

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, May 13, 2021

9:00 A.M.

TELECONFERENCE MEETING

Members Present:

County of Alameda	David Haubert
City of Alameda	Trish Herrera Spencer
City of Albany	Preston Jordan
City of Berkeley	Susan Wengraf
City of Dublin	Melissa Hernandez
City of Emeryville	Dianne Martinez, Vice Chair
City of Fremont	Jenny Kassar
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Cavanaugh
City of Pleasanton	Jack Balch
City of Union City	Jaime Patiño

Staff Present:

Wendy Sommer, Executive Director
Timothy Burroughs, Deputy Director
Pat Cabrera, Administrative Services Director
Jeff Becerra, Communications Manager
Justin Lehrer, Operations Manager
Nisha Patel, Management Analyst
Jeanne Nader, Senior Program Manager
Alma Freeman, Program Manager
Adrienne Ramirez, Assistant Clerk of the Board
Arliss Dunn, Clerk of the Board

Others Participating:

Shawn Tackitt, Field Director of Operations, Waste Management, Inc.
Karen Stern, Director of Communications, Waste Management, Inc.
Bruce Fritz, Supervising Hazardous Materials Specialist (Alameda County Department of Environmental Health)
Ken Pianin, Solid Waste Manager, City of Fremont

1. Convene Meeting

Vice Chair Dianne Martinez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

2. Public Comments

There were no public comments on the remote call and no public comments were received via the

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public comments email address.

3. Approval of the Draft Minutes of April 8, 2021 (Timothy Burroughs)

There were no public comments on this item. Board member Hannon made a motion to approve the minutes. Board member Wengraf seconded and the motion carried 12-0: The Clerk called the roll: (Ayes: Balch, Cavanaugh, Hannon, Haubert, Hernandez, Jordan, Kassan, Martinez, Patiño, Spencer, Wengraf, Young. Nays: None. Abstain: None. Absent: None).

4. Waste Management Davis Street Organics Facilities Update (Wendy Sommer)

This item is for information only.

Wendy Sommer provided an overview of the staff report and introduced Shawn Tackitt and Karen Stern of Waste Management, Inc. Mr. Tackitt provided an update to the committee on the status of two organics processing facilities at the Davis Street Resource Recovery Complex in San Leandro. A link to the staff report is available here: [WM-Facility-Update.pdf](#).

Mr. Tackitt presented a video of the facility operations, available here: <https://youtu.be/kzsKkWaR2Rg>. The audio link to the discussion is available here: [OMRF-Presentation](#)

Additional time was provided for committee members to ask clarifying questions. Mr. Tackitt informed the committee that the facility is not currently offering tours to the public but tours are available to jurisdictions upon request. To schedule a tour, contact Marisol Duenas at mduenas2@wm.com or 510-563-4245.

There were no public comments on this item. Vice Chair Martinez thanked Mr. Tackitt for a very informative presentation.

5. Overview of Household Hazardous Waste (HHW) Program and Fees (Pat Cabrera)

This item is for information only.

Pat Cabrera provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [HHW-Update-05-13-21.pdf](#).

Ms. Cabrera introduced Bruce Fritz, who oversees the HHW operations at the Hayward, Livermore and Oakland facilities, and Ken Pianin, Solid Waste Manager for the City of Fremont who manages the contract with BLT Enterprises which operate the Fremont facility. Mr. Fritz and Mr. Pianin were available to answer questions regarding HHW operations. Ms. Cabrera acknowledged agency staff working on the project, Nisha Patel, Jeanne Nader, and Alma Freeman. The audio link to the discussion is available here: [HHW-Presentation](#). The annual approval by the WMA to place the HHW fee on the property tax roll is scheduled for May 26, 2021.

Additional time was provided for Board members to ask clarifying questions. Vice Chair Martinez thanked staff for a very informative presentation.

6. Member Comments

There were none.

7. Adjournment

The meeting adjourned at 10:08 a.m.