

**APPROVED**

**MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE**

**THURSDAY, DECEMBER 11, 2025**

**9:00 A.M.**

***IN PERSON MEETING LOCATION:*  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA**

**Members Present:**

|                                 |                        |
|---------------------------------|------------------------|
| City of Albany                  | Jennifer Hansen-Romero |
| City of Berkeley                | Mark Humbert           |
| Castro Valley Sanitary District | Dave Sadoff            |
| City of Dublin                  | Jean Josey, Chair      |
| City of Fremont                 | Yang Shao              |
| City of Hayward                 | Daniel Goldstein       |
| City of Newark                  | Mike Hannon, alternate |
| City of Oakland                 | Ken Houston            |
| Oro Loma Sanitary District      | Rita Duncan            |
| City of Piedmont                | Lorrel Plimier         |
| City of Pleasanton              | Matt Gaidos            |

**Absent**

|                   |               |
|-------------------|---------------|
| County of Alameda | David Haubert |
|-------------------|---------------|

**Staff Present:**

Timothy Burroughs, Executive Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Kelly Schoonmaker, Senior Program Manager  
Michelle Fay, Program Manager  
Arliss Dunn, Clerk of the Board

**I. Convene Meeting**

Chair Josey called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. Public Comments**

There were none.

**III. CONSENT CALENDAR**

**1. Approval of the Draft Minutes of October 9, 2025**

There were no public comments for the Consent Calendar. Board member Shao moved for approval of the Consent Calendar. Board member Haubert seconded, and the motion carried 11-0. The Clerk called the roll.

(Ayes: Duncan, Gaidos, Goldstein, Hannon, Hansen-Romero, Houston Humbert, Josey, Plimier,

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Sadoff, Shao. Nays: None. Absent: Haubert. Abstain: None)

### IV. REGULAR CALENDAR

#### 1. Compostable Plastics Update (Michelle Fay & Kelly Schoonmaker)

This item is for information only.

Timothy Burroughs introduced the item. Michelle Fay and Kelly Schoonmaker presented an overview of research suggesting that compostable plastics do not break down as designed and pose risks to human health and the environment. StopWaste will do advocacy and other work to minimize compostable plastics in their current form entering the organics stream. A link to the staff report and presentation is available here: [Compostable-Plastics-Memo.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. An audio link is provided here: [Compost-Study-Discussion](#). There were no public comments on this item. Chair Josey thanked staff for a very informative presentation.

#### 2. 2026 Meeting Schedule (Timothy Burroughs)

That the Programs & Administration Committee approve the 2026 Meeting Schedule.

Timothy Burroughs presented the 2026 P&A meeting schedule. A link to the schedule is available [here](#): There were no public comments on this item. Board member Shao moved for approval of the 2026 Meeting Schedule. Board member Goldstein seconded, and the motion carried 11-0. The Clerk called the roll.

(Ayes: Duncan, Gaidos, Goldstein, Hansen-Romero, Hannon, Humbert, Houston, Josey, Plimier, Sadoff, Shao. Nays: None. Absent: Haubert. Abstain: None)

### V. MEMBER COMMENTS

Board member Hannon announced the passing of former City of San Leandro Mayor, Stephen Cassidy, and asked that the Committee adjourn the meeting in his memory.

### VI. ADJOURNMENT – TO P&A MEETING – JANUARY 8, 2026 AT 9:00 A.M.

The meeting was adjourned at 10:05 a.m. in memory of Stephen Cassidy.