

**APPROVED**

**MINUTES OF REGULAR MEETING OF THE  
PLANNING COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, June 11, 2020**

**4:00 P.M.**

**TELECONFERENCE MEETING**

**I. CALL TO ORDER**

President Deborah Cox called the meeting to order at 4:02 p.m. Jeff Becerra explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#)

**II. ROLL CALL OF ATTENDANCE**

Jillian Buckholz, Recycling Programs  
Bernie Camara, Recycling Materials Processing Industry  
Bob Carling, ACWMA  
Deborah Cox, ACWMA  
Eric Havel, Environmental Educator  
Darby Hoover, Environmental Organization  
Tianna Nourot, Solid Waste Industry Representative  
Jim Oddie, ACWMA  
Dave Sadoff, ACWMA  
Francisco Zermeño, ACWMA

**Absent:**

Laura McKaughan, Source Reduction Specialist

**Staff Present:**

Jeff Becerra, Communications Manager  
Meghan Starkey, Senior Management Analyst  
Farand Kan, Deputy County Counsel  
Arliss Dunn, Clerk of the Board

**Others Participating:**

Judy Erlandson, City of Livermore  
Lavonne Scroggs, Livermore Sanitation  
Kathy Cote, City of Fremont  
Peter Slote, City of Oakland

**III. ANNOUNCEMENTS BY THE PRESIDENT**

President Cox welcomed Eric Havel to the Planning Committee and Recycling Board. Mr. Havel will be serving in the category of Environmental Educator. Mr. Havel provided an overview of his background and experience.

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### IV. OPEN PUBLIC COMMENT

There were no public comments on the remote call and no public comments were received in the public comment email portal.

### V. CONSENT CALENDAR

1. **Approval of the Draft Joint WMA/EC & RB Minutes of May 27, 2020 (Jeff Becerra)**
2. **Board Attendance Record (Jeff Becerra)**
3. **Written Report of Ex Parte Communications (Jeff Becerra)**

There were no public comments for the consent calendar. Board member Oddie made the motion to approve the consent calendar. Board member Buckholz seconded and the motion carried 10-0: (Ayes: Buckholz, Camara, Carling, Cox, Havel, Hoover, Nourot, Oddie, Sadoff, Zermeño. Nays: None. Abstain: None. Absent: McKaughan)

### VI. REGULAR CALENDAR

1. **Final Report: Grant Report on Compost Contamination Reduction Pilot (Meghan Starkey)**  
This item is for information only.

Meghan Starkey provided an overview of the staff report and presented a PowerPoint presentation, available here: [BAAQMD-Final-Report-06-11-20](#). Ms. Starkey acknowledged agency staff, Rachel Balsley and Kelly Schoonmaker, and introduced representatives from the external entities that participated in the Climate Protection Grants Program; Judy Erlandson, City of Livermore; Bernie Camara, Livermore Sanitation; and Lavonne Scroggs, Livermore Sanitation.

Board member Buckholz inquired if there was a survey conducted of the 9% of the businesses that chose not to participate, and did the cameras assist in right sizing the bins. Ms. Scroggs stated yes, the cameras did help with right sizing the bins and at times resulted in the customer requiring a smaller or larger bin. Ms. Scroggs stated that there was not a formal survey but through interactions with the businesses, they simply did not want to participate and were used to having someone sort the materials for them. Ms. Scroggs added that the less successful restaurants experience frequent turnover with dishwashers that result in inconsistent training and information on how to properly sort the materials. Ms. Scroggs stated that she offered to provide the necessary training upon request. Board member Carling commented that the goal was to have less than 1% contamination at the end of the study but the final number is 6%, which is still quite high. Ms. Starkey stated that the pilot illustrated that only 10% of the businesses are contributing to the 6% contamination and we would like to reduce the number to zero. Board member Carling commented that downloading the information three times a day seems like a daunting task. Ms. Scroggs stated that it can be time consuming depending on the amount of contamination in the bin but it also helps to inform her day and alerts her to which customers that may require a site visit. Board member Sadoff inquired if the photos were taken at the same time each day at each location and if they have noticed any trends with regard to when the contamination occurred or if it was random. Ms. Scroggs stated that there were no noticeable trends but there was consistency with the restaurants as their bags would be placed in the bins in the evening. Board member Sadoff stated that if they were interested and more funding became available, ACI has multiple cameras outside of their trucks pointing towards the loads that are being dumped that could possibly witness contamination at the time of the dump. President Cox inquired if there was any idea on the frequency of illegal dumping. Ms. Scroggs stated that there were

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approximately 10-15 incidents of illegal dumping per quarter. Board member Zermeño inquired if there was any available funding for cameras for cities. Ms. Starkey stated that there is no funding available currently in the budget but with SB 1383 on the horizon that could be a possibility. Mr. Becerra added we could look at Measure D to see if those funds can possibly be used for cameras.

There were no public comments on this item. President Cox thanked Ms. Starkey for her presentation.

### **2. Municipal Panel: COVID-19 Impacts on Member Agencies (Meghan Starkey)**

This item is for information only.

Meghan Starkey provided an overview of the staff report and introduced the panelists: Kathy Cote, City of Fremont; Judy Erlandson, City of Livermore; and Peter Slote, City of Oakland. The panelists shared the impacts that COVID-19 and the associated health orders have had on their cities, specifically on solid waste and recycling, as well as on environmental programs generally. A link to the staff report is available here: [Covid-Impacts-Municipal-Panel.pdf](#). A link to the discussion is available here: [Municipal-Panel-COVID-19-Impacts](#)

There were no public comments on this item. President Cox thanked the panelists for their participation.

### **VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Mr. Becerra thanked Board member Camara and Oddie for their service on the Board. Mr. Becerra announced that the Board of Supervisors had appointed Lillian Carrell from ACI Industries to serve as the replacement for Board member Camara. Ms. Carrell will be attending the July Board meeting. President Cox extended condolences to Wendy Sommer (in absentia) on the recent passing of her mother.

### **VIII. ADJOURNMENT**

The meeting adjourned at 5:20 p.m.