

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, June 9, 2022

9:00 A.M.

TELECONFERENCE MEETING

Members Present:

County of Alameda

City of Alameda

City of Albany

City of Berkeley

City of Dublin

City of Fremont

City of Newark

Oro Loma Sanitary District

City of Piedmont

City of Pleasanton

City of Union City

David Haubert

Trish Herrera Spencer

Preston Jordan

Susan Wengraf

Melissa Hernandez, Vice Chair

Jenny Kassin

Mike Hannon

Shelia Young

Jen Cavenaugh

Jack Balch

Jaime Patiño

Absent:

City of Emeryville

Dianne Martinez, Chair

Staff Present:

Timothy Burroughs, Executive Director

Pat Cabrera, Administrative Services Director

Justin Lehrer, Operations Manager

Jeff Becerra, Communications Manager

Alma Freeman, Program Manager

Meghan Starkey, Senior Management Analyst

Emily Alvarez, Program Manager

Adrienne Ramirez, Assistant Clerk of the Board

Arliss Dunn, Clerk of the Board

I. Convene Meeting

Vice Chair Melissa Hernandez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were no public comments on the remote call and no public comments were received via the public comments email address.

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III. CONSENT CALENDAR

1. **Approval of the Draft Minutes of May 12, 2022**
2. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**

Adopt Resolution PA #2022-07.

There were no public comments for the Consent Calendar. Board member Young moved approval of the Consent Calendar and Board member Haubert seconded. The motion carried 11-0. The Clerk called the roll:

(Ayes: Balch, Cavanaugh, Hannon, Haubert, Hernandez, Jordan, Kassan, Patiño, Spencer, Wengraf, Young. Nays: None. Abstain: None. Absent: Martinez)

IV. REGULAR CALENDAR

1. **Election of Chair and Vice Chair (Timothy Burroughs)**

That the Programs and Administration Committee elect a Chair and Vice Chair for the period July 1, 2022-June 30, 2023.

Timothy Burroughs introduced the item. Vice Chair Hernandez opened the floor for nominations. Board member Hannon nominated Vice Chair Hernandez to serve as Chair and Board member Wengraf as Vice Chair for the period July 1, 2022 – June 30, 2023. There were no other nominations. Board member Young seconded the nomination and the slate of officers was approved by a vote of 11-0. There were no public comments on this item. Timothy Burroughs thanked outgoing Chair Martinez for her service in her absence and offered congratulations to the incoming Chair and Vice Chair.

The Clerk called the roll:

(Ayes: Balch, Cavanaugh, Hannon, Haubert, Hernandez, Jordan, Kassan, Patiño, Spencer, Wengraf, Young. Nays: None. Abstain: None. Absent: Martinez)

2. **Alameda County Materials Flow Map (Meghan Starkey & Emily Alvarez)**

This item is for information only.

Timothy Burroughs introduced the item and provided an overview of the staff report. A link to the report is available here: [Materials-Flow-Map-memo.pdf](#). Meghan Starkey led the Committee through an interactive presentation of the Materials Flow Map. A link to the Materials Flow Map is available here: <http://flowmap.stopwaste.co/>. Ms. Starkey acknowledged Emily Alvarez for her efforts in updating the CoIWMP (Countywide Integrated Waste Management Plan). Ms. Starkey added that the Flow Map supplements the information about solid waste management infrastructure that is included in the CoIWMP. Additional time was provided to the Committee for discussion and clarifying questions. Board members encouraged staff to work to increase public awareness and understanding of the map. An audio link to the discussion is available here: [Materials-Flow-Map-Discussion](#)

There were no public comments on this item.

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V. MEMBER COMMENTS

Board member Wengraf thanked the Committee for their confidence in her election as Vice Chair and looks forward to supporting the Chair. Chair Hernandez reminded the Committee that the August meeting will not be held due to the summer recess.

VI. ADJOURNMENT – to July 14, 2022 at 9:00 a.m.

The meeting adjourned at 9:38 a.m.