

Planning Committee/Recycling Board Members

Laura McKaughan, **President**  
Recycling Materials Processing Industry

Dan Kalb, **1<sup>st</sup> Vice President**  
ACWMA

Eric Havel, **2<sup>nd</sup> Vice President**  
Environmental Educator

Bob Carling, ACWMA

Darby Hoover, Environmental Organization

Chiman Lee, Recycling Programs

Grace Liao, Source Reduction Specialist

Talia Wise, Solid Waste Industry Representative

Francisco Zermeño, ACWMA

Timothy Burroughs, Executive Director

**AGENDA**  
**MEETING OF THE**  
**PLANNING COMMITTEE**  
**AND**  
**ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, January 12, 2023**

**4:00 P.M.**

**TELECONFERENCE MEETING**

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19:

This meeting will be held entirely by teleconference. All Board members, staff, and the public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Brown Act, which was amended by AB 361, suspending certain teleconference rules due to the ongoing state of emergency and state and local health officials recommendations to maintain social distancing. The purpose of these amendments was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public may attend and participate in the meeting by:

1. Calling US: +1 669 900 6833 and using the webinar id 823 5012 1895
2. Using the [Zoom](#) website or App and entering meeting code 823 5012 1895

Board members and any other individuals scheduled to speak at the meeting will be sent a unique link via email to access the meeting as a panelist. All Board members **MUST** use their unique link to attend the meeting. During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. Public comment is generally limited to three minutes per person for each agenda item. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon Thursday, January 12, 2023. The public may also comment by sending an e-mail to [publiccomment@stopwaste.org](mailto:publiccomment@stopwaste.org). Written public comment will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act and Brown Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

## AGENDA

### I. CALL TO ORDER

### II. ROLL CALL OF ATTENDANCE

### III. ANNOUNCEMENTS BY PRESIDENT

### IV. OPEN PUBLIC COMMENT

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

### Page V. CONSENT CALENDAR

1 1. **Approval of the Draft PC & RB Minutes of December 8, 2022**

5 2. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**

Adopt Resolution #RB 2023-01.

9 3. **Board Attendance Record**

11 4. **Written Report of Ex Parte Communications**

### VI. REGULAR CALENDAR

13 1. **Fiscal Year 2021-22 Audit Report (Pat Cabrera & Jennifer Luong)**

Staff recommends that the Programs and Administration Committee review and forward the FY 21-22 audit report to the Waste Management Authority Board for acceptance and filing.

Staff recommends that the Recycling Board accept and file the FY 21-22 audit report.

### VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

### VIII. ADJOURNMENT – to February 9, 2023 at 6:00 p.m.