

**Planning Committee/  
Recycling Board Members**

Darby Hoover, **President**  
Environmental Organization

Francisco Zermeño, **1st Vice President**  
ACWMA

Laura McKaughan, **2nd Vice President**  
Recycling Materials Processing Industry

Bob Carling, ACWMA

Deborah Cox, ACWMA

Eric Havel, Environmental Educator

Dan Kalb, ACWMA

Chiman Lee, Recycling Programs

Dave Sadoff, ACWMA

Matthew Zimbalist, Source Reduction Specialist

Solid Waste Industry Representative, Vacant

Timothy Burroughs, Executive Director

**AGENDA**

**MEETING OF THE  
PLANNING COMMITTEE  
AND**

**ALAMEDA COUNTY RECYCLING BOARD**

**Thursday, December 9, 2021**

**7:00 P.M.**

**TELECONFERENCE MEETING**

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19.

This meeting will be held entirely by teleconference. All Board members, staff, and the public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the recent amendments to the Ralph M. Brown Act suspending certain teleconference rules due to the ongoing state of emergency and state and local health officials recommendations to maintain social distancing. The purpose of these amendments was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public and staff who are not presenting an item may attend and participate in the meeting by:

1. Calling US: +1 669 900 6833 and using the webinar id 825 8140 8513
2. Using the [Zoom](#) website or App and entering meeting code 825 8140 8513

Board members and any other individuals scheduled to speak at the meeting will be sent a unique link via email to access the meeting as a panelist. All Board members MUST use their unique link to attend the meeting. During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Thursday, December 9, 2021. The public may also comment during the meeting by sending an e-mail to [publiccomment@stopwaste.org](mailto:publiccomment@stopwaste.org) prior to the close of public comment on the item being addressed. Each e-mail will be read into the record for up to three minutes.

In accordance with the Americans with Disabilities Act and the recent amendments to the Ralph M. Brown Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

## AGENDA

### I. CALL TO ORDER

### II. ROLL CALL OF ATTENDANCE

### III. ANNOUNCEMENTS BY PRESIDENT

### IV. OPEN PUBLIC COMMENT

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board, but not listed on the agenda. Each speaker is limited to three minutes.

### Page V. CONSENT CALENDAR

1 1. **Approval of the Draft Joint WMA, EC & RB Minutes of November 17, 2021**

5 2. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**

Adopt Resolution #RB 2021-04.

9 3. **2022 Meeting Schedule**

Adopt the 2022 Meeting Schedule.

11 4. **Board Attendance Record**

13 5. **Written Report of Ex Parte Communication**

### VI. REGULAR CALENDAR

15 1. **Election of Officers for 2022 (Arliss Dunn)**

Elect Officers for 2022.

17 2. **Expenditure Plan Approvals for Accumulated Measure D Funds (Meri Soll)**

Staff recommends that the Recycling Board approve the Expenditure Plans submitted by the cities of Albany, Dublin and Pleasanton and find that they are eligible to continue receiving quarterly per-capita disbursements from the Recycling Fund through June 30, 2024, while they spend their Measure D funds according to their latest Expenditure Plans.

33 3. **Five-Year Programmatic Audit – Award of Contract (Meri Soll)**

Authorize the Executive Director to amend the current Crowe LLP financial audit contract of \$89,682.50 by \$42,000 (for a not to exceed amount of \$131,682.50) to perform the Measure D required programmatic audit for Fiscal Years 16-17 to 20-21.

### VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

### VIII. ADJOURNMENT