



Free Indoor Food Scrap Bins for Alameda County Businesses
APPLICATION FORM

1. Applicant Information

Note for multiple sites or multiple businesses at one site: If your organization has multiple sites, submit a separate application for each Alameda County site. If multiple organizations/businesses occupy the same site, a separate application may be submitted for each organization that needs containers. For applicants submitting on behalf of a large number of sites, please contact rules@stopwaste.org for assistance.

Organization/Company/Site Name: _____

Contact Name: _____ Title/Role: _____

E-mail Address: _____ Phone Number: _____

Site Street Address: _____

City: _____ Zip Code: _____

Business sector/industry: _____

Approximate number of employees at site (or units if multi-family): _____

2. Use of the Bins

A variety of containers and lids are available to start or improve food scraps/organics collection at your site. Once approved, you'll select from options ranging from small 1-gallon countertop and desk-side bins, stand-alone containers for central collection in kitchens and other small areas, to large 30-gallon containers for janitorial consolidation.

- a. How many areas of your site will be served by the bins? _____
- b. Briefly describe those areas (e.g. small commercial kitchen and one break room):

- c. How will you monitor the collection of organics at your site and ensure that containers are used only for organics, and no other discard? Please describe briefly.

3. Organics Collection Service

- a. Do you currently have organics collection service (circle one)? Yes | No

4. Staff and Custodian Training

- a. How will you train staff, custodians, or residents to separate organics correctly? (check all that apply)
- Educational memo e-mailed out
 - Educational memo printed and posted in high-traffic areas
 - In-person training
 - Other, please describe: _____

b. ACWMA is available to assist with implementing your organics collection program. Please select the boxes below to indicate how we can help.

- Thanks, no assistance is needed
- We are already working with a representative
- Recycling and/or organics collection service set-up
- Training for employees, tenants and/or janitors (may be available in languages other than English)
- Setting up indoor recycling stations with color-coded bins and signs/stickers
- Assistance with donating surplus edible food
- Other - please describe: _____

5. Questions and Additional Information

Please use the space below to submit any questions or additional information you would like to share about your food scraps/organics collection program or the Free Indoor Food Scraps Bin program.

Terms and Conditions

By applying to this program, the applicant indemnifies, releases, and holds harmless the Alameda County Waste Management Authority/StopWaste, its officers, employees, and agents for and against any and all loss, liability, expense, claim costs (including costs of defense), fines, penalties, consequences, and suits and damages of every kind in relation to the execution of the purchase, installation and use of materials received under the Free Indoor Food Scraps Bin Program whether caused by the negligence of those parties or otherwise. Furthermore, the applicant agrees to use the equipment received under this program to implement or improve an organics collection program at the address provided by the applicant for the purposes of reducing waste sent to landfill.

I have read and agree to the terms and conditions above. I am either the Applicant or an agent of the Applicant authorized to make this application and the commitments above.

Signature: _____

Date: _____

Name: _____

Title: _____

Free Indoor Food Scrap Bins for Alameda County Sites GENERAL INFORMATION & INSTRUCTIONS



Free indoor bins are available to qualifying Alameda County businesses, institutions, and multi-family residential properties (5+ units) for the collection of food scraps, compostable paper and plant debris (“organics”). A variety of containers and lids are available—up to a value of \$500 per approved site including tax and delivery.

3 EASY STEPS TO OBTAIN YOUR BINS:

1. **Complete and submit the attached form via fax to 510-893-2308 or mail/deliver to: Alameda County Waste Management Authority, Attn: Business Assistance Team, 1537 Webster Street, Oakland, CA 94612.**
Note: You do not need to know exactly what you wish to order at this stage.
2. **Ordering instructions will be provided in your approval email.**
Expect a response within 1 to 2 weeks of submitting your application.
3. **Select equipment and place your order with one vendor.**
Review container and lid options offered by our partner vendors. Select one vendor and place an order up to \$500 including tax and delivery. Equipment will be delivered to your site in 1 to 3 weeks.

Who Qualifies? To qualify you must be a business, institution, multi-family residential property with 5 or more units located in Alameda County and have (or start) compost collection service through your **city’s service provider**.

Once you order compost collection service, your city’s service provider will deliver outdoor organics carts or bins for pick-up. The indoor containers and equipment offered here are intended to help separate food scraps and food-soiled paper indoors before emptying the contents into the outdoor bins for organics collection by your hauler. Organics collection service may result in additional monthly cost to the property depending on the rates in your jurisdiction.

Note for multi-family residential properties: If you only need kitchen pails for tenants to collect food scraps, and do not require larger containers for centralized collection, please contact your compost/organics service provider to request kitchen pails. If pails are not available in your city, please complete the form below to request them through this program.

Ineligible Sites: K-12 public schools and district offices, and city facilities are currently not eligible to receive containers in this program.

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Questions? Email rules@stopwaste.org or call 510-891-6575.

Please keep this page for your records.