

APPROVED

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING & ORGANIZATION COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, July 10, 2014
7:00 p.m.**

**FINELITE, INC.
30500 Whipple Road
Union City, CA 94587
(510) 441.1100**

Meeting is wheelchair accessible. Sign language interpreter may be available upon five (5) days notice to 510-891-6500.

I. CALL TO ORDER

President Anu Natarajan called the meeting to order at 7:08 p.m.

II. ROLL CALL

Barbara Halliday
Chris Kirschenheuter
Anu Natarajan
Daniel O'Donnell (arrived 7:15 p.m.)
Jerry Pentin
Minna Tao
Gordon Wozniak

Absent:

Steve Sherman
Michael Peltz
Laureen Turner

Staff Present:

Gary Wolff, Executive Director
Tom Padia, Recycling Director
Wendy Sommer, Deputy Director
Justin Lehrer, Senior Program Manager

III. OPEN PUBLIC DISCUSSION

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

IV. EPA Seeds of Change Award (Gary Wolff & Justin Lehrer) Information

Justin Lehrer presented an overview of the EPA Seeds of Change Award StopWaste received for the Reusable Transport Packaging project's efforts to share best practices and duplicate efforts with other communities. Mr. Lehrer also mentioned Reusable Transport Packaging competitive grant awards are available for organizations ready to switch to reusable transport packaging for their shipping, receiving, or distribution operations. The grants are funded by US EPA and will only be available for a limited time.

V. TOUR:

Finelite, Inc.

Mr Lehrer introduced Dean Mayes, Director Of Manufacturing, Ana Koo, Industrial Engineer, and Haley Qu, Industrial Engineer. They provided a presentation about Finelite and their packaging reduction efforts followed by a walk-through of the manufacturing facility, during which they took questions from the Board. The link to the presentation is available here:

<http://www.stopwaste.org/docs/stopwaste-tour.pdf>

VI. ADJOURNMENT

The meeting adjourned at 8:40 p.m.