

APPROVED

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING & ORGANIZATION COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, November 12, 2015
7:00 p.m.**

**Castro Valley Public Library
3600 Norbridge Avenue
Castro Valley, CA 94546
510-667-7900**

I. CALL TO ORDER

President Daniel O'Donnell called the meeting to order at 7:00 p.m.

II. ROLL CALL

Daniel O'Donnell, Environmental Organization, Chair
Adan Alonzo, Recycling Programs
Don Biddle, City of Dublin for Jerry Pentin, City of Pleasanton
Bernie Larrabe, Recycling Materials Processing Industry
Peter Maass, City of Albany
Dianne Martinez, City of Emeryville
Greg Jones, City of Hayward
Toni Stein, Environmental Educator (arrived 7:05 p.m.)
Shelia Young, Oro Loma Sanitary District for Tim Rood, City of Piedmont
Steve Sherman, Source Reduction Specialist (arrived 7:05 p.m.)

Absent:

Michael Peltz, Solid Waste Industry Representative

Staff Present:

Wendy Sommer, Deputy Executive Director
Gary Wolff, Executive Director
Tom Padia, Source Reduction and Recycling Director
Debra Kaufman, Senior Program Manager
Brian Washington, Chief Assistant County Counsel
Arliis Dunn, Clerk of the Board

Others Participating:

Maria Ojeda, Assistant to the City Manager, City of Pleasanton

III. ANNOUNCEMENTS BY THE PRESIDENT

IV. CONSENT CALENDAR

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| 1. | Approval of the Draft Minutes of October 16, 2015 (Wendy Sommer) | Action |
| 2. | Board Attendance Record (Wendy Sommer) | Information |
| 3. | Written Report of Ex Parte Communications (Wendy Sommer) | Information |

Board member Alonzo made the motion to approve the Consent Calendar. Board member Maass seconded and the motion carried 8-0 (Peltz, Sherman, and Stein absent).

V. OPEN PUBLIC DISCUSSION

There was none.

VI. REGULAR CALENDAR

1. Definition of “Adequate Commercial Recycling” for Purpose of Determining Municipal Eligibility to Receive Measure D Per Capita Allocations (Gary Wolff & Tom Padia) Action

Staff recommends that the Recycling Board find that Pleasanton has not yet satisfied the criteria for an adequate commercial organics recycling program, and that their quarterly Measure D payments continue to be calculated but placed in a holding account, pending a future action by the Board on this matter.

We further recommend that staff be directed to: 1) agendize a presentation by Pleasanton to the Board on how Pleasanton intends to create an adequate commercial organics recycling program as soon as feasible after Pleasanton requests such an agenda item, 2) bring a status report about Pleasanton's commercial organics program back to the Board in July 2016, and 3) bring a report on the status of all member agencies under this policy to the Board in November 2016.

Tom Padia provided an overview of the staff report and provided background on the genesis and context of the adequate commercial recycling program policy and its compliance countywide. Gary Wolff provided a summary of our recommendation to the Board with respect to Pleasanton’s eligibility to continue to receive Measure D funding. Maria Ojeda, Assistant to the Pleasanton City Manager, provided information about Pleasanton’s situation.

The staff report is available here: <http://stopwaste.org/PO/RB-Adequate-Commercial-Recycling-11-12-15.pdf>.

An audio of the discussion is available here: <http://www.stopwaste.org/sites/default/files/P%26O-RB%2011-12-15-excerpt.mp3>

The Recycling Board, by a vote of 9-1 (Biddle, no) (Peltz, absent) found that the City of Pleasanton had not satisfied the criteria for an Adequate Commercial Recycling Program for FY 14/15 (i.e. relating to commercial organics diversion efforts) and directed staff to “hold” further per capita Pleasanton allocations pending future Board action. The Board directed staff to bring back a status report about Pleasanton’s commercial organics program no later than March, 2016. The timing of this report back was based on Maria Ojeda’s comment to the Board that negotiations over this issue with Pleasanton Garbage Service would hopefully be concluded by the end of January 2016. The Board also directed staff to agendize a presentation by Pleasanton on plans for an adequate commercial organics program as soon as possible after city staff requests it, presumably after successful conclusion of negotiations with PGS to implement such service. The Board also directed staff was to return in one year (November 2016) with another Adequate Commercial Recycling status report on all member agencies.

2. Pension Liability Payoff and a Related Schedule Proposal (Gary Wolff & Wendy Sommer) Action

Staff recommends that the P&A and P&O Committees recommend that the WMA direct staff at its November 18, 2015 meeting to follow the schedule presented in the staff report, which is intended as a decision making framework based on currently available information; and recommend that the WMA approve the proposed changes to reserves, and payment to PERS, when the mid-year budget revisions are brought before them on December 16, 2015.

APPROVED

A recommendation from the P&O to this effect will be understood by staff as direction by the Recycling Board with respect to preparation of its part of the combined agency budget proposals for FY16/17 and FY17/18. Should future modifications to the schedule and associated actions be needed, they will be discussed with the Board.

Gary Wolff provided an overview of the staff report and summarized the actions and recommendations from the P&A Committee at their meeting held in the morning. The Committee by a vote of 9-0 (Chan, Sadoff, and Turner, absent) voted in favor of the following recommendation:

1. Approve the proposed changes to reserves, and \$0.6 million payment to PERS, when the mid-year budget revisions are brought before them on December 16, 2015.
2. Approve the framework schedule for staff to follow in concept, with budget amounts to be discussed as part of the Agency's budget development process.
3. Direct staff to bring before the WMA Board a discussion of a pension funding target (e.g., some percentage of total pension liability; noting that the actual funded percentage will fluctuate around the target due to changes in market value, even after any chosen target level has been achieved).

The P&O/Recycling Board voted 10-0 (Peltz, absent) to also support this recommendation.

4. Final Legislative Status for 2015 (Wendy Sommer & Debra Kaufman)

Staff recommends that the Board receives this 2015 legislative status update and update on Cal Green code outcomes, and approve the priority areas identified in the report.

Debra Kaufman provided an overview of the staff report and summarized the actions and recommendations from the P&A Committee at their meeting held in the morning. The Committee by a vote of 9-0 (Chan, Sadoff, and Turner, absent) voted in favor of making organics, and extender producer responsibility as our legislative priorities for 2016.

The staff report is available here: <http://stopwaste.org/PO/RB-Leg-Priorities-11-12-15.pdf>

The P&O/Recycling Board voted 10-0 (Peltz, absent) to support the same recommendation, with the addition of Environmentally Preferable Purchasing (EPP) as an additional priority.

VII. OTHER PUBLIC INPUT

There was none.

VIII. COMMUNICATIONS/MEMBER COMMENTS

Board member Sherman shared highlights of his trip to Switzerland in October where he attended the World Resources Forum in Davos, Switzerland. He reported that solid waste practices there are more advanced than ours, and encouraged us to continue to advance our practices.

IX. ADJOURNMENT

The meeting adjourned at 5:20 p.m.