

**Planning Committee/Recycling Board  
Members**

Grace Liao, **President**  
Source Reduction Specialist

Tracy Jensen, **First Vice President**  
ACWMA

Virginia Harrington, **Second Vice President**  
Solid Waste Industry Representative

Ben Barrientos, ACWMA

Xouhoa Bowen, ACWMA

Ellen McClure, Environmental Educator

Laura McKaughan, Recycling Materials  
Processing Industry

David Mourra, ACWMA

Elaine Owyang, Environmental Organization

Jeff Wang, ACWMA

Vacant, Recycling Programs

Timothy Burroughs, Executive Director

## **AGENDA**

### **MEETING OF THE PLANNING COMMITTEE AND ALAMEDA COUNTY RECYCLING BOARD**

**THURSDAY, MARCH 13, 2025**

**4:00 P.M.**

***IN-PERSON MEETING LOCATION*  
STOPWASTE BOARDROOM  
1537 WEBSTER STREET, OAKLAND, CA**

This meeting will be conducted in a hybrid model with both in-person attendance and teleconference participation:

Teleconference location #1 118 Glashaus Loop, Emeryville, CA  
Teleconference location #2 40087 Mission Blvd. Apt #361, Fremont, CA  
Teleconference location #3 710 Cornell Avenue, Albany, CA  
Teleconference location #4 1534 Ashby Avenue, Berkeley, CA  
Teleconference location #5 958 Alice Avenue, San Leandro, CA  
Teleconference location #6 8181 Soda Springs Rd, Truckee CA  
Teleconference location #7 34009 Alvarado Niles Rd, Union City, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 865 3583 2496
2. Using the [Zoom](#) website or App and entering meeting code 865 3583 2496

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Thursday, March 13, 2025.

The public may also comment by sending an e-mail to [publiccomment@stopwaste.org](mailto:publiccomment@stopwaste.org). Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

## **AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL OF ATTENDANCE**

**III. ANNOUNCEMENTS BY PRESIDENT**

**IV. OPEN PUBLIC COMMENT**

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board but not listed on the agenda. Each speaker is limited to three minutes.

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**V. CONSENT CALENDAR**

**1**      **1. Approval of the Draft PC&RB Minutes of February 13, 2025**

**5**      **2. Board Attendance Record**

**7**      **3. Written Report of Ex Parte Communications**

**VI. REGULAR CALENDAR**

**9**      **1. Fiscal Forecast/Fund Balance Analysis (Pat Cabrera & Justin Lehrer)**

This item is for information only. Staff will continue to prepare and present annual fiscal forecasts using these forecasting models and advise the Boards of any changes in disposal trends which would require significant changes to Agency expenditures and/or revenues.

**15**      **2. Measure D San Leandro Expenditure Plan (Jennifer West)**

Staff recommend that the Recycling Board approve the Expenditure Plan submitted by the City of San Leandro.

**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

**VIII. ADJOURNMENT TO JOINT WMA, EC AND PC&RB MEETING – APRIL 23, 2025 AT 3:00 P.M.**