

APPROVED

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, September 9, 2021

7:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

First Vice President Francisco Zermeño called the meeting to order at 7:00 p.m. Timothy Burroughs explained the virtual meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#)

II. ROLL CALL OF ATTENDANCE

Bob Carling, ACWMA
Deborah Cox, ACWMA
Eric Havel, Environmental Educator
Dan Kalb, ACWMA
Laura McKaughan, Recycling Materials Processing Industry
Dave Sadoff, ACWMA
Francisco Zermeño, ACWMA
Chiman Lee, Recycling Programs
Vacant, Source Reduction Specialist

Absent:

Darby Hoover, Environmental Organization, President
Tianna Nourot, Solid Waste Industry Representative

Staff Present:

Timothy Burroughs, Executive Director
Meghan Starkey, Senior Management Analyst
Kelly Schoonmaker, Program Manager
Meri Soll, Senior Program Manager
Emily Alvarez, Program Manager
Alma Freeman, Program Manager
Arliiss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant to Clerk of the Board
Farand Kan, Deputy County Counsel

Others Participating:

Allyn McAuley, City of Fremont
Wanda Redic, City of Oakland
Alyssa Dykman, City of Piedmont

III. ANNOUNCEMENTS BY THE PRESIDENT

Vice President Zermeño encouraged everyone to remember those who we lost on 9/11.

IV. OPEN PUBLIC COMMENT

There were no public comments on the remote call and no public comments were received via the public comments email address.

V. CONSENT CALENDAR

- 1. Approval of the Draft PC&RB Minutes of August 12, 2021 (Timothy Burroughs)**
- 2. Board Attendance Record (Timothy Burroughs)**
- 3. Written Report of Ex Parte Communications (Timothy Burroughs)**

There were no public comments for the Consent Calendar. Board member McKaughan made the motion to approve the Consent Calendar and Board member Cox seconded. The motion carried 8-0. The Clerk called the roll:

(Ayes: Carling, Cox, Havel, Kalb, Lee, McKaughan, Sadoff, Zermeño. Nays: None. Abstain: None. Absent: Hoover, Nourot. Vacant: Source Reduction Specialist)

VI. REGULAR CALENDAR

- 1. Municipal Panel: Organics Procurement under SB1383 (Meghan Starkey)**

This item is for information only.

Timothy Burroughs provided an introduction of the item and introduced Meghan Starkey, Senior Management Analyst. Ms. Starkey provided an overview of the staff report, introduced the municipal panel participants and facilitated the discussion. The municipal panel included Allyn McAuley, City of Fremont; Wanda Redic, City of Oakland; and Alyssa Dykman, City of Piedmont. Kelly Schoonmaker, StopWaste Program Manager, provided an overview of the Agency's efforts to assist jurisdictions to comply with the organics procurement requirements in SB 1383. The panelists discussed how each of their respective jurisdictions are working to meet the organics procurement requirements.

A link to the staff report is available here: [Municipal-Panel-Organics-Procurement-memo.pdf](#).

A link to the audio discussion is available here: [Municipal-Panel-Discussion](#)

Additional time was provided for discussion and clarifying questions. Vice President Zermeño thanked staff and the panelists for a very valuable discussion. There were no public comments on this item.

- 2. Update on Recycling Market Development Zone Countywide Expansion (Emily Alvarez & Meri Soll)**

This item is for information only.

Timothy Burroughs provided an overview of the concept of an RMDZ (Recycling Market Development Zone) and StopWaste's proposal to create a countywide zone. Senior Program Manager Meri Soll was present and available to answer any questions. Additional time was provided for discussion and any clarifying questions. Mr. Burroughs informed the Board that staff will soon request that the WMA Board consider approval of an application to CalRecycle to formally expand the Recycling Market Development Zone countywide. There were no public comments on this item.

A link to the staff report is available here: [RMDZ-Update-memo.pdf](#).

An audio link to the discussion is available here: [RMDZ-Discussion](#)

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Board member Dave Sadoff thanked StopWaste staff for attending the CVSan board meeting as they discussed the ORRO (Organics Recycling and Reduction Ordinance). Board member Sadoff stated that he believes that StopWaste's presence helped to facilitate approval and opt-in to the ordinance. Board member Cox stated that in her role as Senior Field Representative for State Assembly Member Bill Quirk, they have held very successful reduce, reuse and recycle events and stated that the City of San Leandro would be pleased to partner with StopWaste with regard to the compost mandate as well as opportunities to further our work with SB 1383. Vice President Zermeño announced that he had taken some toxic materials to a Household Hazardous Waste drop-off facility and received a thank you letter from StopWaste. He posted the information on social media and encouraged board members to do the same.

Timothy Burroughs reminded the board that unless the Governor extends the executive order or other legislation passes allowing the continuance of remote public meetings, the next Recycling Board meeting on October 14 will be in-person. However, AB 361, legislation that would allow the continuance of remote meetings is pending. We will keep the board updated as we receive more information.

VIII. ADJOURNMENT

The meeting adjourned at 8:25 p.m.