**APPROVED**

**MINUTES OF THE ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY MEETING OF THE PROGRAMS AND ADMINISTRATION COMMITTEE**

**Thursday, May 12, 2022**

**9:00 A.M.**

**TELECONFERENCE MEETING**

**Members Present:**
- County of Alameda: David Haubert
- City of Alameda: Trish Herrera Spencer
- City of Albany: Preston Jordan
- City of Berkeley: Susan Wengraf
- City of Dublin: Melissa Hernandez, Vice Chair
- City of Emeryville: Dianne Martinez, Chair
- City of Fremont: Jenny Kassan
- City of Newark: Mike Hannon
- Oro Loma Sanitary District: Shelia Young
- City of Piedmont: Jen Cavenaugh
- City of Pleasanton: Jack Balch
- City of Union City: Jaime Patiño

**Staff Present:**
- Timothy Burroughs, Executive Director
- Pat Cabrera, Administrative Services Director
- Jeff Becerra, Communications Manager
- Alma Freeman, Program Manager
- Robin Plutchok, Program Manager
- Jeanine Sidran, Program Services Specialist
- Arliss Dunn, Clerk of the Board

**I. Convene Meeting**
Chair Dianne Martinez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: Virtual-Meetings-Instructions.

**II. Public Comments**
There were no public comments on the remote call and no public comments were received via the public comments email address.

**III. CONSENT CALENDAR**

1. Approval of the Draft Minutes of March 10, 2022
2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361
   Adopt Resolution PA #2022-06.

There were no public comments for the Consent Calendar. Board member Wengraf moved approval of the Consent Calendar and Board member Jordan seconded. The motion carried 10-0-1 for Item III-1 and 11-0 for Item III-2). The Clerk called the roll:

IV. REGULAR CALENDAR

1. RE:Source Update and Campaign Launch (Robin Plutchok)
   This item is for information only.

Timothy Burroughs introduced the item and acknowledged staff overseeing the project: Robin Plutchok, Chris Ross, Alma Freeman, and Jeanine Sidran. Robin Plutchok provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: RE:Source-Update-memo.pdf

Additional time was provided to the Committee for discussion and clarifying questions. An audio link to the discussion is available here: RE:Source-Update-Discussion. The Committee was pleased with the usability of the platform and the variety of resources provided to the public. Ms. Plutchok stated that staff will be providing a media toolkit to the Board to share with their network of family, friends, and constituents. Chair Martinez congratulated staff on an exciting campaign and an informative presentation and stated that she is looking forward to receiving the materials and sharing them with her community. There were no public comments for this item.

V. MEMBER COMMENTS
Mr. Burroughs informed the Committee that he would continue to keep the Committee updated regarding timeline of a possible future in-person meeting.

VI. ADJOURNMENT – to June 9, 2022 at 9:00 a.m.
The meeting adjourned at 9:36 a.m.