

P&A Committee Members

Susan Wengraf, **Chair**
City of Berkeley

Dave Sadoff, **Vice Chair**
Castro Valley Sanitary District

David Haubert, County of Alameda

Jennifer Hansen-Romero, City of Albany

Melissa Hernandez, City of Dublin

Yang Shao, City of Fremont

Francisco Zermeño, City of Hayward

Bob Carling, City of Livermore

Mike Hannon, City of Newark

Shelia Young, Oro Loma Sanitary District

Jen Cavanaugh, City of Piedmont

Jack Balch, City of Pleasanton

Timothy Burroughs, Executive Director

AGENDA

**MEETING OF THE
PROGRAMS AND ADMINISTRATION
COMMITTEE (P&A)**

THURSDAY, SEPTEMBER 14, 2023

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

This meeting will be conducted in a hybrid model with participation both in-person and via teleconference:

Teleconference Location #1: Balch Enterprises, Inc. 30960 Huntwood Avenue, Hayward, CA
Teleconference Location #2: Scott Haggerty Heritage House, 4501 Pleasanton Ave., Pleasanton, CA
Teleconference Location #3: 3300 Capitol Ave. Building A, Fremont, CA
Teleconference Location #4 30065 Skylark Court, Hayward, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the webinar id 852 2008 4918
2. Using the [Zoom](#) website or App and entering meeting code 852 2008 4918
- 3.

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Wednesday, September 13, 2023.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CONVENE MEETING

II. ROLL CALL OF ATTENDANCE

III. PUBLIC COMMENTS

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee, but not listed on the agenda.

Page IV. CONSENT CALENDAR

1 1. Approval of the Draft Minutes of July 13, 2023

V. REGULAR CALENDAR

3 1. StopWaste Schools Program Overview (Angelina Vergara & Arielle Conway) This item is for information only.

VI. MEMBER COMMENTS

VII. ADJOURNMENT –TO OCTOBER 12, 2023 at 9:00 A.M.

DRAFT

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, July 13, 2023

9:00 A.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

Members Present:

County of Alameda

City of Albany

City of Berkeley

City of Dublin

City of Hayward

City of Fremont

City of Livermore

City of Newark

Oro Loma Sanitary District

City of Piedmont

City of Pleasanton

David Haubert

Jennifer Hansen-Romero

Susan Wengraf

Melissa Hernandez, Chair

Daniel Goldstein

Yang Shao

Bob Carling

Mike Hannon

Shelia Young

Jen Cavanaugh

Jack Balch

Absent:

Castro Valley Sanitary District

Dave Sadoff

Staff Present:

Timothy Burroughs, Executive Director

Pat Cabrera, Administrative Services Director

Justin Lehrer, Operations Manager

Alma Freeman, Communications Manager

Arliss Dunn, Clerk of the Board

Meri Soll, Senior Program Manager

I. Convene Meeting

Chair Susan Wengraf called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of June 8, 2023

DRAFT

There were no public comments for the Consent Calendar. Board member Hannon moved approval of the Consent Calendar. Board member Goldstein seconded, and the motion carried 10-0. The Clerk called the roll.

(Ayes: Balch, Carling, Cavanaugh, Goldstein, Hannon, Hansen-Romero, Hernandez, Wengraf, Young.
Nays: None. Absent: Haubert, Sadoff, Shao. Abstain: None)

IV. REGULAR CALENDAR

1. 2023 Waste Prevention Grant Solicitation Funding Awards (Meri Soll, Cassie Bartholomew, & Justin Lehrer)

This item is for information only.

Meri Soll provided an overview of the grant applicants selected for funding through the 2023 Waste Prevention Grant Solicitation process. Ms. Soll also gave a synopsis of outreach activities conducted, provided an update of the new streamlined grant application process, selection and evaluation criteria utilized for funding decisions, and updated grantee reporting process to track data and measure impacts of grant funding. A link to the staff report and the presentation is available here: [Waste-Prevention-Grants-Update-memo.pdf](#).

Additional time was provided for discussion and clarifying questions. An audio link to the discussion is available here: [Waste-Prevention-Grants-Update-Discussion](#).

There were no public comments on this item. Chair Wengraf thanked staff for a very inspiring presentation.

V. MEMBER COMMENTS

There were none.

VI. ADJOURNMENT – TO SEPTEMBER 14, 2023 at 9:00 A.M.

The meeting was adjourned at 9:50 a.m.



DATE: September 14, 2023

TO: Programs and Administration Committee
Planning Committee/Recycling Board

FROM: Angelina Vergara, Project Lead
Arielle Conway, Program Manager

SUBJECT: StopWaste Schools Program Overview

SUMMARY

The StopWaste Schools Project engages K-12 youth and partners by providing educational programming, resources, and technical assistance focused on the 4Rs (Reduce, Reuse, Recycle, and Rot) and climate action. The project empowers youth, teachers, and school champions to take action at school, at home, and in their communities. At the September 14 Recycling Board and P&A Committee meetings, Schools team staff will provide an overview and update of the services we provide and our evolving approach to serving the larger school community both online and in person.

DISCUSSION

Engaging youth at an early age in schools helps to empower future leaders with tools and resources to increase environmental sustainability and support waste reduction practices at home.

Last school year marked the first year since the pandemic that all 18 school districts in Alameda County returned to in-person school campus learning. In 2021-22, only 65 percent of school districts permitted their classes to participate in StopWaste educational and support programs in-person. By the end of the 2022-23 school year, 90 percent of all school districts reinstated in-person programming, including the Schools team's core programs: transfer station field trips (in-person and virtual), classroom student action projects and curriculum, school "waste audits," technical assistance to help with waste prevention and recycling infrastructure, and the StopWaste Ambassador Program.

In addition to our core educational programs, last year the team continued to explore new ways to partner with school communities. For example, the team recently partnered with Green Schoolyards America to pilot the "How Cool Is Your Schoolyard?" national curriculum to address the heat island effect and promote school forest initiatives to address climate change. In Spring 2024, the team will co-host a train-the-trainer workshop with partners to support school districts in using this curriculum in their classrooms and schoolyards.

In collaboration with our grants project, the team also helps schools transition from single-use disposables to reusables in the cafeteria, with three school districts – Alameda, Berkeley, and Fremont – making the switch to date and additional districts on the horizon.

The team also provides technical assistance to help schools comply with SB 1383 requirements and advance city climate action plans, and convenes high-level decision makers like haulers, city staff, school administrators, and youth club leaders to incorporate the 4Rs into everyday school facility operations.

This presentation will provide an overview of these programs and initiatives, a description of the ways in which the team engages with school districts and partners in the county, and how a range of audiences, including the board, can participate and become advocates for youth and schools working to fight climate change and prevent waste upstream.

RECOMMENDATION

This item is for information only.