

**APPROVED**

**MINUTES OF REGULAR MEETING OF THE  
PLANNING COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, December 13, 2018**

**7:00 P.M.**

**StopWaste Offices  
1537 Webster Street  
Oakland, CA 94612  
510-891-6500**

**I. CALL TO ORDER**

Sarah Vared, First Vice President, called the meeting to order at 7:00 p.m.

**II. ROLL CALL OF ATTENDANCE**

Jillian Buckholz, Recycling Programs  
Bernie Camara, Recycling Materials Processing Industry  
Deborah Cox, ACWMA  
Nancy Deming, Environmental Educator  
Sara Lamnin, ACWMA  
Dianne Martinez, ACWMA  
John Moore, Environmental Organization  
Jim Oddie, ACWMA  
Dave Sadoff, ACWMA  
Sarah Vared, Source Reduction Specialist

**Absent:**

Vacant, Solid Waste Industry Representative

**Staff Present:**

Tom Padia, Deputy Executive Director  
Jeanne Nader, Program Manager  
Farand Kan, County Counsel  
Arliss Dunn, Clerk of the Board

**III. ANNOUNCEMENTS BY PRESIDENT**

Tom Padia announced that Wendy Sommer was ill and would be absent from the meeting. President Oddie announced that this was his last meeting as President of the Planning Committee/Recycling Board and thanked staff for their support.

**IV. OPEN PUBLIC COMMENT**

There was none.

**V. CONSENT CALENDAR**

- 1. Approval of the Draft Joint Minutes of November 14, 2018 (Tom Padia)**

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**2. Board Attendance Record (Tom Padia)**

**3. Written Report of Ex Parte Communications (Tom Padia)**

There were no public comments for the consent calendar. Board member Martinez made the motion to approve the consent calendar. Board member Buckholz seconded and the motion carried 9-0: (Ayes: Buckholz, Camara, Cox, Deming, Lamnin, Martinez, Moore, Oddie, Vared. Nays: None. Abstain: None. Absent: Sadoff.)

**VI. REGULAR CALENDAR**

**1. Election of Officers for 2019 (Tom Padia)**

Elect Officers for 2019. (Sadoff absent)

President Oddie made the motion to move forward First Vice President Vared as President and Board member Martinez seconded. Board member Buckholz made the motion to nominate Board member Cox as First Vice President and Board member Lamnin seconded. Board member Cox made the motion to nominate Board member Buckholz as Second Vice President and Board member Martinez seconded. There were no other nominations. There was no public comment on this item.

The motions carried 9-0 (Ayes: Buckholz, Camara, Cox, Deming, Lamnin, Martinez, Moore, Oddie, Vared. Nays: None. Abstain: None. Absent: Sadoff.)

**2. 2019 Meeting Schedule (Tom Padia)**

It is recommended that the Planning Committee/Recycling Board adopt the regular meeting schedule for 2019.

There were no public comments on this item. Board member Cox made the motion to approve the staff recommendation. Board member Sadoff seconded and the motion carried 10-0. (Ayes: Buckholz, Camara, Cox, Deming, Lamnin, Martinez, Moore, Oddie, Sadoff, Vared. Nays: None. Abstain: None. Absent: None)

**3. StopWaste Environmental Educator Training – SWEET (Jeanne Nader)**

This item is for information only.

Jeanne Nader provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [SWEET-Presentation.pdf](#). Ms. Nader acknowledged the outreach team; Maricelle Cardenas, Jeannie Pham, and Tommy Fenster.

Board member Lamnin recommended reaching out to the leadership of the cities and county as well as the Board members to inform them of when the trainings occur and to inform the SWEET participants of the Board member in their area. She also recommended reaching out to the faith communities. Ms. Nader stated that one of the SWEET participants is from a church in Union City and that is where she conducted her outreach project. Ms. Nader asked to the Board to share any contacts that they may have and informed the Board that the SWEET trainings occur in September and October. Ms. Nader stated that staff tries to connect SWEET participants with staff in their jurisdictions. Ms. Nader also informed the Board that staff has been invited to present SWEET at the upcoming recycling update for the Northern California Recycling Association (NCRA). Board member Cox inquired if there is a cap on how many people staff can work with. Ms. Nader stated that staff has not experienced that issue. Ms. Nader stated that the applicants are informed of the expectations during the orientation process and

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are aware that they can miss only one meeting during the six-week training. The most recent class started with 35 people and ended up with 26 people. Board member Sadoff shared that Castro Valley has a Zero Waste week and at one of the past events, the Girl Scouts had fruit gleaning sign-ups for interested folks in the community and delivered the fruit to the food bank. The event has proved immensely successful and has expanded to the entire community. Contact Jordan Figueiredo at CVSan for more information.

Ms. Nader conducted two interactive activities with the Board. In the first activity entitled "True Confessions," Board members were asked to share a not-so-proud food waste experience. The second activity entitled "Leftover Cookbook" required the Board members to pair together and create a recipe from sample cookbooks and photos of leftover food.

President Oddie thanked Ms. Nader for her report and presentation.

### **VII. COMMUNICATIONS/MEMBER COMMENTS**

Board member Lamnin announced that she would no longer serve as the Hayward representative to StopWaste and that she would become the alternate. Councilmember Francisco Zermeño, currently serving as the alternate, will become the representative. Board member Lamnin recommended that the WMA Board appoint Councilmember Zermeño to replace her as the WMA appointee to the Recycling Board. Mr. Padia stated that when staff receives official notification from the Hayward City Council we can place the appointment on the WMA agenda.

Tom Padia announced that after 27+ years at StopWaste he will be retiring at the end of 2018. Tom extended thanks to the Board and expressed appreciation for enjoying the work that he did for so many years. President Oddie thanked Tom for his contributions and accomplishments as evidenced throughout the county and the environmental community.

### **VIII. ADJOURNMENT**

President Oddie adjourned the meeting at 7:42 p.m. in honor of Tom Padia.