

P&A Committee Members

Jean Josey, **Chair**
City of Dublin

Lorrel Plimier, **Vice Chair**
City of Piedmont

David Haubert, County of Alameda

Jennifer Hansen-Romero, City of Albany

Mark Humbert, City of Berkeley

Dave Sadoff, Castro Valley Sanitary District

Yang Shao, City of Fremont

Francisco Zermeño, City of Hayward

Matthew Jorgens, City of Newark

Ken Houston, City of Oakland

Matt Gaidos, City of Pleasanton

Lance Nishihira, City of Union City

Timothy Burroughs, Executive Director

AGENDA

MEETING OF THE PROGRAMS AND ADMINISTRATION COMMITTEE (P&A)

THURSDAY, MAY 14, 2026

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

This meeting will be conducted in a hybrid model with participation both in-person and via teleconference:

Teleconference location #1	3300 Capitol Avenue, Building A, Fremont, CA
Teleconference location #2	806 Pierce Street, Albany, CA
Teleconference location #3	City of Dublin, 100 Civic Plaza, Dublin, CA
Teleconference location #4	2928 Linden Avenue, Berkeley, CA
Teleconference location #5	123 Main Street, Pleasanton, CA
Teleconference location #6	Newark City Hall, 37101 Newark Blvd. Conf Rm #1, Newark, CA
Teleconference location #7	30065 Skylark Court, Hayward, CA
Teleconference location #8	21195 Center Street, Castro Valley, CA
Teleconference location #9	34009 Alvarado Niles Road, Union City, CA
Teleconference location #10	Scott Haggerty Heritage House, 4501 Pleasanton Ave., Pleasanton, CA
Teleconference location #11	1 Frank H. Ogawa Plaza, Oakland, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 880 2256 4105
2. Using the [Zoom](#) website or App and entering meeting code 880 2256 4105

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Wednesday, May 13, 2026.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CONVENE MEETING

II. ROLL CALL OF ATTENDANCE

III. PUBLIC COMMENTS

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee but not listed on the agenda.

Page IV. CONSENT CALENDAR

- 1 1. Approval of the Draft P&A Minutes March 12, 2026

V. REGULAR CALENDAR

- 3 1. Reusable Foodware Project Update (Ben Duggan)
This item is for information only.

VI. MEMBER COMMENTS

VII. ADJOURNMENT – TO P&A MEETING – JUNE 11, 2026 AT 9:00 A.M.

DRAFT

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, MARCH 12, 2026

9:00 A.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

Members Present

City of Berkeley	Mark Humbert
Castro Valley Sanitary District	Dave Sadoff
City of Dublin	Jean Josey, Chair
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Newark	Matthew Jorgens
City of Oakland	Ken Houston
City of Piedmont	Lorrel Plimier
City of Pleasanton	Matt Gaidos
Union City	Lance Nishihira

ABSENT

City of Albany	Jennifer Hansen-Romero
County of Alameda	David Haubert

Staff Present

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Justin Lehrer, Administrative Services Director
Nisha Patel, Management Analyst
Cassie Bartholomew, Senior Program Manager
Hugo Grégoire, Management Analyst
Arliss Dunn, Clerk of the Board

I. Convene Meeting

Chair Josey called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of February 12, 2026

There were no public comments for the Consent Calendar. Board member Hansen-Romero moved for approval of the Consent Calendar. Board member Goldstein seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Gaidos, Goldstein, Houston, Humbert, Jorgens, Josey, Nishihira, Plimier, Sadoff, Shao. Nays: None. Absent: Hansen-Romero Haubert. Abstain: None)

IV. REGULAR CALENDAR

1. Multi-Year Fiscal Forecast (Justin Lehrer)

This item is for information only.

Timothy Burroughs introduced the item. Justin Lehrer provided an overview of the staff report and presented a PowerPoint presentation. Mr. Lehrer informed the Board that as part of the Agency's budget development process, staff conduct an analysis of the organization's fiscal forecast, current fund balance, and reserves. This year's analysis reflects the addition of a newly adopted regulatory fee and its impact on the Agency's long-term financial outlook. A link to the report and the presentation is available here: [Fiscal-Forecast-Memo.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Fiscal-Forecast-Discussion](#). There were no public comments on this item. Chair Josey thanked Mr. Lehrer for a very informative report and commended staff for being proactive regarding the agency's finances.

2. Mapping Alameda County's Food Recovery System (Cassie Bartholomew & Hugo Grégoire)

This item is for information only.

Timothy Burroughs introduced the item. Cassie Bartholomew and Hugo Grégoire provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Food-Recovery-Mapping-Memo.pdf](#). StopWaste recently developed the Alameda County Food Recovery System Map, an internal tool that provides a comprehensive overview of commercial food generators, food recipient organizations, and food system organizations working across the county to ensure that edible surplus food is redirected to food insecure communities.

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Food-Recovery-Mapping-Discussion](#). There were no public comments on this item. Chair Josey thanked Ms. Bartholomew and Mr. Grégoire for a very informative report. Board member Humbert expressed appreciation for the mapping tool and efforts to strengthen food recovery.

V. MEMBER COMMENTS

Chair Sadoff lauded the City of Oakland for hosting a rally and homecoming celebration for Olympic gold medalist and hometown hero, Alysa Liu.

VI. ADJOURNMENT – TO P&A MEETING – May 14, 2026 AT 9:00 A.M.

The meeting was adjourned at 9:55 a.m.



DATE: May 14, 2026

TO: Programs and Administration Committee
Planning Committee/Recycling Board

FROM: Ben Duggan, Program Manager

SUBJECT: Reusable Foodware Project Update

SUMMARY

StopWaste’s Reusable Foodware project develops policy, infrastructure, and capacity to accelerate adoption of reusable foodware in Alameda County. At the February 2025 Waste Management Authority Board meeting, the Board adopted a resolution to accept the Phase 2 “RE-X Before Recycling Prize” (RE-X Prize) from the U.S. Department of Energy (DOE). At the May Board meeting, staff will provide an update on the RE-X Prize and an overview of related work to advance the use of reusable foodware in Alameda County schools, businesses, and venues.

DISCUSSION

Using reusable foodware has clear environmental benefits, and research indicates that at scale, reusables can reach cost parity with single-use items. However, single-use foodware remains prevalent in everyday use at venues, institutional dining, takeout, and even dine-in at food businesses. Scaling reuse systems will require continued investment and supportive policy. In 2024, StopWaste developed a model reusable foodware ordinance that can be adapted by jurisdictions. So far, three jurisdictions (Albany, Berkeley, and Oakland) have adopted reusable foodware policies.

To accelerate adoption of reusables, staff have focused on hands-on implementation through grants and technical assistance to pilot approaches and identify barriers. This work has highlighted opportunities to scale reuse particularly in closed environments such as large venues, on-site dining, and school campuses. Staff are also closely engaged in SB 54 implementation, which includes reuse and refill provisions, and could provide funding and momentum beginning in 2027.

Supporting schools to make the switch to reusable foodware is the program’s top priority and a central focus of our current implementation work. There is growing momentum across Alameda County, with approximately 40 schools that have transitioned to reusable foodware systems since we began this work in 2022. Collectively these schools are eliminating an estimated 4.5 million single-use items annually. This progress helped position StopWaste to be selected for the Phase 2 RE-X Prize in 2025 which funded our partnership with Lawrence Berkeley National Laboratory to conduct a techno-economic analysis and life cycle assessment of school reusables pilots. The study showed significant environmental benefits, and the economic analysis helped identify the types of projects that are most likely to pencil out financially. Staff also submitted a Phase 3 proposal; DOE has indicated funding is pending administrative approval with no timeline provided.

RECOMMENDATION

This item is for information only.