

**APPROVED**

**MINUTES OF REGULAR MEETING OF THE  
PLANNING COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, June 13, 2019**

**4:00 P.M.**

**StopWaste Offices  
1537 Webster Street  
Oakland, CA 94612  
510-891-6500**

**I. CALL TO ORDER**

President Sarah Vared called the meeting to order at 4:02 p.m.

**II. ROLL CALL OF ATTENDANCE**

Bernie Camara, Recycling Materials Processing Industry  
Deborah Cox, ACWMA  
Tianna Nourot, Solid Waste Industry Representative  
Jim Oddie, ACWMA  
Dave Sadoff, ACWMA  
Sarah Vared, Source Reduction Specialist  
Francisco Zermeño, ACWMA

**Absent:**

Jillian Buckholz, Recycling Programs  
Dianne Martinez, ACWMA  
Vacant, Environmental Educator  
Vacant, Environmental Organization

**Staff Present:**

Jeff Becerra, Communications Manager  
Pat Cabrera, Administrative Services Director  
Anu Natarajan, Legislative and Regulatory Affairs Manager  
Meghan Starkey, Senior Management Analyst  
Farand Kan, County Counsel  
Arliss Dunn, Clerk of the Board

**Others Participating:**

Steve Lautze, Oakland/Berkeley RMDZ Coordinator, City of Oakland  
Geno Uliana, City of Fremont  
Myvan Khuu-Seeman, City of Newark  
Jeff Krump, City of Hayward  
Kerry Parker, City of Alameda  
Arthur Boone

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### III. ANNOUNCEMENTS BY PRESIDENT

There were none.

### IV. OPEN PUBLIC COMMENT

Arthur Boone provided public comment regarding the most recent data collected on the performance of County relative to recycling activities did not break down the data relative to the cities as mandated by Measure D and implored the Recycling Board to exercise its oversight regarding this issue. A copy of the handout is attached.

### V. CONSENT CALENDAR

1. **Approval of the Draft Minutes of May 9, 2019, 2019 (Jeff Becerra)**
2. **Board Attendance Record (Jeff Becerra)**
3. **Written Report of Ex Parte Communications (Jeff Becerra)**
4. **Grants Issued Under Executive Director Signature Authority (Wendy Sommer)**

There were no public comments for the consent calendar. Board member Zermeño made the motion to approve the consent calendar. Board member Oddie seconded and the motion carried 7-0: (Ayes: Camara, Cox, Nouro, Oddie, Sadoff, Vared, Zermeño. Nays: None. Abstain: None. Absent: Buckholz, Martinez. Vacant: Environmental Educator, Environmental Organization)

### VI. REGULAR CALENDAR

#### 1. **Proposed FY 2019-20 Budget (Wendy Sommer & Pat Cabrera)**

That the Recycling Board adopt the Source Reduction and Recycling Board FY 19-20 Budget Resolution (Attachment A).

Pat Cabrera provided a summary of the staff report. A link to the report is available here: [FY19-20-Annual-Budget.pdf](#). The proposed FY 19-20 budget was presented at a combined meeting of the WMA, Recycling Board, and the Energy Council on April 24, 2019. There were no requests for changes to the budget.

There was no public comment on this item. Board member Sadoff made the motion to adopt the FY 19-20 budget. Board member Cox seconded and the motion carried 7-0:

(Ayes: Camara, Cox, Nouro, Oddie, Sadoff, Vared, Zermeño. Nays: None. Abstain: None. Absent: Buckholz, Martinez. Vacant: Environmental Educator, Environmental Organization)

#### 2. **Municipal Panel: Public Events (Meghan Starkey)**

This item is for information only.

Meghan Starkey provided an overview of the staff report and introduced the panelists: Geno Uliana, City of Fremont, Myvan Khuu-Seeman, City of Newark, Jeff Krump, City of Hayward, and Kerry Parker, City of Alameda. The panelists shared their cities' experiences with various citizen facing events related to solid waste and recycling. An audio link to the discussion is available here: [Municipal-Panel-Public-Events-06-13-19](#)

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President Vared thanked the panelists for their presentations.

### **3. Recycling Market Development Zone (RMDZ) (Anu Natarajan)**

Provide direction to staff on beginning the process of expanding the Berkeley and Oakland RMDZ to a countywide RMDZ, with StopWaste becoming the Zone Administrator.

Anu Natarajan provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [RMDZ-06-13-19.pdf](#)

Ms. Natarajan introduced Steve Lautze, Oakland/Berkeley RMDZ Coordinator, City of Oakland. Mr. Lautze provided an overview of his role at the City of Oakland and encouraged the Board to consider a regional approach to market development.

Board member Zermeño stated that he supports the proposal and inquired if CalRecycle and the cities of Berkeley and Oakland are in agreement as well. Ms. Natarajan stated that Mr. Lautze has spoken with the City of Oakland and we will soon speak with the City of Berkeley but their staff has indicated that they are in support of the proposal. CalRecycle staff was supportive as well. Board member Zermeño added the benefits of the proposal is that it will increase the facilities for recycling and manufacturing recyclables, the impact on the climate, as well as the notion of a circular economy. He added he is confident that the City of Hayward will support a regional approach. Board member Cox inquired if contamination continues to be an issue with moving of the materials. Mr. Lautze stated that in the past the emphasis was on movement of materials and not on quality of materials, however national sword is sending a message that we need to focus on quality. Board member Cox inquired if the program will include speaking to the haulers about how they can obtain the materials. Ms. Natarajan stated that although contamination is an important issue, an important aspect of the program will be a focus on reuse and waste prevention. President Vared stated that from a business perspective businesses could source feedstock from anywhere and inquired about the benefit of moving it county wide as opposed to keeping it local. Mr. Lautze stated that a criteria for a business obtaining a loan would be the material has to travel to a facility in the zone. Mr. Lautze added one of StopWaste' tasks will be to take inventory in the county, i.e. who are the existing processors that are ready and accustomed to using recycling materials and how do we expand from there and integrate into the messaging that anywhere in the county can host a facility or can supply feedstock and how those businesses can work together. President Vared commented that at a high level this approach makes sense in all the areas that StopWaste is already supporting and suggested that in the next phase we consider the areas that proved successful and unsuccessful with respect to the available resources and what would help drive the needle. Ms. Natarajan pointed out that most of the loans were given in the early years of the program with a different program model. The current model may not be in the large manufacturing area and we will be looking for current gaps in infrastructure and where we want to be in 5-10 years.

Board member Camara indicated that she has mixed feelings on this issue as she moves discarded materials in her occupation and would need to abstain from the vote as she does not have enough information to make a decision.

There were no public comments on this item. Board member Cox made the motion to approve that staff continue the next steps. Board member Zermeño seconded and the motion carried 6-0-1: (Ayes: Cox, Nourot, Oddie, Sadoff, Vared, Zermeño. Nays: None. Abstain: Camara. Absent: Buckholz, Martinez. Vacant: Environmental Educator, Environmental Organization)

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### **VII. COMMUNICATIONS/MEMBER COMMENTS**

Board member Zermeno commented on an article in the San Francisco Chronicle “San Francisco takes on an ocean of plastic waste.” The article considers a crackdown on single use plastic waste. A copy of the article is attached.

### **VIII. ADJOURNMENT**

The meeting adjourned at 5:15 p.m.