

**APPROVED**

**MINUTES OF REGULAR MEETING OF THE  
PLANNING COMMITTEE  
AND  
ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, October 10, 2019**

**4:00 P.M.**

**StopWaste  
1537 Webster Street  
Oakland, CA 94612  
510-891-6500**

**I. CALL TO ORDER**

First Vice President Deborah Cox called the meeting to order at 7:00 p.m.

**II. ROLL CALL OF ATTENDANCE**

Jillian Buckholz, Recycling Programs  
Bernie Camara, Recycling Materials Processing Industry  
Bob Carling, ACWMA  
Deborah Cox, ACWMA  
Darby Hoover, Environmental Organization  
Tianna Nourot, Solid Waste Industry Representative  
Jim Oddie, ACWMA  
Shelia Young, ACWMA (interim for Dave Sadoff)  
Francisco Zermeño, ACWMA

**Absent:**

Sarah Vared, Source Reduction Specialist  
Vacant, Environmental Educator

**Staff Present:**

Wendy Sommer, Executive Director  
Jeff Becerra, Communications Manager  
Pat Cabrera, Administrative Services Director  
Rachel Balsley, Senior Management Analyst  
Meghan Starkey, Program Manager  
Farand Kan, County Counsel  
Arliss Dunn, Clerk of the Board

**Others Participating:**

Claire Griffing, City of Albany  
Rebecca Parnes, City of Dublin  
Rachel DiFranco, City of Fremont  
Arthur Boone

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### III. ANNOUNCEMENTS BY THE PRESIDENT

First Vice President Cox announced that President Vared missed her second consecutive meeting and therefore by rule vacated her seat on the Board. First Vice President Cox wished her well. Ms. Sommer announced that we will place the election of a new President on the November agenda. First Vice President Cox welcomed Darby Hoover to the Recycling Board. Board member Hoover will serve in the category of Environmental Organization. Board member Hoover stated that she is honored to serve on the Recycling Board.

### IV. OPEN PUBLIC COMMENT

Arthur Boone provided public comment stating that he is aligned with Europe regarding his opposition to mixed waste processing.

### V. CONSENT CALENDAR

1. **Approval of the Draft Minutes of September 12, 2019 (Jeff Becerra)**
2. **Board Attendance Record (Jeff Becerra)**
3. **Written Report of Ex Parte Communications (Jeff Becerra)**

There were no public comments for the consent calendar. Board member Zermeño made the motion to approve the consent calendar. Board member Buckholz seconded and the motion carried 8-0-1: (Ayes: Buckholz, Camara, Carling, Cox, Hoover, Nourot, Oddie, Zermeño. Nays: None. Abstain: Young. Absent: Vared. Vacant: Environmental Educator)

### VI. REGULAR CALENDAR

1. **Mandatory Recycling Ordinance Project Update (Rachel Balsley)**

This item is for information only.

Rachel Balsley provided an overview of the staff report and a PowerPoint presentation. A link to the report and the presentation is available here: [MRO-Update-10-10-19.pdf](#)

Ms. Balsley recognized the MRO team members present, Michelle Fay, Elese Lebsack, and Shasta Phillips, as well as those not present, Sarah Adamchik, Anna Borg, and Cascadia Consulting Group.

Board member Buckholz inquired if there is an anonymous tip line. Ms. Balsley stated the website has a non-compliance reporting form that is primarily for multi-family properties. Board member Hoover asked if the education and outreach materials include tips on waste prevention specifically around food waste. Ms. Balsley stated that most of the technical assistance is focused on enforcement of the MRO ordinance. However, staff from the Food Waste Prevention project provide training to the TA reps to look for opportunities in other agency projects such as ReThink Disposable, and commercial and larger kitchens can participate in the Smart Kitchen Initiative. Board member Carling stated that he was surprised at the increase in violations and inquired if it is attributed to changes in state regulations or the inspectors being more judicious with their inspections. Ms. Balsley stated that it is the combination of providing increased training for the inspectors as well as taking photos during inspections, which provides more quality control. First Vice President Cox inquired if we have any contact with home-based food businesses. Ms. Balsley stated that the ordinance doesn't cover residential properties at the single family level. Board member Zermeño inquired if the ordinance

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covers street vendors and food trucks. Ms. Balsley stated no but many food trucks go to centralized locations to re-stock and dispose of materials and those facilities are covered. Board member Oddie inquired if the increase in violations is within specific jurisdictions or across the board. Ms. Balsley stated that they are across the board. Board member Oddie stated that since the city Oakland grant that covered an additional inspector has ended how does staff plan to allocate resources. Ms. Balsley stated that Oakland will have fewer inspections but we will also be looking at how we will augment inspections to align with the pending SB1383 legislation in 2022.

Arthur Boone provided public comment regarding the relevance of having data on diversion specific to jurisdictions. Mr. Boone stated that the intent was to develop competition among jurisdictions.

There were no other public comments. First Vice President Cox thanked Ms. Balsley for her presentation.

### **2. Municipal Panel: Climate Action Plans & Recycling (Meghan Starkey)**

This item is for information only.

Meghan Starkey provided an overview of the staff report and introduced the panelists: Claire Griffing, City of Albany; Rebecca Parnes, City of Dublin; and Rachel DiFranco, City of Fremont. The panelists shared their experiences in materials management strategies to lessen the environmental impacts and emissions associated with all aspects of material consumption, not just when they are put into a bin of one kind or another.

A link to the staff report is available here: [Municipal-Panel-Staff-Report.pdf](#)

An audio link to the discussion is available here: [Municipal-Panel-Discussion](#)

First Vice President Cox thanked the panelists for their presentation.

### **VII. COMMUNICATIONS/MEMBER COMMENTS**

Ms. Sommer announced that Board member Camara had completed her second term on the Recycling Board but she has agreed to continue to serve (as allowed by the County Charter) until the Board of Supervisors appoints a new representative. Board member Zermeño inquired if there is consideration for presenting on the New Green Deal. Ms. Sommer stated that it can be explored but highly unlikely since the scope is very broad. Board member Buckholz inquired about possible bin colors for teracycle bin recycling. Board member Hoover recommended checking with SB1383 regulations, which will cover harmonization of bin colors.

### **VIII. ADJOURNMENT**

The meeting adjourned at 8:02 p.m.