

Dianne Martinez, **Chair**  
City of Emeryville

Melissa Hernandez, **Vice Chair**  
City of Dublin

David Haubert, County of Alameda

Trish Herrera Spencer, City of Alameda

Preston Jordan, City of Albany

Susan Wengraf, City of Berkeley

Jenny Kassan, City of Fremont

Mike Hannon, City of Newark

Shelia Young, Oro Loma Sanitary District

Jen Cavanaugh, City of Piedmont

Jack Balch, City of Pleasanton

Jaime Patiño, City of Union City

Timothy Burroughs, Executive Director

**AGENDA**  
**ALAMEDA COUNTY WASTE**  
**MANAGEMENT AUTHORITY MEETING**  
**OF THE**  
**PROGRAMS AND ADMINISTRATION COMMITTEE**

**Thursday, October 14, 2021**

**9:00 A.M.**

**TELECONFERENCE MEETING**

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19.

This meeting will be held entirely by teleconference. All Board members, staff, and the public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the recent amendments to the Ralph M. Brown Act suspending certain teleconference rules due to the ongoing state of emergency and state and local health officials recommendations to maintain social distancing. The purpose of these amendments was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public and staff who are not presenting an item may attend and participate in the meeting by:

1. Calling US: +1 669 900 6833 and using the Webinar ID: 885 3227 9882
2. Using the [Zoom](#) website or App and entering meeting code 885 3227 9882

Board members and any other individuals scheduled to speak at the meeting will be sent a unique link via email to access the meeting as a panelist. All Board members MUST use their unique link to attend the meeting. During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than 5:00 p.m., Wednesday, October 13, 2021. The public may also comment during the meeting by sending an e-mail to [publiccomment@stopwaste.org](mailto:publiccomment@stopwaste.org) prior to the close of public comment on the item being addressed. Each e-mail will be read into the record for up to three minutes.

In accordance with the Americans with Disabilities Act and the recent amendments to the Ralph M. Brown Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

## AGENDA

### 1. Convene Meeting

### 2. Public Comments

Open public discussion from the floor is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Programs & Administration Committee, but not listed on the agenda. Each speaker is limited to three minutes unless a shorter period of time is set by the Chair.

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| 1 | <b>3. Approval of the Draft Minutes of September 9, 2021 (Timothy Burroughs)</b>  |
| 3 | <b>4. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361 (Timothy Burroughs)</b><br>Adopt Resolution #PA 2021-01. |
| 7 | <b>5. CA Recycling Commission Report Key Findings (Alma Freeman)</b><br>This item is for information only.  |
|   | <b>6. Member Comments</b>   |
|   | <b>7. Adjournment</b>   |

**DRAFT**

**MINUTES OF THE ALAMEDA COUNTY WASTE  
MANAGEMENT AUTHORITY MEETING  
OF THE  
PROGRAMS AND ADMINISTRATION COMMITTEE**

**Thursday, September 9, 2021**

**9:00 A.M.**

**TELECONFERENCE MEETING**

**Members Present:**

County of Alameda

City of Alameda

City of Albany

City of Berkeley

City of Dublin

City of Emeryville

City of Fremont

City of Newark

Oro Loma Sanitary District

City of Piedmont

City of Union City

David Haubert

Trish Herrera Spencer

Preston Jordan

Susan Wengraf

Melissa Hernandez

Dianne Martinez, Chair

Jenny Kassar

Mike Hannon

Shelia Young

Jen Cavanaugh

Jaime Patiño

**Absent:**

City of Pleasanton

Jack Balch

**Staff Present:**

Timothy Burroughs, Executive Director

Pat Cabrera, Administrative Services Director

Jeff Becerra, Communications Manager

Justin Lehrer, Operations Manager

Meghan Starkey, Senior Management Analyst

Kelly Schoonmaker, Program Manager

Adrienne Ramirez, Assistant Clerk of the Board

Arliss Dunn, Clerk of the Board

**Others Participating:**

Allyn McAuley and Ken Pianin, City of Fremont

Marissa Gan, City of Livermore

Wanda Redic, City of Oakland

Becky Hopkins, City of Pleasanton

**1. Convene Meeting**

Chair Dianne Martinez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**2. Public Comments**

There were no public comments on the remote call and no public comments were received via the public comments email address.

**3. Approval of the Draft Minutes of July 8, 2021 (Timothy Burroughs)**

There were no public comments on this item. Board member Hannon made the motion to approve the minutes. Board member Martinez seconded and the motion carried 10-0: The Clerk called the roll: (Ayes: Cavanaugh, Hannon, Hernandez, Jordan, Kassan, Martinez, Patiño, Spencer, Wengraf, Young. Nays: None. Abstain: None. Absent: Balch, Haubert).

**4. Municipal Panel: Organics Procurement under SB 1383 (Meghan Starkey)**

This item is for information only.

Timothy Burroughs provided an introduction to the item and introduced Meghan Starkey, Senior Program Manager. Ms. Starkey provided an overview of the staff report and introduced the municipal panel participants and facilitated the discussion. The municipal panel included Allyn McAuley, City of Fremont; Marissa Gan, City of Livermore; Wanda Redic, City of Oakland; and Becky Hopkins, City of Pleasanton. Kelly Schoonmaker, StopWaste Program Manager, provided an overview of the Agency's efforts to assist jurisdictions to comply with the organics procurement requirements in SB 1383. The panelists discussed how each of their respective jurisdictions are working to meet the organics procurement requirements.

A link to the staff report is available here: [Municipal-Panel-Organics-Procurement-memo.pdf](#).

An audio link to the discussion is available here: [Municipal-Panel-Discussion](#)

Additional time was provided for discussion and clarifying questions. Board members thanked staff and the panelists for an outstanding presentation and for their efforts to advance implementation of SB 1383. Chair Martinez thanked StopWaste for convening a space and working with the member agencies to develop tools and strategies to comply with SB 1383. There were no public comments on this item.

**5. Member Comments**

Chair Martinez announced that she had toured the OMRF at the Davis Street Resource Recovery Complex in San Leandro. Chair Martinez stated that she was very impressed with the facility and encouraged the committee members to arrange for a tour of the facility.

**6. Adjournment**

The meeting adjourned at 10:12 a.m.



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**DATE:** October 14, 2021

**TO:** Programs & Administration Committee

**FROM:** Timothy Burroughs, Executive Director

**SUBJECT:** Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

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## **SUMMARY**

On September 16, 2021, the Governor signed into law as an urgency measure, AB 361 (Rivas), which allows local legislative bodies to continue to meet by teleconference in order to promote public health and safety, subject to certain conditions, which must be reconsidered every 30 days. At its October 14, 2021, meeting, the Programs & Administration Committee will consider a resolution to approve and direct the continued use of teleconferencing for its public meetings to enable social distancing, as long as the findings required by AB 361 are met and other provisions of the Brown Act are followed.

## **DISCUSSION**

In light of the continued state of emergency declared by the Governor related to COVID-19, state and local officials have imposed or recommended measures to promote social distancing. This direction from state and local health officials is based on the increased safety protection that social distancing provides as one method to reduce the risk of COVID-19 transmission.

The state of emergency and associated direction from state and local health officials to promote social distancing continues to impact the ability for the Programs & Administration Committee to meet safely in person. Therefore, staff recommends that the Committee approve the attached resolution to direct the continued use of teleconferencing for its public meetings to enable social distancing, as long as the findings required by AB 361 are met and other provisions of the Brown Act are followed. The Committee will need to revisit the need to conduct meetings remotely at least every 30 days following adoption of the attached resolution.

## **RECOMMENDATION**

Adopt resolution #PA 2021-01.

**PROGRAMS & ADMINISTRATION COMMITTEE  
RESOLUTION #PA 2021-01**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD OCTOBER 14, 2021**

**WHEREAS**, in response to the COVID-19 pandemic, the Governor adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Brown Act were followed; and

**WHEREAS**, on September 16, 2021, the Governor signed into law as an urgency measure, AB 361, which allows for the continued use of remote meetings by local legislative bodies subject to certain conditions, which must be reconsidered every 30 days; and

**WHEREAS**, the Programs & Administration Committee has considered the current state of health guidance related to public meetings in Alameda County and finds it necessary to continue with remote meetings to promote public health and safety.

**NOW THEREFORE BE IT RESOLVED**, that the Programs & Administration Committee approves and directs the continued use of teleconferencing for its public meetings based on the following findings required by Government Code Section 54953(e), as amended by AB 361:

- The entire State of California remains under a proclaimed state of emergency as declared by the Governor of the State of California related to the COVID-19 pandemic.
- State and local officials have imposed or recommended measures to promote social distancing. For example, on September 23 the Alameda County Health Care Services Agency Director recommended social distancing at all meetings of the Board of Supervisors and its committees. This recommendation is consistent with the Division of Occupational Safety and Health of California's (Cal/OSHA) Emergency Temporary Standards, which require employers to train and instruct employees that the use of social distancing helps combat the spread of COVID-19 (8 Cal. Code Regs. 3205(c)(5)(D).).
- The state of emergency continues to directly impact the ability to meet safely in person. For example, given the constraints of the Program & Administration Committee's available meeting spaces, social distancing is difficult without severely limiting space for members of the public to attend.
- The Committee anticipates this resolution will appear on its consent calendar for review and ratification or update at each regular Committee meeting for as long as the Governor's proclaimed state of emergency related to the COVID-19 pandemic remains in effect and the Committee desires to continue remote public meetings.

**BE IT FURTHER RESOLVED, that:**

1. Programs & Administration Committee meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361, to better ensure the health and safety of the public.
2. The Programs & Administration Committee will reconsider the circumstances of the state of emergency and the need to conduct meetings remotely at least every 30 days following adoption of this resolution.
3. If the Committee determines the need still exists at each 30-day mark, the determination will be ratified by a vote of the Committee documented in the minutes of that meeting.

**Passed and adopted this 14th day of October 2021 by the following vote:**

**AYES:**

**NOES:**

**ABTAIN:**

**ABSENT:**

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**Arliss Dunn, Clerk of the Board**

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**DATE:** October 14, 2021

**TO:** Programs and Administration Committee

**FROM:** Alma Freeman, Program Manager

**SUBJECT:** CA Recycling Commission Report Key Findings

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## **SUMMARY**

In June 2021, CalRecycle's Statewide Commission on Recycling Markets and Curbside Recycling, tasked last year with evaluating California's state of recycling and recommending policies to help meet the state's ambitious recycling and organics recovery goals, released its final set of policy recommendations. As part of this work, the Commission determined a list of 15 materials that are readily recyclable and compostable and that are consistently collected in California curbside recycling programs, using specific criteria to determine which materials make the list. The Commission recommends that the state only allow materials included on this list to be marketed and labeled as "recyclable" in the state. The report also provides a pathway for additional items to be added to local recycling acceptance lists by individual cities as long as they meet specific criteria. At the October 14 Programs and Administration Committee meeting, staff will present key findings from the report, with a focus on the new acceptability list and possible implications and opportunities for our local programs in Alameda County.

## **DISCUSSION**

Questions around what is "truly recyclable" have increased since China's National Sword policy and other changes in global markets for recyclable materials disrupted recycling programs across the country. Given the complexity and rapid change of the materials in our waste stream, messaging and outreach to consumers about what goes where has been and still is confusing and inconsistent, including in Alameda County. The Commission list, which are non-binding recommendations to CalRecycle and the Legislature, excludes many commonly accepted items, such as yogurt tubs and scrap metal. By eliminating materials that are not deemed readily recyclable, the narrowed list aims to not only help reduce contamination and "wish cycling," but to also send a signal upstream to manufacturers to design or choose packaging that is recyclable. Long term, the Commission's goal is to inform development of a sustainable recycling system where consumers are able to make informed purchasing choices based on true recyclability.

### Ongoing efforts

StopWaste and our partners are advancing several efforts that are relevant to the State Commission's recommendations and that are designed to increase waste prevention and diversion in Alameda County, including:

- Continued discussions and consultations with member agencies and the Alameda County Recycling Markets Network on recycling market changes and implications for modifying acceptability lists based on these recommendations. The State Commission was modeled after the network we developed for Alameda County.
- Developing potential strategies for cities interested in local additions to the Commission's recyclable list.
- Facilitating a countywide bin decal project to meet SB 1383 requirements and strengthen consistency across the county about what goes where.
- Supporting legislative priorities that advance truth in labeling, upstream waste prevention, and domestic market stimulation.
- Supporting the development of a local Recycling Market Development Zone to spur in-county materials processing and stimulate economic investment and local jobs.

The final report of the Statewide Commission on Recycling Markets and Curbside Recycling is available to view here: <https://www.calrecycle.ca.gov/markets/commission>.

Staff will review key findings from the report and discuss local implications and next steps.

### **RECOMMENDATION**

This item is for information only.

Attachment: CA Statewide Recyclable List

**Table 2: California (CA) Statewide Recyclable List**

15 Consumer Item types met the criteria requirements across the state and are recyclable statewide:

**Paper Products (8):**

1. Mail
2. Paper Mailing Pouches
3. Kraft Bags
4. Magazines
5. Newspaper
6. OCC (old corrugated cardboard)
7. Home Office Paper
8. Paperboard Boxes (e.g. cereal, tissue, not coated)

**Glass (2):**

9. Bottles
10. Jars

**Metal (2):**

11. Aluminum cans
12. Steel cans

**Plastic (3):**

13. #1 PET Bottles (Screw-type narrow neck tops – no non-recyclable shrink sleeves or other non-recyclable components)
14. #2 HDPE Bottles – Natural (Narrow necks – includes jugs – no non-recyclable shrink sleeves or other non-recyclable components)
15. #2 HDPE Bottles – Color (Narrow necks – includes jugs – no non-recyclable shrink sleeves or other non-recyclable components)