

**APPROVED**

**MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE**

**THURSDAY, MARCH 13, 2025**

**9:00 A.M.**

***IN PERSON MEETING LOCATION:*  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA**

**Members Present:**

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Mark Humbert
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Newark	Matthew Jorgens
Oro Loma Sanitary District	Rita Duncan
City of Piedmont	Lorrel Plimier
City of Pleasanton	Matt Gaidos

**Absent**

City of Oakland	Ken Houston
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**Staff Present:**

Timothy Burroughs, Executive Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Pat Cabrera, Administrative Services Director  
Nisha Patel, Management Analyst  
Arliss Dunn, Clerk of the Board

**I. Convene Meeting**

Chair Sadoff called the meeting to order at 9:03 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. Public Comments**

There were none.

**III. CONSENT CALENDAR**

**1. Approval of the Draft Minutes of February 13, 2025**

There were no public comments for the Consent Calendar. Board member Josey moved for approval of the Consent Calendar. Board member Goldstein seconded, and the motion carried 9-0. The Clerk called the roll.

## DRAFT

(Ayes: Duncan, Gaidos, Goldstein, Humbert, Jorgens, Josey, Plimier, Sadoff, Shao. Nays: None.  
Absent: Haubert, Hansen-Romero, Houston. Abstain: None)

### IV. REGULAR CALENDAR

#### 1. Multi-Year Fiscal Forecast (Pat Cabrera & Justin Lehrer)

This item is for information only. Staff will continue to prepare and present annual fiscal forecasts using these forecasting models and advise the Boards of any changes in disposal trends which would require significant changes to Agency expenditures and/or revenues.

Timothy Burroughs introduced the item. Mr. Lehrer presented an overview of the latest analysis and annual fiscal forecast. Mr. Lehrer informed the Board that each year, early in the development of the Agency's annual budget, staff conduct an analysis of the organization's fiscal forecast and current fund balance and reserves. This review helps identify adjustments needed to maintain sufficient funding levels so that Agency staff may continue to deliver impactful programs that advance our goals today while also maintaining adequate contingency funds for the future. A link to the staff report and the presentation is available here: [Fiscal-Forecast-Update-memo.pdf](#)

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Fiscal-Forecast-Update-Discussion](#). There were no public comments on this item. Chair Sadoff thanked Mr. Lehrer for an informative presentation.

### V. MEMBER COMMENTS

Mr. Burroughs provided an update on the Governor's decision to direct CalRecycle to redraft the SB 54 regulations. Mr. Burroughs stated that he is hopeful and optimistic that we can get the regulatory and rulemaking process back on track. Chair Sadoff thanked Mr. Burroughs for his hard work on SB 54.

### VI. ADJOURNMENT – TO MAY 8, 2025, AT 9:00 A.M.

The meeting was adjourned at 9:57 a.m.