

APPROVED

MINUTES OF THE JOINT MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA),
ENERGY COUNCIL (EC),
AND
SOURCE REDUCTION AND RECYCLING BOARD

Wednesday, November 19, 2025

3:00 P.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

I. CALL TO ORDER

President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC, RB (President)
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Emeryville	David Mourra, WMA, EC, RB (EC President)
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Ben Barrientos, WMA, EC, RB
City of Newark	Matthew Jorgens, WMA, EC
City of Oakland	Ken Houston, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Lorrel Plimier, WMA, EC
City of Pleasanton	Matt Gaidos, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC, RB
City of Union City	Jeff Wang, WMA, EC, RB
Environmental Educator	Ellen McClure, RB
Environmental Organization	Elaine Owyang, RB
Solid Waste Industry Representative	Virginia Harrington
Recycling Programs	Barun Singh, RB

ABSENT

City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Mark Humbert, WMA, EC
City of Dublin	Jean Josey, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Kelly Schoonmaker, Senior Program Manager
Rachel Balsley, Senior Program Manager
Cassie Bartholomew, Senior Program Manager
Shasta Phillips, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel
Farand Kan, County Counsel

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. **Approval of the Draft WMA & EC Minutes of October 22, 2025 (WMA&EC only)**
2. **Approval of the Draft PC&RB Minutes of October 9, 2025 (RB only)**
3. **Board Attendance Record (RB only)**
4. **Written Report of Ex Parte Communications (RB only)**

There were no public comments for the Consent Calendar. Board member Zermeño moved approval of the Consent Calendar for the WMA & EC, and Board member Duncan seconded. Board member Harrington moved approval of the Consent Calendar for the RB, and Board member Jensen seconded.

The Clerk called the roll: WMA Vote: 16-0 EC Vote: 16-0 RB Vote: 7-0

(Ayes: Bowen, Duncan, Gaidos, Harrington, Haubert, Houston, Jensen, Jorgens, Mourra, McClure, Owyang, Plimier, Sadoff, Shao, Wang, Zermeño. Nays: None. Abstained: None. Absent: Barrientos, Hansen-Romero, Humbert, Josey, Singh)

VI. REGULAR CALENDAR

1. **SB 1383/ORRO Implementation Update (Rachel Balsley, Cassie Bartholomew and Kelly Schoonmaker)**

This item is for information only.

Timothy Burroughs introduced the item. Rachel Balsley, Cassie Bartholomew and Kelly Schoonmaker provided an update on State law SB 1383 and the Organics Reduction and Recycling Ordinance (ORRO), which took effect on January 1, 2022, to reduce the amount of food and other compostable materials sent to landfill. Staff provided an update on how StopWaste supports member agencies with various implementation activities including compliance monitoring/enforcement, CalRecycle reporting, outreach and education, edible food recovery, recovered organic waste product procurement, and more. A link to the staff report and the presentation is available here: [SB1383-ORRO-Update-memo-pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. A link to the discussion is available here: [SB1383-ORRO-Update-Discussion](#). There were no public comments. President Jensen thanked staff for a very informative presentation.

2. **Reducing Contamination in the Recycling and Composting Streams (Shasta Phillips)**

This item is for information only.

Timothy Burroughs introduced the item. Shata Phillips provided an update on StopWaste's ongoing work to implement SB 1383 and the Organics Reduction and Recycling Ordinance (ORRO), including working to ensure clean, properly sorted material streams. Both SB 1383 and ORRO rely on high levels of participation from residents and businesses to divert organic material from the landfill, reduce contamination, and meet state-mandated waste diversion targets. A link to the staff report and the presentation is available here: [Clean-Streams-Initiative-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is provided here: [Clean-Streams-Initiative-Discussion](#). There were no public comments on this item. President Jensen thanked Mr. Phillips for the update and added it is good to know that we are moving forward on this issue.

APPROVED

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee and Recycling Board meeting on December 11, 2025, at 6:00 p.m. The meeting will be held at StopWaste, 1537 Webster Street, Oakland, CA)

President Jensen requested an interim appointment and Board member Gaidos volunteered to attend the meeting. Board member Zermeño moved approval of the interim appointment and Board member Plimier seconded. The motion carried 12-0. The Clerk called the roll:

(Ayes: Barrientos, Bowen, Duncan, Gaidos, Houston, Jensen, Jorgens, Plimier, Sadoff, Zermeño.
Nays: None. Abstained: None. Absent: Haubert, Hansen-Romero, Humbert, Josey, Mourra, Shao, Wang)

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that the monthly topic brief for October highlights how to get the most out of our food over the holidays and ensure that good food goes to nourish people instead of being thrown out. The topic brief is available [here](#).

VIII. ADJOURNMENT TO:

P&A MEETING, December 11, 2025 AT 9:00 A.M.

PC&RB MEETING, December 11, 2025 AT 6:00 P.M.

WMA & EC MEETING, December 17, 2025 AT 3:00 P.M.

The meeting was adjourned at 4:35 p.m.