

**APPROVED**

**MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE**

**Thursday, September 14, 2023**

**9:00 A.M.**

***IN PERSON MEETING LOCATION:*  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA**

**Members Present:**

County of Alameda	David Haubert
City of Albany	Jennifer Hansen-Romero
City of Berkeley	Susan Wengraf
Castro Valley Sanitary District	Dave Sadoff
City of Dublin	Melissa Hernandez, Chair
City of Hayward	Daniel Goldstein
City of Fremont	Yang Shao
City of Livermore	Bob Carling
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of Piedmont	Jen Long
City of Pleasanton	Jack Balch

**Staff Present:**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Angelina Vergara, Program Manager  
Arielle Conway, Program Manager  
Arliss Dunn, Clerk of the Board  
Adrienne Ramirez, Management Analyst

**I. Convene Meeting**

Chair Susan Wengraf called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. Public Comments**

There were none.

**III. CONSENT CALENDAR**

**1. Approval of the Draft Minutes of July 13, 2023**

There were no public comments for the Consent Calendar. Board member Hannon moved for approval of the Consent Calendar. Board member Young seconded, and the motion carried 11-0. The Clerk called the roll.

## DRAFT

(Ayes: Balch, Carling, Cavanaugh, Goldstein, Hannon, Haubert, Hernandez, Sadoff, Shao, Wengraf, Young. Nays: None. Absent: Hansen-Romero. Abstain: None)

### IV. REGULAR CALENDAR

#### 1. StopWaste Schools Program Overview (Angelina Vergara & Arielle Conway)

This item is for information only.

Timothy Burroughs introduced the item. Angelina Vergara and Arielle Conway provided an overview and updated the Board of the services that the Schools Program provides and the evolving approach to serving the larger school community both online and in person. A link to the staff report and the presentation is available here: [Schools-Program-Update-memo.pdf](#). Ms. Vergara thanked the Schools team for their efforts.

Additional time was provided to the Committee for discussion and for clarifying questions. An audio link to the discussion is available here: [Schools-Program-Update-Discussion](#). Board members asked that staff reach out to them to provide support in helping schools that may require assistance in complying with SB 1383.

There were no public comments on this item. Chair Wengraf thanked staff for a very inspiring presentation.

### V. MEMBER COMMENTS

There were none.

### VI. ADJOURNMENT – TO OCTOBER 12, 2023 at 9:00 A.M.

The meeting was adjourned at 9:45 a.m.