

APPROVED

MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD

Thursday, August 10, 2023

4:00 P.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

I. CALL TO ORDER

President McKaughan called the meeting to order at 4:02 p.m. Timothy Burroughs explained the meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

Eric Havel, Environmental Educator
Darby Hoover, Environmental Organization
Dan Kalb, ACWMA
Chiman Lee, Recycling Programs
Grace Liao, Source Reduction Specialist
Laura McKaughan, Recycling Materials Processing Industry (President)
David Mourra, ACWMA
Fred Simon, ACWMA
Jeff Wang, ACWMA
Talia Wise, Solid Waste Industry Representative

Absent:

Tracy Jensen, ACWMA

Staff Present:

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Emily Alvarez, Program Manager
Kelly Schoonmaker, Senior Program Manager
Arliss Dunn, Clerk of the Board
Farand Kan, Deputy County Counsel
Richard Taylor, Authority Counsel

III. ANNOUNCEMENTS BY THE PRESIDENT

There were none.

IV. OPEN PUBLIC COMMENT

There were no public comments.

V. CONSENT CALENDAR

- 1. Approval of the Draft PC & RB Minutes of June 8, 2023 and July 13, 2023**
- 2. Board Attendance Record**
- 3. Written Report of Ex Parte Communication**

There were no public comments for the Consent Calendar. Board member Wang moved for approval of the Consent Calendar. Board member Wise seconded, and the motion carried 9-0. The Clerk called the roll:

(Ayes: Havel, Hoover, Lee, Liao, McKaughan, Mourra, Simon, Wang, Wise. Nays: None. Abstain: None. Absent: Jensen, Kalb).

VI. REGULAR CALENDAR

- 1. Amendment to the Alameda County Integrated Waste Management Plan (CoIWMP) for Jess Ranch Composting Facility in Unincorporated Alameda County (Emily Alvarez)**

Staff recommends that the Recycling Board, in its role as Local Task Force, provide comments recommending, and that the Planning Committee recommend to the WMA Board, that it hold a public hearing and adopt a resolution to (1) amend the CoIWMP (Exhibit 1) to include the Jess Ranch Composting Facility in Unincorporated Alameda County, and make additional changes for consistency; (2) find that the Jess Ranch Composting Facility conforms to the CoIWMP as amended; and (3) make the findings required by CEQA.

Timothy Burroughs introduced the item and Emily Alvarez provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Jess-Ranch-CoIWMP-Amendment.pdf](#). Mike Harding, Project Representative for the Jess Ranch Composting Facility, was present to answer questions. Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Jess-Ranch-CoIWMP-Amendment](#)

There were no public comments on this item. Board member Mourra moved for approval of the staff recommendation. President McKaughan seconded, and the motion carried 10-0. The Clerk called the roll:

(Ayes: Havel, Hoover, Kalb, Lee, Liao, McKaughan, Mourra, Simon, Wang, Wise. Nays: None. Abstain: None. Absent: Jensen).

- 2. CalRecycle Five-Year Review of the Alameda County Integrated Waste Management Plan (CoIWMP) (Emily Alvarez)**

Staff recommends that the Recycling Board review the attached Five-Year Review Report and provide comments (if any).

Timothy Burroughs introduced the item and Emily Alvarez provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [CoIWMP-5YR-Review.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [CoIWMP-5YR-Review](#)

There were no public comments on this item. President McKaughan thanked Ms. Alvarez for the presentation.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

There were none.

VIII. ADJOURNMENT – TO PC & RB MEETING SEPTEMBER 14, 2023 AT 6:00 p.m.

The meeting adjourned at 4:57 p.m.