



Alameda County Waste Management Authority  
1537 Webster Street, Oakland, CA 94612



[Mailing Name]  
[Mailing Address]  
[Mailing City], [Mailing State] [Mailing Zip]

[Date]

Letter number: [Unique ID]

## NOTICE OF VIOLATION: **Warning before a fine will be issued**

違規通知：罰款前的最後通知 | Aviso de infracción: Advertencia antes de emitir una multa  
위반 통지: 벌금 부과 전 최종 통지 | Thông báo vi phạm: Thông báo sau cùng trước khi phạt

The property located at [Site Address], [Site City] has been identified as being in violation of State law SB 1383 and the local Organics Reduction & Recycling Ordinance for failure to have adequate and accessible [compost, recycling, or compost and recycling] containers for employees, contractors, tenants, and customers. This letter serves as a warning before a fine will be issued if the following required action is not completed by the due date.

Violation	Fine* if not corrected by due date	Action Required	Due Date
Failure to supply an adequate number and/or size of [recycling or compost] collection containers in accessible location(s)	[Total Fine]	<ol style="list-style-type: none"> <li>Contact [Hauler Name] at [Hauler Phone] to order more containers. Containers must be properly labeled.</li> <li>Provide proof of actions taken to provide adequate containers at <a href="http://www.StopWaste.org/rules-submit-proof">www.StopWaste.org/rules-submit-proof</a>.</li> </ol>	[Due Date]
Failure to allow access to [recycling or compost] collection containers	[Total Fine]	<ol style="list-style-type: none"> <li>Ensure collection containers are in accessible location(s) to collect all recyclable and/or compostable materials. Containers must be properly labeled.</li> <li>Provide proof of actions taken to provide accessible containers at <a href="http://www.StopWaste.org/rules-submit-proof">www.StopWaste.org/rules-submit-proof</a>.</li> </ol>	[Due Date]

\*Fines increase up to \$500 per violation for continued noncompliance.

**No fine is being assessed at this time. However, to avoid a Citation and fine in the total amount of [TOTAL fine amount], you must complete the steps above by [due date].**

- An inspection may be conducted to assess compliance.
- For assistance, email [rules@stopwaste.org](mailto:rules@stopwaste.org) or call (510) 891-6575 to leave a message for a call back.

中文 (Chinese), 한국인 (Korean), Español (Spanish), and Tiếng Việt (Vietnamese):



[www.StopWaste.org/rules-nov?t](http://www.StopWaste.org/rules-nov?t)

[www.StopWaste.org/Rules](http://www.StopWaste.org/Rules) · (510) 891-6575 · 1537 Webster Street, Oakland, CA 94612

State law SB 1383 is implemented in Alameda County under the Organics Reduction and Recycling Ordinance in partnership with StopWaste, its member agencies and their solid waste service providers, along with the environmental health departments in Alameda County. StopWaste's member agencies include the cities of Alameda, Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Newark, Oakland, Piedmont, Pleasanton, San Leandro, Union City, and the unincorporated areas of Alameda County including Castro Valley and Oro Loma Sanitary Districts.

# SB 1383 and the Organics Reduction & Recycling Ordinance

## Background

When food and plant material break down in a landfill, they release methane, a harmful greenhouse gas and leading cause of climate change. To respond to the climate crisis, California passed Senate Bill 1383 to reduce the amount of food scraps and other compostable materials sent to landfills by requiring everybody in the state to compost and recycle. Many businesses and multifamily properties have already set up successful programs.

In Alameda County, the State law is being implemented and enforced under the Organics Reduction and Recycling Ordinance which was passed by local government agency StopWaste. StopWaste partners with the cities of Alameda County, their solid waste service providers, and environmental health departments to help sites comply and enforce the law when needed.

## Overview of the Rules

Businesses (including nonprofits and institutions) and multifamily properties (5+ units) must:

1. Subscribe to compost (organics) and recycling collection services.
2. Place color-coded and labeled recycling and compost bins next to all garbage bins (not required in restrooms).
3. Sort materials into the proper bins.
4. Educate employees, contractors, and tenants about the law at least annually and check bins periodically.

In addition to the steps above, some businesses that generate surplus edible food—such as grocery stores, food distributors, and large restaurants—must donate their surplus edible food to feed people.

## Free Resources & Assistance



If you would like assistance adding compost or recycling collection service, applying for a waiver, or have questions about this letter, go to [www.StopWaste.org/Request-Help](http://www.StopWaste.org/Request-Help) or call 510-891-6575 to leave a message for a call back. Our field team is also available to help set up indoor bins, train staff, and help sites start food donation programs.

Free stickers to label bins, indoor green bins, training videos, a sign maker tool, and more are available at [www.StopWaste.org/Rules-Resources](http://www.StopWaste.org/Rules-Resources).

中文 (Chinese), 한국어 (Korean), Español (Spanish), and Tiếng Việt (Vietnamese): [www.StopWaste.org/Rules-Languages](http://www.StopWaste.org/Rules-Languages)