1. **Convene Meeting**
Vice Chair Dianne Martinez called the meeting to order at 9:00 a.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

2. **Public Comments**
There were no public comments on the remote call and no public comments were received via the
3. **Approval of the Draft Minutes of April 8, 2021 (Timothy Burroughs)**
There were no public comments on this item. Board member Hannon made a motion to approve the minutes. Board member Wengraf seconded and the motion carried 12-0: The Clerk called the roll: (Ayes: Balch, Cavenaugh, Hannon, Haubert, Hernandez, Jordan, Kassan, Martinez, Patiño, Spencer, Wengraf, Young. Nays: None. Abstain: None. Absent: None).

4. **Waste Management Davis Street Organics Facilities Update (Wendy Sommer)**
   This item is for information only.

Wendy Sommer provided an overview of the staff report and introduced Shawn Tackitt and Karen Stern of Waste Management, Inc. Mr. Tackitt provided an update to the committee on the status of two organics processing facilities at the Davis Street Resource Recovery Complex in San Leandro. A link to the staff report is available here: [WM-Facility-Update.pdf](#).

Mr. Tackitt presented a video of the facility operations, available here: [https://youtu.be/kzsKkWaR2Rg](https://youtu.be/kzsKkWaR2Rg). The audio link to the discussion is available here: [OMRF-Presentation](#).

Additional time was provided for committee members to ask clarifying questions. Mr. Tackitt informed the committee that the facility is not currently offering tours to the public but tours are available to jurisdictions upon request. To schedule a tour, contact Marisol Duenas at [mduenas2@wm.com](mailto:mduenas2@wm.com) or 510-563-4245.

There were no public comments on this item. Vice Chair Martinez thanked Mr. Tackitt for a very informative presentation.

5. **Overview of Household Hazardous Waste (HHW) Program and Fees (Pat Cabrera)**
   This item is for information only.

Pat Cabrera provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [HHW-Update-05-13-21.pdf](#).

Ms. Cabrera introduced Bruce Fritz, who oversees the HHW operations at the Hayward, Livermore and Oakland facilities, and Ken Pianin, Solid Waste Manager for the City of Fremont who manages the contract with BLT Enterprises which operate the Fremont facility. Mr. Fritz and Mr. Pianin were available to answer questions regarding HHW operations. Ms. Cabrera acknowledged agency staff working on the project, Nisha Patel, Jeanne Nader, and Alma Freeman. The audio link to the discussion is available here: [HHW-Presentation](#). The annual approval by the WMA to place the HHW fee on the property tax roll is scheduled for May 26, 2021.

Additional time was provided for Board members to ask clarifying questions. Vice Chair Martinez thanked staff for a very informative presentation.

6. **Member Comments**
There were none.

7. **Adjournment**
The meeting adjourned at 10:08 a.m.