

P&A Committee Members

Jean Josey, **Chair**
City of Dublin

Lorrel Plimier, **Vice Chair**
City of Piedmont

David Haubert, County of Alameda

Jennifer Hansen-Romero, City of Albany

Mark Humbert, City of Berkeley

Dave Sadoff, Castro Valley Sanitary District

Yang Shao, City of Fremont

Francisco Zermeño, City of Hayward

Matthew Jorgens, City of Newark

Ken Houston, City of Oakland

Rita Duncan, Oro Loma Sanitary District

Matt Gaidos, City of Pleasanton

Timothy Burroughs, Executive Director

AGENDA

**MEETING OF THE
PROGRAMS AND ADMINISTRATION
COMMITTEE (P&A)**

THURSDAY, OCTOBER 9, 2025

9:00 A.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

This meeting will be conducted in a hybrid model with participation both in-person and via teleconference:

Teleconference location #1	3300 Capitol Avenue, Building A, Fremont, CA
Teleconference location #2	806 Pierce Street, Albany, CA
Teleconference location #3	City of Dublin, 100 Civic Plaza, Dublin, CA
Teleconference location #4	2928 Linden Avenue, Berkeley, CA
Teleconference location #5	123 Main Street, Pleasanton, CA
Teleconference location #6	Newark City Hall, 37101 Newark Blvd. Conf Rm #1, Newark, CA
Teleconference location #7	30065 Skylark Court, Hayward, CA
Teleconference location #8	21195 Center Street, Castro Valley, CA
Teleconference location #9	22493 Bayview Avenue, Hayward, CA
Teleconference location #10	246 Argonne Ave., Long Beach, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 897 4107 6164
2. Using the [Zoom](#) website or App and entering meeting code 897 4107 6164

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Wednesday, October 8, 2025.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CONVENE MEETING

II. ROLL CALL OF ATTENDANCE

III. PUBLIC COMMENTS

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee but not listed on the agenda.

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IV. CONSENT CALENDAR

- 1 1. **Approval of the Draft P&A Minutes of September 11, 2025**

V. REGULAR CALENDAR

- 3 1. **Compost Application and Carbon Sequestration Research (Trevor Probert)**

This item is for information only.

- 5 2. **Upstream Grants Program Update and Evaluation (Meri Soll & Cassie Bartholomew)**

This item is for information only.

VI. MEMBER COMMENTS

VII. ADJOURNMENT – TO P&A MEETING – NOVEMBER 13, 2025 AT 9:00 A.M.

DRAFT

**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

THURSDAY, SEPTEMBER 11, 2025

9:00 A.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

Members Present:

City of Albany	Jennifer Hansen-Romero
City of Berkeley	Mark Humbert
Castro Valley Sanitary District	Dave Sadoff, Chair
City of Dublin	Jean Josey
City of Fremont	Yang Shao
City of Hayward	Daniel Goldstein
City of Newark	Matthew Jorgens
Oro Loma Sanitary District	Shelia Young (alternate)
City of Piedmont	Lorrel Plimier
City of Pleasanton	Matt Gaidos

Absent

County of Alameda	David Haubert
City of Oakland	Ken Houston

Staff Present:

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Cassie Bartholomew, Senior Program Manager
Hugo Grégoire, Program Manager
Arliss Dunn, Clerk of the Board

I. Convene Meeting

Chair Josey called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. Public Comments

There were none.

III. CONSENT CALENDAR

1. Approval of the Draft Minutes of July 10, 2025

There were no public comments for the Consent Calendar. Board member Plimier moved for approval of the Consent Calendar. Board member Gaidos seconded, and the motion carried 9-0-1. The Clerk called the roll.

DRAFT

(Ayes: Gaidos, Goldstein, Hansen-Romero, Hannon, Humbert, Josey, Plimier, Sadoff, Shao. Nays: None. Absent: Haubert, Houston. Abstain: Young)

IV. REGULAR CALENDAR

1. Alameda County Food Recovery Network & SB 1383 Edible Food Recovery Updates (Cassie Bartholomew & Hugo Grégoire)

This item is for information only.

Timothy Burroughs introduced the item. Cassie Bartholomew and Hugo Grégoire provided an overview of the Alameda County Food Recovery Network’s role, shared results from the 2024 SB 1383 Edible Food Recovery Reporting cycle and highlighted how coordinated efforts are helping address food insecurity, reduce wasted food, and meet SB 1383 requirements in Alameda County. Staff also discussed some of the challenges food recovery organizations face in maintaining sustainable long-term operations and potential pathways for support. A link to the staff report and the presentation is available here: [ACFRN-memo.pdf](#).

Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [ACFRN-Discussion](#). Chair Josey thanked Ms. Bartholomew and Mr. Grégoire for a very informative presentation. There were no public comments on this item.

V. MEMBER COMMENTS

Chair Josey stated that she would be unable to attend the October 9 meeting due to the Cal Cities conference and asked for a poll of members that would be unable to attend as well. It was determined that a quorum of the members would be present for the October 9 meeting.

Mr. Burroughs stated that staff would send information regarding the Surplus Food Donation Equipment Grants. The grant deadline is October 10, 2025.

VI. ADJOURNMENT – TO P&A MEETING – OCTOBER 9, 2025 AT 9:00 A.M.

The meeting was adjourned at 9:42 a.m.



DATE: October 9, 2025
TO: Programs & Administration Committee/Recycling Board
BY: Trevor Probert, Program Manager
SUBJECT: Compost Application and Carbon Sequestration Research

SUMMARY

StopWaste is in partnership with the City of Dublin and City of Pleasanton to conduct three complementary research studies on the effects of compost applications to turf grass and urban soils through a research contract with UC Merced. The primary objective of the research is to examine how compost application may lead to increased soil carbon sequestration and serve as a climate change mitigation measure for cities managing parks and sports fields. At the October 9 board meetings, StopWaste staff will provide an overview of the research project, and Zachary Malone, PhD candidate and lead researcher on the UC Merced team, will discuss the key takeaways from the research.

DISCUSSION

Soil carbon sequestration is the process by which soil, plants, and microbes draw down carbon dioxide from the atmosphere, convert it to biomass, and deposit some of the original carbon into soils for long term periods of time. There is an emerging body of research that suggests compost application can accelerate carbon sequestration in agricultural soils, acting as a potential climate change mitigation measure. However, there is no such research conducted on highly managed, urban soils such as public parks and sports fields that cities in Alameda County are responsible for maintaining. To address this research gap and gather evidence pertinent to our Member Agencies, StopWaste partnered with the cities of Dublin and Pleasanton and initiated a research contract with UC Merced to design three complimentary studies. The research project began in 2022 and is on track to conclude this fiscal year. The three studies include: 1) a field experiment within City of Dublin examining short term effects of compost application at Emerald Glen Park, 2) a lab incubation experiment examining nutrient and water dynamics after compost application to soils of Emerald Glen Park, and 3) a field survey in the City of Pleasanton comparing soils of Ken Mercer Sports Park and Amador Valley Community Park with 20-30 years of compost application to 8 other parks without a history of compost application. The research results will be utilized by StopWaste to support local compost market development and incentivize our Member Agency jurisdictions to increase local compost use to meet their SB 1383 compost procurement targets and implement soil carbon sequestration Climate Action Plan measures.

RECOMMENDATION

This item is for information only.

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DATE: October 9, 2025

TO: Programs & Administration Committee/Recycling Board

FROM: Meri Soll, Senior Program Manager
Cassie Bartholomew, Senior Program Manager

SUBJECT: Upstream Grants Program Update and Evaluation

SUMMARY

The Agency uses multiple strategies to support and build waste prevention infrastructure and services in Alameda County. A key approach is our long-running Waste Prevention Grants program; since 1996, StopWaste has awarded more than \$10.6 million in grant funding to help advance these efforts.

For the 2025 grant awards, StopWaste piloted a different funding approach, including 2-year renewal grant agreements for selected impactful grantees and offering rolling deadlines for equipment grant funding to provide needed flexibility for grantees. Via these pilot grant awards, the Agency provided \$612,000 in funding to 39 local nonprofits, businesses, and institutions. Funding enabled these entities to implement innovative projects that reduce waste through reuse, repair, redistribution, food waste prevention and recovery, and food donation equipment.

DISCUSSION

Local community-based organizations, school districts, and businesses have a critical role in preventing waste and shaping a more circular, resilient, inclusive economy. The grants program provides an opportunity to launch new ideas or advance concepts that prioritize “upstream” source reduction and reuse over “downstream” recycling, composting, and landfilling. Examples include funding for projects to convert single use foodware to reusable foodware at 39 schools, purchase cold storage equipment such as refrigerators to safely store donated perishable food to nourish communities, support development of software that enables instant commerce companies and grocery stores to offload and reroute surplus edible food to prevent waste, and equipment funding to replace disposable plastic shrink pallet wrap with reusable pallet wraps.

Over the years, the Agency has also increased funding and assistance to entities helping to meet requirements in state laws such as SB 1383 and the Plastics Pollution Prevention and Producer Responsibility Act (SB 54). For example, an increase in funding for food recovery helps build organizational capacity to recover and distribute donated food to help member

agencies meet SB 1383 mandates, while funding for reusable foodware implementation reduces reliance on single-use packaging and builds infrastructure ahead of SB 54.

Aligned with the Agency's long-term goals, the grants program staff partnered with consulting firm Public Profit to evaluate the program and revise our grantmaking approach. This evaluation process includes reviewing the history of our funding approach, pilot testing new funding concepts, establishing clear grant-making principles, and developing an evaluation framework to ensure that funded projects align with the Agency's strategic priorities and goals.

Staff will provide an overview of recent awards, our upcoming grants solicitation, and an update on the current evaluation process.

RECOMMENDATION

This item is for information only.