

APPROVED

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA) AND ENERGY COUNCIL (EC)**

Wednesday, February 25, 2026

3:00 P.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

I. CALL TO ORDER

President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

WMA & EC

City of Alameda	Tracy Jensen, WMA, EC (President)
City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Mark Humbert, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC (EC President)
City of Livermore	Kristie Wang, WMA, EC (alternate)
City of Newark	Matthew Jorgens, WMA, EC
City of Oakland	Ken Houston, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Lorrel Plimier, WMA, EC
City of Pleasanton	Matt Gaidos, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC
City of Union City	Lance Nishihira, WMA, EC

ABSENT

County of Alameda	David Haubert, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Justin Lehrer, Administrative Services Director
Alma Freeman, Communications Manager
Jennifer West, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of January 28, 2026

2. Regulatory Fee Ordinance (Timothy Burroughs)

Adopt Ordinance 2026-01 - An Ordinance Establishing a Regulatory Fee.

There were no public comments for the Consent Calendar. Board member Josey moved approval of the Consent Calendar for the WMA & EC, and Board member Bowen seconded.

The Clerk called the roll: WMA Vote: 16-0 EC Vote: 14-0

(Ayes: Bowen, Duncan, Gaidos, Hansen-Romero, Houston, Jensen, Jorgens, Josey, Mourra, Nishihira, Plimier, Sadoff, Wang. Nays: None. Abstained: None. Absent: Haubert, Humbert, Shao, Zermeño)

VI. REGULAR CALENDAR

1. Communications Overview & New Website Preview (Alma Freeman & Chris Ross)

This item is for information only.

Timothy Burroughs introduced the item. Alma Freeman and Chris Ross presented an overview of StopWaste's communications channels and a preview of the staging website, highlighting the overall structure and key improvements in navigation and usability. A link to the staff report and presentation is available here: [Communications-Overview-Website-Preview-Memo.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. A link to the discussion is available here: [Communications-Overview-Website-Preview-Discussion](#). There were no public comments. President Jensen commended staff on the impressive redesign of the website and thanked staff for a very informative presentation.

2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee and Recycling Board meeting on March 12, 2026, at 4:00 p.m. The meeting will be held at StopWaste, 1537 Webster Street, Oakland, CA)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Board member Houston announced that he is pleased that his proposed Encampment Abatement Policy would appear before the Oakland City Council. Timothy Burroughs announced the monthly topic brief highlighting Home Energy Score California, available [here](#).

Mr. Burroughs welcomed Doug Kobold, Executive Director of the California Product Stewardship Council (CPSC). Mr. Kobold presented Justin Lehrer with an award in recognition of Mr. Lehrer's service on the CPSC board.

VIII. ADJOURNMENT TO: WMA & EC MEETING – MARCH 25, 2026 AT 3:00 P.M.

The meeting was adjourned at 3:55 p.m.