



Charity Thrift Block Grant Program

Application Packet

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StopWaste - Charity Thrift Block Grant Program

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StopWaste - Charity Thrift Block Grant Program

Background

StopWaste is the Alameda County Waste Management Authority and Alameda County Source Reduction and Recycling Board operating as a joint powers agency comprised of the County of Alameda, each of the fourteen cities within the county, and two sanitary districts which also provide refuse collection and recycling services.

StopWaste is responsible for the preparation of the Alameda County Integrated Waste Management Plan and provides support and assistance to local jurisdictions in the implementation of that plan. It also manages a long range-planning program for development of solid waste facilities, and offers a wide variety of other programs in the areas of source reduction, market development, technical assistance and public education.

This Charity Thrift Block Grant Program was developed to provide partial relief from disposal costs due largely to illegal dumping. The program targets any non-profit 501(c) corporation (or distinct operating unit or division of such corporation) that reuses and recycles donated goods or materials and receives more than 50% of its revenues from the handling and sale of those donated goods or materials.

In addition to this program, StopWaste offers grants and loans to meet the varied needs of potential applicants, please contact Meri Soll at 510/891-6500 for more information.

Eligibility Requirements

- Eligible non-profits with one or more facilities located in Alameda County, in compliance with local zoning conditions, generating residual materials at those facilities for disposal at a landfill or transfer station located in Alameda County.
- Grant awards will be made equivalent to \$6.49 per tons landfilled per year, subject to a maximum of \$15,000 per year and subject to the other conditions and restrictions of the program.
- Applications submitted must include documentation for materials collected, recycled and discarded. Documentation of quantities must support funding request (gate tickets, hauling receipts).
- Grant applications must include a signed statement of compliance with any and all eligibility conditions approved by the Alameda County Waste Management Authority.
- Applications may be made once per calendar year per organization, for a prior 12 month period.
- To be eligible for funding, proposed projects must be in compliance with all federal, state and local land use, regulatory and permit requirements.

- The ratio of quantities landfilled to quantities reused and/or recycled shall be no greater than 40/60. It is understood that most organizations do not necessarily weigh the volumes of materials sold for reuse and that estimates will need to be made. If the ratio does exceed 40/60, it is recommended that funding be capped at the quantities allowed under the 40/60 rule, and that a plan be drawn up to mitigate the high levels of non-saleable and non-recyclables trash being dumped upon or received by the organization. Further funding may be authorized on a case-by-case basis for the purpose of implementing such a plan.

Example: Facilities in Alameda County generating a minimum of 40 tons per month (assuming average density of 400 pounds per cubic foot) disposed within Alameda County. A grant of \$6.49 per ton on 40 tons per month would amount to \$3,115.20. The purpose of the minimum amount is to avoid cases where the cost of administering a processing the grant is greater than the amount of money in question.

- No funding will be given for recyclable materials landfilled, as determined by the Authority. This requirement allows the Authority to exert some influence on the thrifts to maximize recycling opportunities. Materials landfilled for which grant funds are claimed shall not include clothing, recyclable metals, or any materials that may be recycled at a cost equal to or less than the cost of landfill disposal. Solid wastes for which grant funds are claimed must be composed of non-saleable donated or dumped materials generated by the primary business of collecting used consumer goods for resale.

Application Deadline

Applications accepted until **June 1, 2018** or until funds are depleted. Proposals may be mailed, emailed, or hand delivered to the offices of:

StopWaste
1537 Webster Street
Oakland, CA 94612
Attention: Meri Soll

Proposals may also be submitted electronically to msoll@stopwaste.org

General Conditions

All materials submitted become the property of StopWaste, and will not be returned. Funds awarded are public funds and any information submitted or generated is subject to public disclosure requirements

The Agency reserves the right, at its sole discretion, to waive minor irregularities in submittal requirements, to request modifications of the proposal, to accept or reject any or all proposals received, to grant full or partial funding of any request, and/or to cancel all or part of this grant solicitation at any time prior to awards.

For inquiries or clarification of this Charity Thrift Block Grant Program, contact Meri Soll at (510) 891-6500 or via e-mail at msoll@stopwaste.org.

Submittal Requirements

- We highly recommend that applications be submitted electronically. They can be submitted to **msoll@stopwaste.org**.
- If materials are submitted in paper form, all materials, unless otherwise noted, are to be printed double-sided on 8 1/2" x 11" *recycled* content paper.
- All applications should include all supporting documentation.
- All costs incurred in the preparation of a proposal are the responsibility of the applicant.

Proposal Content and Organization

Applicant's Check List

Unless otherwise noted, a complete grant proposal must include all of the following forms and supporting documents to be eligible for consideration.

The application will include the following:

- Form A: Application Cover Page
- Form B: Summary of Waste and Recycling Activities
- Documentation of hauling and recycling amounts
- Proof of federal non-profit status (if applying as a non-profit) or proof of incorporation in California (if applying as a corporation)
- Invoice for landfilled material, using the \$6.49 per ton reimbursement fee. Maximum invoice is \$15,000. Invoice shall be on company letterhead and signed by company representative.

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FORM A - Application Cover Page

Applicant Information

Applicant: _____

Year Established: _____ Federal ID Number: _____

State and Date of Incorporation: _____

Address: _____

City, ZIP Code: _____

Phone Number: _____ Fax Number: _____

Contact Person: _____ Phone: _____

Email Address: _____

Fiscal Agent (if applicable): _____

How did you hear about this grant program?

Project Information

Amount Requested: \$ _____

Time Period for which funds are requested: _____

I certify that the information contained in this proposal is true and accurate to the best of my knowledge and belief. I further certify that this grant application is submitted with the full knowledge and endorsement of the governing board of this organization, which is empowered to enforce compliance with all contract conditions.

Signature(s): _____

Name and Title: _____

Date: _____

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FORM B - Summary of Waste and Recycling Activities

Applicant: _____

Amount of materials received for a one-year period: _____

Reporting Dates: _____ TO _____ (month/year)

Reporting period cannot date back farther than January 2011.

Tonnage sent to landfill for the one year period: _____

- Attach weight tags or receipts to verify above data.

Total Tonnage of materials recycled or reused for the one year period: _____

- *Include tonnage recycled and/or reused, per material type*
- *attach weight tags or receipts.*

Sample Reporting Summary Format

<i>Material</i>	<i>Tonnage Recycled/Reused per year</i>
Cardboard	2,000 pounds
Shoes	5,000 pounds
Electronics	10,000 pounds
Retail Store	660 tons items sold

What activities does your organization conduct to discourage illegal dumping and after hours donations?

Does this request meet the 40/60 ratio of landfilled quantities to quantities resold and recycled?
(Refer to page 2 of application for details)

If not, why?

Application prepared by: _____ Date: _____

Phone: _____

Email: _____

Evaluation Process

Charity Thrift Block Grant Program applications will be accepted until June 1, 2016 or until funds have been depleted. Proposals will be reviewed and evaluated by staff members. During the review process, program staff may contact the applicant for additional information or to clarify proposal content.

Upon receipt of an application, staff shall conduct a minimum of one site visit to verify eligibility criteria, including but not limited to, the quantities, composition and sources of materials landfilled and ratio of quantities landfilled to quantities resold and recycled.

Grant Awards

All applicants will be notified of the results of the grant application within 30 days of application by phone, email or letter.

Contact Meri Soll at msoll@stopwaste.org with questions.