



Food Waste Prevention and Surplus Food Recovery Grants

Application Packet Fiscal Year 2016-2017

Grants for Businesses, Institutions and Nonprofits
to Reduce Wasted Food and/or Recover Edible Food in Alameda County

DEADLINE: April 10, 2017, 5:00 pm

StopWaste
1537 Webster Street
Oakland, CA 94612

Contact: Cassie Bartholomew
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(510) 891-6516

<http://www.stopwaste.org/preventing-waste/food-waste-prevention-grant>

Food Waste Prevention and Surplus Food Recovery Grants

Table of Contents

	Page
SUMMARY	
Background	3
Eligible Applicants	3
Eligible Projects	4
Ineligible Projects	4
Sharing Information	5
APPLICATION	
Application Content and Organization	6
Submittal Requirements	6
Technical Assistance	7
EVALUATION AND AWARDS	
Evaluation Process	7
Evaluation Criteria	7
The Awards	8
Contract Specifications	8
APPENDICES	
Application Forms	
FORM A: Application Cover Page	10
FORM B: Applicant's Statement of Qualifications	11
FORM C: Project Summary	13
FORM D: Project Budget & Budget Narrative	14
FORM E: Project Narrative	17
FORM F: Insurance, Statement of Economic Interest/ Standard Funding Agreement	19
Food Waste Prevention and Surplus Food Recovery Success Stories	20

SUMMARY

Background

StopWaste is a public agency responsible for reducing waste in Alameda County. The agency is jointly governed by three Boards, the Alameda County Waste Management Authority, the Alameda County Source Reduction and Recycling Board, and the Energy Council.

StopWaste's Year 2020 Strategic Plan prioritizes the Prevention and Recovery of wasted food which still remains one of the single largest items going to landfill from Alameda County residents and businesses. This food represents wasting nutrients and calories intended for human consumption at a time when 1 in 5 residents seek assistance from the Alameda County Community Food Bank. In an effort to reduce this wasted food, StopWaste has grant funding available for projects that prevent food from going to waste and/or project that recover edible surplus food to feed people, then animals, the first three actions in the **Food Recovery Hierarchy**.

During this funding cycle, grant funding will be available for new or expanded projects that can demonstrate a reduction in wasted food. In general, StopWaste will prioritize funding for innovative projects that prevent waste before it is created; increase recovery/food donation efforts; and involve a cross section of business types including high volume food waste generating businesses or production kitchens and nonprofit entities. This grant funding is for prevention and recovery, not food waste diversion for composting.

Projects recovering edible surplus food will be asked to document a reduction of food purchasing/inputs or a corresponding increase in food recovered/diverted from landfill to feed the people. The Agency is seeking project models that have replicable or scalable components.

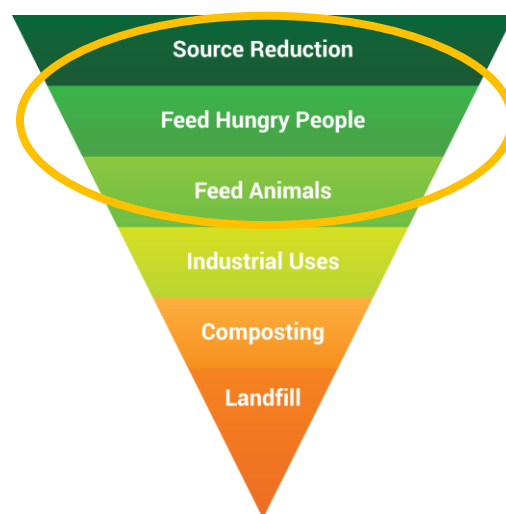
Since StopWaste has committed to reducing wasted food in institutional kitchens/high volume food service operations as part of the Agency's year 2020 goals. Therefore the agency will prioritize applications that target surplus prepared food generated by institutional kitchens or high volume food service operations; however, other applicants that meet the program requirements are also encouraged to apply.

Award requests will be considered up to **\$10,000** for individual organization applicants or up to **\$25,000** for applications developed in partnership between multiple organizations, with a corresponding higher level of impact. These projects will be scrutinized for significant impacts commensurate with the Award request.

Eligible Applicants

The target audience for this grant funding includes a range of key stakeholders representing various stages of the food supply chain from production to consumption. Eligible organizations include nonprofits, schools and businesses located in Alameda County as well as organizations serving Alameda County that are involved in the reduction or recovery of edible surplus food generated in county.

Examples of eligible organizations include, but are not limited to, non-profit organizations, educational institutions, grocery stores, hotels with onsite dining, restaurants, caterers, public event centers, sports and cultural facilities, hospitals, assisted living, food processing facilities, food pantries, food banks and feeding centers.



Applicant Requirements:

1. The applicant is an institution, business or nonprofit involved with food operations or the recovery of surplus edible food to feed people or provide animal feed.
2. Located in Alameda County, or plan to prevent wasted food or divert edible surplus food with a final disposition in Alameda County.
3. In compliance with all federal, state and local land use, regulatory and permit requirements.

Partnerships are welcomed and encouraged. One entity is to take the lead as the applicant; the others will be considered partners.

Eligible Projects

The following is a sample list of projects the Agency may fund. Other project ideas are encouraged:

Prevention

- Purchase and implementation of just-in-time purchasing software to reduce unnecessary purchasing
- Transitioning from single use to durable reusable containers or transport packaging to protect and reduce the loss of perishable food during transport
- Multi-agency or regional collaboration projects resulting in food waste prevention and reuse
- Pilots for implementing best management practices such as kitchen planning, enhancing operations through portion controls, trayless dining, etc.

Recovery for People

- Food donation programs or networks that focus on recovery of edible prepared food
- Food repurposing following food safety guidelines, food recovery, gleaning, donation programs or equipment that increase or expand upon the amount of food diverted from landfill to feed people
- Expansion of secondary markets for cosmetically damaged food
- Purchasing equipment to increase diversion of edible food recovery for donation
- Development or use of new food donation management systems and networks

Project Requirements:

1. Focus on preventing wasted food and/or the recovery of edible surplus food for donation.
2. Create a baseline of food waste generation and recovered food distribution data using free tracking tools available from US EPA, Feeding America, fee-based subscriptions such as LeanPath or other equivalent tracking tool.

EPA Food Waste Reduction and Prevention Tools:

<http://www.epa.gov/sustainable-management-food/tools-assessing-wasted-food>

Lean Path

Food Waste Information and Tracking Tools:

<http://www.leanpath.com/>

Feeding America

<http://www.feedingamerica.org/>

3. Demonstrate a reduction of wasted food over established baseline OR substantial measurable increase in diversion of surplus food recovered to feed people or for animal feed.

4. Include an Education and Outreach component working in partnership with StopWaste to leverage existing Food Waste Prevention and Donation agency resources and technical assistance for nonprofits, schools and businesses located in Alameda County.

StopWaste will fund all or partial equipment and labor costs, and other costs that are essential to the implementation of the project, such as training and educational materials for employees or customers. StopWaste reserves the right to provide partial funding of any project. The specific level of funding awarded to each project and types of costs included will be determined during the application review process.

Current Grantees. Proposers with open, unfinished grants from this agency should contact their assigned grant manager prior to preparing a proposal for this awards program.

Ineligible Projects

Projects that involve food diversion for **composting** or **anaerobic digestion**, and **rendering** are *not* eligible. The focus of this grant is the prevention and reduction of wasted food and the recovery of surplus food for donation or feeding animals, not recycling/composting of food waste.

StopWaste award funds may *not* be used for the following purposes:

- Repayment of existing debt or pre-existing tax liens or obligations
- Legal fees
- Loan or bank fees
- Subsidization of existing contracts

There are a variety of grant programs available from StopWaste.

Visit <http://www.stopwaste.org/recycling/business/grants-to-non-profits> for a complete listing of grants available.

Sharing Information

All grant application materials submitted become the property of StopWaste, and will not be returned. Funds awarded are public funds and any information submitted or generated is subject to public disclosure requirements. In specific instances, certain financial information may be deemed confidential and not subject to public disclosure. Prior arrangements may be made for the return of such information.

While StopWaste respects business concerns about proprietary information, the Agency is seeking to collaborate on projects with information and results that can help influence other businesses, institutions, and agencies to reduce wasted food in their operations. Grant recipients will be required to submit progress and final reports. The report and other project content may be published for any project and made available to other businesses and agencies. StopWaste staff will work with each grant recipient to ensure the confidentiality of truly proprietary information.

APPLICATION

Application Content and Organization (Applicant's Checklist)

Forms A-D and Narratives.

Form A: Application Cover Page

Form B: Applicant's Statement of Qualifications

Form C: Project Summary

Form D: Project Budget and Budget Narrative

Form E: Project Narrative

Form F: Insurance, Statement of Economic Interest and Standard Funding Agreement

Attachments

1. For each project partner (if any), a Letter of Commitment (see bottom of this section).

In the letter, the partner should acknowledge its role in the project and state its commitment to successfully completing the project, continuing the project beyond the Award funding, if appropriate, and working collaboratively to cross-promote project results within their industry and region.

2. *Optional-* documentation or drawings, such as charts, graphs, and photographs (limit: 3 pages).

Attachments to Application. These items should be included with the application or treated as separate attachments:

1. Financial Statement for the most recently completed fiscal year (audited, if available).
2. Governing Board roster, indicating officers, addresses and affiliations.
3. Resumes of key staff (limit: one page per person).
4. Company brochure or information about products/services (limit: five pages)

Submittal Requirements

The deadline to submit an application for this funding is April 10, 2017 by 5:00 pm. Additional application deadlines for the year will be established and posted at <http://www.stopwaste.org/preventing-waste/food-waste-prevention-grant> until available funds for the current fiscal year have been exhausted. Complete proposals in Microsoft Word or PDF formats must be submitted by email. All applicants will be notified by email of the receipt of their applications.

Submit applications to:

Email: fwpgrants@stopwaste.org

Subject: 2017 Food Waste Prevention & Recovery Grants

Technical Assistance

StopWaste staff is available to provide technical assistance to applicants while they are preparing an application. Applicants are strongly advised to contact Cassie Bartholomew to ensure that proposed grant funding projects are in alignment with program goals and requirements. As StopWaste funds are awarded on a competitive basis, no request will be considered outside this application process. The decisions of StopWaste are final. There is no appeals process for applications that are not accepted for funding. To request feedback on your project idea or technical assistance, call Cassie Bartholomew at (510) 891-6516, or e-mail cbartholomew@stopwaste.org.

EVALUATION AND AWARDS

Evaluation Process

The applications will be reviewed and evaluated on a competitive basis by StopWaste staff members. Outside experts may be consulted as needed. During the review process, staff may contact applicants for additional information or to conduct a site visit. However, an expression of interest by staff should not be construed as an indication of forthcoming approval.

StopWaste staff will conduct an initial administrative review to verify that the application contains all requested information and documentation. Additional technical or financial information may be required from an applicant, who will then have a specified amount of time to comply. If the requested information or materials are not submitted within the requested time frame, the application will be dropped from further consideration.

Evaluation Criteria

Following the initial administrative review, each application will be evaluated according to the following criteria.

Minimum Criteria

1. Eligible Applicant. The applicant is an institution, business or nonprofit involved with food operations or the recovery of surplus edible food to feed people or provide animal feed.
2. In Alameda County. The organization is located in Alameda County, or plans to prevent wasted food or divert edible surplus food with a final disposition in Alameda County through the proposed project.
3. Prevention of Wasted Food and/or Recovery of Edible Food. The project targets “Wasted Food” or surplus “Edible Food” defined as food, such as vegetables, fruits, breads, meats, pastas, intended for human consumption but discarded instead.
4. Information Sharing. The business and its partners are committed to sharing information with the Board and others.

5. Implementation Timeline. Project activities to be implemented within a 16 month time period from contract execution date.

Technical Criteria

1. Project Design. The project is well designed and viable. It is well thought-out, the organization and its partners are capable of completing it, and the project has a high chance of success and replicable components.
2. Waste Prevention. The project will result in actual and measurable prevention of wasted food from and established baseline and/or substantial increase of the recovery of food to feed people. Preference will be given to large scale projects and or replicable projects that can demonstrate a substantial diversion potential or scalability generated or will substantially increase the recovery of surplus food to feed people.
2. Innovation/Model for Others. The project is a good model for other organizations. It will provide an idea, system, technology, or product that is readily transferable or adaptable to others. It has not been done before in proposed form or includes unique aspects for the food sector.
3. Commitment. The applicant has demonstrated that it is committed to completing the project and cross-promoting the project, and if applicable, is committed to continuing it beyond this award funding. Each partner has furnished a Letter of Commitment.
4. Cost Effectiveness. The funding request and anticipated results will be evaluated based on the expected cost per ton of food waste prevented. Matching contributions are taken into consideration.

The Awards

All applicants will be notified of the results of the review process and StopWaste's decisions within two months after submission of the application. For successful applicants, funds will be available for expenditure only after a funding agreement/contract between the Recycling Board and the Award recipient is signed and fully executed. StopWaste will not be liable for any project costs incurred prior to the legal execution of the contract, unless mutually agreed upon in writing.

StopWaste reserves the right to revoke any Award for which a contract is not executed, due to delays on the part of the Award recipient, within two (2) months of the Award. Funded projects must be initiated within three (3) months of execution of the contract or Award funds will revert back to StopWaste, unless specific approval is granted by the StopWaste staff for delays due to extenuating circumstances.

If you receive a grant award, StopWaste staff will also be available for consultations while you are implementing your project.

Contract Specifications

A standard contract or funding agreement will be entered into with each Award recipient. Several provisions included in a standard Board contract are summarized below.

- *Records Retention and Access.* The Contractor (Award recipient) is to maintain complete financial records to assure proper accounting of funds and contract performance for five years. The Contractor is to permit StopWaste access to the premises, furnish program and fiscal information upon request, and provide access to the Contractor's records.
- *Insurance Requirements.* "During the life of the agreement, the Contractor is to maintain the following minimum insurance:

- Comprehensive general liability insurance, including personal injury liability, blanket contractual liability, and broad-form property damage liability coverage. The combined single limit for bodily injury and property damage shall be at least \$2,000,000.
- Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented, and hired cars. The combined single limit for bodily injury and property damage shall be at least \$1,000,000.
- Statutory workers' compensation and employer's liability insurance as required by state law with a limit of at least \$1,000,000 per accident for bodily injury or disease. Neither Grantee nor its carrier shall be entitled to recover any costs, settlements, or expenses of workers' compensation claims arising out of this agreement. The Employer's Liability policy shall be endorsed to waive any right of subrogation against the Grantor, its employees or agents.
- If applicable- Professional Errors and Omissions Liability Insurance. The limit of liability shall be at least \$1,000,000.

Upon request, Contractor shall submit to StopWaste certificates of insurance for the policies listed above. The certificates shall provide that the insurer give written notice to the StopWaste at least 10 days prior to cancellation of or any material changes in the policy.”

Acknowledgement of StopWaste Support. All publicity or promotional materials concerning the project during the term of the Agreement must be submitted to StopWaste for review and approval prior to distribution. StopWaste is to be acknowledged as a supporter in all such materials.

Payment and Reporting Schedule. Funds must be used by the award recipient in accordance with the final budget on which the award was based. Any changes within the final budget, either before or after signing the contract, must be approved in advance by StopWaste.

Expenditures will be reimbursed not more often than once a month. Ten percent of the total funds will be withheld pending submission of a final report. Under special circumstances, a significant percentage of the award funds may be released for start-up costs prior to receipt of invoices. Turnaround time for payment is approximately three weeks after an invoice has been received and approved by staff.

**Food Waste Prevention
Surplus Food Recovery Grant**

FORM A

Application Cover Page

Applicant Information

Applicant: _____

Type of Organization: corporation sole proprietorship partnership
 government agency nonprofit other _____

Year Established: _____ Federal ID Number: _____

State and Date of Incorporation: _____

Address: _____

City, Zip Code: _____

Phone Number: _____ Fax Number: _____

Fiscal Agent (if applicable): _____

Contact Person for Project: _____ Phone Number: _____

Email Address: _____

Project Information

Project Name: _____

Amount Requested: \$ _____ Total Project Budget: \$ _____

Project Duration: _____

Other Participating Agencies/Organizations: _____

Certification

I certify that the information contained in this proposal is true and accurate to the best of my knowledge and belief. I further certify that this Awards application is submitted with the full knowledge and endorsement of the governing board of this organization which is empowered to enforce compliance with all contract conditions.

Signature(s): _____

Name and Title: _____

Date: _____

**Food Waste Prevention
Surplus Food Recovery Grant**

FORM B

Applicant's Statement of Qualifications

Applicant: _____

Additional pages/attachments may be used if additional space is needed to answer the following questions.

1. Number of years of experience applicant has had in providing the services or products described in this proposal, or related operations.
2. Number of years applicant has been in business under the present business/non-profit name:
List related prior business/non-profit names, if any, with location and time frame for each:
3. Is the company/agency currently in compliance with all local, state and federal permit, zoning and safety regulations? Yes No (If No, explain):
4. Within the past three years, has the company/agency been cited for any violations of local, state or federal permit, zoning or safety regulations? Yes No (If Yes, explain):
5. Are there currently any unpaid liens or judgments of any nature filed against the company or its principals? Yes No (If Yes, explain):
6. Are there any commitments, potential commitments or pending litigation which may impact assets, lines of credit or otherwise affect the applicant's ability to successfully complete the proposed project?
 Yes No (If Yes, explain):
7. Has the applicant failed or refused to complete any contract or grant award in the past three years?
 Yes No (If Yes, explain):
8. Does the company have a valid and current business license? Yes No
If Yes, from which jurisdiction?
License number and date of issue:
9. Who administers your organization's fiscal system?
Name: _____ Phone: _____
Title: _____ Best time to call: _____
10. Indicate the accounting firm that prepares your organization's annual audit.
Name: _____ Phone: _____
Address: _____

11. Please indicate relevant key contracts and grants that you currently hold, and any others that have been completed in the last three years. Indicate name of grantor and contact person, services provided under contract, amount, and contract dates.

Applicant specifies that all answers and information provided above are complete and accurate. Applicant also agrees to allow the Agency to contact listed contractors for information relative to the applicant's performance, to run a credit check, and to provide the Agency with any other materials deemed necessary to fully determine the applicant's ability to perform the services proposed under this application.

Signature(s): _____

Name and Title: _____

Date: _____

Note: If more than one company/agency is collaborating in the service(s) to be provided, each participant must complete this form.

**Food Waste Prevention
Surplus Food Recovery Grant**

FORM C

Project Summary

Applicant: _____

Briefly describe the specific purpose for which you are requesting funds. Include project design, primary activities and anticipated outcomes.

Your response should be *single-spaced, minimum 10-point type and limited to the space allocated below*. Please elaborate on this summary in the Project Narrative.

**Food Waste Prevention
Surplus Food Recovery Grant**

FORM D

Project Budget and Budget Narrative

Applicant: _____

Provide a 12-month budget, unless your project is for less than one year. If allotted space is inadequate, an additional page may be attached, following the same format. Each of the budget items listed below must be supported by an explanation in the *Budget Narrative* section of this form.

Funding Request is for \$ _____ for ____ months. Total Project Budget \$ _____

Total Organization Budget: current FY \$ _____ Prior FY (actual) \$ _____

Request is _____ % of project budget, and _____ % of organizational budget

Organization operates on a: calendar year fiscal year. FY dates: _____

Personnel Expenses		Proposed Budget	Funding Request
Salaries and Wages			
Title	% time on project		
	%	\$	\$
	%	\$	\$
	%	\$	\$
	%	\$	\$
	%	\$	\$
Employee Benefits (% of salaries)	%	\$	\$
Consultants and Contract Services		\$	\$
Total Personnel Expenses		\$	\$

Non-Personnel Expenses	Proposed Budget	Funding Request
Space (rent, utilities, phones, maintenance)	\$	\$
Equipment (rental, lease, purchase, maintenance)	\$	\$
Supplies & Materials	\$	\$
Staff Travel/ Meetings	\$	\$
Insurance/Permit Fees/Licenses	\$	\$
Other Costs (explain in Budget Narrative):	\$	\$
Total Non-Personnel Expenses	\$	\$
Total Project Expenses	\$	\$

Project Income

If the funds requested under this application do not constitute full support for your project, please *itemize other sources of income*. Indicate whether funds are committed or anticipated.

Earned Income (fees, sales, interest, contracts, etc.)	Amount	Committed	Anticipated
	\$		
	\$		
	\$		

Contributions (groups, individuals, events)	Amount	Committed	Anticipated
	\$		
	\$		
	\$		
	\$		

Grants and Contracts	Amount	Committed	Anticipated
	\$		
	\$		
	\$		

Other	Amount	Committed	Anticipated
	\$		
	\$		
	\$		

Total Project Income	\$		
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In-Kind Contributions

List in-kind and other non-cash contributions (volunteer services, materials, equipment, etc.) below. Please do not show them as income.

Budget prepared by: _____

Phone: _____

Budget Narrative

In the space below, please provide back-up detail for each of the **major** expense items in your project budget. It is not necessary to provide back-up detail for every listed expense. Indicate the applicable factors and the basis for allocating specific costs to the project where more detail is necessary. You may also wish to explain any unusually large. Your response should be single-spaced, with a minimum 10-point type.

Project Narrative

Please provide detailed but concise responses to the following items relative to your organization and the proposed project. You should describe all the steps necessary to plan and implement the project, taking into account the requirements of this application. Use no more than *four double-sided, single spaced pages* for your proposal narrative, with the sections sequentially numbered and titled as indicated below.

1. Agency or Business Overview

Briefly describe the purpose and primary activities of your organization or business. Indicate the qualifications of your organization to provide the proposed services and note any similar projects previously implemented by your group. Indicate your geographic area of operation.

2. Statement of Need

Identify the Wasted Food issue or need your project seeks to address through prevention and/or recovery. Focus on how you will utilize waste prevention strategies/reuse to address this need. Include any pertinent data that you have available to support your request.

3. Project Description

- a) Describe the project for which funds are requested, including program design and organization, specific tasks and activities, and essential equipment involved in implementation.
- b) If operating food service, indicate the number of customers and meals served on a daily basis.
- c) If operating an organization that recovers food to feed people, indicate the number of recipients the organization provides food to as well as the amount of food distributed on a daily basis.
- d) Indicate program goals and outcome objectives. Objectives should relate to the *anticipated impact* of the project, and should be specific, realistic, timely and measurable.
- e) List all key quantitative data that will be tracked, and describe how this data will be gathered and recorded.
- f) Indicate how the project will result in actual and measurable prevention of wasted food and/or substantial increase of the recovery of food for reuse.
- g) The amount of wasted food and other inputs that will be diverted from landfill, and/or the amount and type of materials that will not need to be purchased due to the implementation of the proposed project.
- h) List the personnel, with position titles, who will work on the project. Indicate their relevant past experience and their primary responsibilities under this Award.
- i) List any applicable permits, licenses or insurance coverage which must be secured for this project.

4. Project Timeline

Present an implementation schedule for the project. Indicate probable starting and ending dates, significant milestones, and a realistic estimate of the time needed to complete the various tasks identified in the project description. Please allow sufficient time for unforeseen delays. You may use one additional sheet of paper if a chart or graph format would better represent the chronology, duration and interdependence of the required tasks.

5. Project Evaluation and Accountability

Obtaining quantitative data and project analysis is an important aspect of StopWaste's funding for the Food Waste Prevention and Food Recovery grant funding. Indicate how program performance will be monitored and measured and how you will determine the success of the project in the following areas:

- a) Output - the amount and extent of work performed
- b) Outcomes - the desired impact of the project as stated in your program objectives

6. Cost Effectiveness

Briefly describe why the project is an efficient use of public funds and resources. Where applicable, state the estimated cost savings in food waste prevention and/or recovery, the extent of savings or economic activity generated through the use of food waste prevention strategies, the number of jobs created by this project, etc.

7. Cooperative Efforts

Describe any cooperative or collaborative efforts with other organizations functioning in the targeted area or providing a similar service or product. List other project participants and indicate how resources are shared and service duplication avoided.

8. Long Term Self-Sufficiency

(for continuing/ongoing projects)

Discuss how the project will become financially viable and self-sustaining after the expiration of the current Award. How will future expenses be met? If the project is ongoing, or will be replicated elsewhere in the County, indicate if you anticipate requesting future support for this project from StopWaste.

Insurance, Statement of Economic Interest and Standard Funding Agreement

Please sign and return the statement below to indicate that you and your organization understands and will comply with StopWaste's insurance policy requirements, standard funding agreement and will submit a Statement of Economic Interest Form if requested by StopWaste staff.

1. Insurance Requirements

It is a requirement of StopWaste that any individual or organization selected to receive grant funding maintain the following minimum insurance during the term of the Grant contract.

- **REQUIRED: Comprehensive general liability insurance**, including personal injury liability, blanket contractual liability, and broad-form property damage liability coverage. The combined single limit for bodily injury and property damage shall be not less than \$2,000,000.
- **REQUIRED: Automobile bodily injury and property damage liability insurance** covering owned, non-owned, rented, and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
- **REQUIRED: Statutory workers' compensation and employer's liability insurance** as required by state law.
- **Professional liability insurance:** The limit of liability shall be not less than \$1,000,000. (Depending on the scope of services agreed to under the terms of a contract, this requirement may be waived at the discretion of Agency staff.)
- Upon request, Contractor shall submit to StopWaste certificates of insurance for the policies listed above. The certificates shall provide that the Contractor give written notice to StopWaste.Org at least 10 days prior to cancellation of or any material change in the policy.

(Under special circumstances, exceptions may be made to the minimum insurance requirements, but only upon prior agreement by StopWaste).

2. Statement of Economic Interest

The individual or organization's project manager may be required to submit a Statement of Economic Interest Form (Form 700) as required by the State Fair Political Practices Commission. For a copy of a Form 700, please see the California Fair Political Practices Commission website at <http://www.fppc.ca.gov>

3. Review and Acceptance of Standard Funding Agreement

The Agency's standard funding agreement available at <http://www.stopwaste.org/resource/recycling-board-grant-funding-agreement-sample-0?page=search> and, if awarded funding, the organization will comply with all of the terms set forth in the funding agreement. I will not request any changes to the basic agreement, items 1 - 29. I understand that Appendixes A and B of the funding agreement will be customized to the grant project in regards to scope of services, deliverables and time lines associated with funding request but that no other changes to the standard funding agreement (items 1 - 29) will be made.

I understand that failure to comply with any of these requirements will result in StopWaste's refusal to enter into a Grant contract with my firm.

Signature: _____ Name: _____

Title: _____ Date: _____

Agency Sponsored Food Waste Prevention and Success Stories

Examples of previously funded projects resulting in food waste prevention or increasing food recovery and in some cases lowered operating expenses.

Outsmarting Food Waste from Student Dining

CalDining at UC Berkeley is preventing pre-consumer food waste by implementing food waste tracking systems at the four largest residential dining halls on campus. The **LeanPath food waste tracking system** helps kitchen staff weigh, record and analyze pre-consumer food and portion sizes, allowing them to identify and prevent food waste at the source. During the first quarter of the project, the average amount of kitchen waste was down from over 3,000 pounds a week to about 2,000 pounds, resulting in savings from avoided food purchases of more than \$1,600 each week—without cutting the variety or quality of Cal Dining’s award-winning menu. The system has helped Cal Dining reduce food purchasing expenses by 18 percent.

Farm Fresh Produce Gets a Second Chance

Alameda County Community Food Bank increased their capacity to sort and deliver farm fresh produce by purchasing a conveyor belt and sorting tables to capture and distribute produce before it spoils. The addition of the much needed equipment allows the food bank to accept more produce donations and distribute 11 million pounds of nutritious food to feed hungry residents in Alameda County.

Grocery Rescue

Grocery Rescue is an **Alameda County Community Food Bank** program designed to recover a variety of nutritious foods from local grocery stores and retail locations for neighborhood food pantries and meal programs. The food bank pairs grocery stores with a local member agency. All food handlers are certified in food safety, trained and certified to pick up donations. The donated food is sorted, packed and given to families in need. Member agencies also use recovered food and other items to prepare and serve hot meals. Currently, the food bank is partnering with over 30 local grocery stores in Alameda County including in Berkeley Natural Grocery, Mi Pueblo, Cash & Carry, Sprouts, Fresh & Easy, Target, Walmart, Lucky, FoodMaxx, Raley’s, Nob Hill. Between May and December, 2013, the Grocery Rescue program has recovered 157,334 lbs. of food 157,334, partnering with 51 Alameda County retail food donor locations.

Food for Families

Food Shift and **Oakland Unified School District** are piloting a food-rescue program which recovers and distributes excess, edible food from school cafeterias. The goal of the program is to reduce the environmental, financial and social costs of wasted food while feeding community members who may not have adequate access to food, specifically students and their local communities. Between May 2013 and January 2014, Food Shift recovered and distributed over 4,478 lbs. of edible food to at least 65 families.

In addition, Oakland Unified School District is setting up a systematic tracking, monitoring and adjusting method for cafeteria Daily Kitchen Production sheets. Nutrition Services staff will be trained on food waste tracking and donation through OUSD’s Green Gloves program. Surplus food that can’t be repurposed internally will be recovered to feed OUSD families and the community. This donation system will also provide feedback to OUSD’s central kitchens to improve menu choices and production quantities.

Other Waste Prevention Success Stories *(Not funded by StopWaste)*

Intel Corporation Cafes in Hillsboro Oregon

Food service staff at two Intel business dining facilities (operated by Bon Appetite Management Company), serving approximately 12,000 meals per week, tracked all pre-consumer food waste on a daily basis for one year using computerized food waste tracking systems and software from LeanPath. Starting in April 2009, employees tracked all waste at a scale positioned along the regular route of disposal in the kitchen. Weighing time took less than four minutes per employee per week. With the data, the chefs looked for reuse opportunities like: using vegetable scraps for soup stock and sauce base, pureeing certain starches for thickeners in other entrees, using dairy items prepped for the coffee station to make chowder and turning left over fruit into chutney. Over the course of the year, pre-consumer food waste was reduced by 47 percent and food costs per meal decreased by 13.2 percent.

Source: EPA Food Waste Toolkit

Offer Verses Serve in Portland Oregon

After implementing Offer Verses Serve, cafeteria food waste from three Portland Oregon pilot schools was reduced by as much as 36 percent. That's 1.5 tons per year diverted. Additionally, these schools realized significant savings in the average cost per meal—14 cents. In a school program of 500 children, that is \$70 a day or about \$1,400 per month.

Source: www.calrecycle.ca.gov/ReduceWaste/Schools/food/OfferServe.htm

Best Practices for Food Recovery and Gleaning in the National School Lunch Program

Twelve school districts nationwide received funding in July 1998 from USDA through one-year Food Recovery Cooperative Agreements. This manual describes how the school districts used their USDA funds to help them recover food from their cafeterias and donate it to the needy. It addresses how school food service staff developed systems to recover, store, and donate the recovered food. It explains how partnerships were formed with local nonprofit agencies in the community, and how school districts were able to identify and overcome obstacles to developing a school-based food recovery program. Finally, it shows how students can take an active role in this effort, and how food recovery can be integrated into curriculum.

Source: Let's Glean, United We Serve Toolkit

http://www.usda.gov/documents/usda_gleaning_toolkit.pdf