

APPROVED

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, September 9, 2021

9:00 A.M.

TELECONFERENCE MEETING

Members Present:

County of Alameda	David Haubert
City of Alameda	Trish Herrera Spencer
City of Albany	Preston Jordan
City of Berkeley	Susan Wengraf
City of Dublin	Melissa Hernandez
City of Emeryville	Dianne Martinez, Chair
City of Fremont	Jenny Kassin
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Cavanaugh
City of Union City	Jaime Patiño

Absent:

City of Pleasanton	Jack Balch
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Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Jeff Becerra, Communications Manager
Justin Lehrer, Operations Manager
Meghan Starkey, Senior Management Analyst
Kelly Schoonmaker, Program Manager
Adrienne Ramirez, Assistant Clerk of the Board
Arliss Dunn, Clerk of the Board

Others Participating:

Allyn McAuley and Ken Pianin, City of Fremont
Marissa Gan, City of Livermore
Wanda Redic, City of Oakland
Becky Hopkins, City of Pleasanton

1. Convene Meeting

Chair Dianne Martinez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

2. Public Comments

There were no public comments on the remote call and no public comments were received via the public comments email address.

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3. **Approval of the Draft Minutes of July 8, 2021 (Timothy Burroughs)**

There were no public comments on this item. Board member Hannon made the motion to approve the minutes. Board member Martinez seconded and the motion carried 10-0: The Clerk called the roll: (Ayes: Cavanaugh, Hannon, Hernandez, Jordan, Kassan, Martinez, Patiño, Spencer, Wengraf, Young. Nays: None. Abstain: None. Absent: Balch, Haubert).

4. **Municipal Panel: Organics Procurement under SB 1383 (Meghan Starkey)**

This item is for information only.

Timothy Burroughs provided an introduction to the item and introduced Meghan Starkey, Senior Program Manager. Ms. Starkey provided an overview of the staff report and introduced the municipal panel participants and facilitated the discussion. The municipal panel included Allyn McAuley, City of Fremont; Marissa Gan, City of Livermore; Wanda Redic, City of Oakland; and Becky Hopkins, City of Pleasanton. Kelly Schoonmaker, StopWaste Program Manager, provided an overview of the Agency's efforts to assist jurisdictions to comply with the organics procurement requirements in SB 1383. The panelists discussed how each of their respective jurisdictions are working to meet the organics procurement requirements.

A link to the staff report is available here: [Municipal-Panel-Organics-Procurement-memo.pdf](#).

An audio link to the discussion is available here: [Municipal-Panel-Discussion](#)

Additional time was provided for discussion and clarifying questions. Board members thanked staff and the panelists for an outstanding presentation and for their efforts to advance implementation of SB 1383. Chair Martinez thanked StopWaste for convening a space and working with the member agencies to develop tools and strategies to comply with SB 1383. There were no public comments on this item.

5. **Member Comments**

Chair Martinez announced that she had toured the OMRF at the Davis Street Resource Recovery Complex in San Leandro. Chair Martinez stated that she was very impressed with the facility and encouraged the committee members to arrange for a tour of the facility.

6. **Adjournment**

The meeting adjourned at 10:12 a.m.