

APPROVED

**MINUTES OF THE JOINT MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)**

**Wednesday, December 17, 2025
3:00 P.M.**

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

I. CALL TO ORDER

President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC (President)
City of Albany	Jennifer Hansen-Romero, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC (EC President)
City of Hayward	Francisco Zermeño, WMA, EC
City of Newark	Matthew Jorgens, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Lorrel Plimier, WMA, EC
City of Pleasanton	Matt Gaidos, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC
City of Union City	Jeff Wang, WMA, EC

ABSENT

City of Berkeley	Mark Humbert, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Livermore	Ben Barrientos, WMA, EC
City of Oakland	Ken Houston, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Justin Lehrer, Administrative Services Director
Alma Freeman, Communications Manager
Kelly Schoonmaker, Senior Program Manager
Michelle Fay, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of December 17, 2025

There were no public comments for the Consent Calendar. Board member Zermeño moved approval of the Consent Calendar for the WMA & EC, and Board member Duncan seconded. Board member Harrington moved approval of the Consent Calendar for the RB, and Board member Jensen seconded.

The Clerk called the roll: WMA Vote: 13-0 EC Vote: 12-0

(Ayes: Duncan, Gaidos, Hansen-Romero, Haubert, Jensen, Jorgens, Josey, Mourra, Plimier, Sadoff, Wang, Zermeño. Nays: None. Abstained: None. Absent: Barrientos, Bowen, Houston, Humbert, Shao)

VI. REGULAR CALENDAR

1. SB 54 Update (Michelle Fay)

This item is for information only.

Timothy Burroughs introduced the item. Michelle Fay provided an overview of the law and updates from the current draft of the regulations. Staff also discussed implications for local governments and next steps in the implementation process, including compliance with the requirement to collect all recyclable and compostable covered materials by January 1, 2027. A link to the staff report and presentation is available here: [SB54-Update-Memo.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. A link to the discussion is available here: [SB54-Update-Discussion](#). There were no public comments. President Jensen thanked staff for a very informative presentation.

2. 2026 Meeting Schedule (Timothy Burroughs)

That the Waste Management Authority Board and the Energy Council approve the 2026 meeting schedule.

Timothy Burroughs presented the 2026 WMA & EC meeting schedule. A link to the schedule is available [here](#): There were no public comments on this item. Board member Josey moved for approval of the 2026 Meeting Schedule. Board member Bowen seconded, and the motion carried 14-0. The Clerk called the roll.

(Ayes: Bowen, Duncan, Gaidos, Hansen-Romero, Haubert, Jensen, Jorgens, Josey, Mourra, Plimier, Sadoff, Wang, Zermeño. Nays: None. Abstained: None. Absent: Barrientos, Houston, Humbert, Shao)

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee and Recycling Board meeting on January 8, 2026, at 4:00 p.m. The meeting will be held at StopWaste, 1537 Webster Street, Oakland, CA)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that the monthly topic brief for December highlights the problems with compostable plastics. The topic brief is available [here](#). Mr. Burroughs thanked the Board for their leadership over the past year.

VIII. ADJOURNMENT TO: WMA & EC MEETING – JANUARY 28, 2026 AT 3:00 P.M.

The meeting was adjourned at 4:10 p.m.