

Planning Committee/Recycling Board
Members

Tracy Jensen, **First Vice President**
ACWMA

Virginia Harrington, **Second Vice President**
Solid Waste Industry Representative

Ben Barrientos, ACWMA

Xouhoa Bowen, ACWMA

Ellen McClure, Environmental Educator

David Mourra, ACWMA

Elaine Owyang, Environmental Organization

Barun Singh, Recycling Programs

Jeff Wang, ACWMA

Vacant, Recycling Materials Processing Industry

Vacant, Source Reduction Specialist

Timothy Burroughs, Executive Director

AGENDA

MEETING OF THE PLANNING COMMITTEE AND ALAMEDA COUNTY RECYCLING BOARD

THURSDAY, DECEMBER 11, 2025

6:00 P.M.

IN-PERSON MEETING LOCATION
STOPWASTE BOARD ROOM
1537 WEBSTER STREET
OAKLAND, CA 94612

This meeting will be conducted in a hybrid model with both in-person attendance and teleconference participation:

Teleconference location #1 118 Glashaus Loop, Emeryville, CA
Teleconference location #2 40087 Mission Blvd., Fremont, CA
Teleconference location #3 5935 Vallejo Street, Emeryville, CA
Teleconference location #4 34009 Alvarado Niles Rd, Union City, CA
Teleconference location #5 123 Main Street, Pleasanton, CA
Teleconference location #6 San Pablo City Hall, 1000 Gateway Ave., San Pablo, CA

Members of the public may attend in person at the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 894 0276 6816
2. Using the [Zoom](#) website or App and entering meeting code 894 0276 6816

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Thursday, October 9, 2025.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comments will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CALL TO ORDER

II. ROLL CALL OF ATTENDANCE

III. ANNOUNCEMENTS BY PRESIDENT

IV. OPEN PUBLIC COMMENT

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Board but not listed on the agenda. Each speaker is limited to three minutes.

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V. CONSENT CALENDAR

1 **1. Approval of the Draft Joint WMA, EC, and PC&RB Minutes of November 19, 2025**

5 **2. Board Attendance Record**

7 **3. Written Report of Ex Parte Communications**

VI. REGULAR CALENDAR

9 **1. Recycling Board Measure D Five-year Audit Phase I (FY 2021/22 to FY 2023/24)
(Jennifer West)**

It is recommended that the Recycling Board accept Phase I of the Five-year Financial and Compliance Audit by Crowe LLP and approve the recommendations from the audit report, including the staff responses outlined in the staff report.

15 **2. Compostable Plastics Update (Michelle Fay & Kelly Schoonmaker)**

This item is for information only.

17 **3. 2026 Meeting Schedule (Timothy Burroughs)**

That the Recycling Board approve the 2026 Meeting Schedule.

19 **4. Election of Officers for 2026 (Timothy Burroughs)**

That the Recycling Board elect Officers for 2026.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

VIII. ADJOURNMENT TO PC&RB MEETING – JANUARY 8, 2026 AT 4:00 P.M.