

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, JUNE 12, 2025

9:00 A.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

Members Present:

City of Albany	Jennifer Hansen-Romero
City of Berkeley	Mark Humbert
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Newark	Matthew Jorgens
Oro Loma Sanitary District	Rita Duncan
City of Piedmont	Lorrel Plimier
City of Pleasanton	Matt Gaidos

Absent

County of Alameda	David Haubert
City of Oakland	Ken Houston

Staff Present:

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Robin Plutchok, Program Manager
Jeanine Sidran, Senior Administrative Assistant
Chris Ross, Webmaster/ Graphic Designer
Arliss Dunn, Clerk of the Board

I. Convene Meeting

Chair Sadoff called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of May 8, 2025

APPROVED

There were no public comments for the Consent Calendar. Board member Josey moved for approval of the Consent Calendar. Board member Gaidos seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Duncan, Gaidos, Goldstein, Hansen-Romero, Humbert, Jorgens, Josey, Plimier, Sadoff, Shao. Nays: None. Absent: Houston, Haubert. Abstain: None)

IV. REGULAR CALENDAR

1. Election of Chair and Vice Chair (Timothy Burroughs)

That the Programs and Administration Committee elect a Chair and Vice Chair for the period July 1, 2025 - June 30, 2026.

Timothy Burroughs introduced the item. Board member Sadoff nominated Board member Josey to serve as Chair and Board member Plimier to serve as Vice Chair for Fiscal Year 2026. There were no further nominations. Board member Gaidos seconded and moved for approval of the slate of officers for Fiscal Year 2026. There were no public comments for this item.

The motion carried 10-2. The Clerk called the roll:

(Ayes: Duncan, Gaidos, Goldstein, Hansen-Romero, Humbert, Jorgens, Josey, Plimier, Sadoff, Shao. Nays: None. Absent: Houston, Haubert. Abstain: None)

2. Update on RE:Source Guide (Robin Plutchok)

This item is for information only.

Timothy Burroughs introduced the item. Robin Plutchok, Jeanine Sidran, and Chris Ross presented an overview of the RE:Source guide, promotional efforts, and opportunities for member agency partnership. A link to the staff report and the presentation is available here: [RE:Source-Update-memo.pdf](#)

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [RE:Source-Update-Discussion](#). There were no public comments on this item. Chair Sadoff thanked staff for a very informative presentation and stated that the RE:Source app is a very helpful outward facing tool. Mr. Burroughs stated that staff will send an email to the Board with sample social media or E-newsletter posts to help with outreach around the app.

V. MEMBER COMMENTS

Mr. Burroughs announced that StopWaste would honor the recipients of the 2025 StopWaste Environmental Leadership Awards at the Recycling Board meeting at 4 p.m. The annual awards program recognizes Alameda County entities for their leadership and innovations in advancing environmental sustainability, waste prevention, and contributions to building healthy, climate resilient communities in Alameda County.

VI. ADJOURNMENT – TO JULY 10, 2025, AT 9:00 A.M.

The meeting was adjourned at 9:53 a.m.