

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, February 9, 2023

9:00 A.M.

TELECONFERENCE MEETING

Members Present:

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Susan Wengraf
Castro Valley Sanitary District	Dave Sadoff
City of Dublin	Melissa Hernandez, Chair
City of Hayward	Daniel Goldstein
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Cavenaugh
City of Pleasanton	Jack Balch
City of Union City	Jeff Wang

Absent:

City of Fremont	Jenny Kassin
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Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Cassie Bartholomew, Program Manager
Meri Soll, Senior Program Manager
Arliss Dunn, Clerk of the Board

Others Present:

Sara Webber, Berkeley Food Network
Jonathan Kitchens, Berkeley Food Network
Lisa Klein, Loved Twice

I. Convene Meeting

Chair Melissa Hernandez called the meeting to order at 9:00 a.m. and welcomed the new Board members. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were no public comments on the remote call and no public comments were received via the public comments email address.

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III. CONSENT CALENDAR

1. Approval of the Draft Minutes of January 12, 2023

2. 2023 Meeting Schedule

That the Programs and Administration Committee approve the 2023 meeting schedule.

3. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution PA #2023-02.

There were no public comments for the Consent Calendar. Board member Hannon moved approval of the Consent Calendar. Board member Haubert seconded, and the motion carried 11-0. The Clerk called the roll.

(Ayes: Balch, Cavanaugh, Goldstein, Hannon, Hansen-Romero, Haubert, Hernandez, Sadoff, Wang, Wengraf, Young. Nays: None. Absent: Kassan. Abstain: None)

IV. REGULAR CALENDAR

1. Waste Prevention Grants Update and Grantee Presentations (Meri Soll & Cassie Bartholomew)

This item is for information only.

Timothy Burroughs introduced the item. Meri Soll and Cassie Bartholomew provided an overview of the grants program and introduced the grantees: Sara Webber and Jonathan Kitchens from Berkeley Food Network, and Lisa Klein from Loved Twice. The grantees provided the Board with an overview of their organization and the communities they serve, how they have utilized grant funds, and the impacts made because of the funding support. A link to the staff report and the presentation is available here: [Waste-Prevention-Grants-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Waste-Prevention-Grants-Discussion](#)

There was no public comment on this item. Chair Hernandez thanked staff and the presenters for an uplifting presentation.

V. MEMBER COMMENTS

Board member Balch stated that some Tri-Valley members (Balch, Carling, Hernandez, and Haubert) were discussing coordinating a satellite location for attending meetings via teleconference. Board member Young stated that she had heard that there was some discussion at the State level regarding potential amendments to the Brown Act and asked that staff check in with our lobbyist.

Mr. Burroughs informed the Board that he would be emailing to them social media templates and outreach verbiage to publicize StopWaste's \$1.1 million waste prevention grant funding opportunities. The deadline is March 3, 2023.

VI. ADJOURNMENT – to March 9, 2023 at 9:00 a.m.

The meeting adjourned at 9:55 a.m.