USAgain

III. ANNOUNCEMENTS BY THE PRESIDENT

- ♦ Board Member Recognition (Gary Wolff)

Board member Rebecca Jewell completed her final term on the Recycling Board. Mr. Wolff presented Ms. Jewell with a recycled glass tray and a certificate of appreciation for her service. Ms. Jewell stated that she enjoyed her tenure on the Recycling Board and stated that another Waste Management employee, Michael Peltz, has been named as her replacement. She is not sure if he has been officially appointed by the Board of Supervisors yet. On behalf of the Board and staff, Mr. Wolff expressed his appreciation for her sense of humor and extensive service to the Board and recycling community.

IV. CONSENT CALENDAR (P&O & RB)

- | | |
|--------------------------------------------------------------------------------|--------------------|
| 1. Approval of the Draft Joint Minutes of October 23, 2013 (Gary Wolff) | Action |
| 2. Board Attendance Record (Gary Wolff) | Information |
| 3. Written Report of ExParte Communications | Information |
| 4. Grants Under \$50,000 (Gary Wolff) | Information |

Mr. Wozniak made the motion to approve the Consent Calendar. Ms. Cutter seconded and the motion carried 7-0 (Biddle, Halliday, Kirschenheuter, and Ralston absent).

V. OPEN PUBLIC DISCUSSION

There was none.

VI. REGULAR CALENDAR

- | | |
|-------------------------------------------------------------------------|--------------------|
| 1. Legislative Planning for 2014 (Gary Wolff & Jeff Becerra) | Information |
|-------------------------------------------------------------------------|--------------------|
- Staff recommends that the Boards confirm the above priorities for the upcoming legislative year.

Mr. Becerra provided a summary of the staff report. The report is available here:

<http://www.stopwaste.org/docs/11-14-13-leg.pdf>

Ms. Jewell stated historically this report has been presented later in the legislative process however the Board requested that staff provide the information earlier so that Board members may be able to contact legislators and more effectively leverage their influence.

Mr. Wozniak made the motion to confirm the legislative priorities for the upcoming legislative session. Mr. Sherman seconded and the motion carried 8-0 (Biddle, Kirschenheuter, and Halliday absent).

- | | |
|-------------------------------------------------------------------------|--------------------|
| 2. Benchmark Report Draft Review (Gary Wolff & Jeff Becerra) | Information |
|-------------------------------------------------------------------------|--------------------|

Mr. Becerra provided an overview of the staff report. The report is available here:

<http://www.stopwaste.org/docs/11-14-13-benchmark.pdf>

Mr. Becerra distributed a draft of the Benchmark Report for the Boards review. Board members liked the overall design of the report, which they thought would catch reader's attention, but thought the report graphics needed to be simplified. They also provided the following specific comments and suggestions:

Ralston: Indicate revenue driven by sale of commodities.

Jewell: Do not indicate that we sell to Asia, indicate only that we sell recyclables. Also, do not feature data numbers using red ink.

Wozniak: Graphics are too busy; use something like a thermometer to indicate progress and to show how we average countywide. Also the focus on revenue takes away from the zero waste goals. Message should be how can we achieve zero waste goal and add revenue to the economy.

Halliday: Indicate where we are now (progress made) with respect to the 2008 Waste Characterization Study. And, the economic message is complicated.

Cutter: The P&A committee earlier liked the design as it will stand out. Ms. Cutter suggested removing the word "initial" before "annual fee" to just say "annual fee" instead.

Sherman: The message is both educational and motivational, and that is hard to do. Also, the current design is too complicated. It needs to be simplified lot.

Tao: Outline is too complicated with too many messages. Also, it seems to be missing a call to action.

Mr. Wolff thanked the Board for their input and reminded them that this is the first of other reports to come.

3. Presentations on Textile and Clothing Reuse and Recycling (Gary Wolff) Information

Mr. Wolff provided an overview of the staff report. The report is available here:

<http://www.stopwaste.org/docs/11-14-13-textile.pdf>

Mr. Wolff introduced Jennifer Gilbert, Chief Marketing Officer, I:CO (ICollect). Ms. Gilbert provided an overview of the I:CO operations and a powerpoint presentation. The presentation is available here:

www.stopwaste.org/docs/USAgain-Presentation.pdf

Mr. Wolff introduced Mattias Wallander, CEO, USAgain. Mr. Wallander provided an overview of the USAgain operations and a powerpoint presentation. The presentation is available here:

www.stopwaste.org/docs/USAgain-Presentation.pdf

An audio of the presentation and discussion is available here: www.stopwaste.org/docs/textiles.mp3

Ms. Jewell thanked Ms. Gilbert and Mr. Wallander for their presentations.

VII. OTHER PUBLIC INPUT

There was none.

VIII. COMMUNICATIONS/MEMBER COMMENTS

Ms. Jewell announced that the Davis Street Transfer station will host America Recycles Day on Saturday, November 16 from 10-2 pm. The public is asked to donate clothing and shoes to St. Vincent De Paul, and there will be free compost and reusable bags, etc.

Mr. Sherman announced that the US Composting Council is hosting its annual conference and tradeshow at the Oakland Marriot Convention Center on January 26-29, 2014. Mr. Wolff stated that staff will send additional information about attendance to Board members.

IX. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

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2013 - ALAMEDA COUNTY RECYCLING BOARD ATTENDANCE

	J	F	M	A	M	J	J	A	S	O	N	D
REGULAR MEMBERS												
D. Biddle		X	X	X	X	X	X	A	X	X	A	
B. Halliday		X	X				X	X	X	X	X	
N. Ivy	X	X	X	X	X	X	A	A				
R. Jewell	X	X	X	X	X	X	X	X	X	A	X	
R. Kaplan	X	I	X									
C. Kirschenheuter	X	X	X	X	X	A	X	X	A	X	A	
J. Mahon	X	A	X	X	X	X						
A. Natarajan	X	X	X	X	X	X	I	I	X	X	I	
D. O'Donnell	X	X	X	X	X	X	X	X	X	X	X	
D. Ralston									X	X	X	
T. Reid	X	X	X	X	X	X	X	A				
S. Sherman									X	X	X	
M. Tao									X	X	X	
L. Turner	X	X	I	X	I	X	I	A	X	X	X	
J. Wile	X	X	I	X	X	X						
G. Wozniak	X	I	I	I	X	X	X	X	X	X	X	
INTERIM APPOINTEES												
P. Cutter								X			X	
L. Ellis			X									
D. Kalb			X	X								
Pentin					X		X					
L. Tam							X					

Measure D: Subsection 64.130, F: Recycling Board members shall attend at least three fourths (3/4) of the regular meetings within a given calendar year. At such time, as a member has been absent from more than one fourth (1/4) of the regular meetings in a calendar year, or from two (2) consecutive such meetings, her or his seat on the Recycling Board shall be considered vacant.

X=Attended

A=Absent

I=Absent - Interim Appointed

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December 12, 2013

TO: Recycling Board

FROM: Tom Padia, Recycling and Source Reduction Director

SUBJECT: Written Reports of Ex Parte Communications

BACKGROUND

Section 64.130 (Q)(1)(b) of the Alameda County Charter requires that full written disclosure of ex parte communications be entered in the Recycling Board's official record. At the June 19, 1991 meeting of the Recycling Board, the Board approved the recommendation of Legal Counsel that such reports be placed on the consent calendar as a way of entering them into the Board's official record. The Board at that time also requested that staff develop a standard form for the reporting of such communications. A standard form for the reporting of ex parte communications has since been developed and distributed to Board members.

At the December 9, 1999 meeting of the Recycling Board, the Board adopted the following language:

Ex parte communication report forms should be submitted only for ex parte communications that are made after the matter has been put on the Recycling Board's agenda, giving as much public notice as possible.

Per the previously adopted policy, all such reports received will be placed on the consent calendar of the next regularly scheduled Recycling Board meeting.

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DATE: December 5, 2013

TO: Alameda County Source Reduction and Recycling Board

FROM: Tom Padia, Recycling and Source Reduction Director

BY: Meghan Starkey, Senior Program Manager

SUBJECT: Municipal Panel Presentation: C&D Recycling

BACKGROUND

Measure D mandates that 50% of all Recycling Fund revenues be apportioned to eligible municipalities, on a population basis. In 1996, the Board began requesting that representatives from each Measure D-funded jurisdiction update the Board annually on their recycling and waste diversion programs. Previously, the Technical Advisory Committee (TAC) representative, or other appropriate staff, provided a stand-alone update to the Board on significant diversion developments and issues in their individual jurisdiction, followed by a question and answer session.

More recently, the Recycling Board directed staff to provide the updates in a different format, in which several jurisdictions speak on a topic of interest to the Board, in a panel format.

At the December 12, 2013 meeting, representatives from Dublin, Livermore, Oakland, Pleasanton and San Leandro will address the topic of Construction and Demolition (C&D) Recycling.

DISCUSSION

Construction and demolition debris has cyclically comprised anywhere from 5-25% of landfilled materials and historically often has been handled outside of local exclusive garbage franchises. Efforts to address recycling and recovery of C&D materials have focused on local ordinances imposing conditions on issuance of building permits, and more recently on changes to the State Building Code, commonly referred to as CalGreen. We have asked the municipal panelists to address the following questions. (The City of Pleasanton submitted their responses ahead of time, and they are appended to this memo, and the City of Dublin will bring this in written form to the meeting as well.)

1. Please provide narrative information about the numbers and types of projects that generate Construction and Demolition (C&D) debris in your jurisdiction, currently and/or over the last few years. To the extent information is easily available, describe:

- a. Predominate types of construction (new construction, remodel, or tenant improvement)
 - b. Sectors (residential, commercial, industrial, and/or civic).
 - c. Volume of projects (measured by number of permits issued, or other indicators such as valuation, square footage, tonnage etc).
 - d. Number of permitted projects that are affected by C&D debris ordinance or CalGreen.
 - e. Other issues of note regarding C&D debris management in your jurisdiction.
2. Enforcement
- a. Describe enforcement process relating to C&D debris management, including implementation of local ordinances and/or new State Building Code requirements (CalGreen).
 - b. Which departments administer and enforce C&D debris management requirements?
 - c. If split between separate departments, how do they communicate with each other to be sure requirements for waste management plan documentation are enforced?
 - d. Do projects affected by C&D Ordinance or CalGreen receive final building permit without final approval of waste management plan? If so, why?
 - e. Other issues or challenges in enforcement plan?
3. Data Tracking and Management.
- a. What systems do you use to review and approve Waste Management Plans/C&D debris tracking forms? (Green Halo, Excel, or another platform)
 - b. What are the advantages or disadvantages of your system for reviewing and approving Waste Management Plans/C&D debris data, especially regarding integration with other civic data systems?
4. Tips and Best Practices
- a. What have been the most effective ways in getting local contractors to comply with C&D debris diversion requirements?
 - b. What have been the major opportunities and/or challenges to implementing C&D diversion programs?

RECOMMENDATION

This is an information item only.

C&D Panel: December 2013

Jurisdiction Name: City of Pleasanton

1. Please provide narrative information about the numbers and types of projects that generate Construction and Demolition (C&D) debris in your jurisdiction, currently and/or over the last few years. To the extent information is easily available, describe:
 - a. Predominate types of construction (new construction, remodel, or tenant improvement) FY2012-13= 45% alteration/TI, 43% trades, 6% new construction & additions. FY 2011-2012= Similar numbers, except about half as many new projects, 3% more alterations/TI.
 - b. Sectors (residential, commercial, industrial, and/or civic). 84% residential, 16% non-residential.
 - c. Volume of projects (measured by number of permits issued, or other indicators such as valuation, square footage, tonnage etc). FY2012-13= 2,950 permits issued, FY2011-12= 2,752 permits issued.
 - d. Number of permitted projects that are affected by C&D debris ordinance or CalGreen. FY2012-13= 164 projects.
 - e. Other issues of note regarding C&D debris management in your jurisdiction. 83% overall diversion rate for projects with WMP in FY 2012-13.
2. Enforcement
 - a. Describe enforcement process relating to C&D debris management, including implementation of local ordinances and/or new State Building Code requirements (CalGreen). Projects subject to either our ordinance or CALGreen have to submit checklists to Planning, and those checklists (with cross references to the applicable details) must be in the plans.
 - b. Which departments administer and enforce C&D debris management requirements? Building Division.
 - c. If split between separate departments, how do they communicate with each other to be sure requirements for waste management plan documentation are enforced? n/a.
 - d. Do projects affected by C&D Ordinance or CalGreen receive final building permit without final approval of waste management plan? If so, why? No, our permitting software will not allow a final inspection to be scheduled unless WMP has final approval.
 - e. Other issues or challenges in enforcement plan?
3. Data Tracking and Management.

- a. What systems do you use to review and approve Waste Management Plans/C&D debris tracking forms? (Green Halo, Excel, or another platform) Green Halo, exclusively.
 - b. What are the advantages or disadvantages of your system for reviewing and approving Waste Management Plans/C&D debris data, especially regarding integration with other civic data systems? Using Green Halo has saved a tremendous amount of staff time. Unfortunately staff must still manually update our permitting software when a project WMP has been approved (because no inspections may be scheduled until WMP has been approved), and again when the WMP final has been approved (because the final inspection may not be scheduled until WMP has been completed and approved).
4. Tips and Best Practices
- a. What have been the most effective ways in getting local contractors to comply with C&D debris diversion requirements? Frankly, by not giving them any alternative. As mentioned earlier, we restrict scheduling inspections until they address the WMP.
 - b. What have been the major opportunities and/or challenges to implementing C&D diversion programs? Despite repeated warnings before and during projects, contractors still wait until end of project before entering their data in Green Halo, usually because they can't schedule a final inspection. Legibility of uploaded tickets in Green Halo can sometimes be an issue, as a scan of a carbon copy is sketchy.



December 2, 2013

To: Programs and Administration Committee
Recycling Board/ Planning and Organization Committee

From: Pat Cabrera, Administrative Services Director
Gina Peters, Chief Finance Officer

Subject: Mid-Year Budget Adjustments

MID-YEAR SUMMARY

As a result of our mid-year revenue and expenditure review, staff is recommending adjustments to the adopted FY 2013/14 budget. The revised budget for FY2013/14 (including the Revolving Loan Fund and the Measure D distribution to Municipalities and the Energy Council) totals \$26,472,598. The originally adopted FY 2013/14 budget totaled \$22,494,930. The Energy Council and WMA Board subsequently approved accepting and spending additional funds for energy-related work. It is our custom to re-adopt the entire budget at mid-year, so that complete and up-to date budget spreadsheets will exist.

Mid-year core budget revenue projections (about \$11.5 million) and expenditures (approximately \$11.0 million) remain unchanged compared to the originally adopted budget*. Core revenue is fee revenue which the Boards may spend within the limits of our governing documents. Core revenues in turn fund core expenditures.

Actual (unaudited) available fund balances beginning July 1, 2013 were higher than estimated at the time the budget was developed (March-April 2013) by approximately \$1.6 million due to higher than expected revenues (about \$1.1 million) and expenditures lower than were budgeted (approximately \$500,000), in FY 2012/13. Therefore, the new projected ending fund balance for FY 2013/14 is approximately \$5.0 million.

While the net increase should be viewed positively as it will make our future fiscal challenges easier to address, the increase is not a result of projected ongoing revenue or lower budgets. Long-term financial planning and decisions take place during the regular budget cycle in the spring. That planning will include long-range estimates of revenue and spending, as is typical.

REVENUES

During the 09/10 budget development process an in-depth statistical analysis was conducted to help determine tonnage related revenue. We determined that state-wide unemployment and variables denoting the month of the year or the passage of time created the strongest explanations

* Note the originally adopted budget erroneously listed the core budget as \$10,921,108 in the text and graphics; but the core budget approved by Board Resolutions and documented in the attachments to the Resolutions was actually \$10,969,647.

for variations of tonnages disposed for Alameda County jurisdictions and San Francisco, respectively. The accuracy of this model was quite impressive for projecting revenue in FY09/10; the tonnage related revenue estimate was \$10,234,000 and the actual tonnage related revenue was \$10,196,000 (less than a 1% difference). The model was not as precise in FY 2010/11 where the estimate was \$12,476,000 and actual tonnage related revenue was \$13,024,000 (less than a 5% difference). Actual tonnage related revenue in FY 11/12 was even further different than our projection (approximately \$1,060,000 million higher). However, approximately \$370,000 of that was due to diligent enforcement and collection of the out of county fee, a revenue source that was difficult to estimate in advance since such a fee had not been collected in the past, and approximately \$360,000 was a result of using San Francisco staff projections of "Zero Waste Plan" tonnage which were substantially lower than reality. (We have adjusted our estimates of SF waste upward in subsequent fiscal years, based on historical statistics, not their Zero Waste Plan). The remaining \$328,000 of increased tonnage related revenue was due to higher than estimated tonnages from Alameda County disposed at landfills in County. That is, actual tonnages of this type in FY11/12 were about 3.9% higher than estimated. However, more than half of this variance was due to actual unemployment lower than the UCLA Anderson school projection on which our projections are based.

Similar results occurred in fiscal year 12/13 where collection efforts for tons hauled out-of-County resulted in \$154,000 more in revenue than was budgeted. Furthermore, while SF annual tonnage projections were adjusted as mentioned above, actual tonnages were still 12% higher than the projection and Alameda County tonnages were 8% higher than the projection, resulting in those revenues exceeding projections by approximately \$1.1 million. Of the 8% more tons from Alameda County, the actual drop in unemployment compared to the UCLA projection accounts for 5 percentage points of this increase which indicates that our model for Alameda County tons is off by only 3 percentage points. However, of the 12% more tons from SF, almost none of the increased tons are explained by the actual versus the UCLA projected unemployment. These results indicate that model used to project San Francisco tonnages was not as accurate last fiscal year. This is not surprising since with all statistical models there is variability which at times can significantly impact outcomes. However, while far from perfect, the model still provides a scientific approach to projecting tonnages.

The models do not fully account for policy decisions designed to reduce landfill disposal that will affect FY2013/14 and future revenue. These include the plant debris ban, the cooperative agreements with Waste Management and Republic Services which require new material recovery sorting lines, the impacts from the Ready, Set, Recycle contest, implementation of mandatory recycling, etc. As such, we manually adjust the statistical tonnage projection downward every year when we prepare the budget.

The manual adjustment in the original FY 2013/14 budget was 159,000 fewer tons than the "mid-range" statistical model projected. Actual tonnages in Alameda County landfills (excluding SF waste), are approximately 7.8% higher than budget estimates so far this budget year, which is mostly explained by the economy recovering more rapidly than UCLA projected (specifically the changes in unemployment as discussed above). However, given that we have only collected four months of actual tonnage data this fiscal year, and enforcement of mandatory commercial recycling is just beginning, we feel it is prudent to not to revise tonnage based revenue at mid-year. As always, we will continue to closely monitor disposal trends.

Interest, wind and other property related revenues also remain unchanged compared to the original budget.

EXPENDITURES

Mid-year changes will increase the total budget by approximately \$4.0 million of which \$3.8 million is grant or external funding related (and of that amount approximately \$3.5 million is Energy Council funding), in addition to changes in prior year revenue which needs to be disbursed to the member agencies (\$4,156), as well as approximately \$192,000 of “pass through” monies for the Recycled Product Purchase Preference project. There are no changes to the overall core budget which totals approximately \$11.0 million. However, shifts in hours and hard costs were made within the programs as needed. These changes are shown in attachment 1.

Attachment 2 shows all projects by funding source.

FUND BALANCES AND RESERVES

As previously mentioned, the Agency’s beginning fund balances (not including the RLF and Measure D) were higher by approximately \$1.6 million. Agency fund balances are currently projected to total approximately \$5.0 million at fiscal year end. Attachment 3 updates the “Estimated Fund Balances Available” schedule.

Agency reserves are categorized as “designated” which require Board action to create, spend or dissolve and “contractually committed” for which the Agency has a current contractual obligation to spend the funds for a specific purpose or project. Funds from reserves are transferred to the operating budget as necessary; and upon completion of the project any remaining funds are transferred back to the original reserves.

As shown in attachment 4, Designated Reserves include the following:

- ❖ Organics Processing Development
- ❖ East Bay MUD Commercial Food Waste Digester Project
- ❖ Diversion Project: Product Decisions
- ❖ Fiscal Reserves (Both WMA and RB)

The Contractually Committed Reserves are as follows:

- ❖ Diversion Project: MRF Capacity Expansion – Davis St
- ❖ WMAC Transportation Improvement Program

As of the mid-year review, the reserves are projected to total approximately \$13.7 million at the end of FY2013/14.

CONTRACT AMENDMENTS

In addition to the expenditure changes, authorization is also requested to augment or execute the following contracts; the funds for these contacts are budgeted.

Overhead (General, Accounting, MIS support)

8 Locks Consulting

\$ 50,000

Additional IT and programming support

Technical Assistance and Services

BF Coalition \$ 35,000
Contract for Technical Assistance

Regionalizing BF

BF Coalition \$ 80,000
Funding to assist with transitioning Bay Friendly Tools to a regional organization and to provide partial operational support for the BF Coalition

Household Hazardous Product Alternatives

Underground Advertising \$ 60,000
Cox Media \$ 50,000
Advertising services

The Contest

Image X \$125,000
Contest and benchmark report printing
US Postal Services \$110,000
Benchmark report mailing
Titan \$ 55,000
KTVU/Cox Media \$ 30,000
Advertising and promotional purchases

Mandatory Recycling Implementation

Image X \$ 35,000
MR Ordinance 2 outreach, design and mailings
KTVU/Cox Media \$ 20,000
MR Ordinance Phase 2 digital/online outreach

Household Hazardous Waste Facilities

Image X \$ 36,000
HHW fee proposal mailer printing and fulfillment
US Postal Services \$100,000
HHW fee proposal mailer postage
Vendors: TBD and not to exceed \$ 64,000
Miscellaneous services related to the fee proposal mailer
Subject to approval by the Executive Director

General Agency Communications

Waste Management \$ 50,000
Republic Services \$ 30,000
Customer service related to the benchmark fee

RECOMMENDATION

Staff recommends that the Recycling Board adopt the proposed mid-year budget revisions as they pertain to the Recycling Board's operations and as outlined in the attached resolution (Attachment A). Staff further recommends that the Programs and Administration Committee and the Planning and Organization Committee recommend to the Authority Board to adopt the

proposed mid-year budget revisions as they pertain to the Authority Board's operations and as outlined in the attached draft resolution (Attachment B). Also included in this report as information only, is the draft resolution for the Energy Council which will be presented to the Council at the December 18, 2013 meeting.

Attachment A: Draft Recycling Board resolution

Attachment B: Draft WMA resolution

Attachment C: Draft Energy Council resolution (information only)

Attachment 1: Expenditure Change Detail

Attachment 2: Projects by Funding Source

Attachment 3: WMA, EC and RB Fund Balances Available

Attachment 4: WMA and RB Schedule of Reserves

Attachment A
ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD

RESOLUTION #RB 2013-

MOVED:
SECONDED:

AT THE MEETING HELD DECEMBER 12, 2013

FISCAL YEAR 2013/14 MID-YEAR BUDGET ADJUSTMENT

WHEREAS, the Alameda County Source Reduction and Recycling Board approved the Fiscal Year 2013/14 Budget by Resolution #RB 2013-1, and

WHEREAS, staff has reviewed the budgetary activity from July 1, 2013 and made adjustments as appropriate, and

WHEREAS, these changes were presented to the Recycling Board for review and approval.

NOW THEREFORE, BE IT RESOLVED, that the Alameda County Source Reduction and Recycling Board hereby:

1. Approves the adjusted budget as it pertains to Recycling Board operations as shown on attachments 2, 3, and 4.
2. Authorizes the execution of or augmentation to the following contracts:

Technical Assistance and Services

<u>BF Coalition</u>	\$ 35,000
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Regionalizing BF

<u>BF Coalition</u>	\$ 80,000
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ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gary Wolff, Executive Director

Attachment B
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY BOARD

RESOLUTION #WMA 2013-

MOVED:
SECONDED:

AT THE MEETING HELD DECEMBER 18, 2013

FISCAL YEAR 2013/14 MID-YEAR BUDGET ADJUSTMENT

WHEREAS, the Alameda County Waste Management Authority Board approved the Fiscal Year 2013/14 Budget by Resolution #WMA 2013-3, and

WHEREAS, staff has reviewed the budgetary activity from July 1, 2013 and made adjustments as appropriate, and

WHEREAS, these changes were reviewed and approved by the by the Agency's Programs and Administration Committee and the Planning and Organization Committee on December 12, 2013, and

WHEREAS, the Committees approved forwarding these changes to the Authority Board for adoption.

NOW THEREFORE, BE IT RESOLVED, that the Alameda County Waste Management Authority Board hereby:

1. Approves the adjusted budget as it pertains to Authority Board operations and as shown on attachments 2, 3, and 4.
2. Authorizes the execution of or augmentation to the following contracts:

Overhead (General, Accounting, MIS support, etc.)	
<u>8 Locks Consulting</u>	\$ 50,000
Household Hazardous Product Alternatives	
<u>Underground Advertising</u>	\$ 60,000
<u>Cox Media</u>	\$ 50,000
The Contest	
<u>Image X</u>	\$125,000
<u>US Postal Services</u>	\$110,000
<u>Titan</u>	\$ 55,000
<u>KTVU/Cox Media</u>	\$ 30,000
Mandatory Recycling Implementation	
<u>Image X</u>	\$ 35,000
<u>KTVU/Cox Media</u>	\$ 20,000

Household Hazardous Waste Facilities

<u>Image X</u>	\$ 36,000
<u>US Postal Services</u>	\$100,000
<u>Vendors: TBD and not to exceed</u>	\$ 64,000

General Agency Communications

<u>Waste Management</u>	\$ 50,000
<u>Republic Services</u>	\$ 30,000

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gary Wolff, Executive Director

**Attachment C
ENERGY COUNCIL**

RESOLUTION #EC2013-

**MOVED:
SECONDED:**

AT THE MEETING HELD DECEMBER 18, 2013

FISCAL YEAR 2013/14 MID-YEAR BUDGET ADJUSTMENT

WHEREAS, the Energy Council approved the Fiscal Year 2013-15 Budget by Resolution #EC 2013-01, and

WHEREAS, staff has reviewed the budgetary activity from July 1, 2013 and made adjustments as appropriate, and

WHEREAS, staff has also incorporated previously approved Council action as part of the mid-year budget adjustment, and

WHEREAS, these changes were presented to the Energy Council for review and approval.

NOW THEREFORE, BE IT RESOLVED, that the Energy Council hereby approves the budget adjustments as they pertain to Energy Council operations and as shown on attachments 2, and 3.

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gary Wolff, Executive Director

Attachment 1

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Attachment 2

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL Projects by Funding Source- Midyear Budget FY 13/14

		-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
Total Cost		Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
EXPENDITURES										
1000 -PRODUCT DECISION:										
1020 Technical Assistance and Services	\$ 499,844	\$ 24,992					\$ 454,852	\$ 20,000		
1030 BayROC (Bay Area Regional Recycling Outreach Coalition)	26,571	26,571								
1031 BayROC External Contributions	100,000			\$ 100,000						
Sub-total	626,415	51,563	-	100,000	-		454,852	20,000	-	-
1100 Bay Friendly										
1110 Bay-Friendly Schoolyards	32,032	4,805	17,618				4,805		4,805	
1111 Bay-Friendly Schoolyards (Prop. 84 Funding)	76,121			76,121						
1140 Regionalizing BF	479,485	23,974	23,974				61,794	130,000	119,871	119,871
1150 BF Water Eff. Landscape Prop 84 WMA	23,696	2,370	2,370				3,554		15,402	
1151 BF Water Eff. Landscape Prop 84 DWR	159,961			159,961						
Sub-total	771,295	31,149	43,961	236,082	-		70,153	130,000	140,078	119,871
1200 Product Purchasing and Manufacturing										
1220 Waste Prevention: Institutional Food Service/Commercial Cafeterias	193,388		29,008				48,347		116,033	
1230 Waste Prevention; Reusable Transport Packaging	244,962	24,496					73,489		97,985	48,992
1231 Reusable Transport Packaging (EPA Funding)	228,395			228,395						
1240 Household Hazardous Product Alternatives	300,835	150,417								150,417
1250 Single Use Bag Ordinance Implementation	479,776	143,933					143,933		191,910	
1260 Recycled Content: Compost and Mulch	706,774	212,032					120,152		231,732	142,858
1270 Recycled Content: Building Materials	452,424	90,485	22,621				130,970	70,000		138,348
1280 Hard to Recycle: Institutional and Commercial Food Service Ware & Packaging	150,952	22,643	63,024				22,643	20,000	22,643	
1290 Hard to Recycle: Packaging Life Cycle Analysis and Recyclability Labeling	203,110	30,467	111,711				30,467		30,467	
Sub-total	2,960,616	674,473	226,364	228,395	-		570,000	90,000	690,769	480,616
1300 Green Building										
1344 PG&E Innovator Pilot	332,066			332,066						
1347 BayREN (Bay Regional Energy Network)	6,983,318					\$ 6,983,318				
1348 PG&E Energy Programs	412,874					412,874				
Sub-total	7,728,258	-	-	332,066	-	7,396,192	-	-	-	-
Total Product Decisions	12,086,584	757,184	270,325	896,543	-	7,396,192	1,095,005	240,000	830,848	600,487

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Midyear Budget FY 13/14

2000-DISCARD MANAGEMENT

2020 Schools Transfer Station Tours
2040 Competitive Grants
2050 The Contest (will include Student Action Project and SLWRP deliverables; metrics and communication costs for residential Benchmark Fee)
2061 Commission Green Star Schools Activities
2080 Benchmark Data and Analysis Project
2090 Mandatory Recycling Implementation

Sub-total

2100 Processing Facilities

2110 Construction & Demolition Debris Recycling
2120 Materials Recovery Facility Operations & Monitoring

Sub-total

2300 Hazardous Waste

2310 Hazardous Waste
2311 Used Oil Recycling Grant
2312 Household Hazardous Waste Facilities

Sub-total

2400 C/I/I Collections (Commercial /Industrial/Institutional)

2420 Business Assistance (will include Schools Infrastructure; metrics and communications costs for Commercial Benchmark Fee)

Sub-total

Total Discard Management

Total Cost	-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
	Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
583,393	58,339	525,054							
386,565							386,565		
1,787,034	17,938	1,608,331		160,765					
7,884			7,884						
434,031				434,031					
1,788,083	1,788,083								
4,986,990	1,864,361	2,133,384	7,884	594,796		-	386,565	-	-
118,986		5,949							113,037
493,822		493,822							
		-							
612,808	-	499,771	-	-		-	-	-	113,037
16,981	16,981								
125,000			125,000						
338,399			338,399						
480,380	16,981	-	463,399	-		-	-	-	-
519,926	207,970			45,392		110,586		155,978	
	-								
		-							
519,926	207,970	-	-	45,392		110,586	-	155,978	-
6,600,104	2,089,312	2,633,156	471,283	640,188		110,586	386,565	155,978	113,037

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Midyear Budget FY 13/14

	Total Cost	-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
		Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
3000-COMMUNICATION, ADMINISTRATION, PLANNING										
3020 Misc Small Grants Administration	300,000			300,000						
Sub-total	300,000	-	-	300,000	-		-	-	-	-
3200 Other General Activities										
3210 Property Management	148,858		148,858							
3220 Disposal Reporting	167,757	51,656			116,101					
3230 TAC - now includes 3470 (Franchise Assistance Agency Planning Data as deliverable)	48,552	48,552								
3240 Fee Enforcement	409,541	409,541								
Sub-total	774,708	509,749	148,858	-	116,101		-	-	-	-
3400 Planning										
3410 General Planning	48,942	24,471	24,471							
3430 ColWMP Amendments Application	9,257	9,257								
3460 Five Year Audit (no hard cost budget next year)	9,215							9,215		
3490 Diversion Facility Planning (at least one more year)	114,730	114,730								
Sub-total	182,144	148,458	24,471	-	-		-	9,215	-	-
3500 Agency Communications										
3510 General Agency Communication (Includes RIS and website maintenance activities)	782,580	782,580								
3520 4Rs Education	122,604	71,110	51,494							
3530 Legislation	137,475	137,475								
Sub-total	1,042,659	991,165	51,494	-			-	-	-	-
Total Communication, Administration, Planning	2,299,511	1,649,372	224,823	300,000	116,101		-	9,215	-	-
Total Project Expenditures	20,986,199	4,495,869	3,128,303	1,667,826	756,289	7,396,192	1,205,590	635,780	986,826	713,524

WASTE MANAGEMENT AUTHORITY & SOURCE REDUCTION AND RECYCLING BOARD & ENERGY COUNCIL
Projects by Funding Source- Midyear Budget FY 13/14

		-----Waste Management Authority-----				Energy Council Board	-----Recycling Board-----			
	Total Cost	Facility Fees	Mitigation Fees	Externally Funded	Benchmark Fees	Energy Council	RB Discretionary**	RB Grants to Non-Profit	RB Source Reduction	RB Market Development
REVENUES										
Benchmark Fees	656,250				656,250					
Energy Council	7,396,192					7,396,192				
Tonnage revenues	10,222,877	4,284,515	2,367,538				1,190,276	793,516	793,516	793,516
Interest	70,500	7,500	51,000				12,000			
Externally funded revenues	1,667,826			1,667,826						
Property and Other revenues	530,092		530,092							
Total revenues	20,543,737	4,292,015	2,948,630	1,667,826	656,250	7,396,192	1,202,276	793,516	793,516	793,516
TRANSFERS TO/FROM RESERVES										
From RB Administration to RB Discretionary	-									
From Reserves to fund MRF Operations Monitoring	493,822		493,822							
Return Unused FY 2013 MRF allocation to MRF Reserve	(288,148)		(288,148)							
From Reserve to fund Single Use Bag Ordinance Implementation	108,660	108,660								
From Reserve to fund Regionalizing Bay Friendly	200,000	200,000								
From Reserve to fund Mandatory Recycling Implementation ****	150,000	150,000								
Total Net Transfers	664,334	458,660	205,674	-	-		-	-	-	-
FUND BALANCE										
Beginning fund balance 7/1/13	4,763,198	1,455,567	618,784				867,547	1,108,618	495,642	217,040
Closed contracts	46,173	20,906	3,690				1,840	17,590	875	1,272
Adjusted Beginning Fund Balance 7/1/14	4,809,371	1,476,473	622,474	-	-		869,387	1,126,208	496,517	218,312
AVAILABLE FUNDING	26,017,442	6,227,148	3,776,778	1,667,826	656,250	7,396,192	2,071,663	1,919,724	1,290,033	1,011,828
Less: Project Expenditures	(20,986,199)	(4,495,869)	(3,128,303)	(1,667,826)	(756,289)	(7,396,192)	(1,205,590)	(635,780)	(986,826)	(713,524)
From Facilities Fees to fund Benchmark related costs**		(100,039)			100,039					
ENDING FUND BALANCE	\$ 5,031,243	\$ 1,631,240	\$ 648,475	0	0	\$ -	\$ 866,073	\$ 1,283,944	\$ 303,207	\$ 298,304
OTHER PROJECTS:										
Revolving Loan (RLF): (Project 2030)										
Beginning fund balance	\$ 1,748,844									
Revenues	24,000									
Loan Repayment	378,000									
Project cost (loans and expenses)	(914,460)									
Ending fund balance	\$ 1,236,384									
RB Municipalities (Measure D 50%) (Project 2220)										
Beginning fund balance	\$ 4,158									
Revenues	3,969,085									
Project cost	(3,973,243)									
Ending fund balance	\$ -									
Public Agency Environ. Pref. Purch.Measure D 5% (proj. 1210)										
Beginning fund balance	\$ 191,642									
Revenues	396,805									
Project cost	(598,696)									
Closed contracts	10,249									
Ending fund balance	\$ -									
Total project cost including other projects	\$ 26,472,598									
Total revenues including other projects	\$ 25,311,627									

NOTE

Facility Fees=Authority user fee of \$4.34 per ton.
Mitigation Fees= Import Mitigation Fee of \$4.53 per ton collected on all other wastes landfilled in Alameda County that originate out-of-county except San Francisco waste fee is currently \$6.00 per ton.
RB Discretionary=Recycling Board Discretionary Fund - 15% of Measure D fees, of which 3% may be used to cover expenses necessary to administer the recycling fund.
RB Grants to Non-Profit = Recycling Board Grants to Non-Profit Fund - 10% of Measure D fees.
RB Source Reduction= Recycling Board Source Reduction Fund - 10% of Measure D fees.
RB Market Development = Recycling Board Market Development Fund - 10% of Measure D fees.
RB Recycled Prod. Pref. = Recycling Board Recycled Product Price Preference Fund - 5% of Measure D fees.
RB Municipalities = Recycling Board Municipalities Fund - 50% of Measure D fees.
RLF = Revolving Loan Fund

NOTE

Facility Fees=Authority user fee of \$4.34 per ton.
Mitigation Fees= Import Mitigation Fee of \$4.53 per ton collected on all other wastes landfilled in Alameda County that originate out-of-county except San Francisco waste fee is currently \$6.00 per ton.
RB Discretionary=Recycling Board Discretionary Fund - 15% of Measure D fees, of which 3% may be used to cover expenses necessary to administer the recycling fund.
RB Grants to Non-Profit = Recycling Board Grants to Non-Profit Fund - 10% of Measure D fees.
RB Source Reduction= Recycling Board Source Reduction Fund - 10% of Measure D fees.
RB Market Development = Recycling Board Market Development Fund - 10% of Measure D fees.
RB Recycled Prod. Pref. = Recycling Board Recycled Product Price Preference Fund - 5% of Measure D fees.
RB Municipalities = Recycling Board Municipalities Fund - 50% of Measure D fees.
RLF = Revolving Loan Fund

**dollars of estimated benchmark related costs are budgeted from the facility fee revenue source rather than benchmark fee revenue source, but will be charged to the benchmark fee revenue source if its' revenues are higher than estimated.

****This action was approved at the July 24, 2013 WMA board meeting.

**WASTE MANAGEMENT AUTHORITY
FUND BALANCES AVAILABLE
FISCAL YEAR 2013/2014 MID-YEAR BUDGET**

<i>FUND NAME</i>	<i>BEG. FUND BALANCE JULY 1, 2013</i>	<i>ADJUST- MENTS</i>	<i>BEG. FUND BALANCE JULY 1, 2013</i>	<i>PROJECTED REVENUE</i>	<i>PROJECTED APPROPRIA- TIONS</i>	<i>TRANSFERS</i>	<i>FUND BALANCE JUNE 30, 2014</i>
WMA							
Facility Operators Fee	\$ 1,455,567	\$ 20,906	\$ 1,476,473	\$ 4,292,015	\$ (4,495,869)	\$ 458,660	\$ 1,631,240
** Transfer from Facilities fees to fund Benchmark related costs						(100,039)	
Bench Mark Fees				656,250	(756,289)	100,039 **	0
Externally Funded				1,667,826	(1,667,826)		0
Mitigation	618,784	3,689	\$ 622,473	2,948,631	(3,128,302)	(288,148) (a)	648,476
Transfer from MRF-Davis St. reserve						493,822	
Authority Total	<u>\$ 2,074,351</u>	<u>\$ 24,595</u>	<u>\$ 2,098,946</u>	<u>\$ 9,564,722</u>	<u>\$ (10,048,286)</u>	<u>\$ 664,334</u>	<u>\$ 2,279,716</u>

**** Transfer from Facilities fees to fund Benchmark related costs, but will be charged to the benchmark fee revenue source if its' revenues are higher than estimated.

(a) Transfer to MRF reserve-unused FY 12/13 allocation.

ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
FUND BALANCES AVAILABLE
FISCAL YEAR 2013/2014 MID-YEAR BUDGET

<i>FUND NAME</i>		<i>BEG. FUND BALANCE JULY 1, 2013</i>	<i>ADJUST- MENTS</i>	<i>ADJUSTED BEG. FUND BALANCE JULY 1, 2013</i>	<i>PROJECTED REVENUE</i>	<i>PROJECTED APPROPRIA- TIONS</i>	<i>TRANSFERS</i>	<i>ESTIMATED FUND BALANCE JUNE 30, 2014</i>
RB								
RECYCLING BOARD	% **							
Discretionary**** Transfer from RB Administration	15%	867,547	1,840	869,387	1,202,276	(1,205,590)		866,073
Grants to Non-Profits	10%	1,108,618	17,590	1,126,208	793,516	(635,780)		1,283,944
Source Reduction	10%	495,642	875	496,517	793,516	(986,826)		303,207
Market Development	10%	217,040	1,272	218,312	793,516	(713,524)		298,304
Recycled Product Price Pref.	5%	191,642	10,249	201,891	396,805	(598,696)		0
Municipalities Allocation	50%	4,158	0	4,158	3,969,085	(3,973,243)		0
Recycling Board Total		<u>2,884,647</u>	<u>31,826</u>	<u>2,916,473</u>	<u>7,948,714</u>	<u>(8,113,659)</u>	<u>-</u>	<u>2,751,528</u>
Revolving Loan		<u>1,748,844</u>		<u>1,748,844</u>	<u>402,000</u>	<u>(914,460)</u>		<u>1,236,384</u>

** Mandated percentage apportionment of revenue. Discretionary and Municipalities allocation includes interest.

**** 3% of Discretionary funds may be used to cover expenses necessary to administer the recycling fund.

ENERGY COUNCIL
FUND BALANCES AVAILABLE
FISCAL YEAR 2013/2014 MID-YEAR BUDGET

FUND NAME

	<i>BEG. FUND BALANCE JULY 1, 2013</i>	<i>ADJUST- MENTS</i>	<i>BEG. FUND BALANCE JULY 1, 2013</i>	<i>PROJECTED REVENUE</i>	<i>PROJECTED APPROPRIA- TIONS</i>	<i>TRANSFERS</i>	<i>FUND BALANCE JUNE 30, 2014</i>
WMA							
Energy Council				7,396,192	(7,396,192)		0
<i>Energy Council Total</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>\$ 7,396,192</u>	<u>\$ (7,396,192)</u>	<u>0</u>	<u>0</u>

**WASTE MANAGEMENT AUTHORITY
SCHEDULE OF RESERVES
FISCAL YEAR 2013/2014 MID-YEAR BUDGET**

DESCRIPTION

WMA

	BALANCE JULY 1, 2013	TRANSFERS IN	TRANSFERS OUT	BALANCE JUNE 30, 2014
DESIGNATED RESERVES				
ORGANICS PROCESSING DEVELOPMENT	5,779,074		\$ (150,000)	5,629,074
EAST BAY MUD COMMERCIAL FOOD WASTE DIGESTER PROJECT	1,000,000			1,000,000
DIVERSION PROJECT: PRODUCT DECISIONS	514,517		(308,660)	205,857
FISCAL RESERVE	2,105,019			2,105,019
<i>Sub-total</i>	9,398,610	-	(458,660)	8,939,950
CONTRACTUALLY COMMITTED RESERVES				
DIVERSION PROJECT: MRF CAPACITY EXPANSION-DAVIS STREET	796,522	288,148	(493,822)	590,848
WMAC TRANSPORTATION IMPROVEMENT PROGRAM (TIP)	3,441,987			3,441,987
<i>Sub-total</i>	4,238,509	288,148	(493,822)	4,032,835
Total	\$ 13,637,119	\$ 288,148	\$ (952,482)	\$ 12,972,785

ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
SCHEDULE OF RESERVES
FISCAL YEAR 2013/2014 MID-YEAR BUDGET

<i>DESCRIPTION</i>	RB			
	<i>BALANCE JULY 1, 2013</i>	<i>TRANSFERS IN</i>	<i>TRANSFERS OUT</i>	<i>BALANCE JUNE 30, 2014</i>
FISCAL RESERVE	\$ 694,981			\$ 694,981
Total	<u>\$ 694,981</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 694,981</u>



December 5, 2013

TO: Source Reduction and Recycling Board
FROM: Tom Padia, Recycling and Source Reduction Director
SUBJECT: Election of Officers for 2014

BACKGROUND

The Rules of Procedures call for election of officers in December for the next calendar year. The Board's past practice has been to elect the First Vice President as President, the Second Vice President as First Vice President and to elect a new Second Vice President. The Board's past practice has also been to alternate WMA and Board of Supervisors appointees for each position; that is, if the Second Vice President was a WMA appointee in 2012, the Second Vice President would be a Board of Supervisor's appointee in 2013.

The President position is currently vacant, Anu Natarajan is First Vice President and the Second Vice President position is currently vacant. Per your past practice, Ms. Natarajan would become the next President, a Board of Supervisor's appointee would become the next First Vice President, and the Board must elect a new Second Vice President. However, the Board is not obligated to follow past practice.

Officers of the Recycling Board also serve as the chair of the Planning and Organization Committee. Nominations and elections will be held at the December 12, 2013 meeting.

RECOMMENDATION

Elect Officers for 2014.

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December 5, 2013

TO: Planning & Organization Committee and Recycling Board

FROM: Tom Padia, Recycling Director

SUBJECT: 2014 Proposed Calendar of Meetings

Recycling Board/ Planning & Organization Committee (2nd Thursday each month)

The regular meeting schedule for the Recycling Board/ Planning & Organization Committee is the second Thursday of each month at 4:00 p.m. or 7:00 p.m., except where noted differently (*). The meetings are held at 1537 Webster St., Oakland. *Please note that the locations are tentative until confirmed.*

The 2014 meeting dates for the Recycling Board/Planning & Organization Committee are:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 9	3:00 p.m. (note earlier time)	Tour-Davis Street Transfer Station 2615 Davis St., San Leandro, CA
February 13	7:00 p.m.	District 3 - San Leandro <i>Tentative: San Leandro Library 300 Estudillo Ave., San Leandro, CA</i>
March 13 *Offsite Joint Meeting P&A/P&O/RB - Business Awards Event	8:00 a.m.	Zero Net Energy Center 14600 Catalina Street San Leandro, CA 94577
April 10	4:00 p.m.	1537 Webster Street, Oakland
April 23 *Joint Meeting WMA/RB	3:00 p.m.	1537 Webster Street, Oakland
May 8	7:00 p.m.	District 2 – Hayward <i>Tentative: Hayward City Hall 777 B Street, Hayward, CA 94541</i>
June 12	4:00 p.m.	1537 Webster Street, Oakland
July 10	7:00 p.m.	District 1 – Fremont <i>Tentative: Fremont Recycling and Transfer Station, 41149 Boyce Road, Fremont</i>
August 14	4:00 p.m.	1537 Webster Street, Oakland

September 11	4:00 p.m.	1537 Webster Street, Oakland
September 24 *Joint Meeting WMA/RB	3:00 p.m.	1537 Webster Street, Oakland
October 9	7:00 p.m.	District 4 - Castro Valley <i>Tentative: Castro Valley Library 20055 Redwood Road, Castro Valley</i>
November 13	7:00 p.m.	District 5 - Oakland StopWaste 1537 Webster Street, Oakland
December 11	4:00 p.m.	1537 Webster Street, Oakland

RECOMMENDATION

Adopt the regular meeting schedule for 2014.

DATE: December 12, 2013
TO: Planning and Organization Committee/Recycling Board
FROM: Tom Padia, Recycling Director
BY: Meri Soll, Program Manager
RE: Grants to Nonprofits Program – Year in Review

BACKGROUND:

The Recycling Board has awarded grants through the Grants to Nonprofits program for the past seventeen years via an open Request for Proposal process. In that time, the Recycling Board has awarded approximately \$7.1 million dollars in grant funding.

This memo provides a summary of grants awarded for the past five years (Attachment 1), as well as an overview of the different grant programs available to the nonprofit community for FY13/14. At the December 12, 2013 Recycling Board Meeting, staff will also provide a presentation on progress and activities to date for recent grantees.

Last FY we received 22 grant applications, requesting \$480,896 in funding. The Agency awarded \$339,300 in funds to 19 recipients. All grant applications not funded had varying levels of deficiencies that led us to conclude they should not be funded without substantial revision. Last FY staff tried a new approach to grant funding distribution. In addition to the traditional grants, we also offered three new “pilot” grant focus areas that aligned with the Strategic Plan’s objectives and incorporated all six grant focus areas into one grant solicitation. The following is an overview of all of grants offered through the program as well as a brief synopsis of the outcomes:

1. Community Outreach Mini Grants

Funding was available for nonprofit organizations who provide services to, or whose members are comprised of, low income, disadvantaged and/or non-English speakers, to increase participation in residential food scrap recycling. Community members were asked to participate in home waste audits using StopWaste’s Student Action Project curriculum. Audit results were to be tallied and reviewed by the community group, with findings used to identify actions to be taken to improve food scrap recycling rates and reduce food waste.

Outcomes: Two nonprofit entities were awarded grant funding in the amount of \$10,000 each to implement programs in their community. The grants are currently in process and both entities are promoting food scrap recycling to predominately Spanish speaking communities in Hayward and Berkeley.

2. Food Waste Prevention Grant

Funds were available for innovative and replicable food waste prevention and/or food recovery projects for both commercial and institutional kitchens, as well as for nonprofits involved in the recovery of food. The goal of the grant focus area was to reduce or prevent the generation of kitchen food waste. For those nonprofit organizations without commercial kitchens, the goal was to demonstrate an increase in food recovered/diverted from landfill to feed people or animals. *(This was the only focus area where for profit businesses with commercial/ industrial kitchens were eligible to apply for grant funding. This was because about half of this focus area funding was from the Agency’s Waste Prevention project, which focuses on the business community.)*

Outcomes: Four nonprofit entities were awarded grant funding ranging from \$20,000 to \$30,000 per applicant to implement food recovery and food waste prevention programs. All grants are currently underway. Projects including food recovery programs at grocery stores and school sites as well as education on food waste

prevention activities at the school district level are now in place due to grant funding.

3. Reusable Bag Production

This grant program was created to support local nonprofits by offering seed funding to manufacture reusable bags. Funding had to be used by nonprofits to cover startup costs such as equipment, material purchases and stipends to manufacture reusable bags. Preference was given to organizations able to show project sustainability beyond the grant period as well as to those who could develop a job readiness program and integrate bag production into their organization's mission.

Outcomes: Two nonprofits were each awarded \$20,000 to develop a reusable bag manufacturing program. Bags from salvaged materials are currently being manufactured by formerly homeless and disabled individuals in Hayward and Oakland; bags will be sold to stores and residents in the local community.

The following focus areas have been part of the grants solicitation for the past several years and were also part of last FY grant focus areas:

4. Competitive grants

Funds for nonprofit entities for innovative projects that increase individual and community involvement in source reduction and recycling efforts, decrease the amount of waste generated and sent to the county's landfills, and encourage the development, marketing and use of recycled products.

Outcomes: Four nonprofits were awarded grants ranging from \$27,000 to \$45,000; funded projects include implementing a regional program promoting reusable service ware to replace disposables, development of a least-toxic pest control product directory as well as greening Alameda County preschools that predominately serve low income students.

5. Reuse Operating Grants (ROGS)

The Reuse Operating Grant Program was developed to provide funding for ongoing expenses to nonprofit reuse organizations. Reuse is at the top of the recycling hierarchy and therefore the most desirable end use, however, it also tends to be labor intensive with low retail sales prices, making it difficult to sustain over time. While reuse activities typically generate revenue, nonprofits need supplemental funding to continue these activities and/or expand them.

Outcomes: Four nonprofits were awarded grants in the amount of \$15,000 each. Funding affords nonprofits the continued ability to operate their reuse enterprise. Grant recipients include nonprofits who are involved in reuse in a variety of capacities including salvage and distribution of medical supplies, collection and distribution of newborn baby clothes for low income mothers as well as salvage and refurbishment of used computers to be distributed to low income schools.

6. Charity Thrift Block Grants

This block grant was developed by the Waste Management Authority Board in 1998 in response to requests by local charity thrifts to provide partial relief from high disposal expenses, due in part to WMA fees. Funds are available for Alameda County nonprofits that reuse donated goods or materials and receive more than 50 percent of their revenue from the hauling and sale of those donated goods or materials. The organization must demonstrate that a maximum of 40 percent of materials collected/received are sent to landfill and a minimum of 60 percent of materials are either resold and/or recycled to be eligible for grant funding. The grant program currently offers reimbursement to charity thrifts at \$6.49 per ton (up to \$15,000 per grant) for materials sent to landfill for a one-year period.

Outcomes: Two charity thrifts received a total of \$14,447 to offset the cost of illegal dumping and continue to be able to operate thrift stores.

DISCUSSION:

This FY we will be making some changes to the way we offer grant funding. Last FY we had one solicitation process for all grant focus areas - meaning one main application and one deadline in order to utilize staff time efficiently (receiving and reviewing all grants at one time). Though the process did offer economies of scale regarding administration of grants, the approach did not provide enough time for outreach to individual stakeholders for specific focus areas. Therefore, this FY we have revised the grants to nonprofits process in order to allow for more extensive outreach to potential applicants.

We will offer the competitive and reuse grants the same way we have in the past, in a deadline oriented fashion. For the other focus areas listed above, grant outreach and administration will be coordinated through individual Agency projects where the grant focus area aligns with project deliverables. For example, the Reusable Bag grants will now be part of the Reusable Bag Ordinance project; the Food Waste Prevention grants will be rolled into the target project of Food Waste Prevention: Institutional Food Service Target and the Community Outreach Grants will make use of the Ready Set Recycle project's community outreach associate to reach low income, non-English speaking community organizations. Rather than utilizing a deadline for grant submissions, staff will actively pursue eligible grant applicants throughout the FY until grant funds budgeted for each focus area are expended. This approach will allow project staff the opportunity to reach out to project stakeholders and potential grantees, which in turn should yield a larger pool of high quality applicants.

FY 13/14 budget for grants to nonprofits:

Competitive Grants:	\$ 140,000
Reuse Grants:	\$ 60,000
Reusable Bag Grants*:	\$ 30,000
Food Waste Prevention Grants*:	\$ 65,000
Community Outreach Mini Grants:	\$ 70,000
Charity Thrift Block Grants:	<u>\$ 15,000</u>

TOTAL FUNDS AVAILABLE: \$ 380,000

*Grant funding part of individual project budget, all other grants funded by Grants to Nonprofit budget.

Comparing FY 13/14 with FY 12/13, there is an increase of \$15,000 available for grants to nonprofit organizations. Of the \$380,000 grant funding available, \$285,000 comes from the grants to nonprofit budget. In FY 12/13, a total of \$365,000 in grant funding was available (For-profit businesses were eligible for \$60,000 of the \$365,000 as a portion of the Food Waste Prevention Grant funding came from the Agency's Waste Prevention project, which focuses on the businesses community).

Staff plans on improving the grants program by making the following changes:

Community Outreach Mini Grants: Community Outreach Mini Grants: These \$5,000 mini grants maintain last FY's focus but go one step further with the goal of providing funding to up to twelve organizations around the county (with an emphasis on the traditionally difficult to reach audiences in the South and East part of the County). By tapping into organizational knowledge of local organizations which have the ability to most effectively motivate, train and educate their members, we endeavor to make the recycling message relevant and address potential challenges for community members to implement recycling. While the focus remains on promoting and improving participation in food scrap recycling, we have revised the grant protocol to better align with the way these organizations operate with the low income and non-English speaking communities. This FY's scope will require that the organization deliver a customized, comprehensive outreach campaign to their community/membership using materials provided by StopWaste. These materials will be consistent with the messaging utilized in the Ready Set Recycle campaign, which focuses on food scrap recycling. A Community Outreach Associate (part of the The Ready Set Recycle project team) will be promoting the grant

to eligible organizations as part of the Ready Set Recycle project activities.

Food Waste Prevention Grants

The goal remains the same: to prevent food waste in institutions and commercial kitchens. We will continue to provide funding for innovative and replicable food waste prevention projects or food donation/reuse programs this FY. The approach has changed slightly from last FY as we will focus only on nonprofit entities and utilize contacts and stakeholders from the Food Waste Prevention: Institutional Food Service Target activities to solicit grantees. A separate program has been developed for the for-profit businesses (large-scale commercial and institutional food service establishments) that were eligible for last FY grants. Funding for both grant programs will come from the Food Waste Prevention: Institutional Food Service Target budget.

Reusable Bag Grants:

The reusable bag grant goal is to provide seed funding to local nonprofits to manufacture reusable bags with a focus on developing a job training component within the organization. As there is a limited pool of potential grantees for this funding, we may consider providing additional funding to current grantees. This will only occur if they are able to demonstrate successful implementation of current grant deliverables and can commit to incorporating bag manufacturing into their mission. A determination will be made in late spring after final reports are submitted.

Competitive and Reusable Grants

We will offer both of these grants as part of one solicitation; opening of the grant round will be mid January with grant applications due March 17, 2014. We have added two weeks to the open application period in order to offer ample time for applicants to complete the grant process. This is the largest pot of funds available and past experience has shown us that deadlines for these types of grants are needed in order to procure grant applications.

Charity Thrift Block Grants

Outreach to eligible Charity Thrift Block grant organizations will be conducted and funds will be available until the end of this FY.

Grant Administration:

Grant approvals under \$50,000 are processed administratively; using the Executive Director's signature authority. All grants issued under the Executive Director's signature authority are listed in a summary provided at the next regularly scheduled Recycling Board meeting. In addition, when there is room on the Board Agenda, recent grant recipients and their accomplishments are highlighted to keep the Board informed. Recommended approvals greater than \$50,000 are brought to the Recycling Board for approval.

Staff promotes the grants program by mailing announcements to every organization located in Alameda County that maintains an IRS 501 c status. In addition, the Agency distributes press releases and posts grant information to a variety of websites announcing grant funding opportunity.

We encourage organizations to apply for funding from the grant program that best suits their project type and funding needs. A nonprofit can only request funding from ONE grant program (identified above) with the exception of charity thrifts. Charity thrifts may apply for funding from the Charity Thrift Block Grant and one other grant program. Grant program overviews and applications will be available starting January 15, 2014 at www.stopwaste.org/grantstononprofits.

RECOMMENDATION

There is no recommendation at this time. This item is for information only.

ATTACHMENT 1 – Grant Recipients from FY 08-13 : [..\Admin\FY 08-13 grants.xlsx](#)

ATTACHMENT 1
SUMMARY OF GRANTS FOR FY 08- FY 13

Grantee	Amount	Fiscal Year	Summary of Grant
Alameda Point Collaborative, Alameda	\$37,000	FY08	<i>Competitive Grant:</i> Funding will be used to support contract staff and overhead expenses to continue and expand the APC bike shop project. APC also offers a job training program in coordination with the bike shop offering APC residents a way to learn skills. Last year they diverted 600 bicycles, provided 60 homeless children with bicycles, taught 280 youth to learn bicycle repair and mtc.
Build It Green, Berkeley	\$50,000	FY08	<i>Competitive Grant:</i> Funds to be used to assist in the development of a comprehensive web-based program tracking to report results from GreenPoint Rated Homes including environmental benefits. The system will incorporate StopWaste's climate calculator algorithms for documenting the reduction in greenhouse gas emissions for green building measures, including C&D waste
MedShare San Leandro	\$49,850	FY08	<i>Competitive Grant:</i> Funds used to purchase a truck to pick up materials from medical facilities for reuse in 3rd world countries.
Berkeley Food Pantry, Berkeley	\$5,000	FY08	<i>Reuse Grant</i> Funds used to pay for a portion of the Director's salary to increase food donations to the pantry.
East Bay Depot for Creative Reuse, Berkeley	\$15,000	FY 08	<i>Reuse Grant:</i> Funds used to pay for a portion of the materials solicitor's salary, the cost of a portion of a used cargo van as well as supplies and admin time
The World Family Ethiopian Orphans and Medical Care, Oakland	\$15,000	FY08	<i>Reuse Grant :</i> Funds used to pay for expanding current program by hiring a full time Medical Acquisition Manager to increase diversion by 35%
The ReUse People Oakland	\$15,000	FY 08	<i>Reuse Grant:</i> Funds utilized to improve customer service and sales at the ReStore by hiring an additional employee
OTX West, Oakland	\$15,000	FY 08	<i>ReUse Grant:</i> Funds used to support OTX West to continue to collect, refurbish and distribute computers to low income Oakland families, schools and non profits. Funds will continue and expand operations
St. Vincent de Paul of Alameda County Oakland	\$13,496	FY08	<i>ReUse Grant:</i> Funds used to increase the amount of good quality clothing donations by increasing marketing and outreach efforts

Ecology Center. Berkeley	\$15,000	FY08	<i>Competitive Grant:</i> Funds to be used to phase out the use of single use plastic bags at the Berkeley Farmers Market. Market will only offer compostable bags, educate customers about the bags, create campaign to promote the use of compostable bags and share knowledge of project.
MedShare Hospital Reuse San Leandro	\$50,000	FY 09	<i>Competitive Grant :</i> Funds will be used to staff two necessary positions to sustain and grow their Alameda County operations. Without these positions MedShare will be unable to accept new hospital clients and may have to turn away donations. Estimate diversion at 130,000 pounds from AC facilities in 2009
Pacific Coast Farmers Market, 8 Markets in Alameda County	\$35,200	FY 09	<i>Competitive Grant :</i> Funds for Zero Waste Farmers Market project in Alameda County. Developed recycling and composting infrastructure at 8 weekly farmers markets in Alameda County (approximately 15,000 consumers per week). Provided public education on the importance of recycling, composting and reducing waste. Utilized existing city waste service providers for recycling, composting and trash.
East Bay Depot For Creative Reuse. Berkeley	\$15,000	FY09	<i>Reuse Grant</i> Funds to support Executive Director's salary. East Bay Depot collects and distributes reusable materials to be used for creative reuse.
The World Family Ethiopian Orphans and Medical Care	\$15,000	FY09	<i>Reuse Grant</i> Funds used to support the distribution of usable medical equipment from hospitals and health care centers in Alameda and other Bay Area counties. Funds will be used to hire a warehouse logistics coordinator to coordinate delivery of equipment, inspect it for functionality and prepare it for shipment to Ethiopia
Building Bridges Child Development Center Oakland	\$18,323	FY10	<i>Competitive Grant:</i> Funds to implement a cloth diaper program and cover the incremental costs of recycled content materials for tenant improvement project. PENDING construction.
Local Ecology and Agriculture Fremont (LEAF) Fremont	\$23,000	FY 10	<i>Competitive Grant:</i> Funds used to develop a community garden in Fremont using Bay Friendly landscaping techniques. Additional activities included education for K-12 students to learn about the 4 rs and Bay Friendly Gardening.
RAFT San Jose	\$15,000	FY 10	<i>Reuse grant .</i> Funding supported the continued diversion of materials from manufacturers and businesses while continuing to support programs and resources for teachers.

Civicorp Schools/City of Fremont Fremont	\$37,400	FY 10	<i>Competitive Grant:</i> Funds will be used to design a portable recycling system and signage to be used at Fremont's two largest special events. Recycling system will be available to other local jurisdictions for special events.
Oakland Tech. Exchange West Oakland	\$15,000	FY 10	<i>Reuse Grant.</i> Grant funds will be used to continue diversion of computer materials for reuse in Oakland Unified School District as well as community.
St. Vincent de Paul of Alameda County Oakland	\$70,000	FY10	<i>Competitive Grant:</i> Matching funds for the purchase of a new biodiesel truck for their reuse and recycling operations.
Chabot Space and Science Center Oakland	\$40,000	FY 10	<i>Competitive Grant:</i> Funds used to expand pilot lunchtime waste diversion program including introduction of food scrap recycling. Nine interns hired and trained to implement lunchtime diversion program.
East Bay Depot for Creative Reuse Berkeley	\$14,000	FY 10	<i>Reuse Grant.</i> Funds used to offset Executive Directors' salary and other operational expenses.
MedShare Oakland	\$15,000	FY 10	<i>Reuse Grant.</i> Funds used to purchase shipping supplies to accommodate increased requests for medical supplies overseas.
Community Child Care Council of Alameda County - Various Centers in Alameda County	\$25,000	FY 11	<i>Competitive Grant:</i> Funds used to provide training programs for child care providers to promote recycling and waste reduction
Bay Localize Laney College, Oakland	\$25,000	FY 11	<i>Competitive Grant:</i> Funds to implement Recycling for Resilience project on Laney College's campus which will divert food scraps and carbon waste from landfill.
East Bay Depot for Creative Reuse Berkeley	\$11,000	FY 11	Funds to develop a Student Move-Out Recovery Effort project which provides support and assistance to recover reusable and recyclable materials from student lockers at the end of the school year.
Anewamerica Oakland	\$15,000	FY 11	<i>Competitive Grant:</i> Funds used to develop curriculum centered on the 4Rs which will be incorporated into the business planning course offered to new immigrants.
MedShare, San Leandro	\$59,950	FY 11	<i>Competitive Grant:</i> Funds used to purchase an additional truck to pick up surplus medical supplies and materials

Community Conservation Center Berkeley	\$85,000	FY 12	<i>Competitive Grant:</i> CCC has a contract with City of Berkeley in which they process and sell recyclables from commercial, residential and buyback drop off programs. Matching funds requested to expand their MRF to include a container system upgrade to include rigid plastics. Funds will be used to purchase equipment to expand.
Alameda Little League	\$8,000	FY 12	<i>Competitive Grant:</i> Implement recycling and food scrap recycling at League games during the Spring Season. (Season involves 4 months of weekend games, 3000 attendees to fields during time frame) The league operates a snack shop on site and will revamp operations to utilize compostable/recyclable food containers.
Hope for the Heart Food Bank San Leandro	\$30,000	FY 12	<i>Competitive Grant:</i> Develop recycling enclosure to improve efficiency and effectiveness of food bank's operation in the area of recycling and reuse. Volunteers will be trained in the proper recycling procedures for materials generated at site , provide feed for farmers from food scrap and food waste as well as sort materials that can be reused by community. Funds will be used to construct enclosure with green building materials (when applicable) Enclosure required by County planning, must include running water to clean out bins.
St Vincent de Paul Oakland	\$30,400	FY 12	<i>Competitive Grant:</i> Purchase of a 16 foot truck to replace aging bobtail truck. The recycling division diverts approximately 4,734 tons of materials from AC landfills a year, truck will divert about 900 tons per year. Request is for a matching grant, they will fund the other \$30k to purchase truck.
Alameda County Food Bank Oakland	\$10,000	FY 12	<i>Reuse Grant</i> Purchase 14 stainless steel work tables to increase produce sorting efficiencies.
Loved Twice Berkeley	\$15,000	FY 12	<i>ReUse Grant :</i> Program distributes used clothes for newborns in need for the first year of life. Partner with major County Hospitals to distribute clothes to mothers in need. Funds used to pay for ED salary to secure clothing inventory, coordinate 200 volunteers who sort and box 8 tons of clothes per year and deliver clothing to hospitals.

MedShare San Leandro	\$15,000	FY 12	<i>ReUse Grant:</i> Sustain and grow hospital medical supply and equipment reuse program. Funds used for key support staff in warehouse.
OTX/Marcus Foster Oakland	\$15,000	FY 12	<i>ReUse Grant:</i> OTX refurbishes and reuses computer equipment and distributes computers to OUSD middle and high school students free of charge, they also offer classes and technical support. Funding for production manager's salary.
Resource Area For Teachers (RAFT) San Jose	\$15,000	FY 12	<i>ReUse Grant:</i> Diverts unused materials from manufactures and businesses and turns them into classroom activity kits for teachers to teach CA stands-based curriculum (50,000 kits a year). Funding request to collect 10,000 cubic feet of materials and serve 1,000 teachers(both from AC). Funds will be used to design classroom kits and teacher workshops.
Local Ecology and Agriculture Fremont (LEAF) Fremont	\$15,000	FY 12	<i>Competitive Grant:</i> Grant funds to assist LEAF in their relocation to their new location (the former California Nursery Company site). Funds will be used to adapt site to meet LEAF's needs. Activities include building a perimeter fence (required by the City), setting up irrigation system, building raised beds, miscellaneous building repairs as well as a purchase of a shipping container for storage.
MedShare San Leandro	\$15,000	FY 13	<i>Reuse Grant:</i> Funds to assist MedShare to increase reach and impact of their medical reuse program which diverts medical supplies and equipment out of local landfills. Funds to be used to support key staff in newly expanded 54,000 sq. ft. distribution and volunteer center in San Leandro to accommodate continued growth in diverting waste.
Loved Twice Oakland	\$15,000	FY 13	<i>Reuse Grant:</i> Loved Twice will supply 600 newborns-in-need in Alameda County with gently used clothes for their entire first year of life, resulting in 6,000 pounds (over 45,000 garments) reused. Funds to support Program Manager's salary and to offset rental fees of the Loved Twice warehouse in Alameda County where the donations of reused clothing are stored, sorted and packaged.

Waterside Workshops Berkeley	\$15,000	FY 13	<i>Reuse Grant:</i> Street Level Cycles, a project of Waterside Workshops, is a full-service community bicycle shop that combines a do-it-yourself studio with a youth education program. Members of the community can fix their bicycles for free while supporting local vocational training. They strive for a zero-waste model, using donated and discarded bicycles as the raw materials to teach youth valuable job skills, and make every effort to recycle all unusable parts. Rebuilt bicycles provide transportation for low-income youth and adults, and bicycle sales generate revenue to support free education programs. Funds will be used for salaries for staff positions for shop operation.
OTX-West (Oakland Technology Exchange West) Oakland	\$15,000	FY 13	<i>Reuse Grant:</i> Funds will be used to collect and refurbish computers and computer peripherals; and provide them to Oakland Middle and High School students free of charge, along with a class and technical support. Funds will also be used for their computer collection and refurbishment program staffing.
The East Bay Depot for Creative Reuse Oakland	\$5,000	FY 13	<i>Reuse Grant:</i> Implement warehouse and collection improvements in order to maximize space and increase the flow of materials coming into their reuse store. Funds will be used to upgrade equipment and fixtures in the warehouse, to augment the salary of a Warehouse Supervisor, and to create a manual of warehouse and donation intake procedures.
Creative Growth Art Center Oakland	\$10,000	FY 13	<i>Reusable Bag Grant:</i> Creative Growth Art Center's adult textile artists with disabilities will produce 500 one-of-a-kind reusable bags using salvaged materials. 50% of sales profit from each bag will go back to the individual artist with the remainder going to Creative Growth's general operations fund. Creative Growth will market the bags in their gallery merchandise and website online stores.
South Hayward Parish Hayward	\$10,000	FY 13	<i>Reusable Bag Grant:</i> Project Angel Bag will create 500 reusable shopping using salvaged materials. Creation of the bags will prevent waste of scrap materials and promote job readiness and skill development for individuals who are homeless or at risk of homelessness.

Laney College Oakland	\$20,000 PENDING	FY 13	<i>Food Waste Prevention Grant:</i> Laney's "Cook, Eat, Learn" project will incorporate, students, faculty, staff, and community members who cook, eat, and/or learn at Laney's college cafeteria, culinary arts school and bistro. Project will track food waste and develop prevention and recovery activities in Laney's institutional and commercial kitchens. Funds will be used for salaries, education and outreach materials.
Food Shift/OUSD Oakland	\$30,000	FY 13	<i>Food Waste Prevention Grant:</i> The goals for the OUSD Food Donation Pilot Program are to pilot a sustainable, replicable food recovery and donation program which will eventually be incorporated into all schools within OUSD; educate and empower students, parents, and teachers around food loss; capture lessons learned and data on wasted food and waste disposal costs; and create a model for replication in other districts. Funds will be used for staffing, cover costs for food pick up and delivery and admin fees.
Oakland Unified School District "Green Gloves" Oakland	\$25,000	FY 13	<i>Food Waste Prevention Grant:</i> Project to incorporate a K-12 school district model/approach to change behavior, ordering, production and distribution of food that may end up as waste in Food Service Operations at OUSD. Funds to be used to purchase refrigerators to keep donated food fresh, professional development stipends, salaries, transportation costs, and equipment/materials too keep food cold during transfer.
Alameda County Food Bank Oakland	\$20,000	FY 13	<i>Food Waste Prevention Grant:</i> The Grocery Rescue Program: Recovering Food to Feed Hungry People in Alameda County creates partnerships with local grocery stores and Food Bank network agency members to arrange the recovery of high quality food from grocery stores that is damaged or close to its use-by date. Funds will be used for salaries, food protection equipment and scales.
Multicultural Institute Berkeley	\$10,000	FY 13	<i>Community Outreach Grant:</i> Leaders will be trained in recycling, then train members of the Latino immigrant and day laborer community, who upon completion of training, will participate in a home food scrap audit/evaluation. Households will create a home action plan and pledge to reduce food waste based on the results of their assessment.

Hayward Day Labor Hayward	\$10,000	FY 13	<i>Community Outreach Grant</i> : Leaders will be trained in recycling, then train members of the Latino immigrant and day laborer community, who upon completion of training, will participate in a home food scrap audit/evaluation. Households will create a home action plan and pledge to reduce food waste based on the results of their assessment.
Clean Water Fund San Francisco (serving all of Alameda County)	\$45,000	FY 13	<i>Competitive Grant</i> - Taking out the Trash (TOTT) is a partnership project with 5 Bay Area Jurisdictions that focuses on identifying significant sources of trash entering the SF Bay. Funding to be used to reduce disposable serveware by promoting reusables, conducting business audits, developing best management practices and case studies. Project will incorporate 5 Bay Area regions and funding is to add Alameda County to the project.
Camp Arroyo YMCA Livermore	\$37,500	FY 13	<i>Competitive Grant</i> - Funding will be used to provide 180 Outdoor Education Camperships at Camp Arroyo. Overnight camp provides underserved populations an opportunity to learn about the environment and implement an action project within their communities. At camp, campers live within a sustainable community. Funding for staff, camperships, rent and utilities.
Bio Integral Resource Center (BIRC) Berkeley	\$15,000	FY 13	<i>Competitive Grant</i> - Funding to conduct research on integrated pest management alternatives to pesticide applications in structural pest control, landscapes and agriculture and produce the Directory of Least-toxic Pest Control Products.
Alameda County Child Care Planning Council - (Fiscal Agent: SEI - Childcare)	\$27,354	FY 13	<i>Competitive Grant</i> - Greening Alameda County Preschools. Expand recycling and waste reduction work with preschool teachers and programs throughout the County. Funding for an Ameri Corp intern to refine curriculum for preschools, reach 185 preschool teachers to improve knowledge of 4Rs as well as provide in depth services to 15 preschools to develop and implement recycling programs.