

APPROVED

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING AND ORGANIZATION COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, February 9, 2017**

**7:00 P.M.**

**San Leandro Public Library  
Dave Karp Room  
300 Estudillo Avenue  
San Leandro, CA 94577  
(510) 577-3970**

**I. CALL TO ORDER**

Dianne Martinez, President, called the meeting to order at 7:00 p.m. President Martinez announced that due to technical difficulties electronic presentations were unavailable.

**II. ROLL CALL**

Adan Alonzo, Recycling Programs  
Bernie Camara, Recycling Materials Processing Industry  
Don Biddle, City of Dublin interim for Jerry Pentin, City of Pleasanton  
Peter Maass, City of Albany  
Dianne Martinez, City of Emeryville  
John Moore, Environmental Organization  
Jim Oddie, City of Alameda  
Michael Peltz, Solid Waste Industry Representative  
Tim Rood, City of Piedmont  
Steve Sherman, Source Reduction Specialist  
Toni Stein, Environmental Educator

**Staff Present:**

Tom Padia, Deputy Executive Director  
Wendy Sommer, Executive Director  
Teresa Eade, Senior Program Manager  
Debra Kaufman, Senior Program Manager  
Tamara Galanter, Authority Counsel  
Farand Kan, Deputy County Counsel  
Arliss Dunn, Clerk of the Board

**Others Present:**

Shawn Tackitt, Waste Management, Inc. (WMI)  
Peter Slote, City of Oakland  
Arthur Boone, NCRA

**III. ANNOUNCEMENTS BY THE PRESIDENT**

There were none.

**IV. CONSENT CALENDAR**

- |    |  |                    |
|----|--|--------------------|
| 1. | <b>Approval of the Draft Minutes of January 12, 2017 (Tom Padia)</b> | <b>Action</b>      |
| 2. | <b>Board Attendance Record (Tom Padia)</b>                           | <b>Information</b> |
| 3. | <b>Written Report of Ex Parte Communications (Tom Padia)</b>         | <b>Information</b> |

Board member Rood made the motion to approve the Consent Calendar. Board member Maass seconded and the motion carried 8-0 (Ayes: Alonzo, Biddle, Camara, Maass, Martinez, Peltz, Rood, Stein. Nays: None. Abstain: None. Absent: Moore, Oddie, Sherman)

**V. OPEN PUBLIC DISCUSSION**

There was none.

Item #2 was held first to accommodate the arrival of Board members. Teresa Eade provided hard copies of the WELO Update presentation.

**VI. REGULAR CALENDAR**

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|----|--|---------------|
| 1. | <b>Amendment to the CoIWMP to include three organics facilities at the Davis Street Transfer Station at 2615 Davis Street, San Leandro: an organics materials recovery facility, a compost facility, and an anaerobic digestion facility (Debra Kaufman)</b> | <b>Action</b> |
|----|--|---------------|

Staff recommends that the Planning & Organization Committee and the Recycling Board (in its role as Local Task Force) recommend to the Authority Board that it hold a public hearing and introduce and waive the first reading of the CoIWMP (Alameda County Integrated Waste Management Plan) Amendment ordinance (Attachment A) at the February 22, 2017 meeting to (1) amend the CoIWMP (Exhibit 1) to include the compost facility at the Davis Street Transfer Station in the City of San Leandro, and make additional changes for consistency, (2) find that the Davis Street Organics Facilities including the organics materials recovery facility (OMRF), composting facility and anaerobic digestion facility conform to the CoIWMP as amended, and (3) make the findings required by CEQA, and also recommend that the Authority Board direct staff to place the ordinance on the calendar for adoption at the March 22, 2017 meeting.

Board members Peltz and Sherman recused themselves from the discussion.

Debra Kaufman provided an overview of the staff report. The report is available here:

[Davis-Street-CoIWMP-memo-02-09-17.pdf](#)

Board member Stein spoke to the comparisons between the Altamont project and the Davis Street project and inquired as to why the Altamont project had a mitigated negative declaration and the Davis Street project did not if they are under the same CEQA requirements. She also inquired about the comparisons of tons permitted. Ms. Kaufman stated that the determination of impacts that require mitigation are done at the initial study and the city of San Leandro determined that there were no impacts that needed to be mitigated at the Davis Street project. Board member Rood asked that the Negative Declaration document from San Leandro be provided in the staff report that will be submitted to the Waste Management Authority Board at the February 22<sup>nd</sup> meeting. Ms. Kaufman stated that she would include the document.

Shawn Tackitt provided an overview of the proposed OMRF and displayed a rendering of the project. Board member Moore inquired about the number of OMRFs around the country that accept 300,000 tons per year and the level of contaminants. Mr. Tackitt stated that he is aware of approximately 50 facilities around the world that are utilizing this process and he has visited 8 such facilities. None of the facilities are located in the United States. Mr. Tackitt added specific sizing approaches as well as methods for separation of materials prior to composting will produce significant decrease in contaminants.

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Peter Slote stated that the construction and operation of the OMRF is responsive to the 2015 franchise agreement between the city of Oakland and Waste Management, Inc. and it requires Waste Management to process the post separated material prior to landfill disposal and there are diversion requirements. He added that source separation is still the priority approach for recycling.

Board member Alonzo inquired as a resident of San Leandro what follow up Waste Management would provide to address any odor issues. Mr. Tackitt stated that the odor issues are addressed inside of the building and the facility has the ability to expand the bio filters to address any odor issues as well as the ability to use misting systems to treat the air before it goes into the bio filter deodorizing system. Mr. Tackitt added they are operating under the LEA guidelines.

President Martinez stated that she appreciated learning about the operational processes of the facility but reminded the Board that the Recycling Board has the limited task of finding that the composting facility and anaerobic digestion facility conform to the CoIWMP as amended, make the findings required by CEQA, and recommend that the Authority Board direct staff to place the ordinance on the calendar for adoption at the March 22, 2017 meeting. Mr. Padia added since 2013 the agency has been investing in sampling both commercial and residential garbage set outs to determine the percentage of good stuff in the garbage. The agency as well as the cities continues to promote source-separated food scrap recycling and food waste prevention yet we still find up to 45% of good stuff in the garbage, most of it organics. We will continue these efforts but there is still a large need for additional recovery in this area.

Board member Oddie stated that he has visited the Davis Street facility and is excited that we have the first OMRF in the bay area, and added the project aligns with agency goals.

Arthur Boone commented that the city of Oakland needs a third party evaluation of parts of this project.

Board member Rood made the motion to recommend to the Authority Board that it hold a public hearing and introduce and waive the first reading of the CoIWMP (Alameda County Integrated Waste Management Plan) Amendment ordinance (Attachment A) at the February 22, 2017 meeting to (1) amend the CoIWMP (Exhibit 1) to include the compost facility at the Davis Street Transfer Station in the City of San Leandro, and make additional changes for consistency, (2) find that the Davis Street Organics Facilities including the organics materials recovery facility (OMRF), composting facility and anaerobic digestion facility conform to the CoIWMP as amended, and (3) make the findings required by CEQA, and also recommend that the Authority Board direct staff to place the ordinance on the calendar for adoption at the March 22, 2017 meeting. Board member Biddle seconded and the motion carried 7-2 (Ayes: Alonzo, Biddle, Camara, Maass, Martinez, Oddie, Rood. Nays: Moore, Stein. Abstain: None. Absent: None. Recused: Peltz, Sherman).

**2. Water Efficient Landscape Ordinance Update (Teresa Eade) Information**

This item is for information only.

This item was presented first. Teresa Eade provided an overview of the staff report and distributed hard copies of the PowerPoint presentation. The report and the presentation are available here:

[WELO-Update-02-09-17.pdf](#)

Board member Rood inquired if jurisdictions vary in terms of the sizes or types of projects that would require a permit and does the permit trigger WELO. Ms. Eade stated that a permitted landscape triggers WELO and the State sets the threshold for sizing. Board member Rood inquired if the size of a residential landscape project could trigger WELO. Ms. Eade stated in some cities a landscape renovation might trigger WELO. For example, a hillside project in the city of Hayward may require more information with respect to erosion and landslide effects. Ms. Eade added cities can define what triggers WELO on a single family project. Board member Sherman inquired if the regulations cross reference CALRecycle regulations regarding product quality. Ms. Eade stated no, it is up to local jurisdictions. Local cities have adopted Bay-Friendly Basics and we recommend using Organic Materials Review Institute (OMRI) certified compost.

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Board member Oddie inquired if staff has reached out to homeowners associations to adopt these standards. Ms. Eade stated that we have developed several pilot projects and case studies with homeowners associations. President Martinez inquired if WELO affects ongoing maintenance of landscaped projects. Ms. Eade stated no, however, there may be legislation introduced to cover existing landscapes.

Arthur Boone commented that the tree planting program in Oakland is not affected by Bay Friendly Basics because they do not require a building permit. Mr. Boone added due to concrete landscape finishing there are surface run-off problems. Mr. Boone suggested that Alameda County go beyond the State requirements. Ms. Eade stated that some cities have tree planting standards.

President Martinez thanked Ms. Eade for the presentation.

### **VII. OTHER PUBLIC INPUT**

There was none.

### **VIII. COMMUNICATIONS/MEMBER COMMENTS**

There were none.

### **IX. ADJOURNMENT**

The meeting adjourned at 8:28 p.m.