

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, July 13, 2023

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

Members Present:

County of Alameda

City of Albany

City of Berkeley

City of Dublin

City of Hayward

City of Fremont

City of Livermore

City of Newark

Oro Loma Sanitary District

City of Piedmont

City of Pleasanton

David Haubert

Jennifer Hansen-Romero

Susan Wengraf

Melissa Hernandez, Chair

Daniel Goldstein

Yang Shao

Bob Carling

Mike Hannon

Shelia Young

Jen Cavanaugh

Jack Balch

Absent:

Castro Valley Sanitary District

Dave Sadoff

Staff Present:

Timothy Burroughs, Executive Director

Pat Cabrera, Administrative Services Director

Justin Lehrer, Operations Manager

Alma Freeman, Communications Manager

Arliss Dunn, Clerk of the Board

Meri Soll, Senior Program Manager

I. Convene Meeting

Chair Susan Wengraf called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of June 8, 2023

APPROVED

There were no public comments for the Consent Calendar. Board member Hannon moved approval of the Consent Calendar. Board member Goldstein seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Balch, Carling, Cavanaugh, Goldstein, Hannon, Hansen-Romero, Hernandez, Wengraf, Young.
Nays: None. Absent: Haubert, Sadoff, Shao. Abstain: None)

IV. REGULAR CALENDAR

1. 2023 Waste Prevention Grant Solicitation Funding Awards (Meri Soll, Cassie Bartholomew, & Justin Lehrer)

This item is for information only.

Meri Soll provided an overview of the grant applicants selected for funding through the 2023 Waste Prevention Grant Solicitation process. Ms. Soll also gave a synopsis of outreach activities conducted, provided an update of the new streamlined grant application process, selection and evaluation criteria utilized for funding decisions, and updated grantee reporting process to track data and measure impacts of grant funding. A link to the staff report and the presentation is available here: [Waste-Prevention-Grants-Update-memo.pdf](#).

Additional time was provided for discussion and clarifying questions. An audio link to the discussion is available here: [Waste-Prevention-Grants-Update-Discussion](#).

There were no public comments on this item. Chair Wengraf thanked staff for a very inspiring presentation.

V. MEMBER COMMENTS

There were none.

VI. ADJOURNMENT – TO SEPTEMBER 14, 2023 at 9:00 A.M.

The meeting was adjourned at 9:50 a.m.