

P&A Committee Members

Dave Sadoff, **Chair**
Castro Valley Sanitary District

Jean Josey, **Vice Chair**
City of Dublin

David Haubert, County of Alameda

Jennifer Hansen-Romero, City of Albany

Mark Humbert, City of Berkeley

Yang Shao, City of Fremont

Francisco Zermeño, City of Hayward

Matthew Jorgens, City of Newark

Ken Houston, City of Oakland

Rita Duncan, Oro Loma Sanitary District

Lorrel Plimier, City of Piedmont

Matt Gaidos, City of Pleasanton

Timothy Burroughs, Executive Director

AGENDA

MEETING OF THE PROGRAMS AND ADMINISTRATION COMMITTEE (P&A)

THURSDAY, May 8, 2025

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

This meeting will be conducted in a hybrid model with participation both in-person and via teleconference:

Teleconference location #1 3300 Capitol Avenue, Building A, Fremont, CA

Teleconference location #2 30065 Skylark Court, Hayward, CA

Teleconference location #3 806 Pierce Street, Albany, CA

Teleconference location #4 City of Dublin, 100 Civic Plaza, Dublin, CA

Teleconference location #5 22493 Bayview Avenue, Hayward, CA

Teleconference location #6 2928 Linden Avenue, Berkeley, CA

Teleconference location #7 Scott Haggerty Heritage House, 4501 Pleasanton Ave., Pleasanton, CA

Teleconference location #8 Pleasanton City Hall, 200 Old Bernal Ave., City Council Conf. Rm, Pleasanton, CA

Teleconference location #9 Newark City Hall, 37101 Newark Blvd. Conf Rm #1, Newark, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 894 8492 7833
2. Using the [Zoom](#) website or App and entering meeting code 894 8492 7833

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Wednesday, May 7, 2025.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CONVENE MEETING

II. ROLL CALL OF ATTENDANCE

III. PUBLIC COMMENTS

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee but not listed on the agenda.

Page IV. CONSENT CALENDAR

1 1. Approval of the Draft P&A Minutes of March 13, 2025

V. REGULAR CALENDAR

3 1. Compost Partnerships with Urban Agriculture (Trevor Probert & Jeannie Pham) This item is for information only.

VI. MEMBER COMMENTS

VII. ADJOURNMENT – TO P&A MEETING – June 12, 2025 AT 9:00 A.M.

DRAFT

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, MARCH 13, 2025

9:00 A.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

Members Present:

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Mark Humbert
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Newark	Matthew Jorgens
Oro Loma Sanitary District	Rita Duncan
City of Piedmont	Lorrel Plimier
City of Pleasanton	Matt Gaidos

Absent

City of Oakland	Ken Houston
-----------------	-------------

Staff Present:

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Pat Cabrera, Administrative Services Director
Nisha Patel, Management Analyst
Arliss Dunn, Clerk of the Board

I. Convene Meeting

Chair Sadoff called the meeting to order at 9:03 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of February 13, 2025

There were no public comments for the Consent Calendar. Board member Josey moved for approval of the Consent Calendar. Board member Goldstein seconded, and the motion carried 9-0. The Clerk called the roll.

DRAFT

(Ayes: Duncan, Gaidos, Goldstein, Humbert, Jorgens, Josey, Plimier, Sadoff, Shao. Nays: None.
Absent: Haubert, Hansen-Romero, Houston. Abstain: None)

IV. REGULAR CALENDAR

1. Multi-Year Fiscal Forecast (Pat Cabrera & Justin Lehrer)

This item is for information only. Staff will continue to prepare and present annual fiscal forecasts using these forecasting models and advise the Boards of any changes in disposal trends which would require significant changes to Agency expenditures and/or revenues.

Timothy Burroughs introduced the item. Mr. Lehrer presented an overview of the latest analysis and annual fiscal forecast. Mr. Lehrer informed the Board that each year, early in the development of the Agency's annual budget, staff conduct an analysis of the organization's fiscal forecast and current fund balance and reserves. This review helps identify adjustments needed to maintain sufficient funding levels so that Agency staff may continue to deliver impactful programs that advance our goals today while also maintaining adequate contingency funds for the future. A link to the staff report and the presentation is available here: [Fiscal-Forecast-Update-memo.pdf](#)

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Fiscal-Forecast-Update-Discussion](#). There were no public comments on this item. Chair Sadoff thanked Mr. Lehrer for an informative presentation.

V. MEMBER COMMENTS

Mr. Burroughs provided an update on the Governor's decision to direct CalRecycle to redraft the SB 54 regulations. Mr. Burroughs stated that he is hopeful and optimistic that we can get the regulatory and rulemaking process back on track. Chair Sadoff thanked Mr. Burroughs for his hard work on SB 54.

VI. ADJOURNMENT – TO MAY 8, 2025, AT 9:00 A.M.

The meeting was adjourned at 9:57 a.m.



DATE: May 8, 2025

TO: Programs & Administration Committee/Recycling Board

FROM: Trevor Probert, Program Manager
Jeannie Pham, Program Manager

SUBJECT: Compost Partnerships with Urban Agriculture

SUMMARY

To advance circularity of organic materials in Alameda County, StopWaste strategically partners with urban farms to help develop local compost markets, increase local composting capacity, assist member agencies with meeting SB 1383 procurement requirements, and educate farmers and residents on how to make and use compost. At the May 8 board meetings, staff will present an overview of activities conducted with urban farms, including on-site composting technical assistance, the StopWaste Environmental Educator Training (SWEET), hosting Compost Hubs in coordination with member agencies, and co-developing educational resources for home gardeners.

DISCUSSION

Alameda County is home to a growing network of urban farms, production gardens, and community green spaces that offer natural opportunities for advancing StopWaste's organic material circularity and local food system goals. Since 2022, StopWaste has engaged with 44 urban farms through a series of activities designed to advance these goals while deepening community partnerships over time.

StopWaste initially engages urban farms through the on-site composting technical assistance (TA) program, which has provided 32 urban farms with tools and guidance to manage high volumes of organic waste generated on-site, as well as how to use compost correctly. On-site composting also benefits the county by preserving capacity of local composting facilities processing curbside and commercial organic waste.

TA recipients receive follow-up invitations to participate in the SWEET program, a 7-class peer-to-peer training that dives deeper into the science and practice of making and using compost. Across three cohorts, 53 urban farmers representing 31 urban farms have improved their ability to make, use, assess, and teach compost, facilitated by visiting each other's farm sites, connecting with one another, and learning through a shared experience.

Staff collaborate with farm partners to offer public educational workshops and trainings to residential home gardeners, encouraging SWEET graduates to co-teach and learn from each other. Urban farms help share compost information and resources across their numerous volunteers and visitors, engaging audiences beyond StopWaste's own reach.

Lastly, StopWaste helps connect trusted farm partners with member agencies to form Compost Hubs – sites offering free compost to residential home gardeners year-round. Compost Hubs improve access to compost, increase local compost use, and support member agencies in meeting their SB 1383 compost procurement targets. Currently, eight hubs across the county distribute over 400 cubic yards per month of free compost to urban farms and residential home gardeners. StopWaste also refers urban farms to the Alameda County Compost for Agriculture Program (ACCAP), which provides subsidies for compost to farms and ranches in Alameda County.

RECOMMENDATION

This item is for information only.