

AGENDA

MEETING OF PLANNING AND ORGANIZATION COMMITTEE AND ALAMEDA COUNTY RECYCLING BOARD

Thursday, November 13, 2014
7:00 p.m.

StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500

Recycling Board Members

Anu Natarajan, **President**
City of Fremont

Daniel O'Donnell, **1st Vice President**
Environmental Organization

Jerry Pentin, **2nd Vice President**
City of Pleasanton

Lorin Ellis, *City of Union City*

Greg Jones, *City of Hayward*

Chris Kirschenheuter, *Recycling Programs*

Michael Peltz, *Solid Waste Industry Representative*

Steve Sherman, *Source Reduction Specialist*

Toni Stein, *Environmental Educator*

Minna Tao, *Recycling Materials Processing Industry*

Gordon Wozniak, *City of Berkeley*

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice to 510-891-6500.

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS BY THE PRESIDENT

Page IV. CONSENT CALENDAR (P&O & RB)

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| 1 | 1. Approval of the Draft Minutes of October 9, 2014 (Wendy Sommer) | Action |
| 5 | 2. Board Attendance Record (Wendy Sommer) | Information |
| 7 | 3. Written Report of Ex Parte Communications | Information |
| 9 | 4. Grants Under \$50,000 (Wendy Sommer) | Information |

V. OPEN PUBLIC DISCUSSION

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

VI. REGULAR CALENDAR (P&O & RB)

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| 13 | 1. 5 Year Financial & Compliance Audit – Award of Contract (RB only) (Wendy Sommer & Tom Padia) | Action |
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Staff recommends that the Recycling Board approve the contract award and authorize execution of a funding agreement with Crowe Horwath LLP for the Financial and Compliance Five Year Audit, for a total not-to-exceed amount of \$179,800, per their proposal to the Board. \$97,090 will be awarded from the approved FY 14/15 budget for Phase I of the scope of work. Upon satisfactory completion of Phase I, the remaining \$82,710 will be allocated from the FY 15/16 budget (the work will commence after the end of FY 15/16) and will be included in the FY 15/16 budget resolution.

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| 19 | 2. Accumulated Measure D Fund Balances Exceeding Policy Threshold – Revision of Policy Adopted in 2006 (RB only) (Wendy Sommer & Tom Padia) | Action |
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It is recommended that the Recycling Board:
Adopt by the attached resolution a revision to "Rule 2" in Resolution #2006-12, changing the threshold of member agency unspent Recycling

Fund monies that triggers ineligibility for further allocations absent an approved Expenditure Plan from the sum of the last eight quarterly per capita allocations to one of the options listed in the staff report. If an option includes an adjustment for population, the population figures used in the first quarterly disbursement of each fiscal year shall be applied each fiscal year to calculate the threshold. It is recommended that this revised threshold apply to the fund balances reported at the end of FY 13/14 and each year forward.

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| 27 | <p>3. Definition of “Adequate Commercial Recycling” for Purpose of Determining Municipal Eligibility to Receive Measure D Per Capita Allocations (RB only) (Wendy Sommer & Tom Padia)</p> <p>Accept this report and re-affirm the definition of adequate commercial recycling. (Note that the policy allows the Board to consider not withholding Measure D funds if a member agency fails to satisfy the policy and can persuade the Board it should not withhold Measure D funds).</p> | Action |
| 31 | <p>4. Loved Twice – Non Profit Update (Wendy Sommer & Meri Soll)</p> <p>This item is for information only.</p> | Information |
| | VII. OTHER PUBLIC INPUT | |
| | <p>VIII. COMMUNICATIONS/MEMBER COMMENTS</p> <p>Acknowledgements of Service (Gary Wolff)
(Anu Natarajan, Gordon Wozniak, and Chris Kirschenheuter)</p> | Information |
| | IX. ADJOURNMENT | |