

APPROVED

**MINUTES OF REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, February 8, 2018

7:00 P.M.

**San Leandro Senior Community Center
13909 E. 14th Street
San Leandro, CA 94578
(510) 577-3462**

I. CALL TO ORDER

Jim Oddie, First Vice President, called the meeting to order at 7:00 p.m.

II. ROLL CALL

Bernie Camara, Recycling Materials Processing Industry

Sara Lamnin, ACWMA

Ken Lewis, Solid Waste Industry Representative

Peter Maass, ACWMA

John Moore, Environmental Organization

Jim Oddie, ACWMA

Tim Rood, ACWMA

Toni Stein, Environmental Educator

Sarah Vared, Source Reduction Specialist

Dianne Martinez, ACWMA

Vacant, Recycling Programs

Staff Present:

Tom Padia, Deputy Executive Director

Wendy Sommer, Executive Director

Meri Soll, Senior Program Manager

Pat Cabrera, Administrative Services Director

Todd High, Financial Services Manager

Meghan Starkey, Senior Program Manager

Farand Kan, Deputy County Counsel

Arliss Dunn, Clerk of the Board

Others Present:

Kerry Parker, City of Alameda

Claire Griffing, City of Albany

Kathy Cote, City of Fremont

Constance (Connie) Kopps

Arthur Boone

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III. ANNOUNCEMENTS BY THE PRESIDENT

There were none.

IV. CONSENT CALENDAR

1. **Approval of the Draft Minutes of January 11, 2018 (Tom Padia)**
2. **Board Attendance Record (Tom Padia)**
3. **Written Report of Ex Parte Communications (Tom Padia)**

There were no public comments on the Consent Calendar. Board member Maass made the motion to approve the Consent Calendar. Board member Vared seconded and the motion carried 9-0. (Ayes: Camara, Lamnin, Lewis, Moore, Maass, Martinez, Oddie, Stein, Vared. Nays: None. Abstain: None. Absent: Rood. Vacant: Recycling Programs).

IV. OPEN PUBLIC DISCUSSION

Constance Kopps provided public comment. Ms. Kopps commented regarding creating partnerships to discuss her ideas on a system for encouraging the reuse or recycling of shopping bags by creating a rewards system. Ms. Kopps stated that the revenue would be used to fund public projects.

VI. REGULAR CALENDAR

1. **Fiscal Year 2016-17 Audit Report (Todd High)**

Staff recommends that the Recycling Board accept and file the FY 16-17 audit report.

Todd High provided an overview of the staff report. A link to the report is available here: [FY16-17-Audit-Report-02-08-18](#).

There were no public comments on this item. Board member Rood made the motion to accept and file the FY 16-17 audit report. Board member Martinez seconded and the motion carried 10-0. (Ayes: Camara, Lamnin, Lewis, Moore, Maass, Martinez, Oddie, Rood, Stein, Vared. Nays: None. Abstain: None. Absent: None. Vacant: Recycling Programs).

2. **Multi-year Fiscal Forecast (Wendy Sommer & Pat Cabrera)**

This item is for information only.

Wendy Sommer provided a prelude to the presentation. Pat Cabrera provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Multi-Year-Fiscal-Forecast-02-08-18](#).

Board member Stein inquired about the large salt disposal that led to a spike in landfill in July 2017 and asked if this is a recurring trend, and if so suggested that we discuss solutions to prevent the disposal from occurring again in the future, especially if the material is not considered hazardous. Mr. Padia stated that much larger quantities of this material was used for beneficial reuse, and that the generator has an incentive to avoid disposing of the materials as much as they can. Mr. High stated that the disposal did not occur again as originally anticipated. This year the spike in disposal was due to VOC-contaminated soils (Volatile Organic Compounds). Ms. Sommer added we are not made aware of the disposal until we receive the tonnage reports. Board member Stein requested that staff assign "units" to graphs to illustrate the amount of materials. Board member Stein inquired if the VOC soil was too

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contaminated. Mr. Lewis stated that the Air District has limits on how much VOCs can be in soils used for cover, and if it is above a certain level it is acceptable to dispose it in the landfill. Board member Martinez asked for a point of order, if the discussion of VOCs strayed too far from the agenda item, which is the multi-year fiscal forecast. County Counsel, Farand Kan, stated that due to the inclusion of the salt disposal mentioned in the report, the discussion around VOCs is broadly tangential but the discussion should not stray too far. Board member Vared inquired about the unfunded liability. Ms. Cabrera stated that CalPERS requires agencies to show the unfunded liability on the books. They are also looking at moving to a twenty year amortization period so that agencies can pay off their unfunded liabilities sooner. In 2016, the Board adopted a pension funded status goal of 90%. Staff is proposing to make a payment of \$3.4 million that would get us to nearly 90% funded, however there are still ongoing operating costs.

There were no public comments on this item. Board member Stein commented that issues such as the unfunded liability and CalPERS are completely divergent from reuse, recycling and source reduction – items that the Committee is tasked to do. Board member Rood stated that he concurred with Board member Martinez in her comments regarding keeping the Board meetings on track with respect to adhering to the items that are on the agenda. Board member Rood reminded the members that they are not only the Recycling Board but also the Planning Committee charged with reviewing the agency's overall financials which includes the unfunded liability and other administrative items, and resents the assertion that the Board is straying when addressing the agenda items and not items that are of personal interest to an individual member.

Fist Vice President Oddie thanked staff for the presentation.

3. Election of Officers for the remainder of 2018 (Arliss Dunn)

Elect Officers for the remainder of 2018.

Wendy Sommer reminded the Board that Board member Jerry Pentin served as President to the Recycling Board and has completed his second two-year term. Currently Board member Jim Oddie serves as First Vice President and Board member Sarah Vared serves as Second Vice President. The Board may choose to accept the rotation of Board member Oddie as President and Board member Vared as First Vice president and elect a Second Vice President. Ms. Sommer welcomed Board member Sara Lamnin (Hayward) as a new WMA Appointee to the Recycling Board. There were no public comments on this item.

Board member Rood made the motion to elect First Vice President Oddie as President. Board member Martinez seconded. There were no other nominations and the motion carried 9-0. (Ayes: Camara, Lamnin, Lewis, Moore, Maass, Martinez, Rood, Stein, Vared. Nays: None. Abstain: None. Absent: None. Vacant: Recycling Programs). Board member Oddie voted present.

First Vice President Oddie nominated Board member Vared to serve as 1st Vice President. Board member Rood seconded. There were no other nominations and the motion carried 10-0: (Ayes: Camara, Lamnin, Lewis, Moore, Maass, Martinez, Oddie, Rood, Stein, Vared. Nays: None. Abstain: None. Absent: None. Vacant: Recycling Programs).

First Vice President Oddie nominated Board member Maass to serve as 2nd Vice President. Board member Rood seconded. There were no other nominations and the motion carried 10-0: (Ayes: Camara,

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Lamnin, Lewis, Moore, Maass, Martinez, Oddie, Rood, Stein, Vared. Nays: None. Abstain: None. Absent: None. Vacant: Recycling Programs).

4. **Municipal Panel: Litter, Illegal Dumping, Homeless Encampment Cleanup (Meghan Starkey)**
This item is for information only.

Meghan Starkey provided an overview of the staff report and introduced the panelists: Kerry Parker, City of Alameda; Claire Griffing, City of Albany; and Kathy Cote, City of Fremont. The panelists shared their respective approaches to the cleanup of litter, illegal dumping and homeless encampments. The panelist also discussed how each of their cities approached these issues, and their relative successes and continuing challenges facing them.

A link to the staff report and PowerPoint presentations are available here:
[Municipal-Panel-02-08-18.pdf](#)

An audio link to the discussion is available here: [Municipal-Panel-Audio-02-08-18](#)

President Oddie thanked Ms. Starkey and the panelists for their presentation.

VII. OTHER PUBLIC INPUT

There was none.

VIII. COMMUNICATIONS/MEMBER COMMENTS

Board member Rood stated that he has experienced two national chain stores offering him a bag with handles without request and he completed a Non-Compliance Reporting Form at <http://www.reusablebagsac.org/non-compliance-reporting-form> on the StopWaste website.

IX. ADJOURNMENT

The meeting adjourned at 8:19 p.m.